



St. Mary & St. Margaret's and St. Cuthbert's

**ST MARY & ST MARGARET'S – PARISH CHURCH
ST CUTHBERT'S – DAUGHTER CHURCH**

**ANNUAL REPORT AND FINANCIAL
STATEMENT
OF THE PAROCHIAL CHURCH COUNCIL**

For the year ended 31st December 2015

Incumbent

Revd Canon Simon Stokes
The Vicarage
2 Wroxham Road
Sprowston
Norwich
NR7 8TZ

Lay Vice-Chairman

Mr Simon Macfarlane
White House Farm
Salhouse Road
Rackheath
Norwich
NR13 6LB

Bankers

Barclays Bank PLC
Aylsham Road
Norwich

Independent Examiner

SUSAN KEMP FCA
Independent Examiner
100 Welsford Road
Norwich, NR4 6QH

THE PARISH OF SPROWSTON WITH BEESTON ST ANDREW

ANNUAL REPORT FOR 2015

BACKGROUND

The Parochial Church Council of Sprowston with Beeston St Andrew has the responsibility of co-operating with the staff team, in the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Parochial Church Council has the responsibility for maintaining the Parish Church dedicated to St Mary and St Margaret, Church Lane, Sprowston, the daughter church dedicated to St Cuthbert, with associated annexe and Church Centre, Wroxham Road, Sprowston and the churchyard extension at the Parish Church.

MISSION STATEMENT

We aim as a church;

- To worship God
- To love and care for each other
- To share faith in Christ
- To make a difference to life in Sprowston, the world and the planet

CHARITABLE STATUS

The Parochial Church Council for the Ecclesiastical Parish of Sprowston with Beeston St Andrew (Sprowston PCC) was registered with the Charity Commission on 28th September 2012.

Registered charity number: 1149140

SPROWSTON with BEESTON ST ANDREW PAROCHIAL CHURCH COUNCIL 2015/16

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Council Meeting (APCM) in accordance with the Church Representation Rules. Elected members serve for three years.

CLERGY

The Revd Canon Simon Stokes	The Vicarage, 2 Wroxham Road, Sprowston	426492
The Revd Dean Akrill	Newlands, 15 Blue Boar Lane, Sprowston	482360
The Revd Heather Wright	Retired March 2016	
The Revd Andrew Jones	Resigned June 2015	
The Revd Melanie Hider	From September 2015	622373

READERS

Mrs Penny Rennie	Retired - PTO	
Mr Andrew Dickie	Retired - PTO	
Mr Andy Hudson	12 Blithemeadow Drive, Sprowston	400866
Mrs Stephanie Grand	4 Blakes Court, Norwich	488985

CHURCHWARDENS

Mr Simon Macfarlane	White House Farm, Rackheath	408111
Mrs Sheila Tuffield	25 Allens Avenue, Sprowston	419896

Deanery Synod Members

	(Retire 2017)	
Ms Prue Goldsmith	35 Swansea Road, Norwich (Resigned Dec 2015)	
Mr Robert Huntly	7 Clabon First Close, Norwich	400902
Mrs Sheila Tuffield	25 Allens Avenue, Sprowston	419896

Elected Council Members

(Retire 2016)	(Retire 2017)
Ms Sue Allen	Mrs June Stanforth
Mrs Lyndsey Leeder	Mrs Amanda Hunt (Treasurer)
Mrs Tracy Maundrell	Mrs Mary Carpenter
	Ms Louise Oliver
(Retire 2018)	
Mrs Denise Jermy	
Mr Jamie Leeder	
Mr Edward Stanley	

Co-opted member

Mr Bryan Carpenter



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Mr Jamie Leeder
Mr Edward Stanley

Co-opted member

Mr Bryan Carpenter

(Retire 2017)

Mrs June Stanforth
Mrs Amanda Hunt (Treasurer)
Mrs Mary Carpenter
Ms Louise Oliver

Vicar's Report 2015

Welcome to our Annual report and book of the year for 2015. I trust you will enjoy and rejoice with me as you look back over 2015, reflecting on all God has done. I am always encouraged by St. Paul's words in Philippians Chapter 4 verses 4-7

"Rejoice in the Lord always. I will say it again: Rejoice! Let your gentleness be evident to all. The Lord is near. Do not be anxious about anything, but in everything, by prayer and petition, with thanksgiving, present your requests to God. And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus."

St. Paul encourages us to have thankful hearts. There are times when life is very tough and we may feel downhearted, but Paul's encouragement is for thankfulness from deep within, to seek strength and trust in God, a knowledge that whatever happens God is trustworthy – a tough call but one that brings strength as we tackle it. With this in mind the year has been a good year. As always much has happened. Sadly some key members have been called home. We have also seen significant retirements (Penny, Andrew Dickie and Prue), plus our Curate Rev'd Andrew Jones and his family moved on to the Benefice of Trunch. All these people are missed but we celebrate their roles with us. We give thanks that Andrew D and Penny continue to be very much involved and thank Penny for taking on the significant role of coordinator for our Hope in Action House, Salt House. During the year we formally welcomed Reverend Melanie Hider, I say formally as she had already become part of the family, but at long last her appointment to us as Assistant priest was put on a formal footing. Mary Carpenter has become an Authorised Worship Assistant and we will continue to explore what this will mean for her and us.

The year has seen its fair share of frustrations, from bad publicity around salt house to the struggle surrounding John Sikder's status and the appeal for him to be given permission to stay here in the UK. We continue to stand with him – many thanks to all who have so generously helped with legal fees.

As I reflect on generosity I rejoice with you in our accounts for this year; despite setting a deficit budget the year has finished just into the black and our parish share has been paid in full, a magnificent achievement and a real tangible answer to our prayers. The coming year will inevitably hold new challenges but holding St Paul's words in mind we rejoice with the Lord always.

I started the year on sabbatical leave, spending 3 weeks away with the Church in India. Thank you to everyone who generously gave towards the new church in India, I hope to have an update for you soon.

From the team's perspective, occasional offices have kept us on our toes 125 Funerals, 24 Weddings and 40 Baptisms. The Sunday services have continued to grow and I think most of you are enjoying the united services on a 5th Sunday. During the year we had a very good children's holiday club in Holy week followed by a family activity day on Good Friday. Both this and the Advent Saturday workshop were well attended and enjoyed by those who took part.

