

Rochdale Borough Shopmobility
Annual Report
April 2022-March 2023



Registered Charity No.1047613

INDEX

BANK DETAILS	2
EXECUTIVE COMMITTEE MEMBERS	3
AIMS AND OBJECTIVES	4
CHAIRPERSONS ADDRESS	5
TREASURERS REPORT	6
INCOME AND EXPENDITURE	7
MANAGER /SECRETARY’S REPORT	8
MEMBERSHIP AND USAGE CHARTS	9

Rochdale Shopmobility:

12 River Street

ROCHDALE

OL16 1RT

Telephone: 01706 925986

Email: info@rochdaleshopmobility.co.uk

Bankers:

Co-operative Bank PLC

110 Yorkshire Street

ROCHDALE

OL16 1JY

Independent Examiners:

Community Accounting Lancashire C.I.C.

(Registered Number 12039423)

Foxfields

9 Norley Close

Chadderton

Oldham

OL1 2RA

Rochdale Borough Shopmobility is a member
of Action Together Rochdale

ROCHDALE BOROUGH SHOPMOBILITY **EXECUTIVE COMMITTEE MEMBERS**

Chairperson	Cllr Ashley Dearnley	Re-elected by members 2022
Vice Chair	Chris Houston	Re-elected by members 2022 Deceased Jan 2023
Treasurer/Secretary	Paul Ambrose	Elected by members 2022
Trustee	Cllr Billy Sheerin	Nominated by RBC 2022
Trustee	Cllr James Gartside	Nominated by RBC 2017
Member	Mrs Patricia Boylan	Re-elected by members 2016
Member	Christine Berry	Elected by members 2018
Member	Janice Coventry	Elected by members 2019

Governing Document

Rochdale Borough Shopmobility is a registered charity and it is governed by a constitution dated 12th June 1995, which was amended 19th November 1996, and further amended on 9th November 2000, and further amended on 27th November 2002, and further amended on 20th July 2005, and further amended on 26th September 2006, and further amended on the 1st November 2011, and further amended on 11th October 2017 and further amended on the 26th day of September 2019.

Objectives

Rochdale Borough Shopmobility's objectives are: The relief of persons, in particular people who have limited mobility, in particular but without limitations by the provision of escorts, wheelchairs and similar equipment with the object of improving their mobility and their conditions of life within the Metropolitan Borough of Rochdale.

Rochdale Borough Shopmobility provides manual and powered wheelchairs, powered scooters and volunteer escorts to help people with limited mobility, shop and use the facilities of Rochdale with ease and enjoyment. Escorts are also available for people with sensory disabilities.

Rochdale Opening Hours:

Monday to Friday - 9.30 am to 4.30 pm
Saturday - 9.30am to 12.30pm

Booking Procedure Bookings for both scooters and wheelchairs can be made up to 2 working days in advance. Booking is advisable, although scooters are usually available each day for casual users who just arrive at the office. This is on a first come first served basis.

Membership is available to anyone who has difficulty walking around Rochdale Town Centre whether their disability is temporary or permanent. Membership costs £10.00 per year and there is a further charge of £2.50 for each 3hr session booked. Day membership is available for visitors to Rochdale at a cost of £5.50. To register you will need proof of identification that shows both your name and address.

Chairpersons Address 2022/2023

It is with great pleasure to report on another successful year for Shopmobility, with memberships stable and hopefully due to increase over the next year, in line with the Town Centre shopping improvements. As ever, we are grateful to the numerous Mayors that have taken on Shopmobility as one of their charities. Not only does it help with funding, as indeed this year with the last Mayor Councillor Rashid's generous thousand pounds donation, but it also promotes our service. I am pleased that Councillor Michael Holly has decided to take on our charity this coming year.

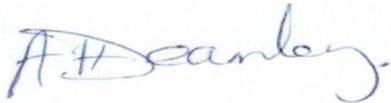
I know we are all indebted to Michelle Hollinrake and Deborah Ratcliffe for the stewardship and never ceasing support and loyalty to the service, and also to all members of the committee for their amazing service throughout. I would also like to place on record my thanks to Rochdale Borough Council for the funding provided, which helps to ensure we have a baseline of funding.

We all mourn the loss of Chris Houston, one of our members who was a huge part of multiple different organisations and charities, and a kind hearted man indeed. It is by looking back that we are reminded of the need to look to the future, which is what those who have gone before us would expect. I hope and trust that with new ideas and innovations, Shopmobility will be at the heart of our Town Centre for many years into the future.

Once again, I would like to say thank you to everyone for your support during the past year.

Yours sincerely

Councillor Ashley Dearnley

A handwritten signature in blue ink, appearing to read 'A Dearnley'.

