

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2023

MAJOR ACTIVITIES AND ACHIEVEMENTS FOR THE YEAR

The 8th Wyre Forest Scout Council is the governing body of the 8th Wyre Forest (St John's) Scout Group providing leadership, advice and support for the Squirrel Scouts, Beaver Scouts, Cub Scouts, Scouts, their leaders and young leaders who meet at the Group HQ in Habberley Playing Fields, Habberley Road, Kidderminster. It is the electoral body which supports scouting in our locality and it elects and appoints members of the Group Executive Committee which manages the Scout Group

The aim and method of the Scout Association and the object and description of the Charitable Trusts are well known and are set out in the Policy, Organisation and Rules (POR) of the Scout Association.

During the last year the Group has recovered from COVID 19 restrictions & provided full Scouting activities for young people and adult leaders including several opportunities to camp for all Sections. The Group expanded the number of Sections by opening a new Squirrel Drey for the 4-6 age Group. This is a new direction from Scouts UK and the Group are amongst pioneers in the District at providing Scouting for this age Group. Membership numbers are around 15 – all new to Scouting. The Group are thankful to parents and carers who continue to support the Group with prompt payment of membership fees in uncertain times. Their support means we have been able to continue without calling on reserves. Work continues on a fiscal plan for the next two years. For the next two financial years the Trustees are confident that there should be no increase to membership fees on the assumption that no extraordinary circumstances arise.

Young people membership is at the highest (over 110) for many years and the percentage increase year on year was higher than seen nationally, county or district. All sections operate at maximum numbers with a waiting list. The Group has more than 25 leaders who help on a regular basis with the 5 meeting nights (Scouts meet on 2 separate evenings due to the numbers involved). Upon leaving Scouting at WF8 when they reach 14, the Group have established links with District Explorer Scouts in the Valley, Endeavour and Rhydd Groups. This has been very successful over the past 6 months.

WF8 Scout Group owns and manages its own HQ which was valued at £159,980 in 2015. The surrounding land is on a nominal lease from Wyre Forest District Council. The use is restricted to use as a Scout HQ at present so the Executive committee considers that no useful purpose would be served by revaluation. The buildings, contents and equipment are all insured for replacement value. A full evaluation and inventory of equipment has yet to be carried out as this has not been done for some time. This has been delayed due to Covid, delivery and weather related issues with the new garage store. This is now in place with outside works completed in the summer of 2022. Funding has been raised for internal racking and this should be in place during the summer of 2023. Then would be a good time to complete the inventory.

The Group Council pays substantial running costs for the Group which includes administration and some training costs. During the past year, we have seen a slight increase in volunteers helping with young people and we hope this continues. Professional cleaning and compound maintenance have again been engaged alongside accounting services and we see that as progressing in the short to

medium term. Volunteers have been increasingly hard to bring into the Group although much work is being done to source this valuable commodity and we have seen some success from activity from the new Group Scout Leader in the past 12 months.

Ongoing maintenance, repairs and renewals continued last year. The 2020 plan of action was finally completed when the garage and renovation of the concrete pad were installed. The hut is now accessible to all. As a result of Covid grants, the cost of this work has not had a big impact on the original group funds. The Executive are now looking at business as usual updates to the building which may include work on the toilet areas and general updates, particularly to storage & security.

The Group Executive has again relaxed its reserve from £5000 to £3000. This is to enable the Group to continue to maintain its obligations. This is not a fixed amount and will be subject to fluctuations.

During the regular committee meetings, the Executive seek to identify major property risks that they believe the Group is exposed. We now have a Safety Officer engaged who reports regularly and recommendations remain an absolute priority. Due to its age, the Group building contains an Asbestos risk. An internal asbestos risk survey was carried out in 2019 by a reputable firm and is reviewed annually. A risk register was completed in 2021 and updated in 2022. ACM was detected in some areas but with no risk if left undisturbed. The Group Chair and GSL have created clear lines of responsibility for Officers and Leaders. Their plan has been shared with the leader team.

