

**ROYAL DOCKS LEARNING  
& ACTIVITY CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR  
YEAR ENDED  
31ST MARCH 2023**

**COMPANY REGISTRATION No: 4061669**

**CHARITY REGISTRATION No: 1085818**

Independent Examiners Ltd  
Unit 2 The Broadbridge Business Centre  
Delling lane  
Bosham  
PO18 8NF

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

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**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>PREVIOUS NAME</b>	St John's Community Centre
<b>COMPANY REGISTRATION NUMBER</b>	4061669
<b>CHARITY NUMBER</b>	1085818
<b>START OF FINANCIAL YEAR</b>	1st April 2022
<b>END OF FINANCIAL YEAR</b>	31st March 2023
<b>DIRECTORS (TRUSTEES) AT 31ST MARCH 2023</b>	Christine Bowden (Chair) Chris Abell (Vice Chair) Naveen Sharma (Treasurer) Samuel Bull Vincent Hayes Patrick Murphy Aaron Uthman Vivek Gupta David Matson Joy-Carom Canter Kelly Keys - Appointed 1.4.22 John Parker - Resigned 1.3.23
<b>REGISTERED ADDRESS</b>	Albert Road LONDON E16 2JB
<b>DATE OF INCORPORATION</b>	30th August 2000
<b>GOVERNING DOCUMENT</b>	Memorandum and Articles of Association incorporated 30th August 2000 as amended by certificate of incorporation on change of name dated 17th May 2010.
<b>BANKERS</b>	National Westminster Bank plc 15 Mary Rose Mall Frobisher Road Becton LONDON E6 5ZZ
<b>INDEPENDENT EXAMINER</b>	K Gomes Independent Examiners Ltd Unit 2 The Broadbridge Business Centre Delling Lane Bosham PO18 8NF

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 31ST MARCH 2023**

**Charitable Objects**

a) to promote the benefit of the inhabitants of the Silvertown and North Woolwich areas of the London Borough of Newham and adjoining areas without distinction of sex, sexual orientation, race, political, religious or other opinions by associating together the residents of the area of benefit, the local and other public authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare, the advantage of education, recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

b) to operate a community centre in Albert Road, London E16 known as The Royal Docks Learning & Activity Centre (previously known as St John's Community Centre) and to maintain and manage the same (whether alone or in co-operation with any local authority or other body or person) for activities promoted by the Company and its constituent bodies in furtherance of the above objects.

**Principle Activities**

RDLAC's Vision is to be at the heart of a vibrant & diverse Royal Docks Community, that is engaged with local issues, culture and learning, leading to the best quality of life.

Royal Docks Learning & Activity Centre aims to:

- 1). Ensure ongoing provision of high quality activities and services to all of the community
- 2). Strengthen and develop career skills and opportunities for our local community
- 3). Recognise and address arising issues that affect our local community
- 4). Collaborate with other support organisations to enhance community cohesion

**Review of activities**

The Royal Dock's Learning & Activity Centre (RDLAC) is a well-established, multi-purpose, voluntary sector organisation, which is firmly rooted in the local community. Our Centre is home to many intercultural and inter-generational groups. We promote diversity by bringing together people from different ethnic and cultural backgrounds. We also support those who endeavour to make the Royal Docks area a stronger, healthier and happier place to live for all with a focus on the environment and improving biodiversity.

We have a proven track record of running services and activities for and within the community and are well known as a resource by community members and other local organisations alike. In addition to our wellbeing programme of activities and Foodbank services, we run wrap around services, including advice and benefits signposting, career advice and childcare. We also provide space for other organisations to speak directly with our foodbank clients.

The Centre's services are run in full consultation with our service users and their representatives. We have an advisory focus group for each project that helps us to have strong links and contacts with our service users and ensures that they have a voice and help shape delivery of all programmes.

The centre's Trustee group continues to provide strong support with new trustee appointments and continues to meet regularly.