The partnership with ENYP for the Defenders group afterschool club for 6-11s has continued to develop. There have been several changes within the leadership this year but I hope we can settle down now and continue to grow this work. The youth cafe with SYEP continues to reach well over 80 youngsters, (fortunately not all at

once!) - it was for their funds that Hope and I completed the Yorkshire 3 peaks challenge – never again!

What a lovely busy Christmas season! We shared carol services the Brickmaker's and with St. George's as well as enjoying our community carol service at St Mary & St Margaret's. Christingle service numbers broke all records and it is difficult to know how to develop this particular service in the future. Approximately 40 people gathered for Christmas lunch in St. Cuthbert's.

The year has been spectacular and I can't thank you enough for all your prayers, friendship and fun throughout the year.

As we look into 2016 there will be more fun, more challenges and more sadness. We will mark Reverend Heather's retirement at Easter, we will encompass my work as Rural Dean into the parish and, for the first time, we have been invited into the Junior schools to take an assembly each day during Holy Week. I look forward with joy to walking together in the service of our Lord.

With love and prayers

Canon Simon Stokes

REVIEW OF THE YEAR 2015

During the year the PCC met 6 times for evening meetings. The sub-committees – St Mary & St Margaret's site team, St Cuthbert's site team, Youth & Family team and Social team – have met regularly through the year reporting to the PCC. The PCC also met for a day in October to discuss and pray about how to reach out to the growing community of Sprowston. They concluded the **Good things** already happening included – Engagement with young and older people; Variety of services and activities offered; Warm welcome, hospitality and open buildings. Some of the **Biggest challenges** included - Publicity, Communication, IT; Continuing to change & adapt the way we worship; The size of the parish & how we staff it and encourage volunteers. The discussions about how to meet these challenges continues and the PCC would welcome any input from the whole church community.

The make-up of the staff team has changed during the year with Revd Andrew moving on to the Trunch group in the summer; Revd Melanie has now been officially licensed to Sprowston; Penny Rennie and Andrew Dickie have retired as Lay Readers but continue to have permission to take services; Mary Carpenter has been authorised to work as an Authorised Worship Assistant in the parish. Prue Goldsmith retired as organist at the end of the year and was thanked for her years of service.

At the beginning of the year Revd Dean was in charge as Canon Simon was on sabbatical. He spent part of the time in India with a linked community there and on return talked particularly about the amazing prayer life. Simon also mentioned the need for a new church to be built there and asked if any of the congregation would like to contribute. As a result c. £5000 has been sent to India.

At the parish church the Friends of St Mary & St Margaret's Church has been successfully set up and thanks to a generous donation a new red frontal has been purchased. The Quinquennial inspection has been completed and the recommendations are being examined. Plans for the development of the parish church site continue to be discussed.

At St Cuthbert's, new parking lines have been put in which has helped improve the arrangements for cars. The centre has also been re-painted and new signage has been put up. Undergrowth has been cleared and discussions are starting on development of the Annexe. The old dental practice which has been re-absorbed into the Vicarage has provided us with a marvellous Parish Room for meetings and gatherings.

Work with Hope into Action's Salt House continues and the two residents have settled in well. Your prayers are always welcome and vital for the work being done with the residents in Sprowston and further afield.

The finances presented some headaches last year, but thanks to the generosity and hard work of the whole church family we ended the year in credit and with our Parish Share paid. Thanks to Amanda Hunt for her hard work in keeping things on track.

Mary Carpenter (PCC Secretary)

CHURCHWARDENS REPORT

Churchwardens' Report on the fabric, goods and ornaments of the churches

The care, maintenance, preservation and insurance of the fabric of the church, and of the goods and ornaments are, under the modern law, the responsibility of the parochial church council and not of the churchwardens as such. However, the churchwardens are required under The Care of Churches and Ecclesiastical Jurisdiction Measure 1991 to inspect the fabric of the church annually and to present a report of their findings to the parochial council.

The Site Committee, a sub-committee of the P.C.C. met regularly throughout the year and worked diligently to keep both churches, premises, grounds and contents in good order. The general state of the fabric of both our churches is reasonably good considering the relative ages of the buildings.

St Mary and St Margaret Church

The quinquennial report for St. Mary and St Margaret church was carried out in July. It identified a number of things that need to be addressed over the course of the next five years, with an estimated cost of £60,800.00. There is now a working party to carry out the repairs that they are competent to do. Other work will need the attention of qualified expertise.

The churchyard has been maintained to a reasonable standard largely through the work of the Town Council and a few other people to whom we are very grateful.

The gates to St. Mary and St Margaret church have been badly damaged on several occasions during the year and have been repaired by the Town Council.

St Cuthbert's Church complex

St Cuthbert's Church complex is due to have a quinquennial report during this year, which might well highlight significant problems, which will need to be seen to.

The constant flooding of the car park was dealt with by replacing the gulley blocks with solid concrete channels; and the number of cars able to park was increased by the marking of lines, with double yellow lines to ensure the smooth flow of vehicles.

The porch roof stonework, which was breaking up, had the delaminated loose material removed. There had been considerable electrical improvements throughout the premises which gave more efficient lighting and security.

The Altar that had originally been at Beeston St Andrew's Church had been adapted to fit in the chapel alcove, and castors had been fitted under the main Altar, for ease of moving.

The grounds were upgraded by cutting back, or removing overgrown bushes and shrubs, and making improvements to the pathway and entrance to the Annexe.

With regards to seating in the churches it is an interesting fact that the churchwardens are expected to keep good order, especially during services, but they cannot exclude an orderly person on the grounds that the church is full, if he/she can stand in such a part of the church as will not interfere with the conduct of the service.

The Terrier, Inventory and Log Book of both churches was updated and approved by the Archdeacon on her visitation in September. There were no outstanding items. These are kept in the office and can be seen by any of the congregation on request.

The silverware and ornaments are in excellent condition, thanks to the care exercised by the sacristan, by Pauline Richardson at St Cuthbert's and Elizabeth Marsden at St Mary and St Margaret.

We are aware that there is a huge team of volunteers upkeeping our churches, without whom we could not function, and to whom we offer our grateful thanks.

