



## Trustees' Annual Report for the period

From **June 2022** To **April 2023**

**Charity name: Medway Help for Ukrainians**

**Charity registration number: 1199400**

### Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The objects of the CIO are: To relieve the needs of those seeking temporary asylum or those granted refugee status as a result of the Ukraine conflict in the Medway Council District, through the provision of services and items, such as translation support, advice and guidance and food sustenance, so as to help them adapt to life within their new community and to ensure that a basic standard of living is met. Individual and group trauma therapy.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Our main activities are as follows: <ul style="list-style-type: none"> <li>• Provision of language classes</li> <li>• Provision of a meeting venue – provide advice, assistance, food</li> <li>• Provision of hygiene parcel for new arrivals</li> <li>• Provision of therapy sessions</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit, and have endeavoured to ensure that all actions meet that requirement.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Medway Help for Ukrainians did not make any grants during the reporting period
Policy on social investment including program related investment	Para 1.38	Medway Help for Ukrainians did not have any social investment programmes during the reporting period.
Contribution made by volunteers	Para 1.38	Medway Help for Ukrainians are very well supported by a core group of volunteers (12 people) without whom it would not be able to function. Volunteers lead/support

		all of our activities and support our fund raising events. A further 10 volunteers who help on an ad hoc basis
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Achievements during the reporting period June 22-April 23</p> <ul style="list-style-type: none"> <li>• Secured Charitable status</li> <li>• Welcomed approximately 480 Refugees from Ukraine, providing hygiene parcels, clothes, food etc as needed</li> <li>• Worked closely with Medway Council where refugees have needed to move to social housing, providing beds, cooking equipment etc as needed, as well as many other local organisations offering a plethora of services.</li> <li>• Worked with Mid-Kent College to establish English language courses</li> <li>• Worked with DWP to help refugees access Universal Credit and for many to move into work</li> <li>• Assisted families to secure school places for their children</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	Worked to apply for and secure from a range of organisations to fund our activities
Investment performance against objectives	Para 1.41	N/A
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During this period our funding raising efforts have ensured that we had sufficient funds to meet our core objectives. At the end of the reporting period (April 2023) we had £21k in our account. This funding gave us a secure basis on which to continue to support our community.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity does not have a policy on holding reserves.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We have secured funding from a number of sources, including: <ul style="list-style-type: none"> <li>• Go Fund Me page</li> <li>• Watts Alm House</li> <li>• Kent Community Fund</li> <li>• Rotary Club</li> <li>• Medway Council</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Principle risk: Failure to attract sufficient funding to continue Mitigation: we have increased our knowledge of possible funding streams, joined the Medway Voluntary Action funding club, and now participate in funding streams like easy fundraising and Medway Lottery
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Charity Commission's Foundation CIO model constitution.
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can co-opt people on to the Board by asking them to apply. All applications will be assessed by the board and they may be accepted if it is considered conducive to the charitable objects & current strategy. .

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	To be developed
The charity's organisational structure and any wider network with which the charity works	Para 1.51	During the reporting period the charity comprised a Chair, a Treasurer and 2 further Trustees.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Medway Help for Ukrainians
Other name the charity uses	
Registered charity number	1199400
Charity's principal address	8 Bogarde Drive Wainscott Kent ME3 8GR

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Joanne Watson	Chair		
2	Sara Daly			
3	Paula Baxter			
4				
5				
6				
7				
8				
9				
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12				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
None		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

N/A
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## Other optional information

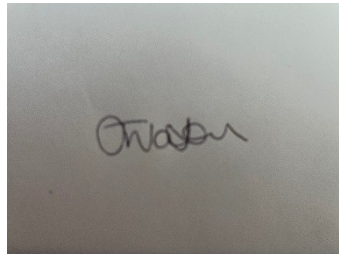
N/A
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Joanne Watson	
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Position (eg Secretary,  
Chair, etc)

Chair	
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Date

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Medway Help For Ukrainians

Charity Registration 1199400

Financial Statements June 22 - April 23

Income	£
Donations and Grants	53,320.01
Fundraising	942.50
	2.50
<b>Total</b>	<b>54,265.01</b>
Expenditure	
Language Classes, Tuition and Physio	10,334.00
Insurance & Legal	295.36
Social Events	2,667.90
Venue Hire	3,820.50
Furniture and Household goods	6,836.30
School Supplies	3,959.90
Hygiene Supplies	609.92
Sunflower Café Supplies	1,743.46
Misc	2423.97
<b>Total</b>	<b>32,691.31</b>
<b>Bank Account Balance at 19th April 2023</b>	<b>21,573.70</b>





**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name

**On accounts for the year  
ended**

**Charity no  
(if any)**

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD / MM / YYYY**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

**Relevant professional  
qualification(s) or body**

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**