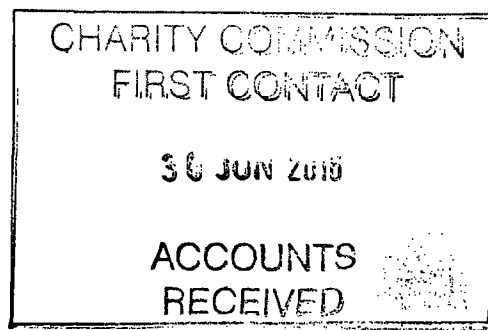


REGISTERED COMPANY NUMBER: 3773810 (England and Wales)
REGISTERED CHARITY NUMBER: 1076830

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2015
FOR
THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**



Fairhurst
Statutory Auditor
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

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for the Year Ended 31 December 2015**

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**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**REPORT OF THE TRUSTEES
for the Year Ended 31 December 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3773810 (England and Wales)

Registered Charity number

1076830

Registered office

St Catharine's House
Catherine Terrace
Scholes
Wigan
Lancashire
WN1 3JW

Trustees

Mrs A Gibson	
Rev Fr C Stainton- Polland	Chairman
Rev S Nicholson	- resigned 1/3/2015
G M Greenwood	
Mrs J Woods	- resigned 1/5/2015
A Johnson	Treasurer
Mrs M P Willisroft	

Company Secretary

S Parsons

Auditors

Fairhurst
Statutory Auditor
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

Bankers

The Cooperative Bank
P O Box 250
Skelmersdale
WN8 6WT

Solicitors

Healds Solicitors
Moot Hall Chambers
8 Wallgate
Wigan
WN1 1JE

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**REPORT OF THE TRUSTEES
for the Year Ended 31 December 2015**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company, limited by guarantee, incorporated on 20 May 1999 and registered as a charity on 31 July 1999. The company established under a memorandum of association which established the objectives and powers of the charitable company and is governed under its articles of association. In the event of the company being wound up, members are required to contribute an amount not exceeding £5.

Recruitment and appointment of new trustees

The Trustees who served during the year and since the year end are set out on page 1. Trustees are appointed each year at the annual general meeting.

The Trustees meet annually at the annual general meeting and at extra ordinary general meetings as required.

Induction and training of new trustees

All new Trustees have a full induction to the organisation in line with staff and other volunteers. This includes roles and responsibilities both financial and those under charitable law.

Risk management

The Trustees have a duty to identify and review the risks to which the charitable company is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the charitable company may face;
- The establishment of systems and procedures to mitigate those risks; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activities of the charitable company in the year under review were those of promoting any charitable purpose for the benefit of families, in particular the relief of poverty through the provision of financial help, information, advice and support. The charitable company also supports the advancement of education for families through the provision of guidance, advice, counselling and training with particular emphasis placed on family relationships.

Significant activities

The charitable company offers advocacy and counselling to both adults and children. It provides mental health advocacy, independent mental health advocacy, children advocacy and supports a self advocacy group for people with learning disabilities. The counselling provided is in a variety of settings from secondary schools to Sure Start children centres.

ACHIEVEMENT AND PERFORMANCE

This financial year has continued in the same vein as previous years; it has been an extremely busy one. The financial situation we found ourselves in due to fiscal constraints placed on Local Authorities and Commissioners continue. The organisation has risen to the challenge and looked at alternative sources of sustainable funding to secure its future. The Trustees are pleased to see that the surplus for this year has increased considerably compared to last year. This money will be redirected back into the organisation to help and support even more individuals who reside within the Borough of Wigan. The next financial year will see even more sources of income identified in order to place the organisation on a more secure footing.

FINANCIAL REVIEW

Reserves policy

The Trustees have examined the charitable company's requirements for reserves and it was agreed that the level of reserves at any time should be enough to cover six months running costs, in order to achieve a controlled exit strategy should the need arise.

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**REPORT OF THE TRUSTEES
for the Year Ended 31 December 2015**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of The Wigan Churches' Association for Family Welfare for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Fairhurst, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 23/05/2016 and signed on its behalf by:


Rev Fr C Stainton- Polland - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

We have audited the financial statements of The Wigan Churches' Association for Family Welfare for the year ended 31 December 2015 on pages six to fourteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page three, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Fairhurst

Gary Edgerton FCA Cert PFS (Senior Statutory Auditor)
for and on behalf of Fairhurst
Statutory Auditor
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

Date:

22/6/2016

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
for the Year Ended 31 December 2015**