Sheila Tuffield & Simon Macfarlane
Churchwardens

Treasurer's Report for the 2015 PCC Accounts

Another 12 months have flown by and a big Thank you to everybody as we just managed to balance the books in 2015 including paying the requested 15% increase on the Parish Share. Regular giving and Sunday collections both showed a small increase in 2015 and we have monitored expenditure and looked for more cost effective ways to keep both churches up and running. The regular events organised by the Social Committee play their part and the major events such as the Fete and Fair did well again in 2015 but these do need people to volunteer to help to keep them going in future. We were again asked by the Diocese for another 15% increase on Parish Share for 2016 but following representations we have negotiated an increase of £1000 which we hope will be manageable. We are also aware of works required to both Churches so finances will again be under pressure this year and we will all need to work hard to meet the challenge. Again my thanks go to Robert Huntly for carrying out the day to day banking and stewardship but also to all who help to raise money for Sprowston Churches in any way large or small as every little helps and it all adds up. We will need your help to meet the challenge again in 2016.

Amanda Hunt
PCC Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE OF SPROWSTON AND BEESTON PCC

I report on the accounts of the charity for the year ended 31 December 2015 which comprise the Receipts and Payments Account and the Statement of Assets and Liabilities.

Respective responsibilities of management committee and examiner

The management committee is responsible for the preparation of the accounts. The management committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

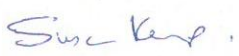
In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

30 March 2016


SUSAN KEMP FCA
Independent Examiner
100 Welsford Road, Norwich, NR4 6QH

SPROWSTON WITH BEESTON PCC
ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2015
RECEIPTS AND PAYMENTS ACCOUNT

	UNRESTRICTED		RESTRICTED		TOTAL	
	2015	2014	2015	2014	2015	2014
INCOMING RESOURCES						
Voluntary Income						
Tax efficient planned giving	20,661	19,965	0	0	20,661	19,965
Gift aid envelopes	426	77	0	5	426	82
Sunday collections	110	21,197	2,000	1,005	2,110	23,197
Donations gift aided						
					1,115	21,162
Other planned giving						
Donations	3,739	2,893	1,076	219	4,815	3,112
Direct payments	11,410	10,930	0	0	11,410	10,930
Wall boxes	654	608	0	0	654	608
Flower fund	0	0	272	272	272	272
Sale of assets	0	15,803	0	491	0	15,122
			1,076	0	16,879	200
Other collections at services						
Sunday collections	6,943	6,948	0	0	6,943	6,948
Weekday collections	415	319	0	0	415	319
Wedding and funeral collections	910	1,221	282	340	1,192	1,561
Other services	1,408	1,325	0	0	1,408	1,325
Other services gift aided	725	10,401	0	340	725	10,990
All other recurring giving/donations						
Gift days	1,040	0	0	0	1,040	0
Other fundraising	2,044	3,084	350	0	2,394	3,434
					1,565	1,565
All non-recurring giving/donations						
All tax recovered through Gift Aid	8,515	8,566	0	0	8,515	8,566
Legacies received	0	100	500	41	500	141
Recurring grants	0	0	0	0	0	0
Non-recurring one-off grants	0	0	0	0	0	0
Total voluntary income	59,000	55,569	4,208	1,877	63,208	57,546
Activities for generating funds						
Gross income from fundraising activities						
Fete	2,598	2,232	0	0	2,598	2,232
Sproston churches together	0	0	44	0	44	0
Other fundraising	0	2,598	0	70	0	2,302
Income from Investments						
Dividends, interest, income from property	0	0	342	536	342	536
Dividends and interest	0	1,250	0	0	0	1,250
Rental	0	0	0	0	0	1,786
Church Activities						
Statutory fees retained by the PCC	41,034	33,808	0	0	41,034	33,808
Gross income from trading						
Use of church building	0	0	27,515	24,337	27,515	24,337
Bookstall/magazine	7,738	8,047	0	24,337	7,738	32,384
Other incoming resources						
Other	0	291	0	0	0	291
Fees additional	2,126	700	0	0	2,126	700
Insurance claim	135	356	0	0	135	356
Hope in action	0	0	0	1,500	0	1,500
Charities	0	0	0	17	0	17
Donations	2,974	5,235	4,672	1,517	7,646	6,696
					9,907	3,832
TOTAL INCOMING RESOURCES	115,605	106,185	36,781	28,337	152,386	134,522

SPROWSTON WITH BEESTON PCC
ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2015
RECEIPTS AND PAYMENT ACCOUNT

	UNRESTRICTED		RESTRICTED		TOTAL	
	2015	2014	2015	2014	2015	2014
RESOURCES EXPENDED						
Costs of generating funds	0	100	0	0	0	100
All mission giving and charitable donations						
Charities & Hardship Fund	4,084		0	0	4,084	0
India	0		5,441	0	5,441	0
Hope in Action	0	4,084	3,568	5,781	340	9,365
Church activities						
Parish share paid to diocese	51,750	45,000	0	0	51,750	45,000
Parish share	22,604	18,754	0	0	22,604	18,754
Assigned fee paid to diocese	74,354	63,754	0	0	74,354	63,754
Salaries/nominal	0	0	0	0	0	0
Salaries/nominal	0	0	0	0	0	0
Support	1,393	1,806	0	0	1,393	1,806
Organist	4,468	4,315	0	0	4,468	4,315
Sprouton churches together	0	46	0	0	0	46
Sunday school	0	383	0	0	0	383
Clerk and vergers fees	563	1,223	0	0	563	1,223
Allocation of parish/benefice	1,279	879	0	0	1,279	879
Expenses						
Clergy expenses	7,144	7,393	678	0	7,822	7,393
Computer	0	583	0	0	0	583
Postage and stationery	2,125	860	0	0	2,125	860
Mission and evangelism costs	0	0	0	500	0	500
Church running expenses						
Insurance	3,889	3,938	0	0	3,889	3,938
Cleaning	560	497	0	0	560	497
Centre recharge Church share of costs	1,638	0	0	0	1,638	0
Maintenance	866	2,011	0	0	866	2,011
Service costs	1,090	1,240	220	0	1,310	1,240
Parish Room (No 4)	830	0	0	0	830	0
Fabric fund St Mary's	0	0	0	192	0	192
Church utility bills	1,453	1,384	0	0	1,453	1,384
Cost of trading	6,546	6,561	0	0	6,546	6,561
Book stall/magazine	0	1,699	0	0	0	1,699
Hall running costs	0	5	8,265	25,683	32,329	27,402
St Cuthbert's centre	690	690	0	0	690	690
Governance costs						
Other outgoing resources	0	429	0	0	0	429
Allocation of parish/benefice	0	0	0	250	0	250
Ruth Wills legacy fund	0	0	0	0	0	0
Total expenses before capital	113,072	103,364	32,362	20,079	145,434	123,443
Major capital activities						
Major repairs to the church building	0	754	2,834	0	2,834	754
Major repairs to the church hall etc	0	1,138	0	6,721	0	7,859
New building work	0	0	0	0	0	0
TOTAL RESOURCES EXPENDED	113,072	105,256	35,196	26,800	148,268	132,056
SURPLUS FOR THE YEAR	2,534	929	1,585	1,537	4,119	2,466
TRANSFERS	(768)	768	768	(768)	0	0
CASH AND INVESTMENTS B/FWD	13,630	11,933	54,396	53,627	68,026	65,560
CASH AND INVESTMENTS C/FWD	16,395	13,630	56,749	54,396	72,145	68,026

