

**Henley-in-Arden Guild Hall Trust**

**Charity Number 1185264**

**Financial statements**

**For the year ended 31 March 2023**

**Henley-in-Arden Guild Hall Trust**  
**Financial statements for the year ended 31 March 2023**  
**General information**

**Managing Trustees**

Graham Smith  
Thomas Mangan  
Alistair Price  
Duncan Bainbridge  
Dr Douglas Bridgewater  
Elaine Field

Norman Kench  
John Latham  
Jonathan Dovey  
David Lodder DL  
Laurence Marshall

**Address of Charity**

The Guild Hall,  
Henley-in-Arden,  
Warwickshire  
B95 5AU

**Charity Number**






1185264

**Bankers**

Barclays Bank  
150 The Parade  
Leamington Spa  
Warwickshire  
CV37 4AZ

**Independent Examiner**

Peter Reast  
Chartered Accountant  
78 Cedar Road  
Mickleton  
Chipping Campden  
Gloucestershire  
GL55 6SZ

*Elaine Field*  
  
  
  
  


## **Henley-in-Arden Guild Hall Trust**

### **Trustees' report for the year ended 31 March 2023**

The Trustees present their report and the accounts of the charity for the year ended 31 March 2023.

#### **Trust deed**

The Henley-in-Arden Guild Hall Trust is a Charitable Incorporated Organisation and was registered with the Charity Commission on 11 September 2019 (Registered number 1185264). The charity took over the assets previously held by registered charity number 219520 as at 28 August 2020.

#### **Trustees' responsibilities**

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those financial statements the Trustees are required to:-

- 1) select suitable accounting policies and then apply them consistently
- 2) make judgements and estimates that are reasonable and prudent
- 3) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The Trustees have a risk management strategy comprising a regular review of the risks the charity may face and procedures to mitigate those risks.

#### **Objectives**

The objects of the CIO are:

- 1) To preserve, improve, maintain, restore and repair the Guild Hall estate at Henley-in-Arden
- 2) To advance the education of the public on the history and heritage of Henley-in-Arden and Beaudesert.
- 3) To promote such other charitable purpose under the law of England and Wales for the benefit of the inhabitants of Henley-in-Arden and Beaudesert as the trustees shall from time to time decide.

#### **Charity Commission Guidance on Public Benefit**

The Henley-in-Arden Guild Hall Trust's public benefit is to use the Guild Hall estate for any charitable purpose for the benefit of the inhabitants of the Parish of Henley-in-Arden and Beaudesert, as the Trustees shall think fit and to apply any rents and profits towards the cost of running the Guild Hall.

The Charity is dependent on monies donated by visitors and fundraising events but primarily on the income generated from renting the ground floor.

## **Henley in Arden Guild Hall Trust**

### **Trustees' report for the year ended 31 March 2023 (continued)**

The Charitable aims include:

- Opening the Guild Hall and Gardens to the public
- Using the Guild Hall for local groups and committees to hold meetings, events and fund raising events.
- Using the gardens to hold events such as the Annual Historic Court Leet Assize
- Encouraging local educational establishments to visit and explore the history of the ancient Guild Hall

The Guildhall is open to the public on Sunday afternoons from 2.30 pm to 4.30 pm. The Trust is reliant on the Court Leet's continuing support in volunteering to open the hall on Sunday. The hall was open 23 Sundays during the year and received 500 Visitors. This included being open as part of the Heritage Open Days scheme on 11 September with extra activities put on for that day.

Over the year the Guildhall has been visited by numerous individuals when either the on-site custodian is available or when trustees of the Court Leet members are present to interact.

The gardens are available all year round for residents and visitors to use and enjoy.

The trustees are aware of the Charity Commission guidance on public benefit and consider that the Charity's aim and actions as set out above are for the benefit of all sections of the community and meet the principles of public benefit.

#### **Reserves policy**

The reasons why the charity needs reserves

- The Guildhall is a listed building. There are continual maintenance and repair requirements to both the Guild Hall and the gardens
- To upgrade the building and improve the facilities for users and visitors to the Guild Hall.

The level of Reserves the Trustees believe the Charity needs

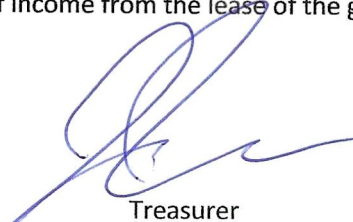
- The Charity's only regular source of income is the rent from the ground floor tenant
- The Charity wishes to build towards reserves up to approximately £30,000.

Steps the Charity will take to maintain reserves

The Charity will continue to charge for use of the Hall and Garden when appropriate and to engage in fundraising activities as a means of income supplementary to its main source of income from the lease of the ground floor.

*Elaine Field*

Chair of the Managing Trustees  
20 December 2023



Treasurer

## **Independent Examiner's report to the Trustees of Henley-in-Arden Guild Hall Trust For the year ended 31 March 2023**

I report to the trustees on the accounts of the Charity which are set out on pages 6 to 7.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all of the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Reast  
Chartered Accountant  
78 Cedar Road  
Mickleton,  
Chipping Campden  
Gloucestershire  
GL55 6SZ  
20 December 2023



# Henley-in-Arden Guild Hall Trust

## Statement of financial activities for the year ended 31 March 2023

	2023	2022
<b>Incoming resources</b>		
Incoming resources from generated funds		
Donations and grants		
Guild Hall	15,110	14,287
Ground floor		
Rent including service charge	11,000	11,000
Contribution to insurance costs	614	-
Other receipts		
Sundry lettings	3,695	3,525
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	30,419	28,812
Incoming resources from charitable activities		
Guild Hall		
Fundraising	-	-
Website sponsorship	-	1,040
	<hr/>	<hr/>
	-	1,040
	<hr/>	<hr/>
Total incoming resources	30,419	29,852
	<hr/>	<hr/>
<b>Resources expended</b>		
Charitable activities		
Maintenance of Guildhall	7,476	21,992
Insurance	2,435	2,217
Electricity	368	421
General and water rates	1,043	692
Gardens	4,733	4,950
External activities	6,575	-
	<hr/>	<hr/>
	22,630	30,272
Governance costs		
Independent Examination	300	300
Professional fees	1,320	354
Administration	461	1,144
	<hr/>	<hr/>
	2,081	1,798
	<hr/>	<hr/>
Total outgoing resources	24,711	32,070
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<b>Net incoming (outgoing) resources</b>	£5,708	£(2,218)
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## Henley-in-Arden Guild Hall Trust

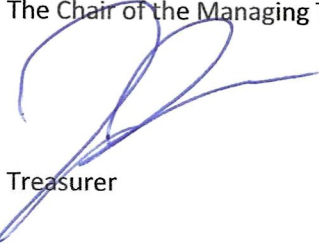
### Balance sheet at 31 March 2023

	2023	2022
<b>Current assets</b>		
Cash at bank	59,102	53,084
Custodian's cash float	-	310
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<b>Total assets</b>	59,102	£53,394
	<hr/>	<hr/>
<b>Represented by</b>		
<b>Trust fund</b>		
As at 1 April 2022	53,394	55,612
Surplus (deficit) for the year	5,708	(2,218)
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As at 31 March 2023	£59,102	£53,394
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The financial statements were approved by the Trustees on 20 December 2023

*Elaine Field*

The Chair of the Managing Trustees



Treasurer