

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022**

JUNCTION 7

CHARITY REGISTRATION No: 1185423



Harbour View Accounting Ltd
16 Purbeck Place
Littlehampton
West Sussex
BN17 5DP

JUNCTION 7

CONTENTS

Page 3	Legal and Administrative Information.
Page 4	Independent Examiner's Report.
Page 5-10	Trustees Report.
Page 11-14	Statement of Receipts and Payments.
Page 12	Statement of Assets and Liabilities.
Pages 15	Notes to the Accounts.

JUNCTION 7

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1185423

DATE OF REGISTRATION 20th September 2019

START OF FINANCIAL YEAR 1st April 2021

END OF FINANCIAL YEAR 31st March 2022

TRUSTEES AT 31 MARCH 2022
Simon Day Date of appointment 7th March 2019
Shaun Maclean Date of appointment 4th October 2021
Gill Stebbings Date of appointment 5th December 2019
Jane Deborah Alison Day Date of appointment 7th March 2019

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

LEGAL STATUS Charitable Incorporated Organisation

GOVERNING INSTRUMENT CIO Foundation Registered 20th September 2019

OBJECTS

THE PREVENTION OR RELIEF OF POVERTY IN NEWTON AYCLIFFE AND SURROUNDING AREAS BY PROVIDING: ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY

CORRESPONDENCE ADDRESS
7 Silverdale Place
Newton Aycliffe
DL5 7DZ

PRIMARY BANKERS	Barclays Bank PLC Jenkins House Bob Hardisty Drive Bishop Auckland DL14 7TH	Engage Bank 1st Floor Navigation House Belmont Wharf Skipton North Yorkshire BD23 1RL
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INDEPENDENT EXAMINERS
Harbour View Accounting Limited
16 Purbeck Place
Littlehampton
West Sussex
BN17 5DP
Company Number 14345779

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Junction 7 on the accounts for the year ended 31st March 2022 set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

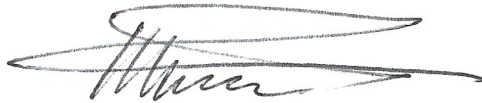
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: William Hall LLB, Harbour View Accounting Limited



Dated: 15th February 2024

JUNCTION 7

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2022

Trustees' Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 19/02/2024

Signed on their behalf by Trustee Simon J

Printed Name:

SIMON DAY.

JUNCTION 7

Trustees Annual Report
for the period
01 April 2021 to 31 March 2022

The trustees submit their annual report and the financial statements for the year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP)

("Accounting and Reporting by Charities") in preparing the annual report and financial statements of the charity

Reference and Administration Details

Name of Charity: Junction 7

Registered Charity number: 1185423

Registered Address: 7 Silverdale Place, Newton Aycliffe DL5 7DZ

Principal Operating Address: The ARK 8-9 Silverdale Place, Newton Aycliffe DL5 7DZ

The Charity's Trustees:	Office held	Term of Office
Simon Day	Chair	20 September 19 – To Present
Mrs Jane Day	Honorary Secretary	20 September 19 – To Present
Mrs Gill Stebbings	Treasurer	05 December 19 – To Present
Shaun Mclean	Trustee	04 October 21 – To Present

Bankers:

Barclays: Bank PLC, Jenkins House, Bob Hardisty Drive, Bishop Auckland DL14 7TH

Engage Bank: Engage 1st Floor, Navigation House Belmont Wharf Skipton, North Yorkshire BD23 1RL

JUNCTION 7

Structure, Governance and Management

The Charity's governing documents are a Trust Declaration adopted on 20th September 2019. There must be a minimum of 3 trustees and a maximum of 7, who are appointed or re-appointed annually at the AGM held in September. Apart from the first trustees, every trustee must be appointed for a term of 3 years by a resolution of the trustees. In selecting individuals for appointment as trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the Charity.

All trustees must sign a confidentiality agreement. All trustees give their time and skills voluntarily and receive no remuneration or other benefits.