The Group Executive also considers their highest priority is the safety, safeguarding and wellbeing of adults and young people who form the group. No major safety issues were noted and safeguarding issues have been dealt with according to guidelines.

The Group is a Trust established under its rules which are common to all Scout Groups. The rules were last reviewed last in 2019 when the change to the Group name (from KD8 to WF8) was made. In the past year bi monthly full Executive meetings have been held since the last AGM. There are no formal sub committees although this may change in the coming year.

The attached accounts have been drawn up on a receipts and payments basis which is consistent with the previous years and were approved, with reservations, by the Trustees at the Financial Review meeting on the 25th May 2023. The Trustees have authorised that unaudited accounts be signed by the Group Chair, the Group Secretary, the Group Treasurer and GSL. The outgoing Group Treasurer has been asked to work with the Group auditor to bring the accounts to an approved position by 31st October at the latest. The Group Treasurer resigned as planned on 31st March 2023. We thank Bev for her hard work in a difficult period - a replacement is in place for the next financial year.

Approved by the Group Executive Committee and signed by the Group Scout Leader on 25th May 2023



Matthew Whitehouse, Group Scout Leader, WF8 Scout Group

Income & Expenditure Report

WF8 Scout Group

01-Apr-2022 - 31-Mar-2023

	Current Yr	Current Yr	Prior Yr	Prior Yr
INCOME				
4000 Donations, subs and similar income		21,198.27		18,327.11
4001 One off joining fee	311.62		490.43	
4002 Subs paid into wrong account	262.00		504.20	
4005 Membership subscriptions	15,036.00		11,792.94	
4010 Donations	2,172.78		6.88	
4015 Fundraising	128.07		253.03	
4020 Gift Aid	2,217.80		2,401.10	
4025 Other similar income	500.00		145.19	
4026 Meeting contributions	570.00		2,733.34	
4100 Camps		9,174.49		6,724.82
4101 District Event Income	1,627.00		750.00	
4105 Camp income	7,214.49		5,974.82	
4115 Other	333.00		0.00	
4200 Section payment towards capitation and		0.00		3,548.47
4201 Scouts	0.00		3,548.47	
4300 Fundraising income		3,261.31		245.95
4305 Entrance Fees / Ticket Sales	410.00		0.00	
4315 General Event Sales	297.66		245.95	
4320 Misc Event Income	1,227.15		0.00	
4325 Plod	1,326.50		0.00	
4400 Other Income		0.00		1,423.03
4401 Shop	0.00		476.22	
4403 Cubs Panto Trip 2021	0.00		309.81	
4404 Cub Camp October 2021	0.00		637.00	
5000 Investment Income		35.41		12,019.56
5005 Membership Fees	0.00		1,349.64	
5010 Building Society interest	35.41		1.94	
5020 Property Rent income	0.00		10,667.00	
5025 Other investment income	0.00		0.98	
TOTAL INCOME		33,669.48		42,288.94
EXPENDITURE				
7000 Fundraising expenses		-1,019.11		-771.82
7003 Event Hire and Rental Costs	-285.00		0.00	
7004 General Event Expenses	0.00		-312.00	
7005 Plod	-590.50		0.00	
7008 Payments to 3rd Parties	0.00		-20.50	
7010 Purchase of Clothing for Resale	0.00		-421.32	

