



Curborough (Lichfield) Community Association
Registered Charity Number 1077306

Annual Report for the year to 31 December 2022



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Trustees' Annual Report

Curborough (Lichfield) Community Association operates Curborough Community Centre and Cruck House on behalf of Lichfield City Council.

The principal address is:

Curborough (Lichfield) Community Association
Reynolds Close
Lichfield
WS13 7NY

The trustees who served during the year and to the date of authorisation of the financial accounts were:

James Flintham, Chair
Zachariah Leake, Vice Chair (resigned 9th May 2022)
Joanne Grange, Treasurer

Member representative trustees:

Mark White
Richard Hill (stood down 2nd June 2022)
Sientje Sherry
Chris Swallow (stood down 2nd June 2022)
Paula Knight
Anne Pitman
Leanne McBride

Lichfield City Council representatives:

Cllr David Robertson, Cllr Bob Harrison and Cllr Paul Jones also attend trustee meetings as representatives of Lichfield City Council.



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Governance

The objects of the Association are to:

- Promote the benefit of the inhabitants of the City of Lichfield and the neighbourhood together defined by boundaries of the Civil Parish without distinction of sex, sexual orientation, race or of political or other opinions, by associating together with said inhabitants and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for said inhabitants;
- Establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects; and
- Promote such other charitable purposes as may from time to time be determined.

Curborough (Lichfield) Community Association was registered as a charity on 7 September 1999 and is governed by a constitution document.

Trustees are selected from members of the Association and sit on the general committee. All members of the general committee retire at the conclusion of each annual general meeting but may be re-elected or re-appointed. The general committee meets not less than six times a year, and subcommittees may be convened, as required, to undertake specific tasks.



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Chair's Report

2022 has been busy and productive and we have increased the number of bookings at the two centres we manage for our local community. More groups and local businesses than ever use Curborough Community Centre and Cruck House and through our Lichfield Cares Good Neighbour Scheme we have created two new free, friendly and welcoming sessions including one at Cruck House on a Sunday.

We have become established homes for two really important voluntary sector groups, working closely with our staff and volunteers and theirs. The Lichfield Foodbank distribution point and Fusion Credit Union each in their own ways are sustaining and supporting local people and are more needed than ever. We were part of a pioneering partnership in 2022 with Burton Mind to unlock health service funding to be able to employ a Mental Health Recovery Worker, who supports people and enables them to continue accessing services that keep them well.

We recognise the vital role our staff play and were able to implement straight away the recommendation of the Real Living Wage Foundation with inflation matching pay awards. We have trained the dedicated staff members who have shown flexibility and high levels of customer service to centre users and visitors.

We have established a very good working relationship with Lichfield City Council, steered our way through a changing world and pandemic and the healthy reserves we have maintained will help us to face the financial challenges that lie ahead for us all and the Association.

Between the last AGM and this one, the people holding all four elected officer roles have either stepped down or will not stand again at our 2023 AGM. I look back on my 4 years as Chair of the Association with pride that we have guided the transformation of the Association from custodians of venues for hire to truly be part of and to serve the community.

I urge you to consider joining the Association as a member, a volunteer, a trustee or an elected officer, to help sustain and develop the physical and human assets we have. Thank you to all the volunteers, staff and funders who have supported our committee of trustees this year.

James Flintham, Chair



Treasurer's Report

The accounts for the year ended 31 December 2022 have been prepared using the cash receipts and payments basis as in prior years.

The centres returned to normal operation during 2022 after all pandemic restrictions were eased and users returned resulting in rental income returning to pre-pandemic levels. As a result, the grant income reduced as Covid support grants were not available to the same extent as in 2021. Fundraising income and associated spend also reduced during the year because 2021 included the special one-off campaign to provide IT equipment to schools to assist pupils during lockdowns.

During the year, the services offered from Curborough Community Centre expanded:

- The Association entered a partnership with Burton and District Mind to host a Recovery Worker. The Association acts as the employer and as a result wages increased.
- Fusion Credit Union took some space in the centre as a subtenant, resulting in rental income to the Association.
- Lichfield Foodbank started a distribution service from the centre and the Association purchased cabinets (see note 2) to facilitate this arrangement.

