



ANNUAL GENERAL MEETING 2022-2023

ANNUAL REPORT 2022 - 2023

CLEGWELL & HARTLEYBURN (CIO)
MOUNTBATTEN AVENUE, HEBBURN, NE31 2QP.
CHARITY No: 1171657

CLEGWELL & HARTLEYBURN (CIO)

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CLEGWELL & HARTLEYBURN (CIO)

1) CHAIRMAN'S REMARKS 2022/23

I would like to welcome all to the meeting and start by saying thank you to all that have, supported the Charity over the past year your contributions have been fantastic and well community supported, this year has been a very busy and successful year. we continue to strive whilst working towards recovery from the increased costs of the cost of living.

It has been tough financially but with support various funders including the National Lottery, Sir James Trust and the Carr-Ellison Family through the Community Foundation, it has helped us to make the necessary adjustments and support the activities, within the facilities.

Well done to all staff and volunteers for the amazing work achieved and well done to all and a big thank you to members and users of the facilities.

A big Thank you to the Trustees, Staff and everyone involved in supporting of Community and Facilities.

Liz McHugh - Chair

CLEGWELL & HARTLEYBURN (CIO)

2) FINANCE REPORT

<https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5097556/full-print>

CLEGWELL & HARTLEYBURN (CIO)

3) SHAPING OUR FUTURE (SOUTH TYNESIDE VISION)

SHAPING OUR FUTURE

The South Tyneside Vision sets out the South Tyneside Partnerships

long-term ambitions for the Borough:

South Tyneside will be an outstanding place to live, invest and bring up families

To achieve our overall vision, we have agreed **10 strategic outcomes**, with partners under the themes ‘People’ and ‘Place’. These are the things we will achieve over the next 20 years:

People

- ☐ Better education skills
- ☐ Less people in poverty
- ☐ Protect children and vulnerable adults
- ☐ Stable and independent families
- ☐ Healthier people

Place

- ☐ A regenerated South Tyneside with increased business and jobs
- ☐ Better transport
- ☐ Better housing and neighbourhoods
- ☐ A clean and green environment families
- ☐ Less crime and safer communities

As we work towards our long-term vision, we recognise that in some of these areas we need to make an impact now. These are the areas that will make the biggest difference to our residents and will be our focus over the next five years:

- Stable and independent families
- Healthier people
- A regenerated South Tyneside with increased business and jobs
- Better housing and neighbourhoods

With less public money available we need to work even more closely with our partners to share and pool local public resources as well as rethinking how to use them to best effect. Our Partnership has been **reshaped to reflect our new priorities** and will continue to evolve to ensure it remains fit for purpose to tackle the challenges we face.

CLEGWELL & HARTLEYBURN (CIO)

4) SHAPING OUR FUTURE (CLEGWELL & HARTLEYBURN (CIO))

SHAPING OUR FUTURE CLEGWELL & HARTLEYBURN (CIO)

DELIVERY PROGRAMME

The following list contains information about schemes, projects and activities delivered by Clegwell & Hartleyburn CIO or taking place at the facilities.

People

Better education skills

- Volunteers encouraged to undertake training opportunities (online & in person)
 - Sports training delivered on site – Football foundation
 - Healthy Lifestyle Information Sessions - events
- Ongoing Staff Training and Development – PDP / Training Courses

Less people in poverty

Subsidised community events throughout the year Festival celebrations – Carr-Ellison Carnival

- Safe warm environment available 7 days a week
- Affordable Activities / Room Hire for Community Use - Fees
 - Affordable refreshments & Meals
 - Low-Cost & free Social Events

Protect children and vulnerable adults.

- All staff and volunteers are enhanced DBS checked
- Secure Play area for Nursery & After School Care
- Free Outdoor Youth Football Facility – Sports Development Friday Night Project
 - Free outdoor Skatepark and Gym - Onsite
- Secure fence on Site for football – FA Funding continuation

Stable and independent families

- Emphasis on inclusive events
 - Family fun days (Free)
- Adult groups (Increased Volunteers and Group sessions)
- Nursery / Out of School & Holiday Care Provision (HAF Funded Support)
 - Themed Nights, Community Lead (Children & Family Partys)

Healthier people

- Wide range of sports activities including: -
- Affordable Fitness Suite open 7days / week
 - Outdoor Gym & Sports / Skatepark
- Sports activity weeks for young people
 - Football Tournaments

Place

A regenerated South Tyneside with increased business and jobs

- The Centre continues to increase employment opportunities for local people.
- The Centre endeavours to use local services and providers to deliver activities and events.
- The centre is used to help launch new business ventures.

