

The Society of St. Augustine of Canterbury

Report and Financial Statements **Year ended 30 September 2015**

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Legal and administrative information

Correspondence address

c/o Hon. Secretary
77 Gibbon Road
Kingston upon Thames
Surrey
KT2 6AE

President His Grace, the Duke of Norfolk

Vice President John Barrie

Council Members

Michael Milbourn	Chairman
Richard Collyer-Hamlin	Secretary
Kevin Ingram	Treasurer
Peter Bernard	(Died 18 May 2015)
Mary Goodwin (Edwards)	
Michael Henderson	(Retired 14 May 2015)
Margaret Hood	
Mary Maxwell	
Stephen J Powell	
Robert Rigby	
Priscilla Sharp	
Paul Williams	

Independent Examiner

Peter Aindow FCA
39 Red Lane,
Claygate, KT10 0ES

Principal Bankers

C. Hoare & Co.
37 Fleet Street
London EC4P 4DQ

The Society of St. Augustine of Canterbury

Report of the Council for the year ended 30 September 2015

The Council presents its report together with the financial statements of the Society for the year ended 30 September 2015. The financial statements have been prepared in accordance with the accounting policies set out on page 6 and comply with the Society's Rules and applicable law.

Constitution and objects

The Society is governed by Rules adopted at the Annual General Meeting held on 21 May 2014 and is registered under the Charities Act 2011, number 249033.

The objects of the Society are the promotion and advancement of the Roman Catholic religion in England and Wales, including as its principal objective the utilisation of the income and capital resources of the Society to make donations to the Archdiocese of Westminster in aid of the expenditure required for the upkeep and maintenance of Archbishop's House, the residence and office of the Archbishop of Westminster.

The capital resources of the Society consist of (a) an unrestricted Main Fund and (b) the James Edward Platt Fund, a restricted fund, the annual income of which is to be applied as to a sum not exceeding £600 for the purposes of the office of the Archbishop of Westminster and subject thereto to apply the income of the said fund for the advancement of the Roman Catholic religion in England and Wales as the Archbishop may direct

Organisation

Under the Rules, the Society's business is managed by a Council that consists of at least eight members elected at a general meeting. The members of the Council are the trustees of the Society's assets. The Council appoints a Chairman, such appointment being subject to the approval of the Archbishop of Westminster. New members of the Council are selected with the objective of ensuring that, at all times, there will be sufficient expertise and experience available to properly undertake the duties and responsibilities invested in the Council. Council members who have served in the year are set out on page 1. The Council met formally on two occasions during the year, in March and September 2015. The average attendance of Council members was 87 per cent.

Investment policy

During recent years the Council considered the most appropriate policy for investing funds was to invest in specialised unit trusts, designed for the charity sector, as this policy met its requirement to generate both income and capital growth. Due to the recent market volatility the Council believes that the time has come to employ a professional investment manager specialising in managing Charity funds to manage the Society's investments. The change in investment management will take place in early 2016.

Distribution and reserves policy

The Council's current policy is to make annual contributions to Archbishop's House of its surplus income for each financial year, with the exception of life membership subscriptions and legacies that shall be invested in its Main Fund. These life membership subscriptions and bequests received in past years form the bulk of the accumulated reserve of the unrestricted Main Fund, which amounted to £209,656 as at 30 September 2015.

Membership

At 30 September 2015 membership totalled 471 (2014 – 498) of which 192 were life members (2014 – 188). During the year 3 new members joined the Society (2014 – 56), including one life member (2014 – 22). 5 annual paying members converted to life membership. We were advised of the deaths of 5 members.

Financial Results

Membership subscriptions and donations received

Annual membership subscriptions received increased as a result of the subscription rate rising in the Summer of 2014. The level of donations in 2015 (£6,703) was down on 2014 (£9,858). During 2015 the Society was notified of two legacies that totalled £12,600 (2014 £nil).

The Society of St. Augustine of Canterbury

Report of the Trustees continued

Financial Results (continued)

Investment Income and Investment Performance

Following some spells of volatility, the UK equity market fell over the 12 months to 30th September 2015. During the year the income return from investments was 4.6% and, when added to a capital loss on investments of 0.6%, this gave a 4.0% total return for the year. Since 30 September 2015 the market volatility has continued and the value of equity investments have fallen further. As at the end of January 2016 the market value of investments had declined by a further 3%.

Contributions

It is pleasing to report that contributions to the Archbishop and to Archbishop's House were maintained in the year at £45,150 (2014 £45,150).

Future Plans

The Council continues to explore additional ways to generate income and capital resources with the object of ensuring that future donations to Archbishop's House will be able to increase in real terms each year.

Statement of trustees' responsibilities in respect of the accounts

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of its financial activities for that year. In preparing those financial statements, the trustees are required to:

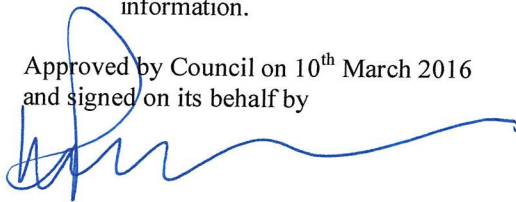
- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue its operations.