SPROWSTON WITH BEESTON PCC

ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2015

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2015

	UNRESTRICTED		RESTRICTED		TOTAL	
	2015	2014	2015	2014	2015	2014
Barclays Current Bank Accounts						
Sprowston Parochial Church Council account	13,147	11,448	11,814	11,634	24,961	23,082
St Cuthbert's Centre account	0	0	10,494	8,662	10,494	8,662
Sprowston Church Fees account	2,249	2,182	0	0	2,249	2,182
Virgin Money Deposit Account						
Cash	0	0	34,442	34,100	34,442	34,100
	0	0	0	0	0	0
Total cash and bank funds	15,395	13,630	56,749	54,396	72,145	68,026
Debtors						
St Cuthberts Centre income	0	0	0	4,441	0	4,441
Other	0	0	0	0	0	0
	0	0	0	4,441	0	4,441
Liabilities						
Wedding Deposits	(1,840)	(1,912)	0	0	(1,840)	(1,912)
Examiner's Fees	(475)	(690)	0	0	(475)	(690)
	(2,315)	(2,602)	0	0	(2,315)	(2,602)

Signed on behalf of all the trustees:

Amanda Hunt

Mrs Amanda Hunt
Treasurer

Date: 30 March 2016

Stewardship and Gift Aid Report

During 2015 there were 51 donors giving through the Stewardship envelope scheme, and 21 by Standing Order (including 3 doing both). This represents an increase over the 2014 figure (64). The annual Stewardship Renewal Sunday in September resulted in 34 response cards being returned (48 in 2014).

For 2015 we will again benefit from the "Gift Aid Small Donations" scheme. This enables charities to claim a "top-up" amount, equivalent to a tax refund, in respect of donations of up to £20 (on each occasion) made by those who may not pay tax. The maximum top-up claimable for 2015, between the two church buildings, would be £2500. As the calculation is based on donations received during the tax year, which ends on 5/4/2016, the actual amount we shall receive is not known at the time of writing – but is likely to be the maximum amount, as it was last year.

We also continue to benefit greatly from refunds of tax actually paid, thanks to those taxpayers who have signed individual "Gift Aid" declarations (46 in 2015, an increase from 41). If you know that you will pay enough tax on your overall income or Capital Gains to cover the refund (equivalent to 25% of your donations in that tax year) then please continue to use the individual Gift Aid declaration. This will mean that more of the "Small Donation" scheme's claim limit, mentioned previously, will remain available to set against payments from those who are not taxpayers.

Thank you.

Robert Huntly

COMMITTEES AND TEAMS

Most of the practical work of the PCC is carried out by small teams. They have some devolved responsibility but where wider policy issues are involved or more than routine expenditure is involved, they bring proposals to a meeting of the PCC. The teams are able to co-opt any member of the church who wishes to be involved in a specific sphere of work.

Site Management Committees – St Cuthbert's and St Mary & St Margaret's

Members of these committees take on the responsibility of ensuring the day to day maintenance of the church buildings. This also involves monitoring health and safety and ensuring access for people with disabilities.

The team prepares proposals for larger scale maintenance and for developing our buildings as more effective tools for mission.

St Cuthbert's site committee incorporates responsibilities of for the Church Centre and Annexe.

Children, Youth and Family Team

This team brings together those who are concerned for, or working with, children and young people in church. It aims to make the church more inclusive of younger people and families.

Standing Committee

This is the only committee required by law and meets before PCC meetings to set the agenda. It has the power, when necessary, to transact the business of the PCC between its meetings, subject to any directions given by the Council.

This committee works with the Treasurer to monitor income and expenditure, budgeting, preparing the annual accounts and report for the Annual Parochial Church meeting and with the staff team to ensure regular teaching about Christian giving.

The Standing Committee consists of Reverend Canon Simon Stokes, Reverend Melanie Hider, churchwardens, treasurer, secretary and two other members of the PCC (Robert Huntly and Bryan Carpenter).

TEAMS AND COMMITTEES REPORTS

NORWICH NORTH DEANERY SYNOD REPORT

The February meeting of Synod was held at Old Catton. We were pleased to hear that Jan MaFarlane, the Archdeacon, was able to return to work following her illness. Joan Spencer (OLM) from St Mary Magdalen was elected as Synod secretary. Stella Noons (Lay Chair) invited all members to a "get to know you" social event at her home in Taverham, in April. Paul Mackay, the Rural Dean, reported on a Rural Deans' meeting with Archdeacons in January. The effects of mental health issues in the community, on clergy and congregations, were discussed. A mental health access pack was available on line. Christmas services were reviewed – Christingles on Christmas Eve are very popular. Copies of the draft "Dignity in Ministry" anti-bullying document were distributed, and discussed in groups (feedback to be sent to the Rural Dean).