	Current Yr	Current Yr	Prior Yr	Prior Yr
7011 Other Fundraising Costs	-143.61		-18.00	
7100 District Fees		-1,522.25		-1,081.50
7101 Rhydd fees	-890.50		-618.00	
7102 District Fees	-631.75		-463.50	
7200 General Payments		-34,558.12		-38,187.59
7203 Professional Fees	-346.69		-255.00	
7204 Stationary	-31.58		-6.99	
7205 Repair & Maintanance	-9,574.31		-11,321.22	
7206 Insurance Costs	-42.00		-1,487.23	
7207 Bank Charges & Expenses	-60.00		-15.00	
7208 Audit Fees	-120.00		-249.97	
7209 Electricity Costs	-1,086.83		-197.00	
7211 Water Rates	-208.13		-96.60	
7215 Cub Section Meeting Costs	-187.35		-1,206.36	
7216 Beaver Section Meeting Costs	-771.49		-1,382.58	
7217 Scout Section Meeting costs	-1,923.48		-2,184.86	
7219 District Event Payments	-1,387.00		-348.00	
7221 Adult support and training	0.00		-90.00	
7223 Materials and equipment	-285.96		-3,724.34	
7225 Contribution to camp costs	-40.00		-165.00	
7226 Uniforms	-178.93		-96.00	
7227 AGM and trustee expenses	0.00		-47.47	
7228 Other costs	-23.93		-3,418.11	
7229 Capitation	-6,118.40		-5,161.50	
7231 Gifts	0.00		-202.99	
7232 Camps and Trips	-10,548.76		-5,231.48	
7233 Meeting expenses	-290.00		0.00	
7234 Subs refund	0.00		-12.00	
7235 Scout shop - Group Expense	-100.00		-30.00	
7236 Scout Shop and Badges - Cubs	-291.89		-645.53	
7237 Scout Shop and Badges - Scouts	-260.47		-86.19	
7238 Scout Shop and Badges - Beavers	-440.92		-526.17	
7239 Scout Shop and Badges - Squirrels	-240.00		0.00	
7300 Group payment from Sections		-762.00		-1,674.89
7302 Scouts	-500.00		-1,029.09	
7304 Subs paid into wrong account and	-262.00		-645.80	
TOTAL EXPENDITURE		-37,861.48		-41,715.80
SURPLUS/(DEFICIT) FOR PERIOD		-4,192.00		573.14

Profit & Loss Report

WF8 Scout Group

01-Apr-2022 - 31-Mar-2023

	Current Yr	Current Yr	Prior Yr	Prior Yr
INCOME				
4000 Donations, subs and similar income		21,198.27		18,327.11
4001 One off joining fee	311.62		490.43	
4002 Subs paid into wrong account	262.00		504.20	
4005 Membership subscriptions	15,036.00		11,792.94	
4010 Donations	2,172.78		6.88	
4015 Fundraising	128.07		253.03	
4020 Gift Aid	2,217.80		2,401.10	
4025 Other similar income	500.00		145.19	
4026 Meeting contributions	570.00		2,733.34	
4100 Camps		9,174.49		6,724.82
4101 District Event Income	1,627.00		750.00	
4105 Camp income	7,214.49		5,974.82	
4115 Other	333.00		0.00	
4200 Section payment towards capitation and		0.00		3,548.47
4201 Scouts	0.00		3,548.47	
4300 Fundraising income		3,261.31		245.95
4305 Entrance Fees / Ticket Sales	410.00		0.00	
4315 General Event Sales	297.66		245.95	
4320 Misc Event Income	1,227.15		0.00	
4325 Plod	1,326.50		0.00	
4400 Other Income		0.00		1,423.03
4401 Shop	0.00		476.22	
4403 Cubs Panto Trip 2021	0.00		309.81	
4404 Cub Camp October 2021	0.00		637.00	
5000 Investment Income		35.41		12,019.56
5005 Membership Fees	0.00		1,349.64	
5010 Building Society interest	35.41		1.94	
5020 Property Rent income	0.00		10,667.00	
5025 Other investment income	0.00		0.98	
TOTAL INCOME		33,669.48		42,288.94
EXPENSES				
7000 Fundraising expenses		-1,019.11		-771.82
7003 Event Hire and Rental Costs	-285.00		0.00	
7004 General Event Expenses	0.00		-312.00	
7005 Plod	-590.50		0.00	
7008 Payments to 3rd Parties	0.00		-20.50	
7010 Purchase of Clothing for Resale	0.00		-421.32	