The Charity is supported by supporters from many walks of life who provide donations of food, assist with food collections, donate financially and act as volunteers. We work closely with the range of agencies in Newton Aycliffe and the surrounding areas and an extended network of local front-line professionals including local Schools, Doctors' surgeries, Citizens' Advice Bureaux, Social Services and local churches. Distribution Centres are operated from the Ark 8-9 Silverdale Newton Aycliffe DL5 7DZ Place.

Objectives and Activities

The prevention or relief of poverty in Newton Aycliffe and surrounding areas by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 and section 2 of the Charities Act (Northern Ireland) 2008.

Chair of Trustee's Report, Simon Day

I'm pleased to introduce the annual report for Junction 7 for the year 2021-2022. If we look back to 1st of April 2021, we were just entering the second year of the COVID-19 pandemic. The way ahead was unclear and although we were learning to adjust our lives to cope with the impact of the pandemic, we knew that we would need to adapt and respond to changing guidance and situations as the year progressed. Once again, I am indebted to my fellow trustees and all the volunteers for their help and support during this year. This year marks the 3rd year of operation for Junction 7. Over this period, we have seen a growth in Junction 7 with the continued support of Local Authorities for the use of two of their buildings the (ARK Newton Aycliffe & 7 Silverdale Place).

We feel we have an increased community responsibility to serve those unfortunates enough to require the provision of emergency food supplies. Especially with the onset of Covid 19 from the 1st Lockdown on March 19th to March 2021 we have seen an increased need for our service with more clients requesting emergency food.

Achievements and Performance

The year starting 01 April 2021 to 31 March 2022 was our 3rd period as a charity operation.

How did we do in 2021?

Looking back on 2021 and considering our purpose, there are some important activities and achievements to focus on:

We have been able to increase the amount of fresh fruit, vegetables and dairy products that we give out. We have also provided frozen ready-meals and other frozen food.

In April 2021 we started recording the number of adults and children who were receiving our food parcels. Between April and December 36% of the total number receiving food were children.

Many people only require to use our foodbank for a short-term crisis: in 2021, 72% of our clients visited only 5 times or less. However, we have a very small number of clients (less than 2% of the total number) who visited on average at least once a week in 2021.

2020 seemed to be an exceptional year, with particularly high need for food in the 3 months of the initial lockdown period. However, in 2021 we had only 2% less visits than in 2020. Since June 2021 there is a clear upward trend in the number of visits—a trend that has sadly only got worse in 2022.

JUNCTION 7

Food donations have been given generously by the people of Newton Aycliffe and surrounding areas, we also collected surplus food from various supermarkets which exceeded over 168 tons in the period from 01 April 2021 to 31 March 2022.

A total of 3,168 people were given fresh food in this period. We have also seen increase towards the end of March 31, 2022, due to Covid 19. The supermarket surplus food would have gone to Landfill if Junction 7 had not collected.

Funding partners supplied funding to cover the increase in demand of the running off Junction 7 due to Covid we also obtained funding for a separate storage facility to help with the increasing volumes of surplus food this also included funding for new fridges and freezers and running costs of a vehicle to help deliver surplus food around Newton Aycliffe for year 2022. The Trustees are grateful to all individuals and organisations who have given financially, as the operation of the Foodbank requires income to cover running expenses for the ambient food.

We have been active members of the Independent Food Aid Network (IFAN), contributing our data and experience to their work lobbying both UK and Scottish governments.

Despite the challenges of continuing to provide food directly to our clients throughout the pandemic, we're not aware of anyone who contracted Covid whilst in our premises.

We have over 26 volunteers regularly involved in many different aspects of Junction 7 operations.

Although we were not as busy as 2020-2021 we still operated with packing and delivering 6 days a week. Obviously, some of the days were busier than others but the ability to respond to a request for help usually within 24 hours was an important factor in maintaining our operating hours.

Partnerships

Building upon the online partnerships created during the first year of the Pandemic we continued as part of a wider community support to people in need. The opportunities this network creates was invaluable in signposting clients to other local charities and supporting groups.

Volunteers

We have over 26 volunteers regularly involved in many different roles for the running of Junction 7.