CHAIRPERSON

Treasurers Report Year 2022/2023

I have looked in detail at the accounts for 2022/23

Income has increased in the last year namely due to an increased grant from the Council and The Manger being successful in obtaining one off grants. The grants wards have ensured that full service has been maintained throughout the year.

Overall expenditure has increased which is mainly due to the need to purchase new scooters. Running costs have largely remained similar to the previous year which is testament to the due diligence of Michelle Hollinrake and Deborah Ratcliffe who continually strive to make appropriate savings and explore income generating opportunities.

We have £2,492 to carry forward to 2023/24 and will need to secure funding for 2023/24. For this financial year the Council has agreed to increase their grant to £35,600 which will cover salaries.

We are continuing to apply for funding to Charity grant and other providers to help fund the coming years.

The service continues to be popular as it provides a convenient and welcoming service for users of the town centre.

On behalf of colleagues, I would like to thank Rochdale Borough Council for their continuing support of the Charity and I would also like to thank Michelle, Debbie and all the Committee Members who give their time and energy to ensure that we provide a service fit for purpose for residents and visitors to Rochdale.

We remain dedicated and committed to continuing this service that benefits Rochdale Borough residents and Town Centre visitors, and look forward to welcoming back members old and new in the near future.

Paul Ambrose

TREASURER

Income and Expenditure 2022-2023

Year Ending March 31st	2023 Total £	2022 Total £
INCOME		
Grants: RBC	38,600	24,948
Grants: Other	14,400	-
Activities for generating funds	4,506	4,583
Investment income	17	6
Other income	1,525	250
Total Income	59,048	29,787
EXPENDITURE		
Employment Costs	36,881	33,903
Room Hire	-	151
Rent, Rates and Water	118	140
Insurance	2,782	2,513
Heat and Light Service Charge	700	670
Stationary, Postage and Carriage	223	249
Telephone/Internet	620	661
Refreshments	58	58
Scooter/Wheelchair Maintenance	-	949
Equipment-Scooters	15,925	-
Other Equipment & Furniture	26	17
Office & Premises costs	130	121
Bank Charges	466	300
Sundries and Cleaning	120	120
Depreciation	531	222
Accountancy Fee	445	445
Total Resources Expended	59,025	40,519
Net of Receipts/(Payments)	23	(10,732)
Cash Funds at 1st April 2022 (as restated)	2,469	13,201
Cash Funds at 31st March 2023	2,492	2,469

Managers' Report 2022/2023

I am very pleased to report that our usage and membership have remained stable and are on a par with last year and I hope to see an increase in Membership and Usage in the next twelve months

We are very pleased that the Mayor Cllr Rashid who nominated us as one of the beneficiaries of the 2021/22 Mayors Charity Fund awarded us a Grant of £1000 during this financial year, which is a welcome boost to our finances and I would like to thank him on behalf of our Members to whom our Charity provides the means to visit Rochdale Town Centre.

I would like to thank Rochdale Borough Council as ever for continuing to support our service financially with an Annual Grant and for agreeing to cover the full cost of salaries for 2022/23. I would like to thank Cllr Ashley Dearnley, Chairperson for putting a case forward for more support. This has helped to keep the Charities finances in order in these difficult economic times for the next financial year and will ensure that people with mobility problems are still able to visit Rochdale Town Centre with ease and enjoyment.

I would also like to thank Deborah Ratcliffe our Scheme Assistant as ever, who has given continuing support to myself and all our members of Rochdale Borough Shopmobility.

On another note, it is with sadness that I was informed that Christopher Houston, a valued Trustee and Service user passed away in January 2023.

Rochdale Borough Shopmobility would not be able to provide the range of services without the dedicated support of our Executive Committee who I would like to thank as ever on behalf of the Staff and all the Shopmobility Members.

Michelle Hollinrake

MANAGER/FUNDRAISER

Membership and Usage 2022/2023

The tables below show the monthly performance of Rochdale Borough Shopmobility during 2021/2022 and 2022/2023, and the chart below shows the usage of the scheme from 2013-2023