As the trustees of the Society, the members of Council are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society at that time and to enable them to ensure that any statement of account prepared by them complies with the regulations under section 132(1) of the Charities Act 2011. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO INDEPENDENT EXAMINER

- (a) So far as the members of Council are aware, there is no relevant information of which the charity's independent examiner is unaware, and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant information and to establish that the charity's independent examiner is aware of that information.

Approved by Council on 10th March 2016
and signed on its behalf by



Michael Milbourn, Chairman

The Society of St. Augustine of Canterbury

Statement of Financial Activities incorporating a Statement of Recognised Gains and Losses

For the year ended 30 September 2015

	Notes	Unrestricted Main Fund £	Restricted JE Platt Fund £	Total 2015 £	Total 2014 £
Incoming resources					
Voluntary income					
Subscriptions and donations	2	21,829		21,829	33,281
Legacies		12,600	-	12,600	-
Receipts from reception and visits		1,495	-	1,495	2,860
Investment income					
Investment income		8,648	15,866	24,514	24,293
Bank interest		27	21	48	35
Total incoming resources	1b	<u>44,599</u>	<u>15,887</u>	<u>60,486</u>	<u>60,469</u>
Resources expended					
Costs of generating voluntary income					
Annual report and newsletter printing and postage		919	-	919	1,579
AGM reception expenses		692	-	692	1,085
Reception and visits expenses		1,496	-	1,496	1,880
Other charges including depreciation		326	-	326	92
Charitable activities					
Contributions to:					
Archbishop's House, Westminster		29,300	15,250	44,550	44,550
Archbishop of Westminster		-	600	600	600
Governance costs					
Examiner's fees		250	-	250	250
Total resources expended	1c	<u>32,983</u>	<u>15,850</u>	<u>48,833</u>	<u>50,036</u>
Net income for the year		11,616	37	11,653	10,433
Unrealised (losses)/gains on investments		(3,467)	89	(3,378)	15,458
Net movements in funds		<u>8,149</u>	<u>126</u>	<u>8,275</u>	<u>25,891</u>
Fund balances as at 1 October 2014		201,507	356,069	557,576	531,685
Fund balances as at 30 September 2015	7	<u>209,656</u>	<u>356,195</u>	<u>565,851</u>	<u>557,576</u>

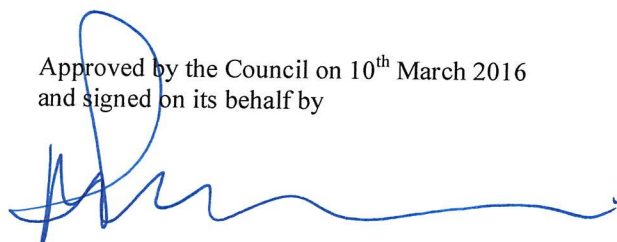
The Society of St. Augustine of Canterbury

Balance Sheet

As at 30 September 2015

		Unrestricted Main Fund	Restricted JE Platt Fund	Total 2015	Total 2014
	Notes	£	£	£	£
Fixed assets					
Tangible Assets	3	496	-	496	638
Investments	6	178,784	355,371	534,155	537,533
Current assets					
Debtors Tax recoverable		3,632	-	3,632	8,370
Debtors Legacy receivable		12,500	-	12,500	-
Cash at bank and in hand		34,514	10,618	45,132	41,425
		<u>50,646</u>	<u>10,618</u>	<u>61,264</u>	<u>49,795</u>
Creditors: amounts falling due within one year	4	(20,270)	(9,794)	(30,064)	(30,390)
Net current assets		30,376	824	31,200	19,405
Net assets		<u>209,656</u>	<u>356,195</u>	<u>565,851</u>	<u>557,576</u>
The funds of the Charity					
Revaluation reserve		33,415	124,526	157,941	161,319
Accumulated reserve		176,241	231,669	410,910	396,257
Total funds	7	<u>209,656</u>	<u>356,195</u>	<u>565,851</u>	<u>557,576</u>

Approved by the Council on 10th March 2016
and signed on its behalf by



Michael Milbourn, Chairman

The Society of St. Augustine of Canterbury

Notes to the Accounts

1. Accounting policies

a) Basis of accounting

The accounts have been prepared in accordance with applicable United Kingdom accounting standards and The Charities Act and follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005), issued in March 2005.

b) Income

Investment income and tax recoverable are included in the Statement of Financial Activities when they become receivable. Legacies are included when they become quantifiable. All other income is included when received.

c) Expenditure

Expenditure is included on an accruals basis.

d) Investments

Investments are valued at market bid value at the balance sheet date and any unrealised gain or loss is taken to the Statement of Financial Activities.

e) Tangible Assets

Tangible Assets includes a computer and related software at cost less depreciation. The computer and related software are being written off on a straight line basis over a period of 5 years from the date of acquisition.

f) Funds

(i) Unrestricted funds are subscriptions and other income generated for the objects of the Society without further specified purpose and are available as general funds.

