

REGISTERED CHARITY NUMBER: 205961

**Report of the Trustees and**  
**Unaudited Financial Statements For The Year Ended**  
**31 December 2015**  
**for**  
**RSPCA Plymouth & South West Devon Branch**

CHARITY COMMISSION  
FIRST CONTACT

22 JUN 2016

ACCOUNTS  
RECEIVED

Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

**RSPCA Plymouth & South West Devon Branch**

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**For The Year Ended 31 December 2015**

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**RSPCA Plymouth & South West Devon Branch**

**Report of the Trustees**  
**For The Year Ended 31 December 2015**

The trustees submit their annual report under the Charities Act 1993 and the audited financial statements for the year ended 31 December 2015. The financial statements have been prepared in accordance with current statutory requirements, the Charity's governing documents and SORP 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**  
205961

**Principal address**

C/O Sandra Bond  
80 Grenville Road  
St Judes  
Plymouth  
Devon  
PL4 9PY

**Trustees**

|               |                    |
|---------------|--------------------|
| Ms C Smith    |                    |
| Mrs A Hindle  | Secretary          |
| Mrs L Parker  |                    |
| Mrs C Maddick | Treasurer          |
| R Nelson      |                    |
| Mrs J Bennett |                    |
| J Gordon      | - resigned 31.3.15 |
| J Wallace     |                    |

**Independent examiner**

Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

The Charity is registered with the Charity Commission under the charity number 205961. The appointed trustees, principle address and details of the charity's advisors are given above.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Charity is governed by it's constitution under the RSPCA Acts 1932, 1940, and 1958.

**Recruitment and appointment of new trustees**

The members shall carry out the election of the officers and committee members at the Annual General Meeting. Nominations shall be made in writing and delivered to the secretary. Each nomination must be proposed and seconded by a voting member of the Association and accompanied by the written consent of the nominee.

New Trustees are inducted into the workings of the Charity during meetings held.

**Organisational structure**

Overall responsibility for the management of the Charity is vested in the Trustees.

The Charity is an unincorporated association which holds at least three committee meetings during the year. These meetings are organised by the Trustees to continue with the work necessary to maintain the objects of the association.

The Charity is managed on a day to day basis by Sandra Bond.

**RSPCA Plymouth & South West Devon Branch**

**Report of the Trustees**  
**For The Year Ended 31 December 2015**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The Trustees are responsible for the management of the risks faced by the Charity. The Trustees continue to examine the major internal and external risks that the charity faces. Systems are in existence to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

The key controls used by the charity include:

- Formal agendas for all Committee and Board meetings.
- Comprehensive strategic planning, budgeting and management accounting.
- Established organisational structure and lines of reporting.
- Clear authorisation and approval levels.

The Trustees recognise that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

**Charitable Objects**

The Charity's objects, as set out in its constitution, are the treatment and welfare of animals and the promotion of the prevention of cruelty to animals in Plymouth & South West Devon.

**Objectives for the year**

The principle activity of the association during the year was the treatment and welfare of animals. These objectives are met by raising money from donations and legacies and through the trading of charity shops in and around the Plymouth area.

**ACHIEVEMENT AND PERFORMANCE**

The charity throughout the year has maintained its animal welfare objective and has raised enough money to carry out the projects it has needed to do in order to meet this objective.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. This guidance is considered when reviewing the aims and objectives and in planning future activities for the year. The focus of the activities continues to be the provision of animal welfare.

**FINANCIAL REVIEW**

**Reserves policy**

It is the policy of the Charity to try and maintain a level of free reserves, that are those unrestricted funds which are not invested in fixed assets, designated for a specific purpose or otherwise committed should be at least 18 months of resources expended which equates to £206,510 in general funds. It is the Trustee's opinion that this level of reserves would be adequate to maintain uninterrupted services in the event of a major loss in funding.

**Investment policy and objectives**

The management committee has considered the most appropriate policy for investing funds and has found that investing funds in a deposit account meets their requirements. The funds need to be available on a daily basis and the committee consider the return that they receive on their investments to be satisfactory. The Charity also has investments held with Lloyds TSB Private Banking.

Net incoming resources for the year amounted to £168,167 (2014: £214,778).

The unrestricted fund held at the year end was £559,795 (2014: £529,292 )

Approved by order of the board of trustees on 3 May 2016 and signed on its behalf by:

Mrs A Hindle - Trustee

**Independent Examiner's Report to the Trustees of  
RSPCA Plymouth & South West Devon Branch**

I report on the accounts for the year ended 31 December 2015 set out on pages four to eight.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lee Curtis  
Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

Date: ..... 9 MAY ..... 2016

**RSPCA Plymouth & South West Devon Branch**

**Statement of Financial Activities**  
**For The Year Ended 31 December 2015**

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 31.12.15<br>Total<br>funds<br>£ | 31.12.14<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|---------------------------------|---------------------------------|
| <b>INCOMING RESOURCES</b>                      |       |                           |                         |                                 |                                 |
| <b>Incoming resources from generated funds</b> |       |                           |                         |                                 |                                 |
| Voluntary income                               |       | 88,120                    | -                       | 88,120                          | 152,961                         |
| Activities for generating funds                | 2     | 54,108                    | -                       | 54,108                          | 48,611                          |
| Investment income                              | 3     | 2,876                     | -                       | 2,876                           | 5,005                           |
| Other incoming resources                       |       | 23,063                    | -                       | 23,063                          | 8,201                           |
| <b>Total incoming resources</b>                |       | <b>168,167</b>            | <b>-</b>                | <b>168,167</b>                  | <b>214,778</b>                  |
| <b>RESOURCES EXPENDED</b>                      |       |                           |                         |                                 |                                 |
| <b>Costs of generating funds</b>               |       |                           |                         |                                 |                                 |
| Costs of generating voluntary income           |       | 999                       | -                       | 999                             | 1,241                           |
| Governance costs                               |       | 96,728                    | -                       | 96,728                          | 130,942                         |
| Other resources expended                       |       | 39,946                    | -                       | 39,946                          | 16,749                          |
| <b>Total resources expended</b>                |       | <b>137,673</b>            | <b>-</b>                | <b>137,673</b>                  | <b>148,932</b>                  |
| <b>NET INCOMING RESOURCES</b>                  |       | <b>30,494</b>             | <b>-</b>                | <b>30,494</b>                   | <b>65,846</b>                   |
| <b>Other recognised gains/losses</b>           |       |                           |                         |                                 |                                 |
| Gains/losses on investment assets              |       | 9                         | -                       | 9                               | (752)                           |
| <b>Net movement in funds</b>                   |       | <b>30,503</b>             | <b>-</b>                | <b>30,503</b>                   | <b>65,094</b>                   |
| <b>RECONCILIATION OF FUNDS</b>                 |       |                           |                         |                                 |                                 |
| <b>Total funds brought forward</b>             |       | <b>529,292</b>            | <b>100,000</b>          | <b>629,292</b>                  | <b>564,198</b>                  |
| <b>TOTAL FUNDS CARRIED FORWARD</b>             |       | <b>559,795</b>            | <b>100,000</b>          | <b>659,795</b>                  | <b>629,292</b>                  |

