REGISTERED COMPANY NUMBER: 03636811 (England and Wales) REGISTERED CHARITY NUMBER: 1072066

Report of the Trustees and

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Financial Statements for the Year Ended 30th June 2023

for

Contact 88

Sheen Stickland Chartered Accountants 7 East Pallant Chichester West Sussex PO19 1TR

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th June 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the Charity is to provide mobility and social contact for elderly and disabled people in Chichester and the surrounding area through the provision of transport.

The aims for the current year were:-

- To maintain the two vehicles in operation in a roadworthy condition.
- To offer outings and transport to a high standard of safety and reliability, and restore charitable activity towards annual levels achieved before the Coronavirus pandemic of 2020/21.
- To sustain a sound financial position in the face of sub-optimum activity and revenue.

Public benefit

The trustees have given due regard to the Charity Commission's published guidance concerning public benefit. Although the Charity operates in a limited geographical area its services are available to all those in the area. The provision of assisted transport for the elderly and disabled is a much appreciated public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Regular outings and shopping trips have been organised but current levels are still below pre pandemic levels but are heading towards previous levels of activity, that said more drivers are required before Contact 88 can return to levels achieved pre pandemic.

In total 1,940 passenger journeys were delivered, covering a total of 8,283 passenger miles.

Generous grants and donations were received from the WSCC, local charitable trusts and individuals. These helped the charity to cover fixed costs to a considerable extent and to maintain passenger contributions at a level affordable by all clients.

FINANCIAL REVIEW

Investment powers and performance

The trustees have power to expend the funds of the Charity in such manner as they shall consider to be most beneficial for the achievement of the Charity's objectives. The trustees can invest, in the name of the Charity, such part of the funds as they may see fit and to direct the sale or transposition of any such investment, and to expend the proceeds of any such sale in the furtherance of the objects of the Charity. A further £30,000 of the former CAF investments was re-invested in Bestinvest, during the period, bringing the total to £75,000 with a further £7,298 still available for re-investment. Total investments in Bestinvest funds at year end were £123,090 with £8,615 in the cash account. Income received from Bestinvest totalled £1,935 after deduction of management charges, but no cash withdrawals were made during the period.

The closing balance in the bank savings account was $\pounds 65,795$, including funds awaiting reinvestment. Bank interest received was $\pounds 300$, as compared with $\pounds 18$ the previous year.

FINANCIAL REVIEW

Reserves

The Charity holds a Vehicle Replacement Fund to provide for the simultaneous replacement of both vehicles currently in service. It will continue its policy of making transfers to this fund of amounts equal to the annual vehicle depreciation provision from otherwise undesignated resources. An additional Asset Replacement Fund takes into account rising vehicle prices and vehicle improvements to enhance future standards of service. Undesignated resources may be transferred to this fund from time to time at the discretion of the Trustees who must also approve transfers out for the purpose of vehicle or other fixed asset replacement. At the year-end £54,723 was held in the Vehicle Replacement Fund (2022: £53,598) and £14,000 in the Asset Replacement Fund, unchanged from 2022.

The Charity needs to hold sufficient readily realisable unrestricted and undesignated funds to ensure it is able to meet its operational commitments and to ensure there are resources available to meet any substantial vehicle repair costs. In the opinion of the Trustees the minimum level should be equal to at least six months charitable expenditure in a normal year $(\pounds 12,000)$. The Trustees will continue to seek to retain this fund at the required level to ensure the ongoing security of the services offered.

Under Clause 34 of its Memorandum and Articles of Association the Charity maintains an Endowment Fund to support the subsidised cost of transport. Capital can be withdrawn only in dire emergency and any withdrawal requires the approval of not less than 75% of the votes cast at a meeting of the Executive Committee of which 14 clear days' notice has been given stating the intention to propose this resolution. Under Clause 34 surplus income may be invested in the Endowment Fund.

Financial review and results

The valuable contribution by the volunteer drivers and assistants continues to help the Charity to contain its costs. The net loss before unrealised losses on investments was $\pounds 2,028$ as compared with a net loss of $\pounds 2,957$ in 2022.

FUTURE PLANS

The Charity will continue to offer transport for the elderly and disabled. With its vehicles it will offer the maximum possible level of service with a view to restoring pre-pandemic activity levels as soon as possible. Restricted use of the existing vehicles throughout the pandemic has meant that they have been retained beyond their usual seven-year life. In considering the optimum time for their replacement, the charity will also examine opportunities for improvement of comfort, economy and environmental considerations. The Trustees of the Charity have agreed to the purchase of one vehicle which it is hoped will be available in December 2023. Although keen to adopt a vehicle that is better for the environment the cost of electric vehicles at this time is prohibitive so the specification for the vehicle is similar to previous models purchased.