	Current Yr	Current Yr	Prior Yr	Prior Yr
7011 Other Fundraising Costs	-143.61		-18.00	
7100 District Fees		-1,522.25		-1,081.50
7101 Rhydd fees	-890.50		-618.00	
7102 District Fees	-631.75		-463.50	
7200 General Payments		-34,558.12		-38,187.59
7203 Professional Fees	-346.69		-255.00	
7204 Stationary	-31.58		-6.99	
7205 Repair & Maintanance	-9,574.31		-11,321.22	
7206 Insurance Costs	-42.00		-1,487.23	
7207 Bank Charges & Expenses	-60.00		-15.00	
7208 Audit Fees	-120.00		-249.97	
7209 Electricity Costs	-1,086.83		-197.00	
7211 Water Rates	-208.13		-96.60	
7215 Cub Section Meeting Costs	-187.35		-1,206.36	
7216 Beaver Section Meeting Costs	-771.49		-1,382.58	
7217 Scout Section Meeting costs	-1,923.48		-2,184.86	
7219 District Event Payments	-1,387.00		-348.00	
7221 Adult support and training	0.00		-90.00	
7223 Materials and equipment	-285.96		-3,724.34	
7225 Contribution to camp costs	-40.00		-165.00	
7226 Uniforms	-178.93		-96.00	
7227 AGM and trustee expenses	0.00		-47.47	
7228 Other costs	-23.93		-3,418.11	
7229 Capitation	-6,118.40		-5,161.50	
7231 Gifts	0.00		-202.99	
7232 Camps and Trips	-10,548.76		-5,231.48	
7233 Meeting expenses	-290.00		0.00	
7234 Subs refund	0.00		-12.00	
7235 Scout shop - Group Expense	-100.00		-30.00	
7236 Scout Shop and Badges - Cubs	-291.89		-645.53	
7237 Scout Shop and Badges - Scouts	-260.47		-86.19	
7238 Scout Shop and Badges - Beavers	-440.92		-526.17	
7239 Scout Shop and Badges - Squirrels	-240.00		0.00	
7300 Group payment from Sections		-762.00		-1,674.89
7302 Scouts	-500.00		-1,029.09	
7304 Subs paid into wrong account and	-262.00		-645.80	
TOTAL PAYMENTS		-37,861.48		-41,715.80
NET PROFIT/(LOSS) FOR PERIOD		-4,192.00		573.14

