



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/10/2022 To 30/09/2023

Charity name: The Signal Box

Charity registration number: 1163454

Objectives and Activities

To further or benefit the residents of the Newtown district in Cambridge city, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort of improving the conditions of life for the residents. The objectives and activities are all designed for the public benefit as set out in the guidance issued by the charity commission.

Achievements and Performance

The Signal Box hosts a range of community events and activities with emphasis on providing a hub for the whole community, while providing additional support through activities for children, young people and vulnerable or isolated residents.

Following the centre's closure during the COVID 19 pandemic, classes including Sword Fighting and Qigong started up again in the summer of 2021 and have continued to run regularly throughout 2022 and 2023. In 2022 a Japanese Children's Group started using the Centre on a regular basis. In 2023 the smaller room was booked regularly for 1:1 tuition and supervised family meetings.

A new nurse started hiring the main room weekdays in September 2022 and continues to grow and support the centre with a regular income.

Ad-hoc bookings increased during this period and were at approximately two thirds that of pre-pandemic level. Weekend children's birthday parties continued to be popular and were booked on average twice a month.

Some free events were put on for local young people during the summer of 2023. These were art sessions, non-contact boxing and bushcraft. These events were funded by a grant provided by Cambridge City Council and were facilitated by a local charity, coach and business.

Another grant was provided by Cambridge Community Foundation which was used to make some improvements to the building internally, such as building more storage and to ensure Health & Safety compliance. The grant also provided more additional staffing hours which led to the employment of a deputy manager working 3 hours a week to support the manager with bookings and other administration tasks. The

grant included funding for the running costs of a new table tennis session and an additional table tennis table. The sessions started in October 2022 and have proved very popular, running once or twice a week, with over twenty different people attending since it started. The grant funded a new website which showcases what the centre has to offer and has online booking functionality. Along with a new logo and regular social media postings the website has increased awareness of the centre and led to more bookings.

The centre was in a precarious financial position following the pandemic. The increased income during this period has meant the charity has performed well and continued to show a gradual improvement. This improvement was slowed by a spike in utility bills.

Financial Review

Essentially, all the finances needed to run the Signal Box are generated from room hiring. The Signal Box ran a profit of £7,600 over the financial year to 30 September 2022 from these bookings. A one-off grant supported some of the running costs during this period and allowed the centre to put on free activities for the first time in several years.

Structure, Governance and Management

The Signal Box is a registered Charity, and its constitution is that of a Charitable Incorporated Organisation.

The Trustees meet several times a year to oversee the governance and management of the charity. Two part-time employees deal with the day-to-day operations.



Receipts and payments accounts

For the period	Period start date	To	Period end date
	01/10/2022		30/09/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant - Cambridge City Council	-	1,545	-	1,545	1,000
Grant - Cambs Community Foundation	-	8,960	-	8,960	-
Grants Other	-	-	-	-	1,800
Donations	-	-	-	-	-
Lettings	27,519	-	-	27,519	10,190
Other	84	-	-	84	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,603	10,505	-	38,108	12,990
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,603	10,505	-	38,108	12,990
A3 Payments					
Rent & Rates	927	-	-	927	1,011
Centre Running Cost	4,615	3,775	-	8,390	3,832
Staff	2,380	3,750	-	6,130	4,452
Office & Administration	1,016	1,435	-	2,451	1,118
Community Development	227	1,345	-	1,572	1,000
Other	533	-	-	533	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,698	10,305	-	20,003	11,413
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,698	10,305	-	20,003	11,413
Net of receipts/(payments)	17,905	200	-	18,105	1,577
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,235	-	-	4,235	2,658
Cash funds this year end	22,140	200	-	22,340	4,235

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	22,140	200	-
		-	-	-
		-	-	-
	Total cash funds receipts and payments account(s))	22,140	200	-
		Unrestricted funds	Restricted funds	Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Lewis	03/01/2024