

Trustees Report 2024

British Association for Applied Linguistics (BAAL)
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Registered Charity number 264800

Trustee names:

Prof. Zhu Hua (Chair)
Dr. Caroline Tagg
Dr. Bettina Beinhoff
Dr. Glenn Hadikin
Prof. Rachel Wicaksono
Dr. Mel Evans
Dr. Sal Consoli
Dr. Alex Ho-Cheong Leung
Dr. Vander Viana
Dr. Sathena Chan
Dr. Sin Wang Chong
Zhi Ma
Dr. Yi Zhang
Dr. Paweł Szudarski
Dr. Gavin Brookes
Dr. Gee Macrory
Dr. Sultan Turkan
Dr. Maria Arche
Dr. Tracey Costley

Recruitment of trustees:

The trustees of BAAL are the members of the executive committee. All members except for the Chair are recruited through a call for nominations to all members via the BAAL mailing list. Nominations are submitted online but the election is held at the BAAL AGM as part of the BAAL Annual Conference.

All roles are elected for three years, except for Ordinary Members who are elected for two years. These roles can be re-elected for another term of three or two years respectively. Any member can stand for any of these roles, except for the role of Postgraduate Liaison and Development Coordinator which can be held by postgraduate students only and whose role holder cannot be re-elected, seeing that postgraduate study is limited in its duration to typically 3-4 years.

We encourage all BAAL members to consider standing for an EC post, and welcome nominations from people with a diversity of backgrounds, including new and more established academics. We value diversity and we recognise that different people bring different perspectives, ideas, knowledge and culture and that this difference brings strength.

Trustees Report 2024 (cont.)

Activities and Objectives for the year

BAAL organises scientific meetings, and publishes a newsletter and conference proceedings. We support applied linguistic activity via funding, special interest groups, an annual book prize, seminars in collaboration with Cambridge University Press and a series of researcher development workshops. We bring together the applied linguistics community via BAALmail, our dedicated webmail list, through which members share and discuss applied linguistics-related news, achievements and opportunities, and through our BAAL YouTube channel and a BAAL postgraduate research student Facebook group.

We maintain close links to institutions and organisations with an interest in applied linguistics. BAAL is affiliated to AILA, the International Association of Applied Linguistics. Members of BAAL are automatically members of AILA.

Achievements and Performance

BAAL has a growing membership which is at 1450 members in December 2023, including ten free solidarity memberships for academics in precarious positions. BAAL provides public benefit to the professional/subject area of applied linguistics through three key sets of activities: professional networking, mentoring and opportunities for early career academics, and advocacy. It facilitates networking through its mailing list, the organisation of an annual conference, the funding of seminars and workshops, and the fostering of special interest groups. Mentoring is provided through the funding and support offered to postgraduate research and early career members, including the first book prize category, the researcher development workshops, and targeted conference events. Advocacy of our professional/subject area is provided through our links to key organisations within the academic environment, such as the Academy of Social Sciences and the British Academy, our contributions to the Research Excellence Framework (REF), the QAA benchmark statements and UK Research and Innovation (UKRI), our social media engagement and initiatives such as our annual book prize.

BRITISH ASSOCIATION OF APPLIED LINGUISTICS
INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 31 MAY 2023

	2023		2022
	£	£	£
INCOME			
Membership Subscription	47,512		53,330
Bank interest	124		4
Book Prize Entries	720		640
Annual Conference Income	4,868		-
Miscellaneous Income	-		100
Donations	50		7
Annual Conference Sponsorship	-		1,500
Seminars	-		1,913
	<u>53,274</u>		<u>57,494</u>
EXPENDITURE			
Grants to SIGs	23		200
Book / Poster/visual rep./ prizes	50		321
Linguistics Olympiad	-		1,000
BAAL Scholarship	4,022		-
Applying Linguistic Fund	4,352		3,853
Net Expenditure - Special Interest groups	1,110		330
Mosaic Events - Fees & Expenses	14,332		14,591
Exec.Committee Meetings & Accom. expenses	4,952		318
AILA/UCML/CLIE & OTHERS - Subscriptions	5,229		814
CUP/BAAL/ESOL/Routledge -Seminars	2,621		-
Insurance	709		689
Bank Direct Debit,collect & Sevice Charges	77		1,026
Conference expenses	408		375
Postage,Publication & Printing Costs	4		9
Accountant's Fees	975		875
Sundry expenses	525		734
	<u>39,389</u>		<u>25,135</u>
SURPLUS OF INCOME OVER EXPENDITURE		<u><u>13,885</u></u>	<u><u>32,359</u></u>

BRITISH ASSOCIATION OF APPLIED LINGUISTICS

BALANCE SHEET

31 MAY 2023

	Note	2023 £	£	2022 £
CURRENT ASSETS				
Funds with SIGs and Float with York Uni		30,804		26,914
Bank deposits		57,861		80,683
Cash at bank		155,363		122,446
		<u>244,028</u>		<u>230,043</u>
CURRENT LIABILITIES				
Accrued expenses		975		875
NET CURRENT ASSETS			243,053	229,168
NET ASSETS			243,053	<u>229,168</u>
FINANCED BY:				
CAPITAL ACCOUNT				
Balance brought forward			229,168	196,809
Net surplus for the year			13,885	32,359
Balance carried forward			<u>243,053</u>	<u>229,168</u>

Independent Examiner's Report to the Trustees (Executive Committee) of British Association for Applied Linguistics

I report on the attached accounts of the association for the year ended 31 May 2023

Respective Responsibilities of trustees and examiner

The Association's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required (under section 43(2) of the Charities Act 1993) for this year and that an independent examination is needed.

It is my responsibility:

1. To examine the accounts (sec.43(3) of the 1993 Act)
2. To follow the procedures laid down in the general Directions given by the Charity Commission (sec.43(7)(b) of the 1993 Act)
3. To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of accounting records kept by the association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records and to prepare accounts which accord with accounting records and comply with the accounting requirements have not been met: or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**KURBAN ABJI
CHARTERED ACCOUNTANT
46 WESTBOURNE ROAD
LUTON LU4 8JD**