Surplus & Deficit Report

01-Apr-2022 - 31-Mar-2023

WF8 Scout Group

	Current Yr Income	Current Yr Expense	Current Yr Profit/Loss	Prior Yr Income	Prior Yr Expense	Prior Yr Profit/Loss
MANAGED EVENTS SURPLUS/(DEFICIT)						
-No Managed Event Activity for Period-	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME						
4001 One off joining fee	311.62	0.00	311.62	490.43	0.00	490.43
4002 Subs paid into wrong account	262.00	0.00	262.00	504.20	0.00	504.20
4005 Membership subscriptions	15,036.00	0.00	15,036.00	11,792.94	0.00	11,792.94
4010 Donations	2,172.78	0.00	2,172.78	6.88	0.00	6.88
4015 Fundraising	128.07	0.00	128.07	253.03	0.00	253.03
4020 Gift Aid	2,217.80	0.00	2,217.80	2,401.10	0.00	2,401.10
4025 Other similar income	500.00	0.00	500.00	145.19	0.00	145.19
4026 Meeting contributions	570.00	0.00	570.00	2,733.34	0.00	2,733.34
4101 District Event Income	1,627.00	0.00	1,627.00	750.00	0.00	750.00
4105 Camp income	7,214.49	0.00	7,214.49	5,974.82	0.00	5,974.82
4115 Other	333.00	0.00	333.00	0.00	0.00	0.00
4201 Scouts	0.00	0.00	0.00	3,548.47	0.00	3,548.47
4305 Entrance Fees / Ticket Sales	410.00	0.00	410.00	0.00	0.00	0.00
4315 General Event Sales	297.66	0.00	297.66	245.95	0.00	245.95
4320 Misc Event Income	1,227.15	0.00	1,227.15	0.00	0.00	0.00
4325 Plod	1,326.50	0.00	1,326.50	0.00	0.00	0.00
4401 Shop	0.00	0.00	0.00	476.22	0.00	476.22
4403 Cubs Panto Trip 2021	0.00	0.00	0.00	309.81	0.00	309.81
4404 Cub Camp October 2021	0.00	0.00	0.00	637.00	0.00	637.00
5005 Membership Fees	0.00	0.00	0.00	1,349.64	0.00	1,349.64
5010 Building Society interest	35.41	0.00	35.41	1.94	0.00	1.94
5020 Property Rent income	0.00	0.00	0.00	10,667.00	0.00	10,667.00
5025 Other investment income	0.00	0.00	0.00	0.98	0.00	0.98
TOTAL OTHER INCOME	33,669.48	0.00	33,669.48	42,288.94	0.00	42,288.94
GENERAL & ADMIN EXPENSES						
7003 Event Hire and Rental Costs	0.00	-285.00	-285.00	0.00	0.00	0.00
7004 General Event Expenses	0.00	0.00	0.00	0.00	-312.00	-312.00
7005 Plod	0.00	-590.50	-590.50	0.00	0.00	0.00
7008 Payments to 3rd Parties	0.00	0.00	0.00	0.00	-20.50	-20.50
7010 Purchase of Clothing for Resale	0.00	0.00	0.00	0.00	-421.32	-421.32
7011 Other Fundraising Costs	0.00	-143.61	-143.61	0.00	-18.00	-18.00
7101 Rhydd fees	0.00	-890.50	-890.50	0.00	-618.00	-618.00

