



*Happy Faces Pre-School  
Blenheim Park Primary School  
Sculthorpe  
Fakenham  
Norfolk  
NR21 7PX*

*Tel 07940990592*

**HAPPY FACES AGM to be held in the pre-school garden(due to covid precautions)**

**27<sup>th</sup> September 2021**

**1.00pm**

**Attendees**

Thelma Bambridge - Pre-school Manager

Jade Battrick - Chair person

Gemma Dodman- Secretary

Sarah Pruden

Hannah Hurn

Alana Wright-Treasurer

**Apologies**

Rebecca Bambridge

Holly Clarke

1. 1.00pm Welcome
2. Minutes of last AGM  
Approved
3. Presentation of Accounts for 2020/2021
4. Awaiting approval
5. Adopt Constitution
6. Approved
7. Adopt Policies and Procedures
8. Approved
9. Any other business

Fees remained the same in an effort to keep in line with funding amounts. This will be monitored and reviewed regularly. Approval for government funding for eligible two, three and four year olds has been confirmed following the submission of the local agreement. Happy Faces is still sustainable for the coming year with the worry of Covid 19 pressures and a staff member leaving, as we are coming out of covid and numbers of children have decreased.

10. New Committee for 2020 – 2021

Jade Battrick – Chairperson  
Alana Wright – Secretary  
Gemma Dodman-Treasurer  
Sarah Pruden  
Rebecca Bambridge

**HAPPY FACES PRE-SCHOOL**  
**RECEIPTS & PAYMENTS ACCOUNTS FOR YEAR ENDING 31st AUGUST 2021**

<b>RECEIPTS</b>	<b>2021</b>	<b>2020</b>
Parents fees/Reg/Uniform	3,458.00	5,492.60
Vouchers	60,590.76	49,933.40
Grants	0.00	0.00
Misc. Income (inc Bank transfers)	40.00	0.00
Interest Received	0.00	0.00
	<hr/>	<hr/>
		64,088.76      55,426.00
<b>PAYMENTS</b>		
Charitable Activity Direct Expenditure		
Salaries	49,529.93	46,055.00
Consumables	2030.22	1,923.00
	<hr/>	<hr/>
		51,560.15      47,978.00
<b>OTHER EXPENDITURE</b>		
Rent	2280.00	1,520.00
Equipment	0.00	92.00
Postage/Stationery/Advertising	294.19	132.00
Telephone	0.00	100.00
Training	0.00	0.00
Professional Fees/Insurance/Licence	1,617.29	1177.00
Uniform	408.05	0.00
Accountancy	0.00	362.00
Bank charges	0.00	0.00
Sundries	0.00	0.00
Kitchen Utensils	0.00	0.00
Cleaning	182.09	217.00
Assets	0.00	0.00
	<hr/>	<hr/>
		4,781.59      3,600.00
<b>NET RECEIPTS FOR THE YEAR</b>		
	<hr/>	<hr/>
	7,747.02	3,848.00
Deposit Account at 1st September 2020	283.60	282.60
National Westminster Bank at 1st September 2020	49,844.20	45,469.99
Cash in hand at 1st September 2020	472.20	472.46
Accruals at 1st September 2020	-362	-300.00
	<hr/>	<hr/>
		43,882.63
	<hr/>	<hr/>
	49,773	45,925.05
Deposit Account at 31st August 2021	283.65	283.60
National Westminster Bank at 31st August 2021	57,000.31	49,844.20
Cash in hand at 31st August 2021	0.00	472.20
Accruals at 31st August 2021		-362.00
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	57,283.96	49,773.00

# HAPPY FACES PRE-SCHOOL

These accounts have been examined by an independent assessor as set out below

I have examined these accounts and based on the information given, find they comply with the Charity's Act 2011

Signature..

DocuSigned by:  
*Karen Butler*  
4A6A9E49B2E34E9...

Name; Karen Butler FCCA

*Tax Return Online Services Ltd*

*124 City Road*

*London*

*EC1V 2NX*

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