



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2022** To **31<sup>st</sup> March 2023**

**Charity name: Monmouthshire Meadows Group**

**Charity registration number: 1192542**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the conservation, protection and improvement of hay meadows, grasslands and unimproved pastures in the wye valley and elsewhere in Monmouthshire so as to conserve and restore the diversity of plant and animal species native to that environment, in particular but not exclusively, by facilitating and prompting the management of those lands consistent with that purpose.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Managing the owned and leased land as per the objectives above. Providing information, advice and training to the membership and others to enable them to manage their land appropriately. Promoting our aims to the general public through publications, attendance at public events and other awareness-raising activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related	Para 1.38	

investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Significant achievements this year were to install two ponds at the Wet Meadow site, and to continue hay meadow management at all three sites, using volunteers where possible. These sites are open to the public and are exemplars on managing grassland to improve biodiversity. Wet Meadow is used by the local school as part of their Forest School</p> <p>In addition we continued to provide information to our members via regular newsletters and meetings with speakers</p> <p>We arranged and subsidised training courses to encourage members to manage their grassland sustainably including:</p> <p>2 scything workshops; 1 training session on wildflower identification; 1 training on grassland management for reptiles and amphibians; 1 training session on managing meadows 'by hand'</p> <p>We engaged with the wider public by holding</p> <p>2 open meadows days in spring and a fungi open meadow day in autumn</p> <p>We took our stall to various public events including Monmouth Bee Festival, Wye July Festival, the Chepstow Show and others</p> <p>Our book Grassland Fungi: A Field Guide continued to sell nationally via the Natural History Booksellers</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Very good.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case there is a need to purchase land in order to protect and conserve a valuable wildlife site, as we have done in the past
Amount of reserves held	Para 1.22	£40,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants and membership donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	An amount of our funds are invested in a higher interest savings account
		As a wholly volunteer-run

A description of the principal risks facing the charity	Para 1.46	organisation our main risk is loss of key volunteers
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election annually by membership

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	As per CC guidance.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	MMG works closely with Gwent Wildlife Trust and with the Wye Valley Area of Outstanding Natural Beauty. We are members of the Monmouthshire Local Nature Partnership
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Monmouthshire Meadows Group
Other name the charity uses	
Registered charity number	1192542
Charity's principal address	The Beeches, The Narth, Monmouthshire, NP25 4QL

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Tyler	Honorary President		
2	Stephanie Poulter			
3	Rachel Morgan	Chairman		
4	Pamela Manfield	Minutes Secretary		
5	David Llewellyn	Treasurer		
6	Richard Coates			
7	Marilyn Dunkelman	Membership Secretary		
8	Judith Carruthers			
9	Clare Adamson			
10	Maggie Hamlen		From 1 <sup>st</sup> Feb	
11	Teona Dorien Smith		From 1 <sup>st</sup> Feb	
12	Clare Catto			
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20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

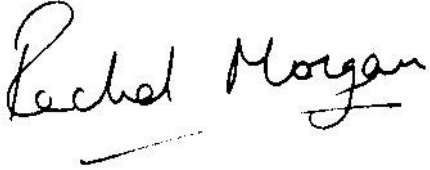

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Rachel Duncan Morgan	Marilyn Dunkelman
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Position (eg Secretary,  
Chair, etc)

Chairman	Trustee
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Date

14 <sup>th</sup> Feb 2024
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FOR ENGLAND AND WALES

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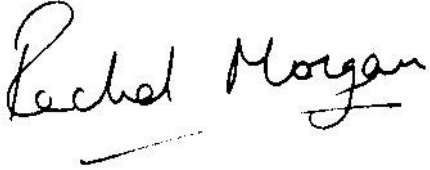

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Full name(s)

Rachel Duncan Morgan	Marilyn Dunkelman
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Chair, etc)

Chairman	Trustee
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Date

14 <sup>th</sup> Feb 2024
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