The notes form part of these financial statements

**RSPCA Plymouth & South West Devon Branch**

**Balance Sheet**  
**At 31 December 2015**

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 31.12.15<br>Total<br>funds<br>£ | 31.12.14<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|---------------------------------|---------------------------------|
| <b>FIXED ASSETS</b>                          |       |                           |                         |                                 |                                 |
| Tangible assets                              | 5     | 95,251                    | 100,000                 | 195,251                         | 195,291                         |
| Programme related investments                | 6     | 36,279                    | -                       | 36,279                          | 36,270                          |
|  |       | <u>131,530</u>            | <u>100,000</u>          | <u>231,530</u>                  | <u>231,561</u>                  |
| <b>CURRENT ASSETS</b>                        |       |                           |                         |                                 |                                 |
| Debtors                                      | 7     | 5,517                     | -                       | 5,517                           | 5,293                           |
| Cash at bank and in hand                     |       | 429,125                   | -                       | 429,125                         | 402,193                         |
|  |       | <u>434,642</u>            | <u>-</u>                | <u>434,642</u>                  | <u>407,486</u>                  |
| <b>CREDITORS</b>                             |       |                           |                         |                                 |                                 |
| Amounts falling due within one year          | 8     | (6,377)                   | -                       | (6,377)                         | (9,755)                         |
| <b>NET CURRENT ASSETS</b>                    |       | <u>428,265</u>            | <u>-</u>                | <u>428,265</u>                  | <u>397,731</u>                  |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>559,795</u>            | <u>100,000</u>          | <u>659,795</u>                  | <u>629,292</u>                  |
| <b>NET ASSETS</b>                            |       | <u>559,795</u>            | <u>100,000</u>          | <u>659,795</u>                  | <u>629,292</u>                  |
| <b>FUNDS</b>                                 | 9     |                           |                         |                                 |                                 |
| Unrestricted funds                           |       |                           |                         | 559,795                         | 529,292                         |
| Restricted funds                             |       |                           |                         | 100,000                         | 100,000                         |
| <b>TOTAL FUNDS</b>                           |       |                           |                         | <u>659,795</u>                  | <u>629,292</u>                  |

The financial statements were approved by the Board of Trustees on 3 May 2016 and were signed on its behalf by:

Mrs C Maddick -Trustee

**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements**  
**For The Year Ended 31 December 2015**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. ACTIVITIES FOR GENERATING FUNDS**

|                      | 31.12.15      | 31.12.14      |
|----------------------|---------------|---------------|
|                      | £             | £             |
| Tavistock takings    | 15,639        | 14,012        |
| St Judes takings     | 11,842        | 13,078        |
| Milehouse takings    | 26,371        | 20,618        |
| Miscellaneous events | 256           | 903           |
|                      | <u>54,108</u> | <u>48,611</u> |

**3. INVESTMENT INCOME**

|                                    | 31.12.15     | 31.12.14     |
|------------------------------------|--------------|--------------|
|                                    | £            | £            |
| Bank and Building Society Interest | <u>2,876</u> | <u>5,005</u> |

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2015 nor for the year ended 31 December 2014.

**Trustees' expenses**

During the year £27 was paid to the Trustees for expenses (2014: £73).



**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2015**

**5. TANGIBLE FIXED ASSETS**

|   | Freehold<br>property<br>£ | Improvements<br>to property<br>£ | Plant and<br>machinery<br>£ | Fixtures and<br>fittings<br>£ | Totals<br>£    |
|---|---------------------------|----------------------------------|-----------------------------|-------------------------------|----------------|
| <b>COST</b>                               |                           |                                  |                             |                               |                |
| At 1 January 2015 and<br>31 December 2015 | <u>90,308</u>             | <u>104,741</u>                   | <u>99</u>                   | <u>407</u>                    | <u>195,555</u> |
| <b>DEPRECIATION</b>                       |                           |                                  |                             |                               |                |
| At 1 January 2015                         | -                         | -                                | 47                          | 217                           | 264            |
| Charge for year                           | -                         | -                                | 8                           | 32                            | 40             |
| At 31 December 2015                       | <u>-</u>                  | <u>-</u>                         | <u>55</u>                   | <u>249</u>                    | <u>304</u>     |
| <b>NET BOOK VALUE</b>                     |                           |                                  |                             |                               |                |
| At 31 December 2015                       | <u>90,308</u>             | <u>104,741</u>                   | <u>44</u>                   | <u>158</u>                    | <u>195,251</u> |
| At 31 December 2014                       | <u>90,308</u>             | <u>104,741</u>                   | <u>52</u>                   | <u>190</u>                    | <u>195,291</u> |

**6. PROGRAMME RELATED INVESTMENTS**

|                       | Other<br>investments<br>£ | Totals<br>£   |
|-----------------------|---------------------------|---------------|
| <b>MARKET VALUE</b>   |                           |               |
| At 1 January 2015     | 36,270                    | 36,270        |
| Revaluations          | 9                         | 9             |
| At 31 December 2015   | <u>36,279</u>             | <u>36,279</u> |
| <b>NET BOOK VALUE</b> |                           |               |
| At 31 December 2015   | <u>36,279</u>             | <u>36,279</u> |
| At 31 December 2014   | <u>36,270</u>             | <u>36,270</u> |

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               | 31.12.15<br>£ | 31.12.14<br>£ |
|---------------|---------------|---------------|
| Other debtors | <u>5,517</u>  | <u>5,293</u>  |

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                 | 31.12.15<br>£ | 31.12.14<br>£ |
|-----------------|---------------|---------------|
| Other creditors | <u>6,377</u>  | <u>9,755</u>  |