(ii) Restricted funds are amounts set aside and designated for specific purposes by Council.

(iii) The restricted fund is the James Edward Platt Fund, the annual income of which is to be applied as to a sum not exceeding £600 for the office of the Archbishop of Westminster and the remainder for the advancement of the Roman Catholic religion in England in such manner as the Archbishop may direct. The accumulated reserve for the restricted fund is not available for distribution.

(iv) The revaluation reserve for each fund represents the unrealised gain on the investments as they are held at market value. The accumulated reserve of the unrestricted fund represents income available for use in future years.

g) Cash flow statement

The Society is entitled, as a small entity, to the exemptions available in Financial Reporting Standard No 1 (Revised 1996) and therefore has not prepared a cash flow statement.

2. Subscriptions and Donations

	2015	2014
	£	£
Annual subscriptions	9,270	8,773
Life subscriptions	2,000	10,400
Donations	6,703	9,858
Tax recoverable on subscriptions and donations	3,856	4,250
	<u>21,829</u>	<u>33,281</u>

3. Tangible Assets

In 2014 a computer was acquired for £550 with related software costing £159. This gave a total cost of £709. Depreciation charged for the year was £142 (2014 £71). Net book value at 30 September 2015 is £496 (2014 £638).

The Society of St. Augustine of Canterbury

4. Creditors

	2015	2014
	£	£
Balance of contributions for the current year to:		
Archbishop's House, Westminster	27,900	27,050
Archbishop of Westminster	600	600
Accrued expenses and income received in advance	1,564	2,740
	<u>30,064</u>	<u>30,390</u>

5. Trustees' remuneration and expenses

None of the members of Council was remunerated.

6. Investments

	2015	2014
	£	£
At 1 October 2014, market value	537,533	522,075
Purchases	-	-
Unrealised (losses)/gains	(3,378)	15,458
At 30 September 2015, market value	<u>534,155</u>	<u>537,533</u>

Analysis of investments		2015		2014
UK investments and unit trusts				
	Market	Cost	Market	Cost
Main fund	£	£	£	£
M & G Charifund	98,747	67,456	102,037	67,456
M & G Charibond	52,629	52,413	53,066	52,413
Charities Official Investment Fund	27,408	25,500	27,148	25,500
	<u>178,784</u>	<u>145,369</u>	<u>182,251</u>	<u>145,369</u>
James Edward Platt Fund				
M & G Charifund	65,372	27,895	67,550	27,895
M & G Charibond	86,450	74,150	87,168	74,150
Charinco Common Investment Fund	63,609	54,650	61,953	54,650
Charities Official Investment Fund	139,940	74,150	138,611	74,150
	<u>355,371</u>	<u>230,845</u>	<u>355,282</u>	<u>230,845</u>
Total	<u>534,155</u>	<u>376,214</u>	<u>537,533</u>	<u>376,214</u>

The Society of St. Augustine of Canterbury

7. Funds

	Balance 1 Oct 2014	Incoming resources and gains	Resources expended and losses	Transfers between funds	Balance 30 Sept 2015
	£	£	£	£	£
Unrestricted funds					
Revaluation reserve	36,882	-	-	(3,467)	33,415
Accumulated reserve	164,625	44,599	(36,450)	3,467	176,241
	<u>201,507</u>	<u>44,599</u>	<u>(36,450)</u>	<u>-</u>	<u>209,656</u>
Restricted funds					
Revaluation reserve	124,437	-	-	89	124,526
Accumulated reserve	231,632	15,976	(15,850)	(89)	231,669
	<u>356,069</u>	<u>15,976</u>	<u>(15,850)</u>	<u>-</u>	<u>356,195</u>

8. Ultimate controlling party

The Society is ultimately under the control of the Council.

The Society of St. Augustine of Canterbury

Independent Examiner's report to the Trustees of the Society of St. Augustine of Canterbury for the year ended 30 September 2015.

I report on the accounts of the Society of St. Augustine of Canterbury for the year ended 30th September 2015, which comprise the Statement of Financial Activities, Balance Sheet and related notes.

The report is made solely to the charity's trustees as a body, in accordance with regulations made under Section 145(5)(b) of the Charities Act 2011. My work has been undertaken for no purpose other than to draw to the attention of the charity's trustees those matters which I am required to include in an Independent Examiner's Report addressed to them. To the fullest extent permitted by law, I do not accept or assume any responsibility to any party other than the charity and the charity's trustees as a body, for my examination work, for this report, or for the opinions I have formed.

Respective responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Direction given by the Charity Commissioners under sections 145(5)(b) of the 2011 Act, whether any matters as identified in my Statement have come to my attention.

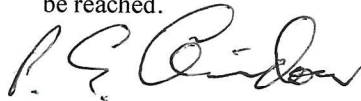
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity, to confirm that proper accounting records in accordance with section 130 of the 2011 Act have been maintained, and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter G Aindow, B.Com, FCA.,
Chartered Accountant,
39 Red Lane,
Claygate, Surrey,
KT10 0ES

Date: 17/3/2016