

**UNITING FRIENDS LIMITED**

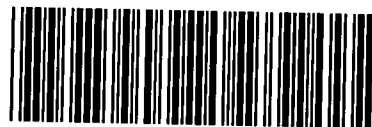
**Company Limited by Guarantee No. 06495763**

**Registered Charity No. 1126190**

**ACCOUNTS FOR THE YEAR ENDED**

**31 MARCH 2023**

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**UNITING FRIENDS LIMITED  
INDEX TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**UNITING FRIENDS LIMITED  
(LIMITED BY GUARANTEE)  
COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

**Directors and Trustees**

Peter David Spill (Chair) – resigned 1/11/2023  
Allan Brett (Vice Chair)  
Malcom Anthony Nathan  
David Leon Reed

**Registered Office**

92C Beehive Lane  
Ilford  
Essex  
IG4 5EG

**Company Registration No.**

06495763 (England & Wales)

**Charity Registration No.**

1126190

**Auditors**

Fredericks Limited  
Chartered Accountants & Registered Auditors  
106 Charter Avenue  
Ilford  
Essex  
IG2 7AD

**Bankers**

Barclays Bank Plc  
Leicester  
LE87 2BB

**UNITING FRIENDS LIMITED  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006. The organisation was formed in 1996 and is in its 26th year having started as an unincorporated entity.

### **Organisational Structure**

The Board of Trustees is made up of the Trustees named on page 3 who meet quarterly along with the Chief Executive Officer, Russell Lerner, to decide the strategic direction and policies of the charity. The day-to-day responsibility for organising the charitable events and activities are carried out by the Chief Executive and his team.

### **Recruitment**

Appointment to the Board of Trustees is governed by the constitution of the charity which authorises the Board to appoint new Trustees to fill vacancies arising through resignation or death of an existing Trustee.

### **Risk Management**

The Trustees have a duty to review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees regularly monitor the level of charitable reserves and funding, along with other key areas such as staff and volunteers' levels to ensure they provide sufficient resources to meet the charity's current and longer term objectives. The Trustees consider that they have adequate systems and procedures in place to continue operating in the event of adverse conditions. The Trustees have a duty to review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **CHARITABLE OBJECTIVES AND ACTIVITIES**

### **Objective**

To provide a social inclusion service for adults with learning disabilities residing in the London Borough of Redbridge and surrounding boroughs. With the support of staff and volunteers, the programmes run by the charity for adults with learning disabilities offer numerous benefits. This includes structured and engaging activities that promote social interaction, skill development, and lead to independence. Participants learn practical life skills, enhance communication abilities and build self-confidence. By engaging in a wide range of diverse activities, it also encourages creativity and self-expression. The activities focus on a sense of routine and structure, contributing to a better quality of life by reducing isolation and providing a supportive community.

### **Strategy**

The charity continues to be to seek additional finance and support to continue to run its services, activities and events.

### **Activities and Achievements**

The Board of Directors consider that the performance of the charity this year has been most satisfactory even though there has been financial challenges. Regardless, the organisation has worked with 120 service users this year supported by its workforce of 30 staff and 12 volunteers.

Uniting Friends operates five projects that benefit its learning-disabled clients. These being:

- A day opportunities service (Out There Daytime (OTD))
- A befriending, recreation, leisure and holidays service (Out There -Evening and Weekends (OTE))
- An allotment providing gardening, horticulture training (Sprout There!)
- Uniting Friends Radio (UFR)

Uniting Friends celebrated its 27th year of operation 14 of these as an independent charity.

The Out There! Daytime service (OTD) has completed its 17<sup>th</sup> year of service and has 108 service users attending weekly.

OTD is a five day week service which provides employment training and work skills, health and wellbeing and self-development programmes and a range of creative activities. It also provides paid supported employment to five people with learning disabilities through its Peer Mentoring Programme and five more are in training for employment through its in-house café service.

**UNITING FRIENDS LIMITED  
REPORT OF THE TRUSTEES (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

OTE is a 10-hour a week service that connects service users, encourages, supports friendships, and provides a wide range of activities for the membership to engage in. The service is user led and activities developed with the membership to ensure it meets their wishes. The service, which has support costs funded by the local authority, has a contract to serve 85. Uniting Friends Radio (UFR) creates a monthly podcast that discusses topical issues relating to disability issues. It ran through the year and delivers to an ever-growing audience. Over 20 members take part in the show's creation. Our larger events such as Tate Modern and Festival in the Park of which Uniting Friends take a leading role returned this year in full. The theme this year was "One Planet, One Chance" based upon the issues of climate change. This involved art creations, an exhibition at Tate Modern and live performances at the Disability Festival in the Park. It was enjoyed by everyone who participated.

Sprout There! our allotment in Wanstead had another busy year and introduced a new partnership with ex-students from Gearies College. The horticulture scheme now has over 45 regular gardeners weekly to manage the seasonal programme. The allotment offers several benefits for individuals with learning disabilities and aims to provide a sensory-rich environment that can enhance cognitive, physical, and emotional well-being. Engaging in gardening activities can promote relaxation, develop fine motor skills, boost self-esteem, encourage social interaction, and improve focus and attention. Additionally, tending to plants and watching them grow can create a sense of accomplishment and responsibility, fostering a positive sense of self.

The charity would not be able to provide such a wide service to our beneficiaries without the continued support of many willing people who give their services voluntarily, to assist the Chief Executive and his team.

## **FINANCIAL REVIEW**

The charity is financed by way of personalised budgets and direct payments for the day service and an annual grant from the London Borough of Redbridge for its Out There! Evening and Weekend service /Peer Mentoring Programme.

For those that don't meet council criteria, places can also be purchased directly through a low-cost scheme set up by the charity.

Funds available are sufficient to permit the charity to continue in the medium term, given the continued support of the funders and the local authority sponsor. Should this support not continue in the longer term, further financial support would need to be sought to replace it.

Fundraising has also been challenging this year due to the inability to hold events. The charity did however receive many donations from benefactors over the year so would like to thank all who supported our charity, both financially and in kind, whatever the size of the contribution.

Income received is first utilised against the principal objectives and in the running costs of the charity.

Full details of the financial results of the period are shown in the statement of financial activities included within these financial statements.

## **Investment Powers**

The constitution authorises the Board of Directors to make and hold investments using the general funds of the charity, but no such investments are presently held.

## **Future Developments**

A programme of future events is regularly reviewed in meetings attended by, the Chief Executive and his team, service users and volunteers.

## **Reserves Policy**

It is the policy of the charity to maintain free reserves at a level which equate to approximately 3 months unrestricted expenditure. This provides funds to cover management and administration and support costs. The Trustees are delighted to have achieved this goal within this financial year and will continue to work to ensure the sustainability of the organisation.

**UNITING FRIENDS LIMITED**  
**REPORT OF THE TRUSTEES (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**Public benefit**

In shaping our objectives for the year and planning our activities the trustees have considered the Charity Commissions guidance on public benefit.

**Statement of Trustees' Responsibilities**

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the net incoming resources of the charity for that period. In preparing those financial statements, the Trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis and in accordance with applicable accounting standards

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement as to disclosure of information to auditors**

So far the trustees are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each trustee has taken all the steps that he or she ought to have taken as a trustee in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

A resolution proposing the reappointment of Fredericks Limited, Chartered Accountants and Registered Auditors, as auditors will be submitted at the Annual General Meeting.

**Small Company Rules**

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

On behalf of the Trustees

.....  
A. Brett - Trustee

.....  
M. Nathan - Trustee

Date: 1/12/23

**UNITING FRIENDS LIMITED**  
**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**Opinion**

We have audited the financial statements of Uniting friends (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 13 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Report of the Trustees, but does not include the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**UNITING FRIENDS LIMITED**  
**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees Responsibilities set out on page six, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect irregularities, including fraud. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity management.