In the long term the purchase of replacement vehicles and improvements in comfort and safety will be financed by the Replacement Vehicle Fund and Asset Replacement Fund. The Trustees regard this as good husbandry of the resources.

For the foreseeable future however, grants will still be sought from external sources to enable fare and charges to be maintained at levels affordable by all clients of the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Contact 88 is a company limited by guarantee, registration number 3636811, and a registered charity, registration number 1072066. It was incorporated on 23 September 1998. The Charity is governed by the Memorandum and Articles of Association.

Organisational structure

The Charity is based at Tozer Way, Chichester, West Sussex and is staffed by volunteers and one part-time employee.

Appointment, induction and training of new trustees

The Trustees are appointed and retire by rotation in accordance with the Memorandum and Articles of Association. Upon appointment Trustees are given full induction on the activities of the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Chain of management decisions and application

Major decisions are made by consensus between the Trustees, usually at Executive Committee Meetings five times a year. In between times, informal consultation takes place and ad hoc meetings can be quickly held.

Day-to-day running is in the hands of the Operations Manager, the Vehicle Manager and the Office Administrator, who consult with the Chairman and other trustees as necessary.

The Charity being small, the application of decisions is made by all parties keeping in regular contact.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number 03636811 (England and Wales)

Registered Charity number 1072066

Registered office

Tozer Way Chichester West Sussex PO19 7LG

Trustees

Mr R P Boyce - Chair Ms E Bush (resigned 17.10.22) Mr M J Lewis Mr P McCallum Mrs A Scicluna (resigned 14.11.22) Mrs M L Smith Mr A Williams Mr N H Smith Mrs L C Tebb Mr J O'Brennan (appointed 14.11.22)

Company Secretary

Mrs M L Smith

Independent Examiner

Paul Wright FCA DChA Sheen Stickland Chartered Accountants 7 East Pallant Chichester West Sussex PO19 1TR

Patron Dame Patricia Routledge

Vehicle manager Mr M J Lewis

Operations manager Mr P McCallum

REFERENCE AND ADMINISTRATIVE DETAILS

Investment managers Tilney Bestinvest Royal Liver Building Pier Head Liverpool L3 1NY

Bankers

Barclays Bank plc 74/75 East Street Chichester West Sussex PO19 1HR

MEMBERS LIABILITY

Every member of the Charity undertakes to contribute to the Charity's assets, in the event of it being wound up while a member, or within one year after ceasing to be a member, for payment of debts and liabilities if the Charity contracted these before ceasing to be a member, and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding one pound.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Marye Shite

Mrs M L Smith - Secretary

Independent examiner's report to the trustees of Contact 88 ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th June 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Wright FCA DChA

Sheen Stickland Chartered Accountants 7 East Pallant Chichester West Sussex PO19 1TR

Date: 14/10/25

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Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 30th June 2023

	Notes	Unrestricted funds £	Endowment fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	2	6,993	-	6,993	6,465
Charitable activities Provision of transport and support costs	4	15,859	-	15,859	12,507
Investment income	3	2,483	-	2,483	843
Total		25,335		25,335	19,815
EXPENDITURE ON Raising funds	5	248	-	248	162
Charitable activities Provision of transport and support costs	6	21,724	-	21,724	22,610
Other		113	-	113	-
Total		22,085		22,085	22,772
Net gains/(losses) on investments			1,438	1,438	(3,476)
NET INCOME/(EXPENDITURE)		3,250	1,438	4,688	(6,433)
RECONCILIATION OF FUNDS Total funds brought forward		85,335	122,638	207,973	214,406
TOTAL FUNDS CARRIED FORWARD		88,585	124,076	212,661	207,973

The notes form part of these financial statements

Balance Sheet 30th June 2023

	Notes	Unrestricted funds £	Endowment fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets Investments	10 11	5,717	121,922	5,717 121,922	7,246 83,548
		5,717	121,922	127,639	90,794
CURRENT ASSETS					
Debtors	12	1,815	-	1,815	1,894
Cash at bank and in hand		82,331	2,154	84,485	116,502
		84,146	2,154	86,300	118,396
CREDITORS Amounts falling due within one year	13	(1,278)	-	(1,278)	(1,217)
NET CURRENT ASSETS		82,868	2,154	85,022	117,179
TOTAL ASSETS LESS CURRENT LIABILITIES		88,585	124,076	212,661	207,973
NET ASSETS		88,585	124,076	212,661	207,973
FUNDS Unrestricted funds	14			88,585	85,335
Endowment funds				124,076	122,638
TOTAL FUNDS				212,661	207,973

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th June 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th June 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued 30th June 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

RP Royce Mr R P Boyce - Trustee

The notes form part of these financial statements

ACCOUNTING POLICIES 1.

