

# **Craven Arts Trust**

## **Annual General Meeting 26<sup>th</sup> July 2023**

### **Chairperson's Report**

The committee year 2022/2023 has been a particularly eventful one for Craven Arts involving the departure from The Hub in Caroline Square and the occupation of the long-awaited Craven Arts House in Otley Street, Skipton. This is the most ambitious project in the eight years of the Charity's life. A vision, first muted with Craven District Council by the founder and first Chair, Virpi Kettu. It marks the development from an artists' membership society to an organisation which is also responsible for creating and running a regional arts centre, and becoming tenants of a fine Victorian building with North Yorkshire County Council as our landlord. The aim of the Arts House is to complement the North Yorkshire Cultural Services based at Skipton Town Hall. It's to be a centre and creative community which welcomes all-comers, and especially young people from the area for whom Craven Arts becomes an incubator of emerging talent in the creative industries of the Craven area.

Craven Arts House is to be:

**An incubator for young creatives and A home where Art is for All**

The purpose of the House is to demonstrate that there is a future for young creatives to pursue successful careers and contribute to the economy and culture of the rural economy of North Yorkshire, instead of migrating to the cities, which is the current pattern. The journey to turn this vision into reality will be a demanding one, and this past seven months, has been just that. Craven Arts has appointed its previous chair, Ann Rutherford, as its first Director with an executive team of Jane Howie and Freya Jackson. The Trust elected myself, David Hawkins, as Chair in February 2023.

Because of rising costs and unforeseen complications with the building, the grant money, obtained by Craven District Council, has not stretched beyond the re-ordering of the west wing of the Centre. This meant that hurried decorating of the frontage and East wing had to be carried out by Craven Arts volunteers before the Grand opening on the 8<sup>th</sup> of December. Since we began using the building in January emergency health and safety works have been taking place in order for us to maximise the full use of the Centre. The protracted time scale of these works has prevented us fulfilling our planned programme of exhibitions, events and internships. However, having studios occupied, courses running and carparking spaces

let, has meant we've begun the challenge of becoming financially sustainable and a thriving community is now established.

My sincere thanks go to our Director, Ann Rutherford, for her years as Chair of the Trust and director-elect, leading to the opening of the House in December, and now her generous and unstinting work over these complicated first seven months. My thanks, also, go to our Exhibitions co-ordinator, Carolyn Hird-Rogers, and Curator, Clare Lamkin, for a successful series of exhibitions and residences at The Hub and now at Craven Arts House, in spite of the challenges of an unfinished building. In this particularly demanding year, I wish to show my appreciation, and that of the membership, to my fellow trustees for their commitment, extra meetings and hard work, to enable us to reach this exciting point in the life of Craven Arts. A finance sub-committee has been formed, comprising Christine North as chair and Clare Lamkin and Alfonsas Paulauskas. Three members of the board have stepped down this committee year because of competing commitments, Kate Beard, Gabriela Boiangiu and Fiona Armer. To Kate, Gabby and Fiona we extend our particular thanks and wish you much fulfilment in your creative careers and membership of Craven Arts. It's with great pleasure that we have recently welcomed Clare Danek to the board.

Our membership continues to grow and, thanks to everyone, we've made this year an impressive start to our journey as the inspirers of Craven Arts House. We are aware of our responsibility to value our membership and continue to provide many opportunities for exhibiting our work and celebrating the creative community to which we belong. Like all charities across the country our membership provides the foundation, core funding and reason for our existence. Long may this be the case.

**Here's to another vibrant year of Craven Arts!**

David Hawkins 26<sup>th</sup> July 2023

*Chair Craven Arts Trust*

# Management Report

Craven Arts Charitable Trust

For the period ended March 31, 2023



Prepared on

July 6, 2023

# Table of Contents

---

Financial Activities .....3

Balance Sheet.....5

# Financial Activities

April 2022 - March 2023

	Total
<b>INCOME</b>	
7a Studio Licence fee	6,863.50
Art House Courses (deleted)	1,114.59
Car Park Income	2,500.00
Contributions	-10.00
Courses income	6,421.79
Donations	3,750.00
Exhibitions	567.87
Grants	450.00
Hub Licence fee (deleted)	380.00
Hub Wall hire (deleted)	280.00
Membership subscriptions	1,500.00
Sales	9,481.84
Studio Income CAH	2,496.25
Xmas Exhibition	2,569.65
<b>Total Income</b>	<b>38,365.49</b>
<b>COST OF SALES</b>	
Payment to artists	9,789.56
<b>Total Cost of Sales</b>	<b>9,789.56</b>
<b>TOTAL</b>	<b>28,575.93</b>
<b>EXPENDITURES</b>	
Administration expenses	
Accommodation and meals	77.88
Accounting fees	347.50
Advertising and promotion	370.72
Exhibition costs	71.28
Insurance	150.83
Leasing payments	6,321.91
Office costs	
Graphics and printing	1,095.20
Office equipment	3,397.40
Stationery	500.63
Web costs	1,370.82
<b>Total Office costs</b>	<b>6,364.05</b>
Utilities	954.22
<b>Total Administration expenses</b>	<b>14,658.39</b>
All Art House Building Expenditure	4,707.00
Building repair and maintenance	5,036.89
Keys and cards	-240.00
<b>Total All Art House Building Expenditure</b>	<b>9,503.89</b>
Staff costs	2,248.00
Director Fee	2,736.90
Financial Officer	960.00
Life Models	380.00

	<b>Total</b>
Marketing Officer	900.00
Newsletter Editor	360.00
Salaries and on-costs (deleted)	645.00
Tutor fees	970.00
<b>Total Staff costs</b>	<b>9,199.90</b>
<b>Total Expenditures</b>	<b>33,362.18</b>
<b>NET OPERATING INCOME</b>	<b>-4,786.25</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£ -4,786.25</b>

# Balance Sheet

As of March 31, 2023

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
Nat West current account	14,753.82
Total Cash at bank and in hand	14,753.82
NET CURRENT ASSETS	14,753.82
NET CURRENT ASSETS (LIABILITIES)	14,753.82
TOTAL ASSETS LESS CURRENT LIABILITIES	14,753.82
TOTAL NET ASSETS (LIABILITIES)	£14,753.82
CHARITY FUNDS	
Opening Balance Equity	19,540.07
Retained Earnings	
Surplus/(Deficit)	-4,786.25
Total Charity funds	£14,753.82



**Nelson's Bookkeeping**

4 Station View  
Church Fenton  
Tadcaster  
North Yorkshire LS24 9QY

Phone 01937-557071  
e-mail: [nelsonsbk@aol.com](mailto:nelsonsbk@aol.com)

---

Date: 7 July 2023

**CRAVEN ARTS CHARITABLE TRUST  
INDEPENDENT EXAMINATION REPORT  
FOR THE YEAR ENDED 31 MARCH 2023**

I have examined the financial statements of the Craven Arts Charitable Trust together with the supporting documents for the period to 31 March 2023.

These present an accurate view of the financial position of the Association, and I confirm that they are in accordance with the documents and explanations given.

A handwritten signature in black ink, appearing to be 'David Nelson', with a horizontal line underneath.

David Nelson  
Nelson's Bookkeeping

---