Our approach was as follows:

- we reviewed meeting of minutes of those charged with governance.
- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the Company through discussions with management, and from our commercial knowledge and experience of the sector in which the Charity operates;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;



UNITING FRIENDS LIMITED  
REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023

- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 1 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:


- agreeing financial statement disclosures to underlying supporting documentation;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and any other relevant regulators as required.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Directors and other management and the inspection of regulatory and legal correspondence, if any.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.



S.G. Duker (Senior Statutory Auditor)  
for and on behalf of Fredericks Limited  
Chartered Accountants  
Statutory Auditors  
106 Charter Avenue  
Ilford, Essex  
IG2 7AD

Date: 5/12/23

**UNITING FRIENDS LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>INCOME AND EXPENDITURE</b>					
<b>INCOMING RESOURCES</b>					
Grants and voluntary income	2	10,395	48,311	58,706	95,317
Activities for generating funds	3	967,591	-	967,591	890,041
Other income	3a	-	-	-	2,254
		-----	-----	-----	-----
<b>Total Income</b>		<b>£977,986</b>	<b>48,311</b>	<b>£1,026,297</b>	<b>987,612</b>
		-----	-----	-----	-----
<b>RESOURCES EXPENDED</b>					
<b>Charitable expenditure</b>					
Cost of activities in furtherance of the charity's objects	4	(1,028,933)	(48,311)	(1,077,244)	(1,105,268)
		-----	-----	-----	-----
<b>Total expenditure</b>		<b>(1,028,933)</b>	<b>(48,311)</b>	<b>(1,077,244)</b>	<b>(1,105,268)</b>
		-----	-----	-----	-----
<b>Net deficit for the year before transfers</b>		<b>(50,947)</b>	<b>-</b>	<b>(50,947)</b>	<b>(117,656)</b>
Transfer between funds		-	-	-	-
		-----	-----	-----	-----
<b>Net deficit for the year after transfers</b>		<b>(50,947)</b>	<b>-</b>	<b>(50,947)</b>	<b>(117,656)</b>
<b>Net movement in funds</b>					
Funds brought forward		345,444	-	345,444	463,100
		-----	-----	-----	-----
<b>Funds carried forward</b>	10,11	<b>£294,497</b>	<b>-</b>	<b>£294,497</b>	<b>£345,444</b>
		=====	=====	=====	=====

The notes on pages 13 to 17 form part of these financial statements.

**UNITING FRIENDS LIMITED**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

06495763

	Notes	£	2023 £	£	2022 £
<b>Fixed assets</b>					
Tangible fixed assets	7		6,638		13,269
Investments			-		-
			-----		-----
			6,638		13,269
<b>Current assets</b>					
Debtors	8	80,605		75,858	
Cash at bank and in hand		253,328		302,884	
		-----		-----	
		333,933		378,742	
<b>Creditors: amounts falling due within one year</b>	9	(46,074)		(46,567)	
		-----		-----	
<b>Net current assets</b>			£287,859		332,175
			-----		-----
<b>Net assets</b>			£294,497		£345,444
			=====		=====
<b>Funds:</b>					
Unrestricted funds	10,11		294,497		294,444
Designated funds	10,11		-		51,000
Restricted funds	10,11		-		-
			-----		-----
<b>Total Funds</b>			£294,497		£345,444
			=====		=====

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

A. Brett

M. Nathan

Date: 1/12/23

The notes on pages 13 to 17 form part of these financial statements.