Over 125 families regularly used the community food hub on a weekly basis Monday - Thursday.

We also provided daily hot meals, for food bank clients, older local community members and over 250 children and young people daily as part of the After School Club, HAF (holiday activities and food programme) during our Easter, Summer and Christmas holiday schemes.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**REPORT OF THE DIRECTORS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

**Activity highlights**

**After School Club & Holiday Schemes:** After school club runs daily Monday-Friday during term times and Holiday schemes daily Monday-Friday during non-term times. The after school club supports around 35 children per day and the holiday scheme supports between 50-110 children per day.

**Lettings** – - lettings run weekly, including regular bookings such as weekly Muslim prayer group, RCCG (Redeemed Church) & ad hoc private parties and local community and business organisations.

**Youth Section** – We run a youth club weekly including personal development sessions, trips and games. Supports up to 70 young people per session.

**RDLAC Coffee Mornings** – face to face coffee mornings.

**Line Dancing, Yoga, Mobility Pilates , Computer Class, Art Sessions** - all run face to face.

**Zumba** - funded by the LBN neighbourhood team

**Inclusive Hub & Community Garden** - an activity programme across 4 community cafe locations, funded as part of the community assemblies, as well as weekly gardening sessions

**Computer Sessions** - Frames of Mind ran a digital art project for older community members at RDLAC

**Collaboration**

RDLAC has an excellent track record of delivering successful projects in partnership with other local organisations. We have very strong working relationships with local businesses and charities. We work with Community Food Enterprise, City Harvest, Fareshare, The Newham Foodbank, Fight for Peace and Pan-Newham, Ascension Church Trust, Staywell Partnership (for older community members), The West Silvertown Foundation, DLR, One Newham, UEL (the University of East London) for volunteers, London City Airport (LCY) & Tate & Lyle as well as with London Borough of Newham's (LBN) Beckton & Royal Docks Neighbourhood team, local Mutual Aid groups and the Newham Food Alliance. We are also working in collaboration with several other local Youth Organisations as a Youth Consortium for North Woolwich.

**Policy on reserves** - see note 12

**Risk management**

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established stronger systems to mitigate the significant unforeseen risks including the rise in utility costs.

**Going concern**

After making appropriate enquiries, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**REPORT OF THE DIRECTORS (Continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

**Statement of Director's Responsibilities:**

The Charities Act and the Companies Act require the Board of Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing the financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business and;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.


The Directors are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are also responsible for the contents of the Directors' report, and the responsibility of the independent examiner in relation to the Directors' report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2023 and confirm that I have made available all information necessary for its preparation.

Dated : 27/03/2024

Signed : 

Print Name : CHRISTINE H. BOWDEN

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 8 to 16.

### Respective responsibilities of Trustees and examiner

As the charity's Trustees of Royal Docks Learning & Activity Centre (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Royal Docks Learning & Activity Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

Since Royal Docks Learning & Activity Centre gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a fellow member of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Royal Docks Learning & Activity Centre as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date :28.3.24

Signed :   
K Gomes FCIE MAAT

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2023**

**Incorporating income and expenditure account**

<b>INCOME &amp; ENDOWMENTS FROM:</b>	Notes	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2022/23 £</b>	TOTAL 2021/22 £
Donations and Grants	3a	57,790	209,607	267,397	385,492
Trading Activities	3b	95,390	17,238	112,628	38,656
Investments	3c	342	-	342	-
Charitable Activities	3d	58,486	9,917	68,403	22,877
<b>TOTAL INCOME</b>		<b>212,008</b>	<b>236,762</b>	<b>448,770</b>	<b>447,026</b>
<b>EXPENDITURE ON:</b>					
Charitable Activities	4	275,185	236,687	511,871	447,261
<b>TOTAL RESOURCES EXPENDED</b>		<b>275,185</b>	<b>236,687</b>	<b>511,871</b>	<b>447,261</b>
<b>NET INCOMING/ (OUTGOING) RESOURCES</b>		<b>-63,177</b>	<b>75</b>	<b>-63,102</b>	<b>-236</b>
Transfer	5	2,934	-2,934	-	-
Total Funds Brought Forward		117,027	2,934	119,961	120,197
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>56,785</b>	<b>75</b>	<b>56,860</b>	119,961

Movements on all reserves and all recognised gains and losses are shown above.  
The notes on pages 10 to 16 form part of these financial statements.