Our May meeting was held at Hellesdon. We were advised that there would be a meeting for clergy on the subject of mental health, in July. Win Sutton reported from Diocesan Synod (the level above Deanery, in Church government), which had discussed women bishops, Parish Share and Benefice Support meetings (93% of the total asked had been paid, for 2014), childrens' and youth work (including the newly established Diocesan Academies and Education Trust), and changes to the "Dignity in Ministry" document. Danny Doran-Smith addressed Synod about the work of ENYP with young people. They now worked with 45 churches (70% Anglican), involving 1400 children. 8 of the 13 Norwich wards were classed as "deprived". Rev Charles Read (co-writer of Eucharistic prayer H) gave a talk about General Synod (the level above Diocesan, in Church Government), in advance of the autumn election of its members. The Synod has more than 600 members. Our representatives included 4 clergy, but only 2 of the possible 4 laity posts are filled. Easter services were discussed, and how children had been encouraged to attend by "Messy Church", holiday clubs etc. Sharing resources within the Deanery was again discussed – the list prepared previously would be reviewed.

In October we met at St Mary Magdalen. It was announced that Rev Margaret Whittaker, lately of Horsford etc, had retired. The Rural Dean, Paul Mackay, announced that he would be moving to a parish in Southend in January 2016 after 12 years at Mile Cross, so a new Rural Dean would be needed. Win Sutton's report from Diocesan Synod included mission strategy and "Committed to Growth", and that the "Dignity in Ministry" document was being re-written. General Synod members had been elected, and we now had 4 clergy and 3 lay representatives. Over refreshments produced to mark Rev Paul's departure, members discussed among themselves what resources were available to share in the Deanery (e.g. premises, advice, materials) and what help was needed. A list would be formulated by the Secretary, and distributed. Discussion of "Deanery – the way ahead" was postponed until after a new Rural Dean had been appointed.

NB: The new Rural Dean, commissioned in January 2016, is of course Rev Canon Simon Stokes.

Our current Deanery Synod representatives are Sheila Tuffield and Robert Huntly, as there is a vacancy following the retirement of Prue Goldsmith.

Robert Huntly

ST.MARY & ST.MARGARET'S SITE COMMITTEE

This committee deals with the maintenance, repair and management of the Parish Church, churchyard and extension.

In addition to routine items, items covered in 2015 included:

- Installation of a baby-changing unit in the disabled toilet
- Discussion of work arising from the architect's Quinquennial Inspection of the building in July, including that which can be undertaken by volunteers

Matters which are currently on-going include:

- Further consideration of long term development of the church facilities, access and security, in view of the expansion of housing which has now begun in the immediate area. (A "Development group" is dealing with preliminary issues in conjunction with the architect, and will report to the PCC in due course)

ST.CUTHBERT'S SITE COMMITTEE

This committee oversees the maintenance, repair and management of St.Cuthbert's Church, and the Church Centre including Annexe. Bookings and finance for the latter are now handled by the Church office. Available facilities now include the new "Parish Room" at the Vicarage, as a meeting room in place of the Yatton Room.

Regular meetings deal with routine management matters, but other items dealt with in 2015 included:

- Installation of a baby-changing unit in the disabled toilet
- marking out spaces on the car-park
- Revised signage across the site
- Redecoration of the Centre
- Additional exterior emergency lighting, and internal lighting improvements to the Centre
- Obtaining padded chairs with arms, for use in both church and Centre
- Adapting the former Beeston St. Andrew's small altar for use in the chapel in St. Cuthbert's
- Discussion of the longer term future of the whole site, in view of housing development at the north end of the parish (at a PCC "Awayday" in October)

Items currently ongoing include:

- Possible re-location of the war memorial plaques
- Installing a hearing-loop system in the Centre (in conjunction with Daycentre)

Re-covering the notice boards throughout the Centre

Robert Huntly

The Friends of St Mary & St Margaret Church, Sprowston

The Friends of St Mary & St Margaret, a sub-committee of the PCC, was formed last year to preserve, maintain and enhance the church and to raise funds to enable this to occur. "Friends" leaflets were sent out with about 1,000 parish magazines and are being inserted into the Baptism and Wedding packs. The idea of setting up a "Friends" group was twofold. To gain additional help with the general maintenance of the church and to raise funds for the upkeep of the ancient building which is well used and appreciated by many in the community who do not normally contribute regularly. Unfortunately, the response has been small. We will continue to promote the scheme and hope for more members in the future.

Penny Rennie (Membership secretary)

Children, Youth and Family Committee

The work of the committee has ranged from Worship to Sunday School, workshops to security checks and details are as follows:

Worship: the All Age Worship services continue to be held on the first Sunday of each month at St. Cuthbert's involving the children more in the worship.

We are now looking at various stories from the Old Testament.

Once again, the Christmas Eve services at the Parish church were very well attended.

Sunday School / Children's Group:

The group now meets on all Sundays except for the All Age Worship when the children remain in the service. Steve Allen has joined Toni and Stephanie in leading the lessons.

Workshops:

The Easter holiday club and Good Friday Workshop were once again well attended.

The Advent Workshop went off very well again with over 50 people attending. This year the central visual part was a group of life-size models which were used at the Christmas Eve services at the Parish church.

Security checks:

All involved in youth activities have been DBS checked for the safety of the children and vulnerable adults.

Other items: baby changing facilities have been installed into both churches.

Andy Hudson

The Social Committee Report

At the beginning of the Church Year the Social Committee (Claire Akrill, Rev'd Dean Akrill, Mary Carpenter, Liz Chettleburgh, Robert Huntly, Denise Jermy, Jane Macfarlane, Tracy Maundrell, Toni Morina, Pauline Richards, Christine Stokes, Sheila Tuffield) came up with a number of ideas that we thought might interest the congregation and wider community. We then decide how the different events might be organised. As a team we all work to our strengths, each a vital element, and supportive of each other.

The 2015 events included the following;

- **Coffee Mornings**, held on the first Saturday of each month, during which Suzanne Hudson has now included knitting and crocheting
- **A Beetle Drive** in February St Cuthbert's
- **Quiz and Chips Evening** in April at St Cuthbert's
- **A Treasure Hunt and picnic** St Mary and St Margaret Church in May
- **The Church Fete** Held in the Vicarage Garden in June, thanks to Christine and Rev'd Simon.
- **An Outing to the London Museums** in July
- **A Cream Tea at White House Farm** in July, thanks to Jane and Simon Macfarlane
- **A Group Trek for The Norfolk Churches Trust Sponsored Ride Walk** in September
- **ATeddy Bear Parachute Drop** at St Mary and St Margaret Church in September
- **The Harvest Supper** at St Cuthbert's in October
- **A Ceilidh** in November
- **The Christmas Fair** in December at St Cuthbert's.

