



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/09/2022

Period start date To 31/08/2023

Period end date

Charity name: Headlands CP School Fund

Charity registration number: 1050159

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils of Headlands School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Income/Expenditure for School visits and visitors to school Sports coaching and subsidies for children when voluntary contributions have not been received Subscriptions to Sports Associations and other bodies Collections and donations to other Charities Income and Expenditure for Book Club, Revision books and Clubs Uniform sales profits Purchase of curriculum enrichment resources
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have taken the Charity Commission's public benefit guidance into account when making any decision it is relevant to

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Purchase of Books for Book Clubs, Library and Revision Books for Y6 children Administration of school residential visits (Income and Expenditure) Income and Expenditure for Y3/4 Swimming lessons, school visits and visitors to School and subsidies for children for whom voluntary contributions were not received Payments for sports coaching for school teams Commission received for school photographs Donations made by parents for attendance at School productions and concerts Subscriptions to Sports Associations for School teams Purchase of curriculum enrichment resources Purchase of Awards, Badges, stickers to promote and sustain a positive ethos

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Parent Representatives Staff Representatives Local Authority Representatives Co-opted by other Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Headlands CP School Fund
Other name the charity uses	
Registered charity number	1050159
Charity's principal address	Oak Tree Lane, Haxby, York YO32 2YH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Cuthbertson			Local Authority
2	Peter Wreglesworth			Co-opted by other Trustees
3	Stewart Pearson			Co-opted by other Trustees
4	Rev Ronald Smith	Chair of Governors		Co-opted by other Trustees
5	Elizabeth Neville			
6	Ruth Ellis	Headteacher		
7	Louise Pearce	Deputy Headteacher		
8	Sarah Hare			Co-opted by other Trustees
9	Tracey Harrison		From 24/01/2022	Parents
10	Danielle Pearson			Parents
11	Clare Ahmad		From 17/10/2022	Parents
12	Rory Dagleish		From 17/10/2022	Parents
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	RONALD SMITH	
Position (eg Secretary, Chair, etc)	CHAIR OF GOVERNORS	
Date	29/1/24	

	INCOME	EXPENDITURE
BANK INTEREST	69.86	31.79
BANK CHARGES		8,585.00
MARRICK RESIDENTIAL	8,633.00	8,748.00
NORTHUMBERLAND RESIDENTIAL 23	10,498.25	1,561.40
NORTHUMBERLAND RESIDENTIAL 2024	2,105.00	6,493.40
OUTINGS AND VISITS	5,313.23	
PHOTO COMMISSION	676.27	208.00
PLAYS & PERFORMANCES	460.03	425.20
CLASSROOM RESOURCES & EXP	37.99	202.96
KS2 REVISION BOOKS	217.30	500.00
YEAR 3/4 SWIMMING	481.60	175.33
READING EVENT		
WORLD MENTAL HEALTH DAY	75.00	13.47
PYJAMARAMA	397.60	404.60
STAFF MILK	404.77	95.91
CLASS CHRISTMAS PARTIES		
	£ 29,388.80	£ 27,445.55

School fund paid deposit of £1,992 in 21/22

Opening balance 01.09.22	1,309.13
Add Income	29,388.80
	30,676.83
Less Expenditure	27,445.55
	3,231.38

Cash in Hand	4.51
Bank Accounts	3,226.87
Balance at 31.08.23	3,231.38

Cfwd
Bedtime Reading Event/Pyjamarama (Books)
World Mental Health Resources
Northumberland 2024 Deposits

Unallocated Resources
Balance at 31.08.2023

1,027.63
2,203.75
3,231.38

Deposit Northumberland 22/23 Paid July 22 (21/22 Financial Year) £1,992.00
Deposit Recouped Oct, Nov, Dec 2022 £1,992.00
Difference between Income & Expenditure for Northumberland 22/23 = £1,750.25 (loss of £241.75 paid by School fund 22/23)

Carol Prangnell
Carol Prangnell
Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Headlands CP School

**On accounts for the year
ended**

31/08/2023

**Charity no
(if any)**

10500159

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/08/2023~~ 31/08/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/1/24

Name:

Helen Pegelow

**Relevant professional
qualification(s) or body
(if any):**

Solicitor - SRA NUMBER 436934

Address:

11 Holly Tree Lane, Haxby, York, YO32 3YJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues