

| Section C | Notes to the accounts | (cont) |
|-----------|-----------------------|--------|
|-----------|-----------------------|--------|

#### Note 10 Investment assets

*Please complete this note if the charity has any investment assets.*

##### 10.1 Fixed assets investments

|   | £       |
|---|---------|
| Carrying (market) value at beginning of year        | 277,029 |
| <b>Add:</b> additions to investments at cost        | -       |
| <b>Less:</b> disposals at carrying value            | -       |
| <b>Add/(deduct):</b> net gain/(loss) on revaluation | - 9,422 |
| Carrying (market) value at end of year              | 267,607 |

*Please provide below:*

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

##### Analysis of investments

##### Investment properties

Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes

Investments in subsidiary or connected undertakings and companies

Securities not listed on a recognised Stock Exchange

Cash held as part of the investment portfolio

Other investments

| 10.2<br>Market value at<br>year end<br>£ | 10.3<br>Income from<br>investments for<br>the year<br>£ |
|--|---|
| -  | -   |
| 267,607                                  | 12,236  |
| -  | -   |
| -  | -   |
| -  | -   |
| -  | 126   |
| -  | -   |
| <b>Total</b>                             | <b>267,607</b>  |
|  | 12,362  |

##### 10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

|                 |                       |
|-----------------|-----------------------|
| Investment held | GOVERNMENT SECURITIES |
| Market Value    | £267,607              |



# Independent examiner's report on the accounts

## Section A

### Independent Examiner's Report

#### Report to the trustees/ members of

Charity Name  
RSPCA - ABERCONWY BRANCH

#### On accounts for the year ended

31st DECEMBER 2015

Charity no  
(if any)

224340

#### Set out on pages

1-15

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

JONATHAN PRATT FCCA

#### Relevant professional qualification(s) or body (if any):

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

J PRATT & CO LTD, CHARTERED CERTIFIED ACCOUNTANTS,

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**

... so operate a shop which is the main provider of the funds needed for our...  
... so worth their weight in gold and we could not do it without them.  
... excess our gratitude for all the hours of work our volunteers give to the shop. They...  
... ed by our small band of dedicated volunteers. The committee would like to...  
... es. The shop is open six days a week, fifty two weeks of the year. This is...  
... e, so objectives of the branch are to promote the work and objects of the National...  
... ectives of the branch are to provide low cost veterinary care to as many members of the...  
... et, of the RSPCA, with particular reference to the area of the branch.

The... aims are to provide low cost micro chipping for cats and dogs.  
... as possible who are on means tested benefit, providing low cost neutering,  
... e, aims are to provide low cost veterinary care to as many members of the...  
... cost micro chipping for cats and dogs.

## OBJECTIVES, OBJECTIVES AND PRINCIPAL ACTIVITIES

- inability to operate the shop, animal welfare clinic or mobile clinic because of...  
... re or other destruction;
- loss of reputation through error or fraud;
- loss of income through error or fraud;
- sufficient funds to cover the costs of animal welfare activities.

... certified as:  
... eals The trustees also examine other operational and business risks which have...  
... d regular meetings of the trustees that cover operational and financial...  
... e trustees actively review the risks, which the charity faces on a regular basis.  
... ve welfare clinic and mobile veterinary clinic is delegated to the clinic manager.  
... g of the shop is delegated to the shop manager, and the day to day of the...  
... trustees hold monthly meetings at which decisions are made. Day to day...  
... ies, All trustees are briefed on their responsibilities as trustees prior to their...  
... ttee, elected at the AGM governs the branch, who are trustees of the...  
... ect to its rules for branches (as updated in 2006).

The charity (RSPCA Aberconwy Branch) is constituted as an unincorporated...  
... sition. The charity operates as an autonomous branch of the National RSPCA  
... to its rules for branches (as updated in 2006).