Of course, we wouldn't be at all successful if we didn't have your support. We do our very best to keep prices to a minimum, and have no charge at all wherever possible. We rely on you to tell us what you enjoy and what you like The Committee to organise in the future. We are always looking for new volunteers who can bring different ideas and skills as well as join in the fun.

We would like to thank everyone who was involved and contributed to the setting up and running of the summer fete and Christmas fair; we had brilliant stallholders, tea ladies and sideshow helpers, without whom we would not be able to put on such a successful event. Thank you all, we would be lost without our band of stalwart workers.

Sheila Tuffield

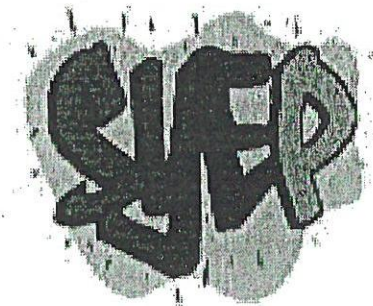
PERFORMING ARTS

Following the performance of my Play "Fuzzy" in 2014, this last year has been a quieter one for performing arts in the parish, although quite a busy one for me personally. As well as using Drama in occasional services, School assemblies and other occasions, I found myself at the helm of the parish Player's pantomime "Aladdin". Directing a panto was a new experience for me, but it proved to be greatly rewarding, and everyone worked together to produce a successful show which was enjoyed by all involved. Thank you to everyone who took part; we'll be doing it all again from September! Art isn't just about entertainment; it can also speak of our own experience, and can challenge us to enter into the experience of others - through it we can explore what it means to be human, and also catch a glimpse of the Divine. During Lent we put on a series of Storytelling workshops which resulted in the performance of "Passion Stories - an improvised passion Play"- linking our own life stories with that of the Easter story. We managed to create a safe place where people could share their own stories, some of which were included in the performance on the Tuesday of Holy week. A big thank you to those involved - your bravery and honesty was truly inspirational. If you are interested in Drama or storytelling, or if you have an idea, please get in touch.

Reverend Dean

SYEP YOUTH DROP-IN CAFE

(Sprowston Youth Engagement Project)



Feb 15 to March 15 -

This period was the end of our first year delivering 'Discover Explore Create', a project delivered in partnership with the Open Youth Trust. Due to the project's success in terms of outcomes and surpassing milestones, the Broadland YAB agreed to match fund the project for another, up to £5000. By the end the project we had engaged with 91 young people during sessions. Our busiest session was attended by 40 young people and we had a core group of around 60 who attended on a regular basis. Over 60 young people gained either a V Inspired Award or a Norfolk Youth Award. 8 young people also gained a leadership accreditation and 60 young people took part in various volunteering opportunities. 15 young people took part in organising and delivering a celebration event at the Open Youth Venue.

March 15 to August 15 -

During this period numbers fell slightly, this was due to the age of young people attending. Most had stopped coming due to work commitments, going away to Uni or work for 6th form and college. The project lead struggled to get in to Sprowston high to advertise, but finally found a link in the school, towards the end of the school year. After delivering an assembly, numbers began to grow again. We also purchased the Old Voice Box caravan from the Matthew Project. The caravan was purchased to add more space and to deliver community outreach. During this period the Project Lead continued to build links with the community and other organisations. It was agreed that over the summer the project would link in with Youth Reps - a project funded to help town and

parish councils engage with young people and develop youth councils. We were also asked by Judy Leggitt to explore developing a youth provision in Old Catton. Over this whole period the project has also put on many activities and trips which have included, paintballing, Alton Towers, Quasor and a camping trip. We also do a challenge every year and this year members of the group, Simon Stokes, his daughter, her partner and the project lead took part. This year they raised money for both the teen café and Neslons Journey – rising over £1000 pounds.

August 15 – Feb 16

This was the start of the second year of delivering Discover Explore Create. We started by delivering community outreach in Sprowston and Old Catton. Both projects were very successful and we engaged with 56 different young people. All young people we spoke to from Old Catton said they would like a youth provision in the area. Due to response we are now in the process of setting up the Old Catton teen café. Since August we have engaged with 71 new young people and still have 9 of our older young people still attending. This means since August we have engaged with 80 young people, with new young people attending each week. Since August our busiest session was attended by 42 young people. This is really positive as its winter we generally have lower numbers, with numbers increasing each week; it is looking very likely that we will be engaging with high numbers throughout the summer period.

Young Committee –

Over the last year, we have re built our young committee and they continue to play an integral part in the work that we deliver. The young committee now mirrors the adult committee and elections are held every year, so young people choose who they want to represent them at committee meetings. The committee have also delivered their own community project and worked on a Warm and Well project where they produced a leaflet which included important emergency contact numbers. They also tried to deliver SYEP Silver Surfers, where they were going to teach older people how to use the internet. Although a lot of work was put into this and initially there was a lot of interest, no one signed up and they were messed about by other organisations so was not delivered but due to the hard work our guys put in, is still worth mentioning. Both projects were intergenerational projects.

Clare Lincoln – Youth Worker

GROUP REPORTS

Cross Section Year Summary 2015

Cross Section has seen another busy year fly by very successfully, and as I write this summary we are looking forward this January to our 25th Anniversary!

As is our long standing custom, we start the year off with our New Year celebration meal.

This is one of three evenings during the year we spend just eating, chatting and generally catching up with each other. This is always such a relaxed way to greet each New Year, with the committee preparing a delicious meal at the church centre for all of the members to enjoy.

We take advantage of the summer months of June and July by holding a BBQ, again at our home ground at St Cuthbert's. This year in June, we chose The Racecourse Inn for our meal, and of course our loyal chefs Ned and Archie once again manned the BBQs in July, and provided us with the usual excellent fayre which we accompany with many and varied salads.

We also left the comfort of the church hall in May, and made a return visit to the Rosary Cemetery. Our previous visit had been in the autumn of 2014 and with the nights beginning to pull in we felt we had been unable that time to appreciate the atmospheric beauty of this historic burial ground. Therefore the visit this year was taken at a much more leisurely pace, and our host once again filled us in with all the details of the history and important local burials that have taken place there over the years.

The remaining months meetings were taken up with visiting speakers. We had a variety of charities and hobbies this year, included: The Goldsmiths Society; Norfolk Victim Support; Redwings; Doll's House Miniatures; Break charity and a speaker whose hobby was researching Norfolk witches.