A clean and green environment

- The Centre staff & Volunteers endeavour to -maintain outside area & support renewable energy

Less crime and safer communities

- Wide range of activities – Partnership Working – Positive Youth Activities Project

Better housing and neighbourhoods

- Host Council surgeries
- Community Police

Link to Hebburn Community Area Forum - CAF

CLEGWELL & HARTLEYBURN (CIO)

5) MEMBERS OF STAFF

CEO – James Trainer.

Facilities Manager – Emma Lowe.

CENTRE STAFF: Laura Dobson, Jo Carroll, Sarah Glover, Daniel Trainer Ben Averill, Sara Isherwood, Melissa Strassenburgh, Karen Ward, Pamela Nesbitt.

RED ROOF NURSERY & Kids CLUB

RED ROOF NURSERY MANAGER: Lucinda Carr

RED ROOF KIDS CLUB MANAGER: Michelle Trainer.

CHILDCARE STAFF: Jo Carroll, Lynn Kelly, Janice Kane, Francine Carragher.

NURSERY STAFF: Michelle Trainer, Kerry Connor, Sara Isherwood.

POSITIVE YOUTH ACTIVITIES

Youth Work Gary Tate, Francine Carragher, Alfie Johnston, Jo Carroll, Daniel Trainer.

PART TIME

CLEANERS: Susan Martin, Mellissa Strassenburgh, Karen Ward.

CLEGWELL & HARTLEYBURN (CIO)

6) TRUSTEES

CHAIR – LIZ McHUGH.

VICE CHAIR – JAYNE WILSON

SECRETARY – NANCY MAXWELL

TREASURER – LISA McALISTER

TRUSTEE – JAMES SEWELL

TRUSTEE – CATRIONA MARSHALL

CLEGWELL & HARTLEYBURN (CIO)

7) DIARY OF EVE

4th April 2022 – Annual online survey / consultation exercise for the community.

9th April 2022 – Easter Party (children & families).

11th April 2022 – New outside play area for Red Roof Kids Club

22nd April 2022 – Red Roof Easter Holiday Care.

1st June 2022 – Queens Jubilee Event free for the community.

May 2022 – Red Roof Holiday Care week.

2nd June 2022 – Clegwell & Hartleyburn & Hebburn & Carr-Ellison Carnival Committee, Awarded the Queens Award for Voluntary Service.

4th June 2022 – Clegwell & Hartleyburn in partnership with the Iona Social Club install first Community De-fib in the Town Centre.

July – August 2022 – Red Roof Holiday Care for children.

22nd – 23rd July 2022 – Hebburn Carr-Ellison Carnival (Free Community Events)

14th July 2022 – Clegwell & Hartleyburn at #Love South Tyneside Awards presentation.

16th July 2022 – Clegwell & Hartleyburn CIO supporting and fundraising for #Aid4Ukraine.

25th July 2022 – 3G Football and sports activities (Summer Holidays).

7th August 2022 – Start Festival Event (Partnership).

29th October 2022 – Halloween Party @ Clegwell.

3rd November 2022 – Free Community Fire Work Display at Carr Ellison Park.

22nd September 2022 – Jolly Tots Christmas Fayre – Fundraising event.

14th October 2022 – Launch of refurbishment of Red Roof Kids Club.

26th November 2022 – Christmas Tree switch on at Clegwell & Hartleyburn Hubs
(free Community Event).

4th December 2022 – Christmas Panto (Aladdin) @ Hartleyburn Hub.

12th December 2022 – Invitation for volunteers / Staff to attend the Princess of Wales Christmas Carol Service at Newcastle Cathedral.

17th December 2022 – Children & Families Christmas Party.

19th December 2022 – Red Roof Kids Club Christmas Party.

9th January 2023 – Launch and official opening of Red Roof Nursery
(First Charity Nursery in Hebburn)

January 2023 – Funded Winter Family Activities through HAF Funding
(Ice Skating, Bowling & Cinema Trips).

15th February 2023 – Red Roof Nursery “Red Nose Day Celebrations & Fundraising”.

3rd March 2023 – Let’s Talk Hebburn (Community Consultation Event).

28th March 2023 – Volunteers Award & Presentation at Clegwell Hub
(Celebrate the Queens Award Received).

28th March 2023 – Staff & Facilities received the Freedom of the Borough Honour
from the Mayor of South Tyneside.

CLEGWELL & HARTLEYBURN (CIO)

8) EXTERNAL AGENCIES & PARTNERSHIPS / ORGANISATION USAGE

AGE CONCERN

BIG SCIENCE

NEIGHBOURHOOD POLICE

SOUTH TYNESIDE HOMES

LOCAL PRIMARY SCHOOLS

St James, Hebburn Lakes, St Alloysius, Toner Avenue, Sue Hedley, St Oswald's, Bede burn.