**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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Registration Number : 4061669

**BALANCE SHEET  
AS AT 31ST MARCH 2023**

	Note	Unrestricted Funds £	Restricted Funds £	31-Mar 2023 Total £	31-Mar 2022 Total £
<b>Fixed Assets</b>					
Tangible assets	2	1	-	1	1
<b>Current Assets</b>					
Debtors	6	-	-	-	37,849
Cash at bank and in hand	5	63,084	75	63,159	133,401
<b>Total Current Assets</b>		<b>63,085</b>	<b>75</b>	<b>63,159</b>	<b>171,251</b>
<b>Creditors:</b> amounts falling due within one year	8	6,300	-	6,300	51,290
<b>NET CURRENT ASSETS</b>		56,785	75	56,859	119,960
<b>TOTAL ASSETS</b> less current liabilities		<b>56,785</b>	<b>75</b>	<b>56,860</b>	119,961
<b>NET ASSETS</b>		<b>56,785</b>	<b>75</b>	<b>56,860</b>	<b>119,961</b>
<b>Funds of the Charity</b>					
Unrestricted Funds	12	56,785	-	56,785	117,027
Restricted Funds	5	-	75	75	2,934
<b>Total Funds</b>		<b>56,785</b>	<b>75</b>	<b>56,860</b>	<b>119,961</b>

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

Approved by the Directors on 27<sup>th</sup> March 2024 and

Signed on behalf of the Board by Christine H. Bowden

Print Name CHRISTINE H. BOWDEN

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2023**

**1. ACCOUNTING POLICIES**

**Incoming Resources**

*Recognition of Incoming Resources*

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

*Incoming Resources with related expenditure*

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

*Grants and Donations*

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

*Tax reclaims on Donations and Gifts*

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

*Contractual Income and Performance Related Grants*

This is only included in the SOFA once the related goods or services has been delivered.

*Gifts in Kind*

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

*Donated Services and Facilities*

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

*Volunteer Help*

The costs resulting from any voluntary help received is included in the accounts.

*Investment Income*

This is included in the accounts when receivable.

*Investment gains and losses*

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**Expenditure and liabilities**

*Liability recognition*

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

*Governance Costs*

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2023**

*Grants with performance conditions*

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

*Changes in Accounting policies and previous accounts*

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

*Grants payable without performance conditions*

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

*Support Costs*

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, egg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

*Assets*

Tangible fixed assets for use by the charity:

These are capitalised if they can be used for more than one year, and cost at least £2,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing balance over their estimated useful lives. The rates applied per annum are as follows:

Motor Vehicles	25%
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**Basis of preparation:**

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

**2. TANGIBLE FIXED ASSETS**

		Unrestricted £	Restricted £	Total £
Motor Vehicle				
Cost	01-Apr-22	27,000	-	27,000
Additions		-	-	0
Cost at	31-Mar-23	27,000	-	27,000
Depreciation	01-Apr-22	26,999	-	26,999
Charge		-	-	-
Depreciation at	31-Mar-23	26,999	-	26,999
Net Book Value	31-Mar-23	<b>1</b>	-	<b>1</b>
Net Book Value	31-Mar-22	1	-	1

The Motor Vehicle has been fully depreciated and is shown in the accounts valued at one pound to indicate its existence. There are no annual commitments under non-cancelling operating leases or capital commitments.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