Once again, we must record our thanks to everyone who has volunteered during the year. It would be impossible to help as many people as we do without the wonderful team who give their time so freely. Their energy and kindness help create a charity that truly cares for those experiencing poverty. During the year we bade farewell to a number of our volunteers who were moving away and welcomed a handful new and returning volunteers. We have continued to work with a smaller number of volunteers (around 14) working in small bubbles to help manage the risks associated with the ongoing pandemic. The smaller teams have continued to display remarkable resilience and flexibility whilst undertaking the collecting, sorting, dating, shelving, picking, and packing tasks.

Policies

Junction 7 has the following policies in place:

- Policy Statement for the Protection of Children and Vulnerable Adults from Abuse
- (Safeguarding)
- Health and Safety: Statement of General Policy
- Anti-Discrimination Policy
- Data Protection Policy
- Code of Conduct
- Financial Control Policy
- Complaints Policy and Procedure
- Confidentiality Policy
- Lone Working Policy
- Conflict of interest policy
- Disciplinary Procedure
- Environmental Policy
- Equality and Diversity Policy
- Ethical Fundraising and investment policy
- Harassment and Bullying Policy

JUNCTION 7

- health and safety
- ICT Policy
- Junction 7 Safeguarding – DBS (CRB) checking Procedures
- Organisational Risk Assessment
- Recruitment Policy
- Resolution of conflict between trustees Policy and procedure
- Supervision Procedure
- Trustee Recruitment Policy
- Whistle Blowing Policy.

Junction 7 is registered with the Information Commissioner's Office (ICO) and has taken steps to ensure that it is fully compliant with the terms of the General Data Protection Regulations. We also obtained a Waste Carriers Licence and received a Level 5 from The Food Standards Agency.

These are reviewed appropriately. In addition, the Foodbank is operated in accordance with our Operating Manual, Food Standards Agency and Environmental Health.

Future

The Trustees have agreed:

1. To seek to ameliorate the impact of the Pandemic on our clients
2. To increase the amount of food donated via Supermarket collections
3. To work with other agencies to ensure families with children on free school meals receive enough food during school holidays and develop a School Holiday Activity Programme.
4. To increase the availability of different items for example fresh food, frozen food and bread via our Foodbank and Community Fridge
5. To increase the number of Agencies to assist with referrals.
6. To Involve the community with new activities such as youth work, men's group, community café fundays and outside events, a new developing community garden to help recover from the social isolation issues that the Pandemic is creating.
7. To develop more our On Tour project

Finally, having been with Junction 7 since its inception and Chair of Trustees for this period. It has been a pleasure to be involved with Junction 7 to help to successfully develop what will be a thriving and sadly, necessary Charity. The success of the Junction 7 would simply not be possible without the tireless effort of my fellow Trustees and the large number of Volunteers that make Junction 7 the success it is. Thank you all.

Financial Statements

for the Year ended 31 March 2022

Mrs Gillian Stebbings, Treasurer

We are very fortunate to have wonderful financial support from local people and organisations.

Some of our financial well-being has been the result of the generosity of a number of donors but it is now clear that this will reduce in future.

The Trustees have continued with their policy of prudence and fairness in managing the financial affairs of Junction 7 and intend to continue in that vein for the indefinite future.

A professional independent examination is now required for our Accounts since the income of the charity has risen above the threshold level prescribed by The Charity Commission.

JUNCTION 7

Reserves Policy

The Trustees of Junction 7 seek to maintain adequate reserves to ensure that all reasonable day-to-day running costs can be met as and when they fall due, recognising the basic financial principle that the Board of Trustees is responsible for ensuring that solvency is maintained. 'Adequate reserves' is deemed to be sufficient funding for 3 months' of normal expenditure.