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Property improvements	-	in accordance with the lease
Equipment	-	25% on reducing balance
Minibuses	-	25% on reducing balance

Any donated fixed assets are brought into account at the Trustees' estimate of their value to the Charity when received.

Capitalisation policy

Fixed assets with an initial cost of greater than £500 are capitalised.

Investment assets and income

Investments are stated at market value. Unrealised gains or losses are carried to the Statement of Financial Activities.

Investment income is accounted for when received.

Taxation

The company is a registered charity (number 1072066) and accordingly is exempt from all forms of direct taxation on its charitable activities.

Reserves

Unrestricted funds represent the funds of the Charity that are not subject to any restrictions regarding their use, and are available for general purposes. Funds shown as designated for a particular purpose are also unrestricted.

1. ACCOUNTING POLICIES - continued

Reserves

The vehicle replacement fund represents the value of the depreciated element of the vehicles held as fixed assets.

The asset replacement fund, the establishment of which was approved by the Trustees in March 2017, represents provision for increases in vehicle prices and the costs of vehicle comfort and safety improvements beyond the provision in the vehicle replacement fund. Allocations of unrestricted income are made by the Trustees as and when they seem prudent.

The endowment fund is expendable. Allocations of unrestricted income are made annually by the Trustees as they see fit. Income earned each year is used to defray the operating costs. Any surplus income is reinvested in the endowment. Under certain circumstances capital may be withdrawn.

Where income is received with a restriction placed by the donor over its subsequent use it is shown as restricted income and held within a restricted reserve. When funding has been received but the expenditure has not been incurred the funds are carried forward as restricted reserves.

2.	DONATIONS AND LEGA	ACIES	2023	2022
	Donations and gifts from loo Gift aid	cal trusts and individuals		£ 6,465
3.	INVESTMENT INCOME		2023	2022
	Bestinvest investment distri Bank interest receivable	bution		£ 825 18 843
4.	INCOME FROM CHARI	TABLE ACTIVITIES		
	Vehicle hire charges Grants	Activity Provision of transport and support costs Provision of transport and support costs	2023 £ 12,954 2,905	2022 £ 9,987 2,520
			15,859	12,507
	Grants received, included in	1 the above, are as follows:		
	Local authority grants Bus service operators' grant Grants from local trusts Tesco	ts	2023 £ 1,000 780 1,125 2,905	2022 £ 1,000 770 750 2,520

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Notes to the Financial Statements - continued for the Year Ended 30th June 2023

5. RAISING FUNDS

Investment management costs		2023	2022
Portfolio management		£ 	£
CHARITABLE ACTIVITIES COSTS	Direct	Support	
	Costs £	Support costs £	Totals £
Provision of transport and support costs	20,442	1,282	21,724

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	1,529	2,026
Independent Examination fees	1,200	1,080
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8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th June 2023 nor for the year ended 30th June 2022.

Trustees' expenses

The cost of trustees' meetings during the year was £82 (2022: £85). In the current year trustees were reimbursed of expenses incurred for the amount of £845, however no expenses were reimbursed in the prior year.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	6,825	6,539
	6,825	6,539
The average monthly number of employees during the	e year was as follows:	

	2023	2022
Charitable	1	1

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued for the Year Ended 30th June 2023

10. TANGIBLE FIXED ASSETS

I ANGIBLE FIXED ASSE 15	Property improvements £	Equipment £	Minibuses £	Totals £
COST At 1st July 2022 and 30th June 2023	1,900	714	59,560	62,174
DEPRECIATION At 1st July 2022 Charge for year	616	714	53,598 1,491	54,928 1,529
At 30th June 2023	654	714	55,089	56,457
NET BOOK VALUE At 30th June 2023	1,246		4,471	5,717
At 30th June 2022	1,284	-	5,962	7,246

11. FIXED ASSET INVESTMENTS

FIXED ASSET INVESTMENTS	Listed investments £	Cash and settlements pending £	Totals £
MARKET VALUE At 1st July 2022 Additions Revaluations	77,268 35,001 1,438	6,280 1,935	83,548 36,936 1,438
At 30th June 2023	113,707	8,215	121,922
NET BOOK VALUE At 30th June 2023	113,707	8,215	121,922
At 30th June 2022	77,268	6,280	83,548

There were no investment assets outside the UK.