<b>3. INCOME &amp; ENDOWMENTS FROM:</b>	Notes	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2022/23 £</b>	TOTAL 2021/22 £
<b>a) Donations and Grants</b>					
Grants	5	57,790	209,607	267,397	385,492
		<b>57,790</b>	<b>209,607</b>	<b>267,397</b>	385,492
<b>b) Trading Activity</b>					
Centre Generated Income					
Lettings	5	39,894	10	39,904	20,543
Partnership	5	49,237	15,758	64,995	15,969
Activity Income	5	6,259	1,470	7,729	2,145
		<b>95,390</b>	<b>17,238</b>	<b>112,628</b>	38,656
<b>c) Investment Income</b>					
Bank Interest		342	-	342	-
		<b>342</b>	<b>-</b>	<b>342</b>	<b>-</b>
<b>d) Charitable Activities</b>					
Play Project Generated Income		56,211	-	56,211	22,877
Small Funds Income	5	2,275	9,917	12,192	-
		<b>58,486</b>	<b>9,917</b>	<b>68,403</b>	22,877

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

<b>4. EXPENDITURE ON:</b>	Notes	Unrestricted Funds	Restricted Funds	<b>TOTAL 2022/23</b>	<b>TOTAL 2021/22</b>
Activities/Event	5	55	45,237	45,292	76,715
Activities/Event -Others - Kiosk Maintenance		-	-	-	5,385
Art / Play Materials	5	-	101	101	220
Bank Charge		698	-	698	52
Books/Subscriptions/Membership		759	-	759	2,140
Centre Expenses	5	757	1,077	1,834	1,680
Centre HR- Citrus HR		1,709	-	1,709	1,668
Cleaning Items / Service Contra		1,720	-	1,720	1,541
Emergency hot food /Comm Café		-	-	-	1,528
Equipment	5	1,123	8,993	10,115	3,466
FAX/Internet/IT Equipment	5	216	350	566	150
Finance and Audit		2,430	-	2,430	1,560
Fundraising/donation		-	-	-	14,730
Gas & Electricity	5	17,660	22,544	40,203	4,992
Health & Safety	5	1,552	809	2,361	3,031
Insurance - Building & Contents	5	2,041	2,041	4,082	3,688
Letting Refund/deposit		6,338	-	6,338	3,193
License and Fees	5	319	150	469	-
Membership & Subscriptions	5	3,004	547	3,551	-
Minibus Repairs / Maintenance	5	8,511	1,494	10,004	1,971
Miscellaneous Costs	5	28	300	328	-
New Minibus		-	-	-	36,106
Project Costs	5	2,903	30,360	33,263	5,098
Payroll Charges		780	-	780	1,200
Postage/Printing/Stationary	5	3,023	241	3,264	306
Professional Fees	5	263	1,090	1,353	1,013
Publicity/ Promotions (Newsletter	5	-	420	420	4
Recruitment		71	-	71	420
Refreshment	5	9,355	18,657	28,011	5,365
Rent/Rate/Refuse/Water	5	4,254	4,608	8,862	7,568
Repairs, Maintenance & Security	5	3,184	1,994	5,179	10,700
St Johns Kiosk water etc		-	-	-	392
Staff phone/data		210	-	210	560
Staff Salaries and Wages	5	193,727	91,700	285,426	242,215
Staff Training		2,269	-	2,269	205
Staff Welfare		283	-	283	1,609
Telephone	5	2,853	307	3,159	2,070
Travel Costs	5	3,089	1,575	4,664	1,178
Volunteer Costs - Other		-	-	-	3,545
Workshop	5	-	2,094	2,094	-
		<u>275,185</u>	<u>236,687</u>	<u>511,871</u>	<u>447,261</u>