HEBBURN COMP

SOUTH TYNESIDE COUNCIL

GROUNDWORKS

BEDE'S HELPING HANDS

INSPIRE

CHILDREN & FAMILY SERVICES

REFUGEE SERVICES

HEBBURN CHILDRENS HUB

CARR- ELLISON CARNIVAL

HEBBURN LITTER PICKERS

PROBATION SERVICE - YOUTH OFFENDING SERVICE

NEIGHBOURHOOD WATCH

LOCALITY

OFSTED

COMMUNITY AREA FORUM

NATIONAL LOTTERY

COMMUNITY FOUNDATION

SIR JAMES KNOTT TRUST

JOHN CARR ELLISON

ASDA

LOCAL BUSSINESS'S

HEBBURN INVOLVE, HEBBURN INVLOVE JARROW F.C.

FOOTBALL FOUNDATION

CLEGWELL & HARTLEYBURN (CIO)

9) FACTS / SECTION LEADERS LIST

GROUP LEADERS & ACTIVITIES ON OFFER

ARCHERY – KEITH MURDOCK, SUSAN MARTIN

HEBBURN TOWN FOOTBALL – STEPHEN RUTHERFORD

HEBBURN INVOLVE – ELAINE BURNS

JARROW F.C. – JOHN TOPPING

REYROLLES BADMINTON –

ENPOINTE DANCE – JOANNA BARRON

RED ROOF NURSERY – LUCINDA CARR / MICHELLE TRAINER & KERRY CONNOR

RED ROOF KIDS CLUB & HOLIDAY CARE – MICHELLE TRAINER & JO CARROLL

TAI JITSU –

PILATES – CAROLINE MAIDMENT

BOXER FIT – PAUL

SPORTS DEVELOPMENT – CHRIS THOMPKINSON

FIT AT HEART – JOAN HEALEY

JOLLY TOTS – GEMMA POW

SEWING CLASS – MICHELLE GREEN

KEYBOARD CLASS –

LADIES SECTION – MARGARET NICHOLSON

KARATE –

JUI JITSU - MICHAEL

YOUTH ACTIVITIES SESSION – BILLY & AMELIA

Activities on Offer – see link.

<https://clegwellandhartleyburnch.org.uk/activities/>

CLEGWELL & HARTLEYBURN (CIO)

Closing Remarks

We would like to thank all the staff, volunteers, and partners for all of their support and hard work over the past year and look forward to another exciting year ahead.

CLEGWELL AND HARTLEYBURN COMMUNITY HUB

FINANCIAL STATEMENTS FOR THE YEAR ENDED

31-Mar-23

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**Independent Examiner's Report on the Financial Statements
of Clegwell and Hartleyburn Community Hub for the year ended
31st March 2023**

**Respective responsibilities
of trustees and examiner**

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to :-

- 1) examine the accounts (under section 144 of the Charities Act 2011);
- 2) follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act);
- 3) have been properly prepared in accordance with UK accounting standards, including FRS 102 the Financial Reporting Standard; applicable in the UK and Republic of Ireland; and
- 4) state whether particular matters have come to our attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Association's Trustees. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent examiner's
statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
 - (a) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met;
 - (b) matters or fraud involving a significant loss of, or material

Independent Examiner's Report on the Financial Statements (Continued)
of Clegwell and Hartleyburn Community Hub for the year ended
31st March 2023

risk to, charitable funds or assets;

(c) failure(s) of internal controls, including failure(s) in charity governance that result in , or could give rise to, a material loss or misappropriation of charitable funds or which leads to significant charitable funds being put at risk;

(d) knowledge or suspicion that the charity or charitable funds including the charity's bank accounts have been used for moneylaundering or such funds are the proceeds of serious organised crime or that the charity is a conduit for criminal activity;

(e) matters leading to the knowledge or suspicion that the charity, its trustees, employees or assets, have been involved in or to support terrorism or proscribed organisations in the UK or outside of the UK, with the exception of matters relating to a qualifying offence as defined by Section 3(7) of the Northern Ireland (Sentences) Act 1998;

(e) evidence suggesting that in the way the charity carries out its work in relating to the care and welfare of beneficiaries, the charity's beneficiaries have been or were put at significant risk of abuse or mistreatment;

(f) single or recurring breach(es) of either a legislative requirement or of the charity's trusts leading to material charitable trusts being misapplied;

(g) evidence suggesting a significant or deliberate breach of an order or direction made by the charity's regulator under statutory powers including suspending a charity trustee, prohibiting a particular transaction or activity or granting consent on particular terms involving significant charity assets or liabilities; or

(h) evidence that significant conflicts of interests have not been managed appropriately by the trustees and/or related party transactions have not been fully disclosed in all aspects required by the applicable SORP, or applicable Regulations.