**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 December 2015**

**9. MOVEMENT IN FUNDS**

|                           | At 1.1.15<br>£ | Net<br>movement in<br>funds<br>£ | At 31.12.15<br>£ |
|---------------------------|----------------|----------------------------------|------------------|
| <b>Unrestricted funds</b> |                |                                  |                  |
| General fund              | 529,292        | 30,503                           | 559,795          |
| <b>Restricted funds</b>   |                |                                  |                  |
| Restricted fund           | 100,000        | -                                | 100,000          |
| <b>TOTAL FUNDS</b>        | <u>629,292</u> | <u>30,503</u>                    | <u>659,795</u>   |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Gains and<br>losses<br>£ | Movement in<br>funds<br>£ |
|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                          |                           |
| General fund              | 168,167                    | (137,673)                  | 9                        | 30,503                    |
| <b>TOTAL FUNDS</b>        | <u>168,167</u>             | <u>(137,673)</u>           | <u>9</u>                 | <u>30,503</u>             |

**RSPCA Plymouth & South West Devon Branch**

**Detailed Statement of Financial Activities**  
**For The Year Ended 31 December 2015**

|   | 31.12.15<br>£        | 31.12.14<br>£        |
|---|----------------------|----------------------|
| <b>INCOMING RESOURCES</b>                   |                      |                      |
| <b>Voluntary income</b>                     |                      |                      |
| Legacies                                    | 55,209               | 128,166              |
| Collection Boxes                            | 21,473               | 18,550               |
| Miscellaneous donations and collections     | 11,438               | 6,245                |
|   | <hr/> 88,120         | <hr/> 152,961        |
| <b>Activities for generating funds</b>      |                      |                      |
| Tavistock takings                           | 15,639               | 14,012               |
| St Judes takings                            | 11,842               | 13,078               |
| Milehouse takings                           | 26,371               | 20,618               |
| Miscellaneous events                        | 256                  | 903                  |
|   | <hr/> 54,108         | <hr/> 48,611         |
| <b>Investment income</b>                    |                      |                      |
| Bank and Building Society Interest          | 2,876                | 5,005                |
| <b>Other incoming resources</b>             |                      |                      |
| Membership fees                             | 324                  | 364                  |
| Rental income                               | 5,434                | 5,190                |
| Homing fees                                 | 16,160               | 1,525                |
| Office green and pet insurance              | 20                   | -                    |
| Gift aid income                             | 1,125                | 1,100                |
| Recycle credits                             | -                    | 22                   |
|   | <hr/> 23,063         | <hr/> 8,201          |
| <b>Total incoming resources</b>             | <hr/> <b>168,167</b> | <hr/> <b>214,778</b> |
| <b>RESOURCES EXPENDED</b>                   |                      |                      |
| <b>Costs of generating voluntary income</b> |                      |                      |
| Goods for resale                            | 999                  | 1,241                |
| <b>Governance costs</b>                     |                      |                      |
| Kennel fees and food                        | 38,910               | 49,845               |
| Veterinary fees                             | 41,669               | 58,261               |
| Contributions to RSPCA regional fund        | 1,100                | 1,100                |
| Postage, stationery and advertising         | 193                  | 224                  |
| Wages                                       | 13,335               | 19,926               |
| Telephone expenses                          | 1,521                | 1,586                |
|   | <hr/> 96,728         | <hr/> 130,942        |
| <b>Other resources expended</b>             |                      |                      |
| Rent and rates                              | 8,086                | 6,975                |
| Insurance                                   | 3,114                | 2,927                |
| Light and heat                              | 1,773                | 1,512                |
| Building repairs                            | 23,481               | 1,195                |
|   | <hr/> 36,454         | <hr/> 12,609         |
| <b>Support costs</b>                        |                      |                      |

This page does not form part of the statutory financial statements

**RSPCA Plymouth & South West Devon Branch**

**Detailed Statement of Financial Activities**  
**For The Year Ended 31 December 2015**

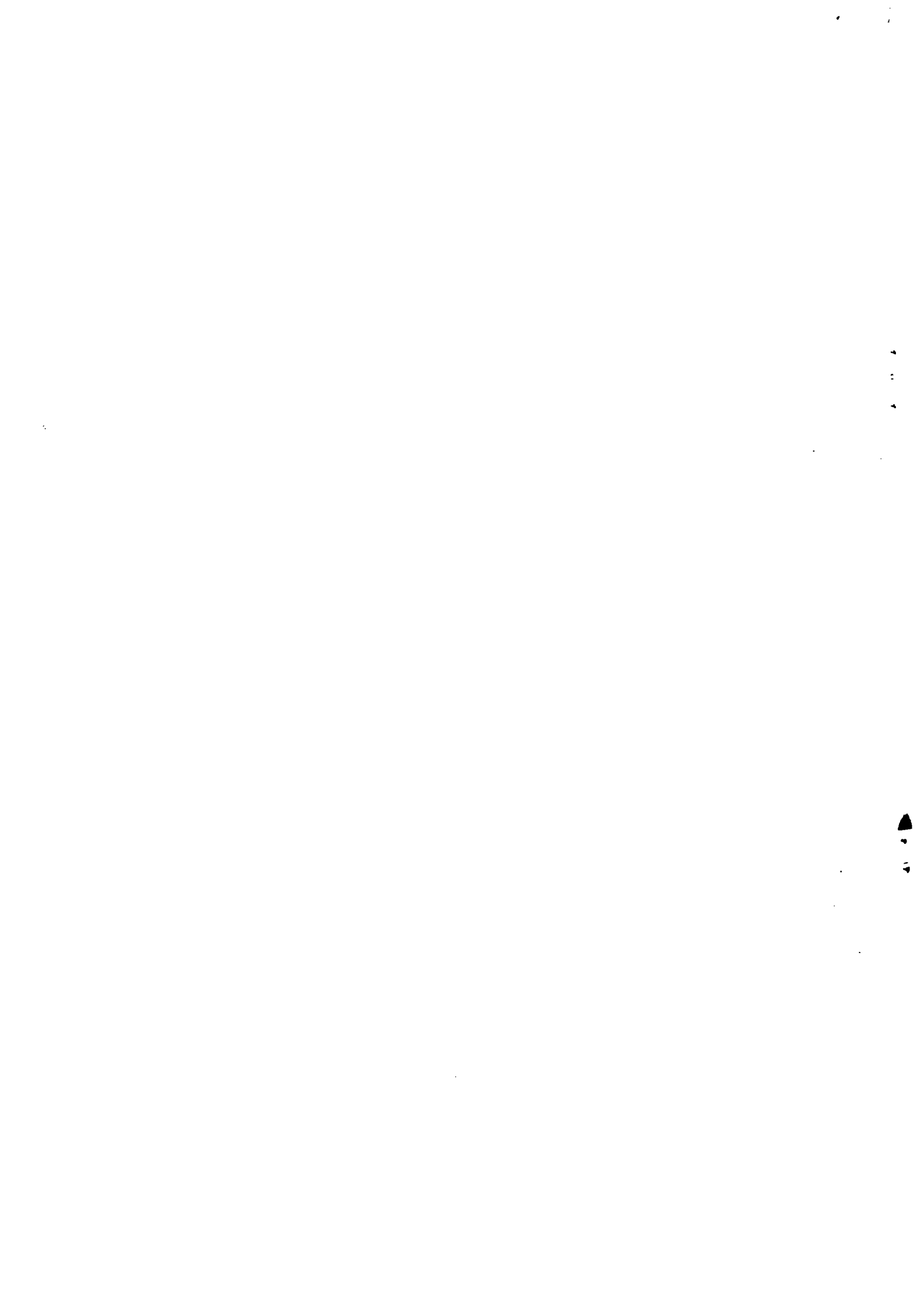
|                                 | 31.12.15             | 31.12.14             |
|---------------------------------|----------------------|----------------------|
|                                 | £                    | £                    |
| <b>Management</b>               |                      |                      |
| Accountancy                     | 1,500                | 1,425                |
| Professional fees               | 300                  | -                    |
| Bank charges                    | 771                  | 1,000                |
| Depreciation and write offs     | 40                   | 48                   |
| Sundry                          | 881                  | 1,667                |
|                                 | <u>3,492</u>         | <u>4,140</u>         |
| <b>Total resources expended</b> | <b>137,673</b>       | <b>148,932</b>       |
|                                 |                      |                      |
| <b>Net income</b>               | <u><u>30,494</u></u> | <u><u>65,846</u></u> |