		Unrestricted funds £	Restricted funds £	Total £	2015 funds £	Total £	2014 funds £
	Notes						
INCOMING RESOURCES							
Incoming resources from generated funds							
Voluntary income	2	7,789	287	8,076			5,357
Activities for generating funds	3	298	-	298			638
Investment income	4	2,225	-	2,225			1,565
Incoming resources from charitable activities							
Counselling & Advocacy	5	<u>331,438</u>	<u>331,311</u>	<u>662,749</u>			<u>631,704</u>
Total incoming resources		341,750	331,598	673,348			639,264
RESOURCES EXPENDED							
Charitable activities							
Counselling & Advocacy	6	277,753	256,369	534,122			529,873
Governance costs	8	<u>107,036</u>	<u>7,383</u>	<u>114,419</u>			<u>105,598</u>
Total resources expended		384,789	263,752	648,541			635,471
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS							
		(43,039)	67,846	24,807			3,793
Gross transfers between funds	18	<u>89,877</u>	<u>(89,877)</u>	<u>-</u>			<u>-</u>
Net incoming/(outgoing) resources		46,838	(22,031)	24,807			3,793
RECONCILIATION OF FUNDS							
Total funds brought forward		152,660	147,011	299,671			295,878
TOTAL FUNDS CARRIED FORWARD		<u>199,498</u>	<u>124,980</u>	<u>324,478</u>			<u>299,671</u>

The notes form part of these financial statements

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**BALANCE SHEET
At 31 December 2015**

	Notes	2015 £	2014 £
FIXED ASSETS			
Tangible assets	12	36,728	41,611
CURRENT ASSETS			
Debtors	13	116,454	33,722
Cash at bank and in hand		<u>421,125</u>	<u>408,307</u>
		537,579	442,029
CREDITORS			
Amounts falling due within one year	14	(51,806)	(20,933)
NET CURRENT ASSETS		<u>485,773</u>	<u>421,096</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		522,501	462,707
ACCRUALS AND DEFERRED INCOME	16	(198,023)	(163,036)
NET ASSETS		<u>324,478</u>	<u>299,671</u>
FUNDS	18		
Unrestricted funds		199,494	152,660
Restricted funds		<u>124,984</u>	<u>147,011</u>
TOTAL FUNDS		<u>324,478</u>	<u>299,671</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 23/05/2016 and were signed on its behalf by:


(Rev Fr C Stainton-Polland -Trustee

The notes form part of these financial statements

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**Notes to the Financial Statements
for the Year Ended 31 December 2015**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the company is entitled to the income and the amount can be quantified with reasonable accuracy.

Grant income is recognised in the period which it is receivable.

Income from schools counselling services is recognised according to the period to which it relates. Amounts invoiced in advance of the service being performed are accounted for as deferred income and released when the service has been performed.

Income from charitable activities is recognised according to the period to which it relates.

Income from activities to generate funds is recognised as earned.

Investment income is recognised on a receivable basis.

Donations are recognised upon receipt, unless the donor requests that income be utilised in future accounting periods.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Support costs

Support costs include those relating to human resource, administration expenses, finance, and information systems.

Tangible fixed assets

Fixed assets are stated at cost.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 20% on reducing balance and 15% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

1. ACCOUNTING POLICIES - continued

Leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs

Contributions payable to employees personal pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

2. VOLUNTARY INCOME

	2015	2014
	£	£
Donations	7,201	4,793
Subscriptions	<u>875</u>	<u>564</u>
	<u><u>8,076</u></u>	<u><u>5,357</u></u>

3. ACTIVITIES FOR GENERATING FUNDS

	2015	2014
	£	£
Special efforts	<u>298</u>	<u>638</u>

4. INVESTMENT INCOME

	2015	2014
	£	£
Bank interest receivable	<u>2,225</u>	<u>1,565</u>

5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

		2015	2014
	Activity	£	£
Grants	Counselling & Advocacy	80,115	142,607
Childrens' fund	Counselling & Advocacy	59,379	42,096
Sure Start	Counselling & Advocacy	26,645	20,281
Schools counselling	Counselling & Advocacy	322,060	297,774
IMCA	Counselling & Advocacy	153,460	107,857
Mental health advocacy	Counselling & Advocacy	<u>21,090</u>	<u>21,089</u>
		<u><u>662,749</u></u>	<u><u>631,704</u></u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
Counselling & Advocacy	<u>468,078</u>	<u>66,044</u>	<u><u>534,122</u></u>

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

7. SUPPORT COSTS

	Management £
Counselling & Advocacy	<u>66,044</u>

8. GOVERNANCE COSTS

	2015	2014
	£	£
Staff costs	96,974	94,408
Accountancy	2,163	2,241
Sundry	7,681	3,613
Professional fees	3,161	836
Audit fee	<u>4,440</u>	<u>4,500</u>
	<u>114,419</u>	<u>105,598</u>

9. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2015	2014
	£	£
Depreciation - owned assets	8,466	10,989
Hire of plant and machinery	<u>-</u>	<u>222</u>

Funding is received to enable the charity to provide counselling and advocacy services in the local area.

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2015 nor for the year ended 31 December 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2015 nor for the year ended 31 December 2014.