	Current Yr Income	Current Yr Expense	Current Yr Profit/Loss	Prior Yr Income	Prior Yr Expense	Prior Yr Profit/Loss
7102 District Fees	0.00	-631.75	-631.75	0.00	-463.50	-463.50
7203 Professional Fees	0.00	-346.69	-346.69	0.00	-255.00	-255.00
7204 Stationary	0.00	-31.58	-31.58	0.00	-6.99	-6.99
7205 Repair & Maintanance	0.00	-9,574.31	-9,574.31	0.00	-11,321.22	-11,321.22
7206 Insurance Costs	0.00	-42.00	-42.00	0.00	-1,487.23	-1,487.23
7207 Bank Charges & Expenses	0.00	-60.00	-60.00	0.00	-15.00	-15.00
7208 Audit Fees	0.00	-120.00	-120.00	0.00	-249.97	-249.97
7209 Electricity Costs	0.00	-1,086.83	-1,086.83	0.00	-197.00	-197.00
7211 Water Rates	0.00	-208.13	-208.13	0.00	-96.60	-96.60
7215 Cub Section Meeting Costs	0.00	-187.35	-187.35	0.00	-1,206.36	-1,206.36
7216 Beaver Section Meeting Costs	0.00	-771.49	-771.49	0.00	-1,382.58	-1,382.58
7217 Scout Section Meeting costs	0.00	-1,923.48	-1,923.48	0.00	-2,184.86	-2,184.86
7219 District Event Payments	0.00	-1,387.00	-1,387.00	0.00	-348.00	-348.00
7221 Adult support and training	0.00	0.00	0.00	0.00	-90.00	-90.00
7223 Materials and equipment	0.00	-285.96	-285.96	0.00	-3,724.34	-3,724.34
7225 Contribution to camp costs	0.00	-40.00	-40.00	0.00	-165.00	-165.00
7226 Uniforms	0.00	-178.93	-178.93	0.00	-96.00	-96.00
7227 AGM and trustee expenses	0.00	0.00	0.00	0.00	-47.47	-47.47
7228 Other costs	0.00	-23.93	-23.93	0.00	-3,418.11	-3,418.11
7229 Capitation	0.00	-6,118.40	-6,118.40	0.00	-5,161.50	-5,161.50
7231 Gifts	0.00	0.00	0.00	0.00	-202.99	-202.99
7232 Camps and Trips	0.00	-10,548.76	-10,548.76	0.00	-5,231.48	-5,231.48
7233 Meeting expenses	0.00	-290.00	-290.00	0.00	0.00	0.00
7234 Subs refund	0.00	0.00	0.00	0.00	-12.00	-12.00
7235 Scout shop - Group Expense	0.00	-100.00	-100.00	0.00	-30.00	-30.00
7236 Scout Shop and Badges - Cubs	0.00	-291.89	-291.89	0.00	-645.53	-645.53
7237 Scout Shop and Badges - Scouts	0.00	-260.47	-260.47	0.00	-86.19	-86.19
7238 Scout Shop and Badges - Beavers	0.00	-440.92	-440.92	0.00	-526.17	-526.17
7239 Scout Shop and Badges - Squirrels	0.00	-240.00	-240.00	0.00	0.00	0.00
7302 Scouts	0.00	-500.00	-500.00	0.00	-1,029.09	-1,029.09
7304 Subs paid into wrong account and	0.00	-262.00	-262.00	0.00	-645.80	-645.80
TOTAL GENERAL & ADMIN EXPENSES	0.00	-37,861.48	-37,861.48	0.00	-41,715.80	-41,715.80
NET SURPLUS/(DEFICIT) FOR PERIOD	33,669.48	-37,861.48	-4,192.00	42,288.94	-41,715.80	573.14

Statement of Assets & Liabilities Report

WF8 Scout Group

Period Ending 31-Mar-2023

	Current	Current	Prior Yr	Prior Yr
ASSETS				
SAVINGS AND INVESTMENTS		9,575.64		13,026.83
Deposit account	9,575.64		13,026.83	
FIXED ASSETS		138,600.0		138,600.00
Buildings	138,000.00		138,000.00	
Computer Equipment	570.00		570.00	
Equipment	30.00		30.00	
CASH AT BANK AND IN HAND		8,408.11		9,148.92
Bank Account	3,738.62		3,155.03	
Beavers	1,641.37		1,075.77	
Cubs	643.88		986.74	
Membership	997.27		1,579.82	
Scouts	714.36		2,351.56	
Squirrels	672.61		0.00	
OTHER ASSETS		0.00		0.00
DEBTORS-*DEBTORS	0.00		0.00	
TOTAL ASSETS		156,583.7		160,775.75
LIABILITIES				
CURRENT LIABILITIES		0.00		0.00
*CREDITORS	0.00		0.00	
TOTAL NET ASSETS @ 31-MAR-2023		<u>156,583.7</u>		<u>160,775.75</u>
REPRESENTED BY FUNDS				
Asset Fund	138,600.00		138,600.00	
General Fund	17,983.75		22,175.75	
LONG-TERM LIABILITIES				
TOTAL FUNDS BALANCE @ 31-MAR-2023		<u>156,583.7</u>		<u>160,775.75</u>

Independent examiner's report on the accounts

Report to the trustees/
members of

WF8 (St John's) Scout Group

On accounts for the year
ended

31 March 2023

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



George Powell & Associates Ltd
28-29 New Road
Kidderminster, Worcs DY10 1AF
01562 68926

Signed:

Date:

06/07/2023

Name:

George Powell

Relevant professional
qualification(s) or body

ACCA

Address:

28-29 New Road, Kidderminster, Worcs, DY10 1AF