	2022	2021
	£	£
Historical cost	79,900	99,034

12.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
14.		2023	2022
		£	£
	Trade debtors	60	100
	Accrued grant income	144	369
	Prepayments and accrued income	1,611	1,425
	Flepayments and accrucit meetine		
		1,815	1,894
13.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2022	2022
		2023	
		£	£
	Sundry creditors	138	114
	Accruals and deferred income	1,140	1,103
		1,278	1,217

14. MOVEMENT IN FUNDS

MOVEMENT IN FUNDS	At 1.7.22 £	Net movement in funds £	At 30.6.23 £
Unrestricted funds General operating fund Replacement vehicle fund Fixed asset fund Asset Replacement Fund	10,491 53,598 7,246 14,000	3,654 1,125 (1,529)	14,145 54,723 5,717 14,000
	85,335	3,250	88,585
Endowment funds Endowment fund	122,638	1,438	124,076
TOTAL FUNDS	207,973	4,688	212,661

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds General operating fund Replacement vehicle fund Fixed asset fund	24,210 1,125 25,335	(20,556) $(1,529)$ $(22,085)$		3,654 1,125 (1,529) 3,250
Endowment funds Endowment fund	-	-	1,438	1,438
TOTAL FUNDS	25,335	(22,085)	1,438	4,688

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14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.21 £	Net movement in funds £	Transfers between funds £	At 30.6.22 £
Unrestricted funds				
General operating fund	18,553	(6,074)	(1,988)	10,491
Replacement vehicle fund	51,610	-	1,988	53,598
Fixed asset fund	9,272	(2,026)	-	7,246
Asset Replacement Fund	14,000	-		14,000
	93,435	(8,100)	-	85,335
Endowment funds Endowment fund	120,971	1,667	-	122,638
			<u></u>	·
TOTAL FUNDS	214,406	(6,433)		207,973

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds General operating fund Fixed asset fund	19,815	(20,746) (2,026)	(5,143)	(6,074) (2,026)
	19,815	(22,772)	(5,143)	(8,100)
Endowment funds Endowment fund	-	-	1,667	1,667
TOTAL FUNDS	19,815	(22,772)	(3,476)	(6,433)

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.21 £	Net movement in funds £	Transfers between funds £	At 30.6.23 £
Unrestricted funds				
General operating fund	18,553	(2,420)	(1,988)	14,145
Replacement vehicle fund	51,610	1,125	1,988	54,723
Fixed asset fund	9,272	(3,555)	-	5,717
Asset Replacement Fund	14,000	-	-	14,000
	93,435	(4,850)	-	88,585
Endowment funds				
Endowment fund	120,971	3,105	-	124,076
TOTAL FUNDS	214,406	(1,745)	-	212,661

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General operating fund	44,025	(41,302)	(5,143)	(2,420)
Replacement vehicle fund	1,125	-	-	1,125
Fixed asset fund	-	(3,555)	-	(3,555)
	45,150	(44,857)	(5,143)	(4,850)
Endowment funds				
Endowment fund	-	-	3,105	3,105
		<u> </u>		
TOTAL FUNDS	45,150	(44,857)	(2,038)	(1,745)

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th June 2023.

Detailed Statement of Financial Activities for the Year Ended 30th June 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and gifts from local trusts and	(222	6 465
individuals Gift aid	6,222 771	6,465
Gint and		
	6,993	6,465
Investment income	2 1 9 2	825
Bestinvest investment distribution Bank interest receivable	2,183 300	825 18
Baik interest receivable		
	2,483	843
Charitable activities	10.054	0.007
Vehicle hire charges	12,954 2,905	9,987 2,520
Grants		
	15,859	12,507
Total incoming resources	25,335	19,815
EXPENDITURE		
Investment management costs		
Portfolio management	248	162
Charitable activities	6 00 5	6 500
Wages	6,825 77	6,539 94
Repairs and maintenance Vehicle repairs and maintenance	868	3,627
Vehicle fuel	2,425	2,125
Insurance	4,634	4,134
Drivers' expenses	453	486
Drivers' test fees	200 950	300 856
Telephone Office expenses	2,481	1,267
Depn of property improvements	38	38
Depn of minibuses	1,491	1,988
	20,442	21,454
Support costs		
Other	112	
Telephone	113	-

Detailed Statement of Financial Activities for the Year Ended 30th June 2023

	2023 £	2022 £
Other		
Governance costs	1 200	1.071
Independent Examination fees	1,200	1,071
Trustees' meetings	82	85
	1,282	1,156
Total resources expended	22,085	22,772
Net income/(expenditure) before gains and losses	3,250	(2,957)
Realised recognised gains and losses Realised gains/(losses) on fixed asset investments		630
Net income/(expenditure)	3,250	(2,327)
The mooned (expenditure)		

This page does not form part of the statutory financial statements