**UNITING FRIENDS LIMITED**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

06495763

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Cash expended from operations	(49,556)	(104,953)
	-----	-----
Net cash expended from operating activities	(49,556)	(104,953)
	-----	-----
<b>Cash flows from investing activities</b>		
Purchase of tangible fixed assets	-	-
Sale of tangible fixed assets	-	-
	-----	-----
Net expenditure from investing activities	-	-
	-----	-----
Decrease in cash and cash equivalents	(49,556)	(104,953)
Cash and cash equivalents at beginning of year	302,884	407,837
	-----	-----
Cash and cash equivalents at end of year	<u>£ 253,328</u>	<u>£ 302,884</u>

**RECONCILIATION OF NET INCOMING RESOURCES TO CASH GENERATED FROM OPERATIONS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Net Outgoing resources	(50,947)	(117,656)
Depreciation charges	6,631	16,180
	-----	-----
	(44,316)	(101,476)
Increase in trade and other debtors	(4,747)	(419)
Decrease in trade and other creditors	(493)	(3,058)
	-----	-----
Cash expended from operations	<u>£ (49,556)</u>	<u>£(104,953)</u>

**CASH AND CASH EQUIVALENTS**

The amounts disclosed on the Cash Flow Statement in respect of cash and cash equivalents are in respect of these Balance Sheet amounts:

**Year ended 31 March 2023**

	<b>31.03.23</b>	<b>31.03.22</b>
	<b>£</b>	<b>£</b>
Cash and Cash equivalents	<u>£253,328</u>	<u>£302,884</u>

**Year ended 31 March 2022**

	<b>31.03.22</b>	<b>31.03.21</b>
	<b>£</b>	<b>£</b>
Cash and Cash equivalents	<u>£302,884</u>	<u>£407,837</u>

The notes on pages 13 to 17 form part of the accounts

**UNITING FRIENDS LIMITED  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**1. Statutory information**

Uniting Friends Limited is a private company and charity limited by guarantee registered in England and Wales. The company's registered number and registered address can be found on the company information page. The presentation currency is £ sterling.

**1a. Accounting policies**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the Historical Cost Convention.

**Incoming resources**

Grant income is accounted for on an accruals basis when the funding is considered definite. Otherwise it is accounted for when received. Donations and legacies income is accounted for on a received basis.

**Allocation of expenditure**

Expenditure is accounted for on an accruals basis and is allocated within the Statement of Financial Activities to one of the following headings:-

- (i) Costs of generating funds comprise the costs associated with attracting voluntary income.
- (ii) Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities. It includes costs that can be allocated directly to that activity and those costs of an indirect nature necessary to support them.
- (iii) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- (iv) All costs are allocated between the expenditure categories of the Statement of Financial Activities on the basis designed to reflect the use of the resource. Costs relating to staff are apportioned on a time spent basis, property costs are allocated by floor space, other costs are allocated with reference to an estimate of the resource usage.
- (v) Volunteer time is not accounted for in the financial statements.

**Tangible fixed assets**

All tangible fixed assets are stated at cost less depreciation. Depreciation has been provided at the following rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-	25% on cost
Motor vehicles	-	25% on cost
Computer equipment	-	25% on cost
Leasehold Improvements	-	20% on cost

**Fund accounting**

Funds held by the charity are either:-

*Unrestricted funds* – these are funds which can be used in accordance with the charitable objectives at the discretion of the trustees. Funds may be designated within this category for specific purposes.

*Restricted funds* – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purposes of each restricted fund and its income and expenditure is included in note 10 to the accounts.

**UNITING FRIENDS LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1.a ACCOUNTING POLICIES (continued)**

**Significant judgements and estimates**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Critical judgements in applying the entities accounting policies:**

There are no specific judgements apart from those involving estimates as detailed below that management has made in the process of applying the entities' accounting policies that have a significant effect on the amounts recognised in the financial statements.

**Critical accounting estimates and assumptions:**

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates can differ from the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of the assets and liabilities within the next financial year are addressed below:

**(i) Useful economic lives of tangible assets**

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful lives and residual values of the assets these are re-assessed annually. They are amended when necessary to reflect any estimated changes.