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann Kidman
19 Countess Avenue
Whitley Bay
NE26 3PN

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES
(PROFIT AND LOSS ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

				2023	2022
					RESTATED
	Note	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	TOTAL FUNDS
Incoming Resources					
Activities received in furtherance of charitable objects:					
Grants and Donations	2 & 13		121,271	121,271	121,053
Sections	13		4,292	4,292	1185
Donations			2,185	2,185	
HMRC Retention Scheme		0	0	0	26,415
Income from activities generating funds	3	142,534	5,110	147,644	153,747
Total incoming resources		142,534	132,858	275,392	302,400
Clegwell Resources expended					
Cost of coffee bar	4	9,395		9,395	3,258
Depreciation	12	167		167	284
Fees and Licences		159		159	159
Professional fees		2,458		2,458	63
Hebburn Festival		0	1,926	1,926	5,021
Honorarium/ Auditor	6	300		300	300
Treasurer	7	300		300	300
Hospitality & Gifts		6,636		6,636	469
Insurance		2,824		2,824	3,874
Miscellaneous		6,015	27,000	33,015	18,664
Subscriptions		873		873	22
Photocopier		14,285		14,285	7,524
Repairs, Maintenance & Refurbishment		920	7,510	8,430	3,377
Grounds Maintenance		5,679	11,205	16,884	9,719
Salaries		59,746	80,405	140,151	125,435
HMRC		13,114		13,114	8,236
Pensions		3,059		3,059	3,171
Staff Expenses		1,333		1,333	376
Stationery /postage		311		311	517
Telephone /Internet		3,187		3,187	3,572
Website		300		300	204
Training		388	600	988	602
Travel		525		525	4
Tutor Fees		6,466		6,466	9,878

**CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES (Continued)
FOR THE YEAR ENDED 31 MARCH 2023**

Grants & Section	8 & 13	0	12,911	12,911	12,911
Cleaning Costs		2,177		2,177	661
Security		2,350		2,350	6,126
PAT Testing		2,089		2,089	3,245
Equipment		1,629		1,629	3,686
Childcare		2,948		2,948	1,004
Bank Charges		0		0	683
Capital funded by Revenue Youth Facilities		0	5,923	5,923	82,032
Grant funding revenue expenses		0		0	-58,924
Total Clegwell resources expended		149,633	147,480	297,113	256,453
Resources expended - Hartleyburn					
Group sections expenditure	11				3,135
Insurance					0
Hub Communication system					2,340
Professional Fees	7	300		300	300
Premises Costs					2,668
CCTV/ Alarm running costs					44
Hartleyburn resources expended	5	300	0	300	8,487
TOTAL Resources Expended		149,933	147,480	297,413	264,940

**CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES (Continued)
FOR THE YEAR ENDED 31 MARCH 2023**

Summary of Financial Activities

Total Incoming Resources		142,534	132,858	275,392	302,400
Total Outgoing Resources		149,933	147,480	297,413	264,940
Net (outgoing)/ incoming resources before transfers		-7,399	-14,622	-22,021	37,460
Gross transfer between funds	8 & 13	320	-320	0	0
Net (outgoing)/ incoming resources after transfers		-7,079	-14,942	-22,021	37,460
Balance as at 1 April 2022		79,306	57,724	137,030	99,570
Balance as at 31 March 2023		72,227	42,782	115,009	137,030

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
BALANCE SHEET
As at 31 March 2023

	Note	2023	2022
Fixed Assets			
Fixtures furniture & fittings	12	684	851
Current Assets			
Canteen stock		758	980
Debtors	9	759	465
Hub Bank balances		140,075	167,675
Red Roof Bank Balance		1,266	1,266
Cash in hand		259	1,477
Total Current Assets		143,117	171,863
Current Liabilities			
Creditors:			
Independent examination		600	600
Accruals	10	2,200	300
COVID Loan	11	25,992	34,784
Total Current Liabilities		28,792	35,684
Net Current Assets		114,325	136,179
Net Assets		115,009	137,030
Represented by:			
Funds as at 1st April 2022		137,030	99,570
Transfer of funds	8	320	0
(Loss)/ Surplus for the year on Unrestricted Funds		-7,399	41,967
Restricted Funds Movement	Page 5 & Note 13	-14,942	-4,507
		115,009	137,030
Restricted Funds	Page 5 & Note 13	42,782	57,724
Unrestricted funds	Page 5	72,227	79,306
		115,009	137,030

Approved by the management committee on
and signed by the following members

Name ELIZABETH A MCMULLEN
Position CHAIR
Signed E-A-McMullen

Name LISA MCALISTER
Position TREASURER
Signed Lisa McAlister

CLEGWELL AND HARTLEYBURN COMMUNITY HUB

Notes to the Accounts

1. Accounting Policies

These have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice Accounting and Reporting by Charities and the Charities Act 2011.