JUNCTION 7

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2022

Notes	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
RECEIPTS :				
Donations & Legacies	56,324		56,324	85,403
Investment Income			-	
TOTAL RECEIPTS	56,324	-	56,324	85,403
PAYMENTS :				
Costs of Charitable Activities	44,652		44,652	59,314
Governance Costs	550	-	550	500
TOTAL PAYMENTS	45,202	-	45,202	59,814
NET INCOMING/(OUTGOING) RESOURCES	11,123	-	11,123	25,589
Balances Brought Forward	-		30,510	4,421
Transfer Between Funds	-	-	-	-
BALANCES CARRIED FORWARD		-	41,633	30,010

The Charity's operations are classed as continuing operations.

The notes on pages 8 to 9 form part of these financial statements.

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2022

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar-22 £	Total 31-Mar-21 £
LIABILITIES				
Independent Examiners Fee	550	-	550	500
	550	-	550	500

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 6 and 7.

Signed on their behalf by Trustee Simon 

Printed Name:

Simon DAY

JUNCTION 7

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and the documents meet the appropriate legal requirements.

2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2021/22 £	Total 2020/21 £
a) Donations & Legacies				
Gifts & Donations				
GATC	1000			
IFAN Grant	200			
Livin	8534.05			
Fundraising	386.50			
Donations	780.00	-		-
Café	68.80			
DCC	37822.20			
Loyalty Reward	2.44			
CAF	2108.25	-		-
Paltinum J	500.00			
Cash Deposit	4555.00			
Harvest Food	100.00			
JCN Ent	266.92			
	56,324	-	56,324	85,403

3. PAYMENTS

a) Costs of Charitable Activities

EXPENDITURE BARCLAYS

Misc	60			
Fareshare	200			
IE fee	600			
Fareshare	200			
Fareshare	200			
Newton News	713.8			
Animal Antics Funday	300			
DFY Funday	330			
J and J Coaches Trip	675			
HAG Toddler Sing and Sign	180			
Dyslexic Course	500			
Neville Community Centre Hire	460			
Fareshare	200			
Fareshare	200			
Fareshare	200			
J and J Coaches Trip	460			
HAG Toddler Sing and Sign	300			
Ian Snowball	3000			
Sydney House Unit Rent	550	-		-
Newton Aycliffe Beekeeping Equipment	620	-		-
Newton Aycliffe Beekeeping Course	250	-		-

Misc	540	-	-
RFL YD67EOX	162.26	-	-
CloseAccess	245	-	-
Commission	138	-	-
RFL LG57KBZ	157.5	-	-
<u>EXPENDITURE ENGAGE</u>			
EASTER AFTERNOON TEA	254.48		
UNIT 3B	650.00		
GAS/ELECTRIC	2463.50		
FOOD RESCUE FUEL	4542.10		
FOOD RESCUE GOODS	602.17		
VEH FUEL	715.54		
MOTOR EXP	2199.35		
NQA	250.00		
CAFÉ	521.35		
INSURANCE	30.00		
LIVIN	439.95		
STATIONERY	626.45		
KIDS CLUB	1104.48		
CRAFTS	264.73		
FUNDAY	200.38		
MISC/CONS	961.60		
FUN FOOD	2496.85		
AMAZON	1281.92		
SELF STORAGE	943.00		
COMM GDN	2023.77		
DCC SUPPORT FUND	3421.38		
MSFT	363.60		
HAG FUND	1313.55		
MOD SLAVERY	304.89		
NYA	11.50		
IT INS CURRY	219.30		
BANK CHARGES	97.06		
FREEZER	719.00		
FREEZER	2171.91		
	42,635	-	42,635 59,314

b) Governance Costs

Independent Examiner's Fee	550	-	550 500
	-	-	-
	550	-	550 500

JUNCTION 7

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 31ST MARCH 2022

4. PAYMENTS TO TRUSTEES AND RELATED PARTY TRANSACTIONS

Payments were made to trustees for services to the charity in line with charity commission guidance. No material transaction took place between the organisation and other trustees or any person connected with them.

5. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

6. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily. Although the Church Growth Trust hold the title deeds of the building the maintenance and renewals of the building are the responsibility of Culverden Evangelical Church this is always taken into consideration when reviewing the level of reserves.

7. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees Report. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.