**(ii) Impairment of debtors**

The charity makes an estimate of the recoverable amount of trade and other debtors. When assessing their impairment, the management considers factors including the current credit rating of the debtor, the ageing profile of debtors and historical experience.

**Pension costs**

The charity makes contributions to a defined benefit pension scheme, the assets of the scheme being held separately from the assets of the charity. The pension costs charge represents contributions paid and payable to the scheme in the period to which they relate.

**UNITING FRIENDS LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

2.	Grants and Voluntary Income	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 £
	Grant income	-	48,311	48,311	93,362
	Voluntary donations	10,395	-	10,395	1,955
		----- £10,395	----- £48,311	----- £58,706	----- £95,317
		-----	-----	-----	-----
3.	<b>Activities for Generating Funds</b>				
	Service user fees	841,090	-	841,090	811,000
	Activities and fundraising events	77,674	-	77,674	45,827
	Room hire	-	-	-	60
	Café income and product sales	24,434	-	24,434	20,055
	Transport income	24,393	-	24,393	13,099
		----- £967,591	----- £ -	----- £967,591	----- £ 890,041
		=====	=====	=====	=====
3a.	Other income of £NIL (2022 £2,254) relates to amounts received in respect of the Coronavirus Job Retention Scheme.				
4.	<b>Charitable Expenditure</b>				
	Wages and salaries	533,919	48,311	582,230	620,747
	Social Security costs	54,885	-	54,885	55,938
	Pension contributions	7,964	-	7,964	21,393
	Training and volunteer training	2,602	-	2,602	6,295
	Staff agency fees	93,667	-	93,667	69,364
	Tutor costs	35,975	-	35,975	29,546
	Activity expenses	59,349	-	59,349	22,999
	Depreciation	6,631	-	6,631	16,180
	Travel	13,008	-	13,008	12,382
	Motor expenses	16,078	-	16,078	13,219
	Rent	49,676	-	49,676	58,783
	Rates	1,222	-	1,222	1,706
	Insurance	5,739	-	5,739	5,208
	Light and heat	6,710	-	6,710	6,977
	Repairs, maintenance and cleaning	64,593	-	64,593	65,509
	Telephone and internet	7,798	-	7,798	6,537
	Stationery and printing	5,900	-	5,900	9,723
	Sundry expenses	6,109	-	6,109	13,571
	Bank charges	805	-	805	613
	Recruitment costs	1,534	-	1,534	7,708
	Support costs (see below)	54,222	-	54,222	60,870
	Bad debts	547	-	547	-
		----- £1,028,933	----- £48,311	----- £1,077,244	----- £1,105,268
		=====	=====	=====	=====
5.	<b>Support Costs (Governance Costs)</b>				
	Audit fees	5,100	-	5,100	4,740
	Professional and consultancy	9,122	-	9,122	16,130
	Staff costs	40,000	-	40,000	40,000
		----- £54,222	----- £ -	----- £54,222	----- £60,870
		=====	=====	=====	=====

**UNITING FRIENDS LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**6. Payroll Costs**

	Year ended 31.03.2023	Year ended 31.03.2022
The aggregate payroll costs were:-	£	£
Wages and salaries	622,230	659,212
Social security costs	54,885	55,938
Pension costs	7,963	10,709
	<u>£685,078</u>	<u>£725,859</u>

During the year no trustees were paid or received significant reimbursed expenses (2022: £NIL).

The total number of employees calculated on a full time equivalent basis during the year was 26 (2022: 26).

One member of staff received remuneration in excess of £60,000 excluding pension contributions during the current year only. This fell within the band of £60,000 to £70,000.

Staff agency payments (not included in the above) amounted to £93,667 (2022: £69,364).