Once again we were able to hold a fruit tombola at the annual Church summer fete. Beautiful weather combined with our colourful stall usually proves to be a winning combination, this year being no exception. It seems to be popular with everyone, whilst helping to contribute to the overall fund raising on the day.

As we rounded off the year combining our AGM with carols round the piano, it's worth reflecting we are a friendly, easy going group and are always happy to welcome new members. Thanks must go to our long standing Chairwoman Valerie for keeping us quietly ticking along and ensuring a smooth run throughout the year. Valerie is in turn supported by a loyal committee and indeed each and every one of our members. I think it's true to say we all play an equal part in the success of Cross Section.

We were please to make donations to the following in 2015:

Victim Support
Redwings
Break

Colleen Goodson

SPROWSTON MOTHERS UNION

Sprowston MU branch report 2015

Another busy and varied year for Sprowston MU! Speakers at our monthly meetings have shared their experiences and faith with us, challenging us to consider not only our own faith but our contribution to and stewardship of the wider world. This latter topic was also the focus of our Lent course which focussed on the Christian response to climate change. Although the topics sound serious, our speakers have been uplifting and entertaining – UNICEF, Save the Children, blind faith (literally) and lady clergy among other things have all featured and we say 'thank you' to Linda our secretary for once again putting in place such a great programme. We've enjoyed social and fundraising activities, too. Our spring lunch was delicious and fun, as was our open afternoon tea event in August – thank you to our leader, Sheila, who once again hosted us in her lovely garden.

As well as our own meetings, members have joined in Diocesan events including members' days and our annual festival service – a colourful event where banners, which spend the rest of the year on display in a branch's own church, are carried in procession in the cathedral. We joined other branches for our area Advent service and were joined by members from other branches, other Sprowston churches and local community groups for our Christmas carol service and tea.

Our branch activities were planned by our committee and Sheila produced a monthly newssheet to keep us up to date with everything MU. Members volunteered to read at our services and provide refreshments at our meetings and Margaret played the piano for us. It was a real team effort but every team needs a leader and we are very thankful for Sheila for all the time and effort she contributed throughout the year.

MU members support the life of our churches in many ways – we don't just make tea (although we're very good at that, too!). Examples are helping with Bertie's babes, the youth group and marriage preparation days – and we also make the posies for Mothering Sunday. In turn, we are grateful for the support of our clergy, our parish administrator Julie, the PCC and our congregation.

Collections at our services, members own collecting boxes and our fundraising activities enabled us to make donations to our own church and to Mothers Union work both in our own diocese and across the world. Thank you to our congregations who helped us raise £200 for the 'Make a Mother's Day' appeal.

In 2016 Mothers Union will be celebrating its 140th birthday! From that first meeting in Mary Sumner's house to an organisation working in over 80 countries, Mothers Union's support of marriage and family life with practical help and prayer has adapted along the way to meet the challenges of today's world. If you would like to know more about the Mothers' Union, speak to one of our members, come along to our monthly meeting, keep an eye on our notice board at St. Cuthbert's or visit www.mothersunion.org. Our diocesan MU has its own facebook page, too. Find us at Mothers' Union Norwich – you may recognise some people in the cover photo!

Barbara Lashley

Berties Babes

Our church toddler group for pre-school age children (accompanied by their parents or carers) meets on Thursday mornings in term-time from 9.30-11am.

Over the past year we have had a lovely trip to Pettitts (we subsidised this for parents and children)..We've also had crafts every week, lots of outdoor play thanks to our safe area, and toddler-style church services once a month. We had a Christmas party (with a visit from Santa), and all the children received a present.

We decided that we needed to limit the number of children on the books to 50, as by the end of last summer term we had 98 children on the books! It's great to be popular, but it's just not safe in the hall in bad weather with so many children and adults.

We have bought some new ride-on toys, and added to our musical instruments as we finish with a singing time every week. We have also bought a train-play table and some play food as we were gifted a toy kitchen.

When the weather allows the outdoor area is a real blessing (for messy play – sand / water / rice-crispies!) and the children love running around and using the ride-on toys out there.

As ever, many thanks to our wonderful helpers – Pat Rump is on the door every week and is a great welcomer, and Pauline Richards, Sheila Tuffield and Liz Chettleburgh take on coffee duties – we could really do with another helper or 2, if you feel you could make coffees and wash-up for us once a month (about 8 times a year), please do speak to me if you are able to help!

Berties Babes is a lovely way to provide a service to a section of our community, and to get to know local people – please do pray for us and our monthly toddler church services.

Claire Akrill

SPROWSTON DAY CENTRE LUNCHEON CLUB

January to December 2016

A year in the busy life of Sprowston Day Centre Luncheon Club

We have all enjoyed another hectic year at the Luncheon Club, with many excellent outings, events, guest speakers and entertainments that have been enjoyed by our members, volunteers and staff.

January - A busy programme of events marked the start of a New Year, we were very lucky to have a fascinating talk from a former manager of Norwich City Football Club Ken Brown. We also had a talk from Age UK which was both interesting and informative. There was a wide spectrum of entertainment available for the benefit of the members.

February - David Bolton entertained us with a film show, and we had a visit from Brantano Shoes and many members benefitted from some excellent savings. We also had a very interesting talk from Anne Bunting from Norfolk and Norwich Association for the Blind..

March - Ken Brown came back in to speak to our Wednesday members and as Easter was just around the corner, the craft team were kept busy preparing Easter cards etc. We had a visit from a local Labour Party Candidate, Jessica Asato who spoke at length with the members.

April - Easter is upon us and with cards made and distributed to friends and family, the members were relaxed and enjoying some excellent entertainment, raffles and some very good talks.

May - Craft work to the fore again, this time its birthday cards with Rosie and Pauline, two of our talented volunteers, Arthur Barrett treated us to a fascinating tv-slide show about Gilbert and Sullivan, very popular! There was a sale of lovely nightware by Karen Weston of Clothes Line, but the big news of the month has to be Norwich City's success at Wembley to get promotion to the Premier League which was acknowledged at the luncheon club!

June - With spring turning to summer, we have started on the always popular outings! The first of these was to The Pier Hotel Gorleston. It was thoroughly enjoyed by all the members who went from the Wednesday session. Much else was happening at the centre with all the entertainments that we have come to expect. We had the clubs AGM this month and thank you to the Trustees, Staff, Volunteers, Members and Honorary Members who attended.