**RSPCA**  
**Plymouth & South West Devon Branch**

Reg Charity N° 205961

**Annual Report**  
**2015**





## Contents

Branch Committee Members

Agenda for AGM to be held on 19 May 2016

Minutes of AGM held on 29 May 2015

Branch Report for 2015

## Appendix 1

Annual Accounts for 2015

RSPCA Plymouth & South West Devon Branch

President

The Baroness Fookes of Plymouth D.B.E, D.L.

The Committee Elected & Appointed 2015

Mrs C Smith: *Chairman*

Mrs A Hindle: *Branch & Membership Secretary*

Mrs C Maddick: *Treasurer*

Mrs L Parker: *Animal Welfare Secretary*

Mrs J Bennett: *Minutes Secretary*

Mr R Nelson

Mrs J Wallace

Officers

Mr S Finemore: *Auxiliary Secretary (Shaugh Prior)*

Mrs S Bond: *Branch Administrator*

Branch Office

80 Grenville Road

St Judes

Plymouth

PL4 9PY

01752 665599



# **RSPCA Plymouth & South West Devon Branch Annual General Meeting**

**Woodside Animal Welfare Trust  
Elfordleigh  
Plympton**

**THURSDAY 19 May 2016**

## Agenda

1. Opening Address & Welcome.
2. Apologies for Absence.
3. Message from the President, the Baroness Fookes of Plymouth D.B.E, D.L.
4. Approval of Minutes of the last AGM.
5. Matters Arising.
6. To receive the Accounts for the last Financial Year.
7. Appointment of Auditor / Independent Examiner.
8. To receive the Committee's Report.
9. Election of the Committee for 2016-2017.
10. Consideration of Resolutions.
11. Closing Remarks.

## MINUTES OF ANNUAL GENERAL MEETING

Held at Woodside Animal Welfare Trust, Elfordleigh, Plympton  
Friday, 29<sup>th</sup> May, 2015

### PRESENT:

Clare Smith, Anne Hindle, Carolyn Maddick, Jan Wallace, Rohan Nelson, Jonquil Bennett,  
Stan Finemore, D Haynes, J Bowden, S & D Marriott, C Bowles, Colin Strong,  
Inspector Jim Farr.

### 1. APOLOGIES FOR ABSENCE:

Apologies were received from Baroness Fookes, Lez Parker, Miss Moss, Mrs. K O'Connor, Karen Harley, Paul Williams.

### 2. WELCOME

Colin extended a welcome to all present and explained that Karen Harley was absent due to attending the interviews of a potential new Chief Executive.

### 3. PRESIDENT'S MESSAGE

Colin Strong presented a letter from Baroness Fookes which read as follows:-

"I am so sorry that I cannot be with you this year for the AGM. Unfortunately, the only date possible for you all was not possible for me. However, I have been sent all the papers for the AGM so that keeps me in touch.

I am glad to know that a lot of good work is going on in caring for animals and that a substantial legacy is helping to keep the branch solvent. However, it is still important to have some reserves and a steady income remains very important to have some reserves and a steady income remains very important. I know this largely comes from the three shops where some of the buildings require considerable repair work. I should like to commend very highly the staff and volunteers who undertake the day to day work involved.

I also want to thank the officers and Committee most warmly for their dedication in keeping the branch going, despite all the difficulties that arise. Our Branch system is at the very heart of the RSPCA's work and should never be undervalued.

Though I cannot be with you today, I do want to pay an informal visit to the branch later on as I greatly value my connection with the Branch and all the invaluable work you do to assist animals."

### 4. FORMALITIES OF AGM:

Approval of the minutes of the last AGM held on 5<sup>th</sup> June, 2014

Proposed: Anne Hindle

Seconded: Carole Bowles

Accounts for the last financial year:

Proposed: Clare Smith

Seconded: Rohan Nelson

Appointment of Bromhead & Co. as auditors:

Proposed: Carolyn Maddick

Seconded: Clare Smith

Committee's Report:

Proposed: C Bowles

Seconded: D Haynes

Colin then paid tribute to the enormous amount of work Anne had done for the branch, after which Jim presented her with a medal and accompanying certificate to recognise her great contribution to the welfare of animals in the branch area.

Jim Farr reported that an Inspector's Report was available on line. A decision had been taken to stop recruiting Inspectors for the next one to one and a half years, which would have significant knock-on effects in the future.

Carole Bowles expressed the opinion that it was the 18 – 35 year old group that seemed to be the worst offenders in allowing their animals to breed. It was very important to interest more younger people in joining the society. Colin suggested that we should be as welcoming as possible to this age group to encourage their involvement with the Society.