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Trustee's Annual Report for Year Ending 31st December 2014



In a year we joined together with the Cats Protection and three other RSPCA branches (West Gwynedd, Wrexham and Clwyd and Colwyn Branches) in a spring neutering campaign where we collectively neutered 1,380 (654 male and 726 female) cats. It was so successful that a National, year round neutering campaign was developed with Cats Protection, RSPCA Cymru and the Wales Board of

...and Kelly continue to do an excellent job running the clinic and always go above and beyond their call of duty. This year we have employed a new member of Emma Thomas. Emma is part time and helps Pam and Kelly run the clinic. She tried in extremely well and is proving to be a great help. Emma is keen to learn as particularity interested in dog grooming. Between the three of them they have reaged to re-home 37 animals (33 cats, 2 dogs and 1 rabbit) within the last year. This is not part of their job description but they take it upon themselves to help these animals find a forever home, even inspecting these new homes and delivering them safely. Kelly constantly uses her own time and her own expenses to ensure the mals come first and I have never met two people more dedicated to animal care than Pam and Kelly.

Card working staff and volunteers continue to organise fund raising. This year we have raised £5203.76. This included a donation of £158.46 that we received from pastor Stephen at his church where Pam gave up her Christmas holiday to help raise so a huge thank you to Pam. Kelly also organised two walks up Snowden to raise money for the clinic.

We now have over 2692 clients that regularly visit the mobile with their animals. This season the mobile clinic continues to provide a fabulous service and we now have a dedicated team of volunteers that continuously help Jim out on the move.

This year has been a successful one. Our charity shop income remains to be stable thanks to Shelia our shop manager and her dedicated volunteers. The shop has seen many alterations and improvements throughout the year and there are plans for more improvements in the foreseeable future. Our mobile clinic service has experienced greater demands and this year we have seen a successful expansion over other branch areas. We have been working closely with Clwyd & Colwyni branch, West Gwynedd branch, Wrexham branch and Anglesey branch. Our tertiary surgery surgeon Jim Mason kindly agreed to be our mobile clinic vet and we are now able to visit other destinations such as Caermaffon, Ddeside and Llangefni. This service took off in April and is proving very successful. This expansion would not have been possible without the co-operation of Jim or the financial assistance of the above mentioned partner branches, so a huge Thank you to everyone involved.

Registered Charity: 224340

## ACHIEVEMENTS AND PERFORMANCE

Royal Society for the Prevention of Cruelty to Animals



1. Select suitable accounting policies and then apply them consistently.
  2. Make judgments and estimates that are reasonable and prudent.
  3. State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departure recommended by law.
  4. Prepare the financial statements on the going concern basis unless it is inappropriate that the charity will continue in operation.

law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the charity's financial activities during the year, and of its financial position at the end of each year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Our policy remains unchanged, at least 50% of our investments to be held in fixed interest securities. This policy has served us well during the present economic downturn.

INVESTMENT POLICY

The branch's expenditure exceeded its income in 2015. However, the branch has so taken some steps to address the costs associated with its services. In particular, through valued collaboration with four fellow branches in North Wales (West Gwynedd, Ynys Mon, Clwyd & Colwyn and Wrexham Branches) the branch has been able to share the costs of operating the mobile clinic across the whole of North Wales. We thank our branch partners in this regard and will be looking to develop a targeted financial strategy over the forthcoming months to ensure that our services become as sustainable as possible.

FINANCIAL REVIEW

Our new Veterinary Surgeon Alison Holdam joined us this year and has fitted in well with our team. We would like to thank her and our four other Veterinary Surgeons Chris Carter, Ann Owen, Jim Mason and Lorraine Kneale for their hard work and dedication throughout the year. Everythiing we have achieved this year could not have been done without our loyal staff and volunteers who we are very lucky to have so a big thank you to everyone.

Branches that started this year (2016). All parties concerned played a huge part and worked well as a team. This year we have enjoyed working closely with the Colwyn and Clwyd branch and the West Gwynedd branch and we would like to thank them for their support.



Mrs. Paula Greenhalgh  
Hon. Branch Chairman

The Board of Trustees approved this report on 10<sup>th</sup> May 2016.

other irregularities.

The trustees are responsible for keeping accurate financial records which disclose with reasonable accuracy, the financial position of the charity and which will enable them to ensure that the financial statements comply with applicable law, regulations and trust code. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and abuse.