

# MEETING POINT DEREHAM ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Meeting Point is a registered charity (No. 1164258). The charity was formed to provide amenities and a meeting place for the benefit of dementia sufferers, older and disabled people in Dereham and the surrounding villages.

The trustees during the year were as follows:

Mrs B D'Arts	Chairman
Mrs J Philips	Vice Chairman
Mr E Howard	Treasurer
Mr C Launchbury	Trustee
Mrs J Soper	Trustee
Mr J Constance	Trustee (Resigned 5 <sup>th</sup> December 2022)

The main activity of the charity is to provide a warm and comfortable venue with a freshly cooked midday meal. There is a wide choice of daytime activities as well as occasional services covering podiatry, exercise classes and advice. Certain times are devoted to care for those in the early stages of dementia which benefits both the sufferers and carers who get a respite from their caring and a chance to speak with others undertaking similar roles.

Changes in staff have been minimal with one recruitment following the retirement of the Dementia Support Worker.

The trustees are extremely grateful for the commitment and hard work of the staff and volunteers who act as unpaid helpers; without their valuable contribution we would not be able to achieve so much.

Membership remains constant at around 100 for the year.

Meeting Point is promoted by advertising, promotional events and giving talks.

Fund raising is a key issue and financial support is received from various sources. The Trustees would like to express their sincere thanks to all donors. Grants are also received Charitable Organisations.

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Mrs B D'Arts



**MEETING POINT DEREHAM**

(REGISTERED CHARITY NO. 1164258)

**ST WITHBURGA LANE  
DEREHAM NR19 1ED**

**ANNUAL REPORT &  
FINANCIAL STATEMENTS  
YEAR ENDED  
31ST MARCH 2023**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MEETING POINT DEREHAM**

I report on the Financial Statements of the Trust for the year ended 31st March 2023 which are set out on pages 4 to 6.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER**

As Trustees you are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the Act') and that an independent examination is required.

It is my responsibility to:

- a. examine the accounts under section 145 of the 2011 Act
- b. follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c. state whether particular matters have come to my attention

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination no matter has come to my attention:

- a. which gives me reasonable cause to believe that in any material respect the requirements
  - 1) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - 2) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- b. to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*L J Whiteley*

Mrs L J Whiteley  
Independent Examiner

*8th June 2023*

14 Greenwood Drive  
Scarning  
Dereham  
Norfolk  
NR19 2TR

## DEREHAM MEETING POINT

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

2022			2023
		<b>RECEIPTS - UNRESTRICTED</b>	
		<b>Operating Activities:</b>	
1,184		Takings - Refreshments	3,584
10,001		Lunches	26,160
516		Bingo	884
1,316		Raffles	1,794
1,219		Hiring Fees	6,185
1,360		Outings	4,623
972		Memberships	1,362
-		Entrance Fees	2,219
<u>1,132</u>	17,700	Miscellaneous	<u>439</u>
			47,249
		<b>Investment Income:</b>	
4		Bank Interest	143
<u>360</u>	364	Dividends	<u>367</u>
			510
	1064	<b>Unrealised Gain/(Loss) on Investment</b>	(511)
		<b>Donations and Other Receipts:</b>	
		Donations:	
2,803		Sundry Donations	4,885
9,000		Grants Received	7,773
-		Defibrillator Fund	3,193
<u>3,470</u>	15,273	Dementia Friendly Dereham	<u>-</u>
			15,850
	-	Dementia Care Private Funding	2,996
	35,878	Spot Contracts & Top Up: Norfolk County Council	27,761
<u><u>70,279</u></u>		<b>TOTAL RECEIPTS</b>	<u><u>93,855</u></u>

## DEREHAM MEETING POINT

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2023

2022

2023

## PAYMENTS - UNRESTRICTED

		<b>Charitable Activities</b>	
2,969		Light & Heat	5,866
58,078		Wages	70,861
(13,334)		JRS Furlough Receipts	-
819		Repairs & Maintenance	916
1,975		Refurbishment of Furniture	-
7,266		Refurbishment of Premises	-
845		Cleaning & Hygiene	530
525		Telephone	593
5,857		Purchases of Food/Catering	12,168
49		Safety & Staff Training Costs	450
403		Staff Clothing	94
610		Postage, Stationery & Office Costs	954
3,010		Alarm & Security Costs	70
935		Insurances	696
50		Bank Charges	273
428		Refuse Collections	769
375		Professional Fees	375
-		Trustee Expenses	250
1,582		Miscellaneous	2,750
-		Purchase of Equipment	1,263
-		Defibrillator Costs	2,891
930		Equipment Leasing	563
810		Licenses & Entertainment	364
<u>2,487</u>	76,669	Outings	<u>6,106</u>
			108,804

## PAYMENTS - RESTRICTED

<u>76,669</u>	<b>TOTAL PAYMENTS</b>	<u>108,804</u>
(6,390)	NET RECEIPTS/(PAYMENTS) FOR THE YEAR	(14,949)
60,421	NET CURRENT ASSETS AT 31 MARCH 2022	54,031
<u>54,031</u>	NET CURRENT ASSETS AT 31 MARCH 2023	<u>39,082</u>

## DEREHAM MEETING POINT

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 MARCH 2023

2022		2023	UNRESTRICTED FUNDS	RESTRICTED FUNDS
<b>CASH FUNDS</b>				
<b>Bank Accounts</b>				
29,783	HSBC: Current Account	16,761	16,761	
4,712	HSBC: Savings Account	4,767	4,767	
6,746	CCLA COIF Charities Deposit Fund	7,236	7,236	
<b>Investment Account</b>				
13,103	CCLA COIF Charities Investment Fund 672.88 Income Units @ 1871.37 pence	12,592	12,592	
-	Petty Cash	706	706	
4,400	Debtors	1,484	1,484	
<u>58,744</u>	<b>TOTAL CASH FUNDS</b>	<u>43,546</u>	<u>43,546</u>	
<b>CURRENT LIABILITIES</b>				
4,713	Creditors	4,464	4464	
<u>4,713</u>		<u>4,464</u>	<u>4464</u>	
<u>54,031</u>	<b>NET CURRENT ASSETS</b>	<u>39,082</u>	<u>39,082</u>	
<b>FIXED ASSETS</b>				
		<u>COST</u>		
6,000	Tables & Chairs	6,000	5,100	900
1,114	Medical Bed	1,114	1,114	
2,109	Equipment	2,109	1,419	690
10,140	Magic Table	10,140		10,140
2,425	Computer Equipment	2,425	625	1,800
-	Computer Equipment	623	623	
-	Wheelchair	240	240	
-	iPads and cases	3,840	3,840	
<u>21,788</u>		<u>26,491</u>	<u>12,961</u>	<u>13,530</u>

The financial statements set out on pages 4-6 were approved at the Annual General Meeting on 7th June 2023.

*E J Howard*

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Treasurer

*B E D'Arts*

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Chairperson

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