The result for the year was a net surplus of £11,690.39 which was transferred to reserves. This surplus is after the purchase of assets totalling £3,251.91, as detailed in note 2.

Cash balances at the end of the year were £62,906.57.

Joanne Grange, Treasurer



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Accounts for the year ended 31 December 2022

Receipts and payments:

		2022	2021
	Notes	£	£
Childrens' groups		5,821.55	3,972.45
Fundraising and donations		399.73	13,294.22
Fusion Credit Union		2,700.00	-
Health and fitness groups		10,208.42	5,549.76
Games and sports groups		7,617.07	3,347.62
All abilities groups		12,689.00	3,158.55
Senior citizens groups		4,812.11	2,185.20
Arts and crafts groups		3,293.45	470.20
Music and dance groups		4,893.53	2,118.59
Educational, political and spiritual		3,432.30	1,844.95
One-off bookings		3,719.05	1,346.99
Miscellaneous income		552.96	378.21
Interest on deposits		31.96	5.42
Grants received	4	15,060.00	41,525.98
Refundable deposits		3,380.50	1,235.00
Total receipts		78,611.63	80,433.14
Cleaning and pest control		436.02	296.80
Consumables		2,263.55	1,098.20
Deposits refunded		3,100.50	1,051.50
Fundraising spend		-	10,051.69
Garden costs		99.10	559.75
Gas and electricity		6,903.44	5,339.57
Insurance		602.43	963.95
Internet and telephone		1,214.03	749.45
Office costs		338.42	311.56
Payroll costs		1,607.85	591.00
Rates		695.36	202.87
Refuse		880.00	868.00
Repairs and maintenance		4,793.49	3,788.39
Security		35.00	309.96
Wages		38,809.62	22,694.41
Water		1,890.52	352.92
		63,669.33	49,230.02
Purchase of assets	2	3,251.91	8,479.63
Total payments		66,921.24	57,709.65
Surplus/(deficit) for the year		11,690.39	22,723.49
Cash balances at 1 January	1	51,216.18	28,492.69
Cash balances at 31 December	1	62,906.57	51,216.18

Approved on behalf of the trustees by Joanne Grange BSc (Hons) MBA BFP FCA



Notes to the Accounts

1. Cash balances

	At 1 Jan 2022	Movement in the year	At 31 Dec 2022
	£	£	£
Current account	3,562.86	677.12	4,239.98
Deposit account	46,001.57	10,998.43	57,000.00
Fusion Credit union	1,531.76	4.83	1,536.59
Petty cash	118.99	11.01	130.00
Total	51,216.18	11,690.39	62,906.57

2. Other assets

Assets purchased during the year were:

	£
IT equipment	428.02
Furniture and fittings, including cabinets	1,529.68
Security	1,047.76
Sundry smaller items	246.45
Total	3,251.91

Amounts owed by users at 31 December 2022 for unpaid invoices were:

	£
Invoices issued prior to November 2022	242.05
Invoices issued in November 2022	60.75
Invoices issued in December 2022	440.38
Total	743.18

There have been no bad debt write offs during the year.

3. Liabilities

There were no significant unpaid liabilities at the year end.



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4. Grants Received

Grants received during the year and their purpose are detailed below.

	£
Lichfield District Council – Covid Local Restrictions Support Grants	5,334.00
Lichfield City Council – Warm Spaces and equipment/fittings	4,576.00
Lords Group Foundation	5,000.00
The Community Foundation	150.00
Total	<u>15,060.00</u>



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Independent Examiner's Report on the Accounts - Report to the trustees of Curborough (Lichfield) Community Association (registered charity number 1077306) on the accounts for the year ended 31 December 2022

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2022.

As the charity trustees of Curborough (Lichfield) Community Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- Accounting records were not kept in accordance with section 130 of the Act; or
- The accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Matthew Given FCCA
Hallams Barn
Hallams Close
Brandon
CV8 3NZ
12/03/2023