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

<b>5. RESTRICTED FUNDS:</b>	Balance 1.4.22	Income	Expenditure	Transfers	Balance 31.3.23
<b>Current Year</b>		£	£	£	£
Community Assembly	-	20,000	20,000	-	-
Community Cafe	-	1,086	1,086	-	-
Connections Cafe	-	6,541	6,541	-	-
Employment Project	-	5,063	5,063	-	-
Ferry Festival	-	4,000	4,000	-	-
HAF Easter	-	33,867	33,867	-	-
HAF Summer	-	18,517	18,517	-	-
Heritage project	-	46,367	46,367	-	-
Kiosk	-	1,763	1,688	-	75
Older People & Health	-	2,000	2,000	-	-
Youth Project	-	97,557	97,557	-	-
	-	<b>236,762</b>	<b>236,687</b>	-	75

A description of each of the activities provided by the Charity is contained in the Directors' report. The restricted funds are wholly represented by cash reserves of the charity.

<b>Prior Year</b>	Balance 1.4.21	Income	Expenditure	Transfers	Balance 31.3.22
		£	£	£	£
Community FoodBank	-	56,164	56,164	-	-
Employment Project	-	16,150	16,150	-	-
Heritage project	-	6,844	6,844	-	-
Greener Project	-	33,853	33,853	-	-
	-	<b>113,011</b>	<b>113,011</b>	-	-

**6. CASH AT BANK AND IN HAND**

	Unrestricted Fund	Restricted Fund	<b>Total 31-Mar 2023</b>	Total 31-Mar 2022
	£	£	£	£
RDLAC Current	100	-	100	100
Petty Cash	133	-	133	15
RDLAC Reserve	62,851	75	62,927	133,286
	<b>63,084</b>	<b>75</b>	<b>63,159</b>	133,401

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE**  
**(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**6. DEBTORS AND PREPAYMENTS**

	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Mar 2023 £</b>	Total 31-Mar 2022 £
Prepayments	-	-	-	36,431
Letting (Other)	-	-	-	1,418
	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,849</b>

**8. CREDITORS AND DEFERRED INCOME: AMOUNTS  
FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	<b>Total 31-Mar 2023 £</b>	Total 31-Mar 2022 £
Deferred Income	-	-	-	35,520
Creditors and Accruals				
Salary & Wages	4,074	-	4,074	740
Other Creditors	246	-	246	13,470
Independent Exam & Accounting	1,980	-	1,980	1,560
	<b>6,300</b>	<b>-</b>	<b>6,300</b>	<b>51,290</b>

**9. STAFF COSTS AND NUMBERS**

	2022/23 £	2021/22 £
Gross Wages and Salaries on Payroll	275,691	230,811
Employer's National Insurance Costs	7,034	7,804
Pension Contributions	2,701	3,600
	<b>285,426</b>	<b>242,215</b>

There are 9 staff paid on an annual salary of which three are involved in management and administration and 6 in the various support programmes.

Employees who were engaged in each of the following activities:

	2022/23 TOTAL	2021/22 TOTAL
Management and administration	3	3
Supporting programmes (full time equivalent)	6	6
	<b>9</b>	<b>9</b>

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31ST MARCH 2023**

**11. DIRECTORS AND OTHER RELATED PARTIES**

The Director, Joy-Carom Canter received £840 in expenses towards petrol and mobile phone costs. No other payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

**12. RESERVES**

Under the new strategy being introduced, the charity is putting in a strenuous effort to build up its unrestricted income and designated funds/free reserves. This will enable the charity to return to a position of target level designated funds/free reserves in the medium & long term in line with the charity's reserves policy.

RDLAC requires unrestricted reserves to safeguard the organisation and to cover situations such as fluctuations in receipt of payments, unforeseen events/situations, one-off budgeted expenses, unanticipated loss of funding and/or uninsured losses. Our longer-term target unrestricted reserve fund has been set to a value equal to three months of average operating costs, including all recurring predictable expenses such as salaries, premises costs and programme running costs.

**13. PUBLIC BENEFIT**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.