## **5. ELECTION OF COMMITTEE MEMBERS:**

President – Baroness Fookes

Vice-President – Stan Finemore

Chairman – Clare Smith

Proposed: Jan Wallace      Seconded: Carolyn Maddick

Secretary - Anne Hindle

Proposed: Jonquil Bennett      Seconded: Clare Smith

Treasurer – Carolyn Maddick

Proposed: Jonquil Bennett      Seconded: Clare Smith

Regional Rep: - Vacant

Cheque Signatories – Carolyn Maddick, Anne Hindle, Lez Parker

## **6. ANY OTHER BUSINESS:**

Stan Finemore most kindly donated the sum of £500.00 as he was no longer able to take the walking holiday he had planned and this sum represented what that holiday would have cost.

Rohan stepped down from the post of Welfare Secretary with immediate effect. It was agreed that the role would be taken on by Lez and Jan on a shared basis.

Colin suggested that Jim Farr should be encouraged to attend Branch meetings. He also undertook to

Speak to Jo at Exeter about "taking the strain" in call handling, and advise them that Lez and Jan would be taking on the Welfare role.

## **7. DATE OF NEXT COMMITTEE MEETING**

Set provisionally for at 6.15 pm Wednesday 1<sup>st</sup> July 2015, at Grenville Road.

## **BRANCH REPORT 2015**

2015 was a difficult year in which financial and human resources came under strain. Health issues reduced the number of Trustees able to drive and led to the reallocation of a number of key roles. In particular, the Chairman and Animal Welfare Secretary were obliged to take a step back from their duties. We are extremely grateful to Lez for taking over as AWS, assisted by Janet, and to Sandra for working through a difficult patch in a somewhat modified role of Branch Administrator.

Much has been achieved in spite of these problems.

Following refurbishment, the flat at Grenville Road has been let, and it is hoped that it will provide some useful additional cash.

Our three shops continue to provide another significant source of income. Wolesley Road have increased their takings substantially thanks to the hard work of Sarah and her team of volunteers May, Sarah and Roz. Opening times have been extended, and the shop is now open six days a week. The ladies at the Tavistock shop continue to fly the flag for the Branch there, and are also open six days a week. Sue has taken on some of the responsibility for the day to day running of the shop from Lez, and it is her intention to undertake a complete refurbishment in the New Year. Grenville Road has found the going more difficult, but Carloyn manages to keep the shop open 5 days a week with a small band of helpers.

As ever, we owe a massive vote of thanks to all our volunteers, without whose efforts the work of the Branch could simply not be sustained.

**Anne Hindle, Honorary Secretary**

## **WELFARE REPORT 2015**

I finished employment on 31st May after working 45 years, less a couple of years wandering the globe, and was fondly preparing myself for endless days of walking, gardening and meeting friends for lunch. On 1st June I was asked if I would take over the animal welfare role which involved daily contact with vets, inspectors and animal centres. My first thought was what will my partner say but quickly casting that thought aside I agreed to take on this role with the added help from Jan, and when times became tough, Rohan, with his years of experience.

The first few weeks I found very upsetting especially having to authorise sick animals being put to sleep and in the first month there were so many terminally sick and injured animals I felt like the hand of doom and often shed a tear. However once into the second month things seemed to improve, the tears ceased and I began to acquaint myself with the locations of the numerous veterinary centres in and around Plymouth, together with Woodside Sanctuary and Gables cats and dogs home, and the hardworking staff that run these worthwhile centres.

Although the usual accumulation of animals consists mainly of cats, this year we had the additional collection of a host of rabbits, a quail who was brought in by a member of the public and needed a rest, a seagull brought in by Jim Farr and a duck found by Sarah Morris tangled in netting, duly freed, checked by the veterinary staff and released unharmed.

Two cases which I will elaborate upon is the cat found in local woods in a cardboard box and on the side of the box was written 'Feral cat looking for good home'. Unfortunately this cat was found to have an inoperable tumour in its abdomen and had to be put to sleep. The second was a very sick family of mums and kittens signed over to the inspector from a house in Whitleigh. Despite the dedication given by veterinary staff unfortunately all the kittens were eventually put to sleep upon the recommendation of the vet.

On a happier note we have the satisfying story of Ernie, a 2 year old ginger and white stray cat who had been the victim of an RTA and was suffering from incontinence due to a pelvic injury. After many weeks housed at the vet's and the subsequent removal of his tail it became apparent that Ernie could never become an indoor cat due to his injuries. Luckily we managed to convince Colin Strong, our BSS, to adopt Ernie and he was taken to his new home, a cosy barn on Colin's farm. At first there were issues with his incontinence but since Colin has covered all the hay and straw bales with tarpaulins Ernie's problems have abated and he is now a very happy and contented cat who loves to play around horses. Thanks go to Colin and his wife who are very committed to Ernie's welfare.

I feel that the Plymouth and South West Devon Branch have achieved a lot this year with the homing of animals on the increase and would like to thank the trustees for their continued support together with the dedication shown from all the staff at the rescue centres and veterinary surgeries. I would especially like to extend sincere thanks to Rohan Nelson who has been a valuable source of help throughout.

**Lez Parker, Welfare Secretary**

## **FERAL CAT GROUP 2015**

Feral cat work is an important aspect of the Branch's work encompassing management of the welfare of ferals in the various colonies in industrial and farm sites in the area, and the trapping of domestic cats that are risk of adding to feral numbers by preventing unwanted litters, or when that is not possible by extracting kittens sufficiently early that they can be rehomed into a comfortable life in a domestic environment.

Success is achieved by early intervention. For example, early in the year we had a call to the RSPCA office concerning a cat with young kittens trapped in one of the subways under the Frigate Refitting Complex in the Devonport Naval Base. Apparently she had got in via scaffolding that had subsequently been removed. Peter Ferris our Collection Officer, Brian Haynes and I were able to meet up with a Babcock's representative at the location that same day. I was happy to be able to stay

on the surface while Peter and Brian disappeared down the vertical ladder giving access to the subway. They soon emerged with a full cat basket – mother plus four tiny kittens young enough for subsequent domestic rehoming.

Some weeks later a previously unknown tabby cat started appearing regularly in another part of the Yard. When the opportunity arose, I was foolish enough to try to catch her by hand, but she proved distinctly less friendly than anticipated and I ended up in hospital on a drip! Rohan and Helen were more successful when they set a trap over a long weekend and caught two cats! The tabby turned out to have been lost from her home in Devonport several months previously and was quickly returned to her owners. The other, a black unneutered tom remained unclaimed, was neutered and given an MOT, and was also successfully rehomed.