Funds

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the management committee.

Restricted funds are either grant-related (to be used for specific purposes as laid down by the donor) or section-related (to be used by the section generating the income).

2. Grants and Donations received	2023	2022
Own Funds donations	0	22,000
Community Foundation	7,000	0
National Lottery	0	0
South Tyneside Council	1,147	0
South Tyneside Council HAF	13,641	0
Inspire Warm Spaces	5,000	0
Arnold Clarke	0	1,000
Football Association	10,483	15,646
National Lottery Positive Youth Activities	84,000	82,407
Totals	121,271	121,053

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

3. Income from activities generating funds

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
			2023	2022
User Fees	2,666		2,666	3,830
Lettings	6,082		6,082	11,325
South Tyneside Contributions	15,138		15,138	0
Hebburn Recharges	30,668		30,668	25,161
Pitch Fees	8,611		8,611	7,535
3G	0		0	261
Party Bookings	2,428		2,428	125
Admission fees	17,677		17,677	24,442
Childcare Fees	20,392		20,392	15,005
Caravan	0	2,925	2,925	2,744
Sports Development	1,873		1,873	0
Memberships	0		0	271
Miscellaneous	9,109		9,109	4,805
Coffee Bar Receipts	6,425		6,425	3,423
Donations	0	2,185	2,185	0
Transfers from Hartleyburn	3,003		3,003	2,475
Drink Tokens	0		0	0
Unders/Overs	-831		-831	-354
Red Roof Income	17,756		17,756	31,776
Transfers from other bank accounts	1,537		1,537	20,923
	142,534	5,110	147,644	153,747

4. Cost of coffee bar sales

	2023	2022
Opening stock	980	200
Purchases	9,173	4,038
NB Stock written off		-1,018
Closing Stock	-758	-980
	9,395	3,258

5. Paid Employees

Total staff costs	156,324	136,842
No employee received emoluments over £50,000.		

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

6. Fees for the examining of the accounts

Independent examiner's fees	600	600
Honoraria received by the treasurer	300	300

8. Transfers between funds

Transfer from Section Funds Allocated for transport	0	0
Transfer from Section Funds Allocated to Unrestricted	320	0
Transfer from Caravan Fund		0
Transfer from/ to Transportation Fund		0
Transfer/ from Improvements Fund	5,923	0
Transfer to Own Funds	-5,923	0
Transfer to Mini Bus Restricted Fund		15,000
Net	320	15,000
Shown as expenditure		
Balance as transfers	320	0

9. Debtors

Amounts due from users	759	465
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10. Accruals

Independent Examiner's Honoraria	600	300
Other accruals	300	300
Due to HMRC and pensions	1,900	0
	2,800	600

11. COVID Loan

Balance as at 01 April 2022	34,784	40,000
Repayments made during the year	8,792	5,216
As at 31 March 2023	25,992	34,784

The COVID loan is repayable over 60 months

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

12. Tangible Fixed Assets

	2023	2022
Asset Cost		
Costs brought forward	22,017	22,017
Additions	0	0
Disposals	0	0
	22,017	22,017
Depreciation: 25% Reducing Balance basis		
Depreciation brought forward	21,166	20,882
Charge for the year	167	284
	21,333	21,166
Net Book Value		
Brought Forward	851	1,135
Carried Forward	684	851