**7. Tangible Fixed Assets**  
**Cost**

	Computer Equipment £	Fixtures and Fittings £	Motor Vehicles £	Leasehold improvements £	Total £
At 1 April 2022	9,314	58,589	50,490	95,545	213,938
Additions in year	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 March 2023	<u>£9,314</u>	<u>£58,589</u>	<u>£50,490</u>	<u>£95,545</u>	<u>£213,938</u>

**Depreciation**

At 1 April 2022	9,313	58,588	37,224	95,544	200,669
Charge for the year	-	-	-	-	-
Eliminated on disposal	-	-	6,631	-	6,631
At 31 March 2023	<u>£9,313</u>	<u>£58,588</u>	<u>£43,855</u>	<u>£95,544</u>	<u>£207,300</u>

**Net Book Value**

31 March 2023	<u>£ 1</u>	<u>£ 1</u>	<u>£ 6,635</u>	<u>£ 1</u>	<u>£ 6,638</u>
31 March 2022	<u>£ 1</u>	<u>£ 1</u>	<u>£13,266</u>	<u>£ 1</u>	<u>£13,269</u>

**8. Debtors**

	2023 £	2022 £
Trade debtors	49,250	41,854
Prepayments	31,036	33,724
Other debtors	319	280
	<u>£80,605</u>	<u>£75,858</u>

**9. Creditors: Amounts falling due within one year**

Trade creditors	9,296	10,679
Other creditors	1,964	2,327
Accruals	17,608	15,807
Tax and Social Security	17,206	17,754
	<u>£46,074</u>	<u>£46,567</u>



**UNITING FRIENDS LTD**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**10. Restricted Funds**

	Balance at 01.04.2022 £	Incoming Resources £	Resources Expended £	Transfers between Funds £	Balance at 31.03.2023 £
<b>Revenue Funds</b>					
Other Grants	-	8,100	(8,100)	-	-
Befriending Grant	-	40,211	(40,211)	-	-
	-----	-----	-----	-----	-----
Total Restricted Funds	-	48,311	(48,311)	-	-
	-----	-----	-----	-----	-----
<b>Unrestricted Funds</b>					
<b>Revenue Funds</b>					
Unrestricted funds	294,444	977,986	(977,933)	-	294,497
Designated funds	51,000	-	(51,000)	-	-
	-----	-----	-----	-----	-----
Total Unrestricted Funds	345,444	-	(1,028,933)	-	294,497
	-----	-----	-----	-----	-----
<b>Total Funds</b>	<u>£345,444</u>	<u>£1,026,297</u>	<u>£(1,077,244)</u>	<u>£ -</u>	<u>£294,497</u>

The designated fund represents amounts set aside in order to cover increased running costs due to the Covid -19 pandemic.

**11. Analysis of Net Assets Between Funds**

	Net Assets £	Total 31.03.2023 £	Total 31.03.2022 £
<b>Unrestricted Funds</b>	<u>£294,497</u>	<u>£294,497</u>	<u>£345,444</u>
<b>Restricted Funds</b>	<u>£ -</u>	<u>£ -</u>	<u>£ -</u>
<b>Total Funds</b>	<u>£294,497</u>	<u>£294,497</u>	<u>£345,444</u>

**12. Limited Liability**

Uniting Friends Limited is a company limited by guarantee. The Memorandum and Articles of Association restrict the liability of members on winding up to £1. In case of winding up none of the accumulated funds are distributable to the members, but shall be given, or transferred to, some other charitable institutions having similar objectives.

**13. APB Ethical Standard – Provisions available for smaller entities**

In common with many other businesses of our size and nature we use our auditors to assist in the preparation of the financial statements.

**14. Operating Lease Commitments**

At 31 March 2023 the charity had the following commitments:-

	2023 £ Expiring within 5 years	2022 £ Expiring within 5 years
Land and Buildings	<u>£46,600</u>	<u>£46,600</u>

**15. Related Party Disclosures**

There were no related Party Transactions for the year ended 31 March 2023 (2022 £Nil).