The established ferals left in place are fed regularly enabling us to monitor and support them as necessary. It is difficult to rehome them successfully, and removing them simply creates a vacuum which is soon filled by strays. Small healthy colonies deter domestic strays from entering their territory, and provide an effective method of controlling vermin, to the benefit of the community.

#### **COALITION SPAYING & NEUTERING SCHEME 2015**

After last year's enormous effort which resulted in over 1,600 animals being treated, the Coalition settled back into a more normal routine, which nonetheless saw 820 operations performed – a very substantial number.

Of all the aspects of animal welfare we are involved in, we in the Branch and Woodside, our partners in the scheme, feel that spaying and neutering is arguably the most cost effective area of our work. Many owners take on a pet without any idea how expensive veterinary treatment can be. This is particularly true in the case of the large dogs so many of which end up in animal rescue centres. The economic recession has also resulted in some owners finding themselves in a situation in which they are suddenly unable to afford an operation on their pet. By providing low cost, and in some cases free, spaying and neutering for all types of domestic pets, including dogs, cats, rabbits, ferrets and guinea pigs, the coalition benefits not only the animals, but also responsible owners on low incomes who wish to do their best for their them.

From time to time we are also able to assist our Inspectors in cases where neutering an animal can help resolve an issue for the owner but the cost falls outside the scope of the current voucher scheme.

The Woodlands Veterinary Practice have participated in the coalition's work for many years. All their Manadon and Ivybridge staff have helped us immensely but special thanks must go to Justine the vet who leads the work at Wolesley Road, and Jill and Alison who manage the clinic on a daily basis

**Anne Hindle**

**Report of the Trustees and**  
**Unaudited Financial Statements For The Year Ended**  
**31 December 2015**  
**for**  
**RSPCA Plymouth & South West Devon Branch**

Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

**RSPCA Plymouth & South West Devon Branch**

**Contents of the Financial Statements**  
**For The Year Ended 31 December 2015**

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**RSPCA Plymouth & South West Devon Branch**

**Report of the Trustees**  
**For The Year Ended 31 December 2015**

The trustees submit their annual report under the Charities Act 1993 and the audited financial statements for the year ended 31 December 2015. The financial statements have been prepared in accordance with current statutory requirements, the Charity's governing documents and SORP 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**  
205961

**Principal address**  
C/O Sandra Bond  
80 Grenville Road  
St Judes  
Plymouth  
Devon  
PL4 9PY

**Trustees**

|               |                    |
|---------------|--------------------|
| Ms C Smith    |                    |
| Mrs A Hindle  | Secretary          |
| Mrs L Parker  |                    |
| Mrs C Maddick | Treasurer          |
| R Nelson      |                    |
| Mrs J Bennett |                    |
| J Gordon      | - resigned 31.3.15 |
| J Wallace     |                    |

**Independent examiner**

Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

The Charity is registered with the Charity Commission under the charity number 205961. The appointed trustees, principle address and details of the charity's advisors are given above.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Charity is governed by it's constitution under the RSPCA Acts 1932, 1940, and 1958.

**Recruitment and appointment of new trustees**

The members shall carry out the election of the officers and committee members at the Annual General Meeting. Nominations shall be made in writing and delivered to the secretary. Each nomination must be proposed and seconded by a voting member of the Association and accompanied by the written consent of the nominee.

New Trustees are inducted into the workings of the Charity during meetings held.

**Organisational structure**

Overall responsibility for the management of the Charity is vested in the Trustees.

The Charity is an unincorporated association which holds at least three committee meetings during the year. These meetings are organised by the Trustees to continue with the work necessary to maintain the objects of the association.

The Charity is managed on a day to day basis by Sandra Bond.

## RSPCA Plymouth & South West Devon Branch

### Report of the Trustees For The Year Ended 31 December 2015

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The Trustees are responsible for the management of the risks faced by the Charity. The Trustees continue to examine the major internal and external risks that the charity faces. Systems are in existence to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

The key controls used by the charity include:

- Formal agendas for all Committee and Board meetings.
- Comprehensive strategic planning, budgeting and management accounting.
- Established organisational structure and lines of reporting.
- Clear authorisation and approval levels.

The Trustees recognise that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

##### **Charitable Objects**

The Charity's objects, as set out in its constitution, are the treatment and welfare of animals and the promotion of the prevention of cruelty to animals in Plymouth & South West Devon.

##### **Objectives for the year**

The principle activity of the association during the year was the treatment and welfare of animals. These objectives are met by raising money from donations and legacies and through the trading of charity shops in and around the Plymouth area.

#### **ACHIEVEMENT AND PERFORMANCE**

The charity throughout the year has maintained its animal welfare objective and has raised enough money to carry out the projects it has needed to do in order to meet this objective.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. This guidance is considered when reviewing the aims and objectives and in planning future activities for the year. The focus of the activities continues to be the provision of animal welfare.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

It is the policy of the Charity to try and maintain a level of free reserves, that are those unrestricted funds which are not invested in fixed assets, designated for a specific purpose or otherwise committed should be at least 18 months of resources expended which equates to £206,510 in general funds. It is the Trustee's opinion that this level of reserves would be adequate to maintain uninterrupted services in the event of a major loss in funding.

##### **Investment policy and objectives**

The management committee has considered the most appropriate policy for investing funds and has found that investing funds in a deposit account meets their requirements. The funds need to be available on a daily basis and the committee consider the return that they receive on their investments to be satisfactory. The Charity also has investments held with Lloyds TSB Private Banking.

Net incoming resources for the year amounted to £168,167 (2014: £214,778).