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

13. Restricted Funds

	Balance	Incoming	Outgoing	Transfers	Balance
Clegwell	01.04.22				31.03.23
Grant and Donations Related funds					
Improvements	10,000			-5,923	4,077
Youthoria	0				0
Hebburn Festival	-5,021	2,185	1,926		-4,762
National Lottery					0
Community Foundation		7,000	7,000		0
South Tyneside Council		1,147	1,147		0
South Tyneside Council HAF		13,641	13,641		0
Inspire Warm Spaces		5,000	5,000		0
Capital funded Revenue Youth Facilities			5,923	5,923	0
Football Association		10,483	10,483		0
National Lottery Positive					0
Youth Activities	19,144	84,000	83,617		19,527
Caravan		2,925	2,925		0
Donations		2,185	2,185		0
Total of Grant and Donated funds	24,123	128,566	133,847	0	18,842
Section Funds	-12,911	2,925	9,453		-19,439
Reserved Funds					
Mini Bus	15,000	0	0		15,000
Redundancy	15,000	0	0		15,000
	30,000	0	0	0	30,000
Total Clegwell Restricted Funds	41,212	131,491	143,300	0	29,403
Hartleyburn					
Redundancy Fund	11,000				11,000
Section Group Funds					
General Restricted for					
Future Sections	203				203
Fit at Heart	1,014	228	675		567
Friday Craft	320			-320	0
Friends of Carr Ellison	0	500			500
Jolly Tots Mothers and Toddlers	302		60		242
Labour Party	195	278			473
Ladies Wednesday Club	0				
Women Get up and Go	100				100
Youth Challenge	293		100		193
XL Activity	3,085	361	3,345		101
	5,512	1,367	4,180	-320	2,379
Total Hartleyburn Restricted Funds	16,512	1,367	4,180	-320	13,379
Total Restricted Funds	57,724	132,858	147,480	-320	42,782

CLEGWELL AND HARTLEYBURN COMMUNITY HUB

FINANCIAL STATEMENTS FOR THE YEAR ENDED

31-Mar-23

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**Independent Examiner's Report on the Financial Statements
of Clegwell and Hartleyburn Community Hub for the year ended
31st March 2023**

Respective responsibilities
of trustees and examiner

The trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to :-

- 1) examine the accounts (under section 144 of the Charities Act 2011);
- 2) follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act);
- 3) have been properly prepared in accordance with UK accounting standards, including FRS 102 the Financial Reporting Standard; applicable in the UK and Republic of Ireland; and
- 4) state whether particular matters have come to our attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with General Directions given by the Association's Trustees. An examination includes a review of the accounting records kept by the Association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements:
 - (a) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met;
 - (b) matters or fraud involving a significant loss of, or material

Independent Examiner's Report on the Financial Statements (Continued)
of Clegwell and Hartleyburn Community Hub for the year ended
31st March 2023

risk to, charitable funds or assets;

(c) failure(s) of internal controls, including failure(s) in charity governance that result in , or could give rise to, a material loss or misappropriation of charitable funds or which leads to significant charitable funds being put at risk;

(d) knowledge or suspicion that the charity or charitable funds including the charity's bank accounts have been used for moneylaundering or such funds are the proceeds of serious organised crime or that the charity is a conduit for criminal activity;

(e) matters leading to the knowledge or suspicion that the charity, its trustees, employees or assets, have been involved in or to support terrorism or proscribed organisations in the UK or outside of the UK, with the exception of matters relating to a qualifying offence as defined by Section 3(7) of the Northern Ireland (Sentences) Act 1998;

(e) evidence suggesting that in the way the charity carries out its work in relating to the care and welfare of beneficiaries, the charity's beneficiaries have been or were put at significant risk of abuse or mistreatment;

(f) single or recurring breach(es) of either a legislative requirement or of the charity's trusts leading to material charitable trusts being misapplied;

(g) evidence suggesting a significant or deliberate breach of an order or direction made by the charity's regulator under statutory powers including suspending a charity trustee, prohibiting a particular transaction or activity or granting consent on particular terms involving significant charity assets or liabilities; or

(h) evidence that significant conflicts of interests have not been managed appropriately by the trustees and/or related party transactions have not been fully disclosed in all aspects required by the applicable SORP, or applicable Regulations.

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann Kidman
19 Countess Avenue
Whitley Bay
NE26 3PN

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES
(PROFIT AND LOSS ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

				2023	2022
					RESTATED
	Note	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	TOTAL FUNDS
Incoming Resources					
Activities received in furtherance of charitable objects:					
Grants and Donations	2 & 13		121,271	121,271	121,053
Sections	13		4,292	4,292	1185
Donations			2,185	2,185	
HMRC Retention Scheme		0	0	0	26,415
Income from activities generating funds	3	142,534	5,110	147,644	153,747
Total incoming resources		142,534	132,858	275,392	302,400
Clegwell Resources expended					
Cost of coffee bar	4	9,395		9,395	3,258
Depreciation	12	167		167	284
Fees and Licences		159		159	159
Professional fees		2,458		2,458	63
Hebburn Festival		0	1,926	1,926	5,021
Honorarium/ Auditor	6	300		300	300
Treasurer	7	300		300	300
Hospitality & Gifts		6,636		6,636	469
Insurance		2,824		2,824	3,874
Miscellaneous		6,015	27,000	33,015	18,664
Subscriptions		873		873	22
Photocopier		14,285		14,285	7,524
Repairs, Maintenance & Refurbishment		920	7,510	8,430	3,377
Grounds Maintenance		5,679	11,205	16,884	9,719
Salaries		59,746	80,405	140,151	125,435
HMRC		13,114		13,114	8,236
Pensions		3,059		3,059	3,171
Staff Expenses		1,333		1,333	376
Stationery /postage		311		311	517
Telephone /Internet		3,187		3,187	3,572
Website		300		300	204
Training		388	600	988	602
Travel		525		525	4
Tutor Fees		6,466		6,466	9,878

**CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES (Continued)
FOR THE YEAR ENDED 31 MARCH 2023**

Grants & Section	8 & 13	0	12,911	12,911	12,911
Cleaning Costs		2,177		2,177	661
Security		2,350		2,350	6,126
PAT Testing		2,089		2,089	3,245
Equipment		1,629		1,629	3,686
Childcare		2,948		2,948	1,004
Bank Charges		0		0	683
Capital funded by Revenue Youth Facilities		0	5,923	5,923	82,032
Grant funding revenue expenses		0		0	-58,924
Total Clegwell resources expended		149,633	147,480	297,113	256,453
Resources expended - Hartleyburn					
Group sections expenditure	11				3,135
Insurance					0
Hub Communication system					2,340
Professional Fees	7	300		300	300
Premises Costs					2,668
CCTV/ Alarm running costs					44
Hartleyburn resources expended	5	300	0	300	8,487
TOTAL Resources Expended		149,933	147,480	297,413	264,940

**CLEGWELL AND HARTLEYBURN COMMUNITY HUB
STATEMENT OF FINANCIAL ACTIVITIES (Continued)
FOR THE YEAR ENDED 31 MARCH 2023**

Summary of Financial Activities

Total Incoming Resources		142,534	132,858	275,392	302,400
Total Outgoing Resources		149,933	147,480	297,413	264,940
Net (outgoing)/ incoming resources before transfers		-7,399	-14,622	-22,021	37,460
Gross transfer between funds	8 & 13	320	-320	0	0
Net (outgoing)/ incoming resources after transfers		-7,079	-14,942	-22,021	37,460
Balance as at 1 April 2022		79,306	57,724	137,030	99,570
Balance as at 31 March 2023		72,227	42,782	115,009	137,030

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
BALANCE SHEET
As at 31 March 2023

	Note	2023	2022
Fixed Assets			
Fixtures furniture & fittings	12	684	851
Current Assets			
Canteen stock		758	980
Debtors	9	759	465
Hub Bank balances		140,075	167,675
Red Roof Bank Balance		1,266	1,266
Cash in hand		259	1,477
Total Current Assets		143,117	171,863
Current Liabilities			
Creditors:			
Independent examination		600	600
Accruals	10	2,200	300
COVID Loan	11	25,992	34,784
Total Current Liabilities		28,792	35,684
Net Current Assets		114,325	136,179
Net Assets		115,009	137,030
Represented by:			
Funds as at 1st April 2022		137,030	99,570
Transfer of funds	8	320	0
(Loss)/ Surplus for the year on Unrestricted Funds		-7,399	41,967
Restricted Funds Movement	Page 5 & Note 13	-14,942	-4,507
		115,009	137,030
Restricted Funds	Page 5 & Note 13	42,782	57,724
Unrestricted funds	Page 5	72,227	79,306
		115,009	137,030

Approved by the management committee on
and signed by the following members

Name ELIZABETH A MCMULLEN
Position CHAIR
Signed E-A-McMullen

Name LISA MCALISTER
Position TREASURER
Signed Lisa McAlister

CLEGWELL AND HARTLEYBURN COMMUNITY HUB

Notes to the Accounts

1. Accounting Policies

These have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice Accounting and Reporting by Charities and the Charities Act 2011.

Funds

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the management committee.

Restricted funds are either grant-related (to be used for specific purposes as laid down by the donor) or section-related (to be used by the section generating the income).