July - Tuesdays members thoroughly enjoyed their outing to The Pier Hotel Gorleston, and all the members enjoyed the entertainments available including a further visit from Karen Weston from Clothes Line. We had a visit from Brantano Shoes with some excellent deals, and to round the month off, Freda Lane, whose husband was a former member, came in and gave a fascinating demonstration of flower arranging.

August - Collins Care kindly visited and showed the members many new household aids, Darcy and Franklin came in again and gave us another wonderful demonstration of their dancing talent, strictly for us. We had a visit from Ken Brown who talked

informally with the membership about his football career. Fridays members had their trip out to The Pier Hotel Gorleston which went well.

September - Many different types of entertainment were available to be enjoyed this month. There was a film show from David Bolton, Brantano Shoes made another visit and there were two outings this month, the first on the 9th to The Furzedown Hotel at Gt Yarmouth and on the 22nd, to Filby Bridge. Both were thoroughly enjoyed.

October - Harvest Festival was celebrated at SDC early in the month, we had Bring and Buy Sale, Guess How Many, Raffles and some truly excellent musical entertainment. Friday's members had an enjoyable outing to the Filby Bridge Restaurant.

November - With Christmas and New Year looming, much effort was expended this month on Calender making, and two school choir's came to entertain us with carol's, Cecil Gowing Infant School and Sprowston Junior School, just the ticket to get us all in the mood.

December - The musical entertainment continued this month with a visit from Sprowston Infant School regaling us with carols, Roy Butler on keyboards and Terry Adams on vocals. The main event for December of course were our traditional Christmas Lunches which as ever were beautifully prepared, cooked and served with all the trimmings and decorations and our thanks should go to all of the staff and volunteers who helped.

So, altogether a very successful and enjoyable year, and we would like to take this opportunity to recognise the contribution of the staff, volunteers and of course in no small way, the members. We would also like to show our appreciation of the Trustees and the Church without whose help and dedication, the centre would not be able to function.

Margaret Wynn
Chairperson, Sprowston Day Centre

TUESDAY BREAK

We meet weekly in the vestry of the Parish Church between 10 – 12 noon. It is an opportunity to enjoy tea, coffee and a chat.

There is a celebration at Christmas with special food and hot cross buns are served during Holy Week. Generally 20 -25 people come and we welcome anybody else who would like to drop in.

June Stanforth

SPROWSTON PARISH PLAYERS



Years seem to pass rather quickly these days and as I write this we have only one more rehearsal left before our performances of Aladdin, our 2016 pantomime.

We had a few changes in respect of pantomimes last year, with Elsie Rampley and Pauline Richards, retiring from costumes and props respectively. Their creativity will be greatly missed. But others have stepped in, notably Mary Carpenter in respect of costumes. Many of you will have seen her superb skill by the time you read this. But the main change was the decision of Sheila Tuffield to stand down from directing, although she will still be musical director in the summer and at Christmas. Sheila had been our sole pantomime director since 2007, after sharing that responsibility with Mary Betts for the previous 12 years. Dean Akrill has taken on this year's pantomime and rehearsals have gone very well.

"Jack and the Beanstalk" was our January 2015 pantomime, which as usual we performed four times.

In April, we began rehearsals for a "Variety Show", which was our summer production. This was performed at the end of July, in St Cuthberts, and we were also invited back for another performance in the Church Hall at Old Catton.

Finally, in mid-December we had our Christmas event "The Magic of Christmas", for which rehearsals started at the end of October.

Our three productions in 2015 enabled us to donate nearly £1,600 to Sprowston PCC, as well as £400 to local charities.

Chris Aldrich (Secretary to Sprowston Players)

Safeguarding

This year has seen a few developments in our safeguarding. We have hosted a safeguarding course for the diocese, which some of our congregation also attended. We have already agreed to host a course next year – whether or not we have members of our congregation who need to attend, it is good to support the diocese in this important work.

We have also given out pocket-sized guides to Safeguarding, produced by the Church of England, and all members of the clergy, laity, PCC and other obvious people (e.g. Sunday School helpers) were given one of these. If you didn't get one, please do ask me – I have spares! I also put a few at the back of church for people to access.

As ever, I won't mention if I have dealt with any issues. But I really do implore people who have any concerns to come and chat to me, or give me a ring on 0776 144 0924 / 482360.

Safeguarding is everyone's job – I just wear the hat....

Thank you

Claire Akrill



Claire Akrell
safeguarding Officer

Sprowston Parish

St. Mary & St. Margaret's and St. Cuthbert's

Sprowston Parochial Church Council

The Child Protection and Vulnerable Adult Policy Statement for Sprowston Parish

Members of this church commit themselves to the nurturing, protection and safekeeping of all, especially children, young people and vulnerable adults in their care.

- It is the responsibility of each one of us to prevent the physical, sexual and emotional abuse of children, young people and vulnerable adults and to report any abuse. Discovered or suspected.
- We recognise that our work with children, young people and vulnerable adults is the responsibility of the whole church.
- We undertake to exercise proper care in the selection and appointment of those working with children, young people and vulnerable adults, whether paid or volunteer.
- The church is committed to supporting, resourcing and training those who work with children, young people and vulnerable adults and to providing supervision. It is our aim to encourage these workers to undertake any relevant and necessary training.
- The church is committed to the guidelines and procedures published by the Diocese of Norwich dated 2011 (Safe Haven, the Protection of Children, Young People and Vulnerable Adults), a reference copy of which is kept in the church office.
- Our intention is to ensure that each worker with children, young people and vulnerable adults knows the recommendations of the Church's policy and undertakes to observe them. Each worker is expected to be familiar with the church's agreed procedures. Copies of these will be distributed to those who require them for their work either paid or voluntary capacity.
- As part of our commitment to children, young people and vulnerable adults, the church has appointed Claire Akrell to be the Named Person (contact number 01603 482360). This role will be regularly explained to children. She is responsible for ensuring all church workers have the necessary Disclosure and Barring Service (DBS, formerly CRB) clearance and complete a self-declaration from annually.

Statement agreed by Sprowston Parochial Church Council on 22/04/15

Signed [Signature] (Incumbent)

Signed [Signature] (PCC Lay Chair)