The unrestricted fund held at the year end was £559,795 (2014: £529,292 )

Approved by order of the board of trustees on 3 May 2016 and signed on its behalf by:

Mrs A Hindle - Trustee

**Independent Examiner's Report to the Trustees of**  
**RSPCA Plymouth & South West Devon Branch**

I report on the accounts for the year ended 31 December 2015 set out on pages four to eight.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lee Curtis  
Bromhead  
Harscombe House  
1 Darklake View  
Plymouth  
Devon  
PL6 7TL

9 May 2016

**RSPCA Plymouth & South West Devon Branch**

**Statement of Financial Activities  
For The Year Ended 31 December 2015**

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 31.12.15<br>Total<br>funds<br>£ | 31.12.14<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|---------------------------------|---------------------------------|
| <b>INCOMING RESOURCES</b>                      |       |                           |                         |                                 |                                 |
| <b>Incoming resources from generated funds</b> |       |                           |                         |                                 |                                 |
| Voluntary income                               |       | 88,120                    | -                       | 88,120                          | 152,961                         |
| Activities for generating funds                | 2     | 54,108                    | -                       | 54,108                          | 48,611                          |
| Investment income                              | 3     | 2,876                     | -                       | 2,876                           | 5,005                           |
| Other incoming resources                       |       | 23,063                    | -                       | 23,063                          | 8,201                           |
| <b>Total incoming resources</b>                |       | <b>168,167</b>            | <b>-</b>                | <b>168,167</b>                  | <b>214,778</b>                  |
| <br><b>RESOURCES EXPENDED</b>                  |       |                           |                         |                                 |                                 |
| <b>Costs of generating funds</b>               |       |                           |                         |                                 |                                 |
| Costs of generating voluntary income           |       | 999                       | -                       | 999                             | 1,241                           |
| Governance costs                               |       | 96,728                    | -                       | 96,728                          | 130,942                         |
| Other resources expended                       |       | 39,946                    | -                       | 39,946                          | 16,749                          |
| <b>Total resources expended</b>                |       | <b>137,673</b>            | <b>-</b>                | <b>137,673</b>                  | <b>148,932</b>                  |
| <b>NET INCOMING RESOURCES</b>                  |       | <b>30,494</b>             | <b>-</b>                | <b>30,494</b>                   | <b>65,846</b>                   |
| <b>Other recognised gains/losses</b>           |       |                           |                         |                                 |                                 |
| Gains/losses on investment assets              |       | 9                         | -                       | 9                               | (752)                           |
| <b>Net movement in funds</b>                   |       | <b>30,503</b>             | <b>-</b>                | <b>30,503</b>                   | <b>65,094</b>                   |
| <b>RECONCILIATION OF FUNDS</b>                 |       |                           |                         |                                 |                                 |
| <b>Total funds brought forward</b>             |       | <b>529,292</b>            | <b>100,000</b>          | <b>629,292</b>                  | <b>564,198</b>                  |
| <b>TOTAL FUNDS CARRIED FORWARD</b>             |       | <b>559,795</b>            | <b>100,000</b>          | <b>659,795</b>                  | <b>629,292</b>                  |

The notes form part of these financial statements

**RSPCA Plymouth & South West Devon Branch**

**Balance Sheet**  
**At 31 December 2015**

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>fund<br>£ | 31.12.15<br>Total<br>funds<br>£ | 31.12.14<br>Total<br>funds<br>£ |
|--|-------|---------------------------|-------------------------|---------------------------------|---------------------------------|
| <b>FIXED ASSETS</b>                              |       |                           |                         |                                 |                                 |
| Tangible assets                                  | 5     | 95,251                    | 100,000                 | 195,251                         | 195,291                         |
| Programme related investments                    | 6     | 36,279                    | -                       | 36,279                          | 36,270                          |
|  |       | <u>131,530</u>            | <u>100,000</u>          | <u>231,530</u>                  | <u>231,561</u>                  |
| <br><b>CURRENT ASSETS</b>                        |       |                           |                         |                                 |                                 |
| Debtors  | 7     | 5,517                     | -                       | 5,517                           | 5,293                           |
| Cash at bank and in hand                         |       | 429,125                   | -                       | 429,125                         | 402,193                         |
|  |       | <u>434,642</u>            | -                       | <u>434,642</u>                  | <u>407,486</u>                  |
| <br><b>CREDITORS</b>                             |       |                           |                         |                                 |                                 |
| Amounts falling due within one year              | 8     | (6,377)                   | -                       | (6,377)                         | (9,755)                         |
| <br><b>NET CURRENT ASSETS</b>                    |       | <u>428,265</u>            | -                       | <u>428,265</u>                  | <u>397,731</u>                  |
| <br><b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>559,795</u>            | <u>100,000</u>          | <u>659,795</u>                  | <u>629,292</u>                  |
| <br><b>NET ASSETS</b>                            |       | <u>559,795</u>            | <u>100,000</u>          | <u>659,795</u>                  | <u>629,292</u>                  |
| <br><b>FUNDS</b>                                 | 9     |                           |                         |                                 |                                 |
| Unrestricted funds                               |       |                           |                         | 559,795                         | 529,292                         |
| Restricted funds                                 |       |                           |                         | 100,000                         | 100,000                         |
| <br><b>TOTAL FUNDS</b>                           |       |                           |                         | <u>659,795</u>                  | <u>629,292</u>                  |

The financial statements were approved by the Board of Trustees on 3 May 2016 and were signed on its behalf by:

Mrs C Maddick -Trustee

**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements**  
**For The Year Ended 31 December 2015**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. ACTIVITIES FOR GENERATING FUNDS**

|                      | 31.12.15      | 31.12.14      |
|----------------------|---------------|---------------|
|                      | £             | £             |
| Tavistock takings    | 15,639        | 14,012        |
| St Judes takings     | 11,842        | 13,078        |
| Milehouse takings    | 26,371        | 20,618        |
| Miscellaneous events | 256           | 903           |
|                      | <u>54,108</u> | <u>48,611</u> |

**3. INVESTMENT INCOME**

|                                    | 31.12.15     | 31.12.14     |
|------------------------------------|--------------|--------------|
|                                    | £            | £            |
| Bank and Building Society Interest | <u>2,876</u> | <u>5,005</u> |

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2015 nor for the year ended 31 December 2014.

**Trustees' expenses**

During the year £27 was paid to the Trustees for expenses (2014: £73).