2. Grants and Donations received	2023	2022
Own Funds donations	0	22,000
Community Foundation	7,000	0
National Lottery	0	0
South Tyneside Council	1,147	0
South Tyneside Council HAF	13,641	0
Inspire Warm Spaces	5,000	0
Arnold Clarke	0	1,000
Football Association	10,483	15,646
National Lottery Positive Youth Activities	84,000	82,407
Totals	121,271	121,053

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

3. Income from activities generating funds

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
			2023	2022
User Fees	2,666		2,666	3,830
Lettings	6,082		6,082	11,325
South Tyneside Contributions	15,138		15,138	0
Hebburn Recharges	30,668		30,668	25,161
Pitch Fees	8,611		8,611	7,535
3G	0		0	261
Party Bookings	2,428		2,428	125
Admission fees	17,677		17,677	24,442
Childcare Fees	20,392		20,392	15,005
Caravan	0	2,925	2,925	2,744
Sports Development	1,873		1,873	0
Memberships	0		0	271
Miscellaneous	9,109		9,109	4,805
Coffee Bar Receipts	6,425		6,425	3,423
Donations	0	2,185	2,185	0
Transfers from Hartleyburn	3,003		3,003	2,475
Drink Tokens	0		0	0
Unders/Overs	-831		-831	-354
Red Roof Income	17,756		17,756	31,776
Transfers from other bank accounts	1,537		1,537	20,923
	142,534	5,110	147,644	153,747

4. Cost of coffee bar sales

	2023	2022
Opening stock	980	200
Purchases	9,173	4,038
NB Stock written off		-1,018
Closing Stock	-758	-980
	9,395	3,258

5. Paid Employees

Total staff costs	156,324	136,842
No employee received emoluments over £50,000.		

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

6. Fees for the examining of the accounts

Independent examiner's fees	600	600
Honoraria received by the treasurer	300	300

8. Transfers between funds

Transfer from Section Funds Allocated for transport	0	0
Transfer from Section Funds Allocated to Unrestricted	320	0
Transfer from Caravan Fund		0
Transfer from/ to Transportation Fund		0
Transfer/ from Improvements Fund	5,923	0
Transfer to Own Funds	-5,923	0
Transfer to Mini Bus Restricted Fund		15,000
Net	320	15,000
Shown as expenditure		
Balance as transfers	320	0

9. Debtors

Amounts due from users	759	465
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10. Accruals

Independent Examiner's Honoraria	600	300
Other accruals	300	300
Due to HMRC and pensions	1,900	0
	2,800	600

11. COVID Loan

Balance as at 01 April 2022	34,784	40,000
Repayments made during the year	8,792	5,216
As at 31 March 2023	25,992	34,784

The COVID loan is repayable over 60 months

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

12. Tangible Fixed Assets

	2023	2022
Asset Cost		
Costs brought forward	22,017	22,017
Additions	0	0
Disposals	0	0
	22,017	22,017
Depreciation: 25% Reducing Balance basis		
Depreciation brought forward	21,166	20,882
Charge for the year	167	284
	21,333	21,166
Net Book Value		
Brought Forward	851	1,135
Carried Forward	684	851

CLEGWELL AND HARTLEYBURN COMMUNITY HUB
Notes to the Accounts (Continued)

13. Restricted Funds

	Balance 01.04.22	Incoming	Outgoing	Transfers	Balance 31.03.23
Clegwell					
Grant and Donations Related funds					
Improvements	10,000			-5,923	4,077
Youthoria	0				0
Hebburn Festival	-5,021	2,185	1,926		-4,762
National Lottery					0
Community Foundation		7,000	7,000		0
South Tyneside Council		1,147	1,147		0
South Tyneside Council HAF		13,641	13,641		0
Inspire Warm Spaces		5,000	5,000		0
Capital funded Revenue Youth Facilities			5,923	5,923	0
Football Association		10,483	10,483		0
National Lottery Positive					0
Youth Activities	19,144	84,000	83,617		19,527
Caravan		2,925	2,925		0
Donations		2,185	2,185		0
Total of Grant and Donated funds	24,123	128,566	133,847	0	18,842
Section Funds	-12,911	2,925	9,453		-19,439
Reserved Funds					
Mini Bus	15,000	0	0		15,000
Redundancy	15,000	0	0		15,000
	30,000	0	0	0	30,000
Total Clegwell Restricted Funds	41,212	131,491	143,300	0	29,403
Hartleyburn					
Redundancy Fund	11,000				11,000
Section Group Funds					
General Restricted for					
Future Sections	203				203
Fit at Heart	1,014	228	675		567
Friday Craft	320			-320	0
Friends of Carr Ellison	0	500			500
Jolly Tots Mothers and Toddlers	302		60		242
Labour Party	195	278			473
Ladies Wednesday Club	0				
Women Get up and Go	100				100
Youth Challenge	293		100		193
XL Activity	3,085	361	3,345		101
	5,512	1,367	4,180	-320	2,379
Total Hartleyburn Restricted Funds	16,512	1,367	4,180	-320	13,379
Total Restricted Funds	57,724	132,858	147,480	-320	42,782