Our Usage and Membership were greatly affected during the Covid-19 Pandemic

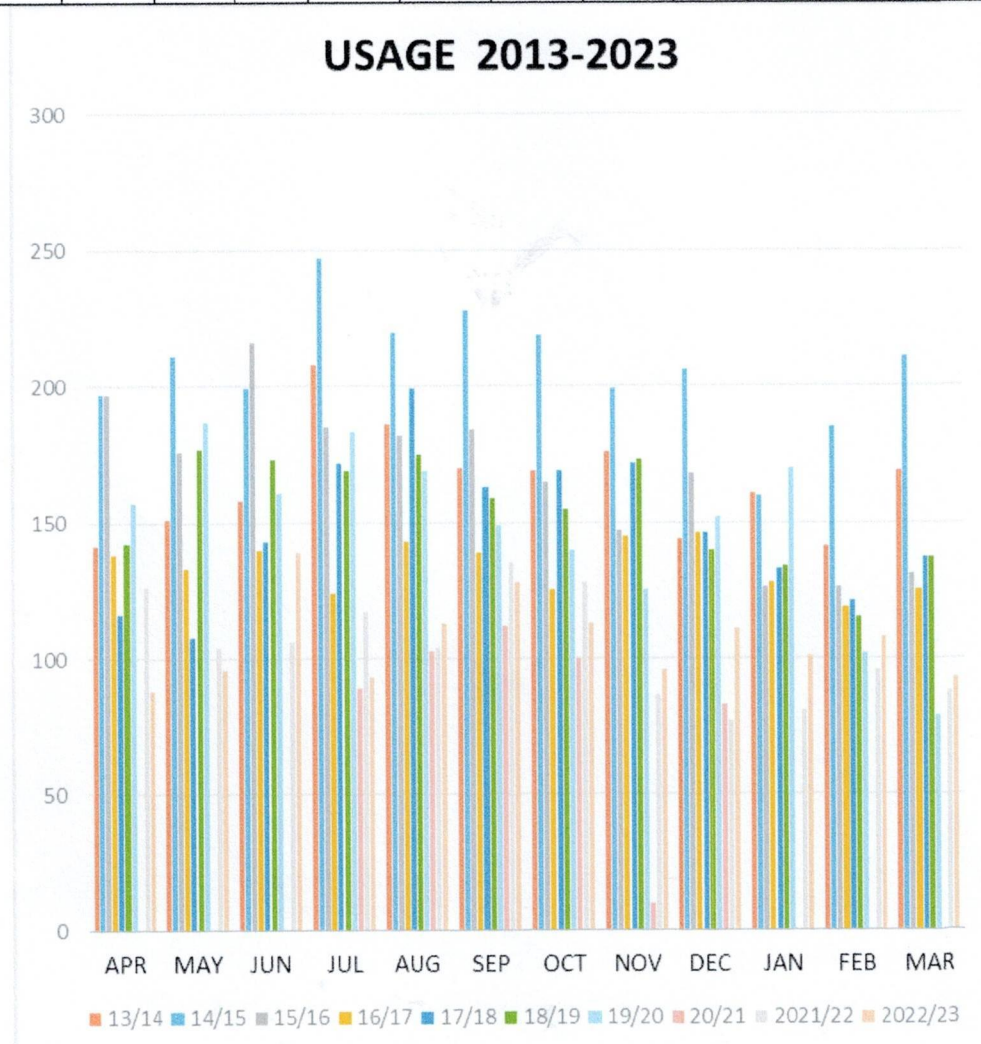
ROCHDALE SERVICE USAGE

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
2021/2022	88	117	135	128	96	126	104	106	81	87	77	104	1249
2022/2023	88	96	139	93	113	128	113	96	111	101	108	93	1279

ROCHDALE MEMBERSHIP

	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
2021/2022	5	4	5	11	4	6	5	3	6	2	4	3	58
2022/2023	4	2	10	3	8	7	5	4	6	3	3	1	56

USAGE 2013-2023



Charity Registration Number: 1047613



ROCHDALE BOROUGH SHOPMOBILITY

Trustees' Annual Report and Financial Statements

Year Ended 31 March 2023

ROCHDALE BOROUGH SHOPMOBILITY

CONTENTS

	Page
Members of the Board and professional advisers	2
Trustees Annual Report	Insert
Independent Examiner's Report	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5
Notes to the Financial Statements	6-7

ROCHDALE BOROUGH SHOPMOBILITY

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	Rochdale Borough Shopmobility
Charity Number	1047613
Registered Office	12 River Street Rochdale OL16 1RT
Trustees	Cllr A Dearnley Mrs P Boylan Cllr J Garside Mr P Ambrose Mrs C Berry Ms J Coventry Mr C Houston (deceased on 05/01/23) Cllr B Sheerin (appointed on 21/10/22) Cllr W Cocks (resigned on 08/05/22)
Chairperson	Cllr A Dearnley
Vice Chair	Mr C Houston
Treasurer	Mr P Ambrose
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	The Co-Operative Bank 110 Yorkshire Street Rochdale OL16 1JY

ROCHDALE BOROUGH SHOPMOBILITY
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ROCHDALE BOROUGH SHOPMOBILITY
YEAR ENDED 31 MARCH 2023

I report on the accounts for the year ended 31 March 2023 as set out on pages 4 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Act; and
- to state whether particular matters have come to my attention.