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

11. STAFF COSTS

	2015 £	2014 £
Wages and salaries	534,536	519,110
Other pension costs	<u>23,397</u>	<u>22,775</u>
	<u><u>557,933</u></u>	<u><u>541,885</u></u>

The average monthly number of employees during the year was as follows:

	2015	2014
Management and administration	7	7
Counsellors	12	9
Advocates	<u>5</u>	<u>5</u>
	<u><u>24</u></u>	<u><u>21</u></u>

No employees received emoluments in excess of £60,000.

No employee received a salary in excess of £60,000 during the current or preceding year.

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2015	45,463	96,849	142,312
Additions	-	3,583	3,583
Disposals	<u>-</u>	<u>(4,370)</u>	<u>(4,370)</u>
At 31 December 2015	<u><u>45,463</u></u>	<u><u>96,062</u></u>	<u><u>141,525</u></u>
DEPRECIATION			
At 1 January 2015	33,993	66,708	100,701
Charge for year	1,721	6,745	8,466
Eliminated on disposal	<u>-</u>	<u>(4,370)</u>	<u>(4,370)</u>
At 31 December 2015	<u><u>35,714</u></u>	<u><u>69,083</u></u>	<u><u>104,797</u></u>
NET BOOK VALUE			
At 31 December 2015	<u><u>9,749</u></u>	<u><u>26,979</u></u>	<u><u>36,728</u></u>
At 31 December 2014	<u><u>11,470</u></u>	<u><u>30,141</u></u>	<u><u>41,611</u></u>

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Trade debtors	110,821	17,347
Other debtors	<u>5,633</u>	<u>16,375</u>
	<u>116,454</u>	<u>33,722</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Bank loans and overdrafts	42,159	10,364
Creditors and Accruals	<u>9,647</u>	<u>10,569</u>
	<u>51,806</u>	<u>20,933</u>

15. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	2015	2014
	£	£
Expiring:		
Within one year	1,371	1,371
Between one and five years	<u>6,500</u>	<u>6,500</u>
	<u>7,871</u>	<u>7,871</u>

16. ACCRUALS AND DEFERRED INCOME

	2015	2014
	£	£
Accruals and deferred income	<u>198,023</u>	<u>163,036</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	Total 2015 funds	Total 2014 funds
	£	£	£	£
Fixed assets	36,728	-	36,728	41,611
Current assets	367,805	169,774	537,579	442,029
Current liabilities	(7,016)	(44,790)	(51,806)	(20,933)
Accruals and deferred income	<u>(198,023)</u>	<u>-</u>	<u>(198,023)</u>	<u>(163,036)</u>
	<u>199,494</u>	<u>124,984</u>	<u>324,478</u>	<u>299,671</u>

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

18. MOVEMENT IN FUNDS

	At 1/1/15 £	Net movement in funds £	Transfers between funds £	At 31/12/15 £
Unrestricted funds				
Core Funds	152,660	(91,320)	80,331	141,671
Schools Counselling	-	48,277	9,546	57,823
	152,660	(43,043)	89,877	199,494
Restricted funds				
Schools Counselling	32,570	-	(32,570)	-
Mental Health Advocacy	-	(284)	284	-
IMHA Funds	14,279	-	(14,279)	-
Post Natal	7,618	8,720	(5,400)	10,938
Adult Anger	18,552	14,203	(7,180)	25,575
Child Anger	12,860	2,551	(1,830)	13,581
Child bereavement	21,579	12,405	(5,130)	28,854
Christmas	343	214	-	557
Child Advocacy	38,420	10,959	(12,500)	36,879
Participation Advocate	790	(44)	-	746
Imca dol, rep, imha	-	19,126	(11,272)	7,854
	147,011	67,850	(89,877)	124,984
TOTAL FUNDS	<u>299,671</u>	<u>24,807</u>	<u>-</u>	<u>324,478</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Core Funds	19,231	(110,551)	(91,320)
Schools Counselling	322,519	(274,242)	48,277
	341,750	(384,793)	(43,043)
Restricted funds			
Mental Health Advocacy	21,090	(21,374)	(284)
Post Natal	26,645	(17,925)	8,720
Adult Anger	44,946	(30,743)	14,203
Child Anger	11,362	(8,811)	2,551
Child bereavement	23,807	(11,402)	12,405
Christmas	289	(75)	214
Child Advocacy	50,001	(39,042)	10,959
Participation Advocate	-	(44)	(44)
Imca dol, rep, imha	153,458	(134,332)	19,126
	331,598	(263,748)	67,850
TOTAL FUNDS	<u>673,348</u>	<u>(648,541)</u>	<u>24,807</u>

**THE WIGAN CHURCHES' ASSOCIATION FOR
FAMILY WELFARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 31 December 2015**

18. MOVEMENT IN FUNDS - continued

Transfers between funds

Transfers from restricted funds to unrestricted core funds of £89,877 (2014: £77,780) were made during the year in respect of management charges and transfer of deficit balances on restricted funds.

19. CONTROL

The company is under the control of the trustees.