**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements - continued  
For The Year Ended 31 December 2015**

**5. TANGIBLE FIXED ASSETS**

|   | Freehold<br>property<br>£ | Improvements<br>to property<br>£ | Plant and<br>machinery<br>£ | Fixtures and<br>fittings<br>£ | Totals<br>£    |
|---|---------------------------|----------------------------------|-----------------------------|-------------------------------|----------------|
| <b>COST</b>                               |                           |                                  |                             |                               |                |
| At 1 January 2015 and<br>31 December 2015 | <u>90,308</u>             | <u>104,741</u>                   | <u>99</u>                   | <u>407</u>                    | <u>195,555</u> |
| <b>DEPRECIATION</b>                       |                           |                                  |                             |                               |                |
| At 1 January 2015                         | -                         | -                                | 47                          | 217                           | 264            |
| Charge for year                           | -                         | -                                | 8                           | 32                            | 40             |
| At 31 December 2015                       | <u>-</u>                  | <u>-</u>                         | <u>55</u>                   | <u>249</u>                    | <u>304</u>     |
| <b>NET BOOK VALUE</b>                     |                           |                                  |                             |                               |                |
| At 31 December 2015                       | <u>90,308</u>             | <u>104,741</u>                   | <u>44</u>                   | <u>158</u>                    | <u>195,251</u> |
| At 31 December 2014                       | <u>90,308</u>             | <u>104,741</u>                   | <u>52</u>                   | <u>190</u>                    | <u>195,291</u> |

**6. PROGRAMME RELATED INVESTMENTS**

|                       | Other<br>investments<br>£ | Totals<br>£   |
|-----------------------|---------------------------|---------------|
| <b>MARKET VALUE</b>   |                           |               |
| At 1 January 2015     | 36,270                    | 36,270        |
| Revaluations          | 9                         | 9             |
| At 31 December 2015   | <u>36,279</u>             | <u>36,279</u> |
| <b>NET BOOK VALUE</b> |                           |               |
| At 31 December 2015   | <u>36,279</u>             | <u>36,279</u> |
| At 31 December 2014   | <u>36,270</u>             | <u>36,270</u> |

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               |              |              |
|---------------|--------------|--------------|
|               | 31.12.15     | 31.12.14     |
|               | £            | £            |
| Other debtors | <u>5,517</u> | <u>5,293</u> |

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                 |              |              |
|-----------------|--------------|--------------|
|                 | 31.12.15     | 31.12.14     |
|                 | £            | £            |
| Other creditors | <u>6,377</u> | <u>9,755</u> |

**RSPCA Plymouth & South West Devon Branch**

**Notes to the Financial Statements - continued**  
**For The Year Ended 31 December 2015**

**9. MOVEMENT IN FUNDS**

|                           | At 1.1.15<br>£ | Net<br>movement in<br>funds<br>£ | At 31.12.15<br>£ |
|---------------------------|----------------|----------------------------------|------------------|
| <b>Unrestricted funds</b> |                |                                  |                  |
| General fund              | 529,292        | 30,503                           | 559,795          |
| <b>Restricted funds</b>   |                |                                  |                  |
| Restricted fund           | 100,000        | -                                | 100,000          |
| <b>TOTAL FUNDS</b>        | <u>629,292</u> | <u>30,503</u>                    | <u>659,795</u>   |

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Gains and<br>losses<br>£ | Movement in<br>funds<br>£ |
|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                          |                           |
| General fund              | 168,167                    | (137,673)                  | 9                        | 30,503                    |
| <b>TOTAL FUNDS</b>        | <u>168,167</u>             | <u>(137,673)</u>           | <u>9</u>                 | <u>30,503</u>             |



**RSPCA Plymouth & South West Devon Branch**

**Detailed Statement of Financial Activities**  
**For The Year Ended 31 December 2015**

|   | 31.12.15<br>£        | 31.12.14<br>£        |
|---|----------------------|----------------------|
| <b>INCOMING RESOURCES</b>                   |                      |                      |
| <b>Voluntary income</b>                     |                      |                      |
| Legacies                                    | 55,209               | 128,166              |
| Collection Boxes                            | 21,473               | 18,550               |
| Miscellaneous donations and collections     | 11,438               | 6,245                |
|   | <hr/> 88,120         | <hr/> 152,961        |
| <b>Activities for generating funds</b>      |                      |                      |
| Tavistock takings                           | 15,639               | 14,012               |
| St Judes takings                            | 11,842               | 13,078               |
| Milehouse takings                           | 26,371               | 20,618               |
| Miscellaneous events                        | 256                  | 903                  |
|   | <hr/> 54,108         | <hr/> 48,611         |
| <b>Investment income</b>                    |                      |                      |
| Bank and Building Society Interest          | 2,876                | 5,005                |
| <b>Other incoming resources</b>             |                      |                      |
| Membership fees                             | 324                  | 364                  |
| Rental income                               | 5,434                | 5,190                |
| Homing fees                                 | 16,160               | 1,525                |
| Office green and pet insurance              | 20                   | -                    |
| Gift aid income                             | 1,125                | 1,100                |
| Recycle credits                             | -                    | 22                   |
|   | <hr/> 23,063         | <hr/> 8,201          |
| <b>Total incoming resources</b>             | <hr/> <b>168,167</b> | <hr/> <b>214,778</b> |
| <b>RESOURCES EXPENDED</b>                   |                      |                      |
| <b>Costs of generating voluntary income</b> |                      |                      |
| Goods for resale                            | 999                  | 1,241                |
| <b>Governance costs</b>                     |                      |                      |
| Kennel fees and food                        | 38,910               | 49,845               |
| Veterinary fees                             | 41,669               | 58,261               |
| Contributions to RSPCA regional fund        | 1,100                | 1,100                |
| Postage, stationery and advertising         | 193                  | 224                  |
| Wages                                       | 13,335               | 19,926               |
| Telephone expenses                          | 1,521                | 1,586                |
|   | <hr/> 96,728         | <hr/> 130,942        |
| <b>Other resources expended</b>             |                      |                      |
| Rent and rates                              | 8,086                | 6,975                |
| Insurance                                   | 3,114                | 2,927                |
| Light and heat                              | 1,773                | 1,512                |
| Building repairs                            | 23,481               | 1,195                |
|   | <hr/> 36,454         | <hr/> 12,609         |
| <b>Support costs</b>                        |                      |                      |

This page does not form part of the statutory financial statements

**RSPCA Plymouth & South West Devon Branch**

**Detailed Statement of Financial Activities**  
**For The Year Ended 31 December 2015**

|                                 | 31.12.15 | 31.12.14 |
|---------------------------------|----------|----------|
|                                 | £        | £        |
| <b>Management</b>               |          |          |
| Accountancy                     | 1,500    | 1,425    |
| Professional fees               | 300      | -        |
| Bank charges                    | 771      | 1,000    |
| Depreciation and write offs     | 40       | 48       |
| Sundry                          | 881      | 1,667    |
|                                 | <hr/>    | <hr/>    |
|                                 | 3,492    | 4,140    |
| <b>Total resources expended</b> | <hr/>    | <hr/>    |
|                                 | 137,673  | 148,932  |
|                                 | <hr/>    | <hr/>    |
| <b>Net income</b>               | <hr/>    | <hr/>    |
|                                 | 30,494   | 65,846   |
|                                 | <hr/>    | <hr/>    |