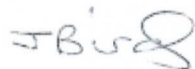
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



20th December 2023

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
Lancashire
OL1 2RA

ROCHDALE BOROUGH SHOPMOBILITY

RECEIPTS AND PAYMENTS ACCOUNT

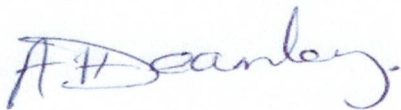
FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
	Notes	£	£	£	£
RECEIPTS					
Grants	2	38,600	14,400	53,000	24,948
Activities for Generating Funds	3	4,506	-	4,506	4,583
Investment Income	4	17	-	17	6
Other Income	5	1,525	-	1,525	250
TOTAL RECEIPTS		44,648	14,400	59,048	29,787
PAYMENTS					
Employment Costs		36,881	-	36,881	33,903
Room Hire		-	-	-	151
Rent, Rates and Water		118	-	118	140
Insurance		2,782	-	2,782	2,513
Heat and Light Service Charge		700	-	700	670
Stationery, Postage and Carriage		223	-	223	249
Telephone		620	-	620	661
Refreshments		58	-	58	58
Scooter and Wheelchair Maintenance		-	-	-	949
Equipment – Scooters Purchased		1,525	14,400	15,925	-
Other Equipment & Furniture		26	-	26	17
Office & Premises Costs		130	-	130	121
Repairs & Maintenance		466	-	466	300
Bank Charges		120	-	120	120
Sundries and Cleaning		531	-	531	222
Accountancy Fee		445	-	445	445
TOTAL PAYMENTS		44,625	14,400	59,025	40,519
Net of Receipts/(Payments)		23	-	23	(10,732)
Cash Funds as at 1st April 2022	6	2,469	-	2,469	13,201
Cash Funds as at 31 March 2023	6	<u>2,492</u>	<u>-</u>	<u>2,492</u>	<u>2,469</u>

ROCHDALE BOROUGH SHOPMOBILITY
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MARCH 2023

	As at 31 March 2023	As at 31 March 2022
ASSETS – CASH FUNDS		
	£	£
Bank	2,451	2,440
Cash	<u>41</u>	<u>29</u>
	<u>2,492</u>	<u>2,469</u>
ASSETS - EQUIPMENT		
	£	£
Scooters	<u>16,594</u>	<u>2,333</u>
	<u>16,594</u>	<u>2,333</u>
LIABILITIES		
	£	£
Independent Examiners Fees	<u>495</u>	<u>445</u>
	<u>495</u>	<u>445</u>
NET ASSETS/LIABILITIES	<u>18,591</u>	<u>4,357</u>

The financial statements were approved by the Board of Trustees on the 19th of December 2023 and signed on their behalf:



Councillor Ashley Dearnley
Chairperson

ROCHDALE BOROUGH SHOPMOBILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. RECEIPTS AND PAYMENTS ACCOUNTS

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. GRANTS

	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Repair Respond Recovery Grant (Action Together)	-	4,650	4,650	-
Rochdale MBC	37,600	-	37,600	24,948
National Lottery Community Fund	-	9,750	9,750	-
Manchester Guardian Society	1,000	-	1,000	-
	<u>38,600</u>	<u>14,400</u>	<u>53,000</u>	<u>24,948</u>

3. ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Registration Fees	471	-	471	613
Scooter Fees	3,003	-	3,003	2,639
Fundraising	-	-	-	-
General Donations and Sponsorship*	1,032	-	1,032	1,331
Miscellaneous	-	-	-	-
	<u>4,506</u>	<u>-</u>	<u>4,506</u>	<u>4,583</u>

* General Donations and Sponsorship includes £1,000 from the Mayors Charity Donation (2022: £1,000).

4. INVESTMENT INCOME

	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Bank Interest	<u>17</u>	<u>-</u>	<u>17</u>	<u>6</u>

5. OTHER INCOME

	Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	£	£	£	£
Scooter Sales	<u>1,525</u>	<u>-</u>	<u>1,525</u>	<u>250</u>
	<u>1,525</u>	<u>-</u>	<u>1,525</u>	<u>250</u>

ROCHDALE BOROUGH SHOPMOBILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

6. FUND ANALYSIS

Fund Name	Balance as at 1 April 2022 £	Receipts £	Payments £	Balance as at 31 March 2023 £
Unrestricted Funds	<u>2,469</u>	<u>44,648</u>	<u>(44,625)</u>	<u>2,492</u>
	2,469	44,648	(44,625)	2,492
Restricted Funds				
Repair Respond Recovery Grant (Action Together)	-	4,650	(4,650)	-
National Lottery Community Fund	<u>-</u>	<u>9,750</u>	<u>(9,750)</u>	<u>-</u>
	-	14,400	(14,400)	-
TOTAL FUNDS	<u>2,469</u>	<u>59,048</u>	<u>(59,025)</u>	<u>2,492</u>