

**COMPANY REGISTRATION NUMBER 06498953**

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE  
FINANCIAL STATEMENTS  
31 MARCH 2016**

**Charity Number 1123337**

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

<b>CONTENTS</b>	<b>PAGE</b>
Members of the Board and professional advisers	<b>1</b>
Trustees' Annual Report	<b>2</b>
Independent examiner's report to the members	<b>9</b>
Statement of financial activities (incorporating the income and expenditure account)	<b>11</b>
Balance sheet	<b>12</b>
Notes to the financial statements	<b>13</b>
<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>20</b>

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>Registered charity name</b>	Allens Croft Project
<b>Charity number</b>	1123337
<b>Company registration number</b>	06498953
<b>Principal office</b>	44 Allens Croft Road Kings Heath Birmingham B14 6RQ
<b>Trustees</b>	C Gunning C Mitchell S Moore T Taylor J Page M Bowen
<b>Secretary</b>	J Page
<b>Independent examiner</b>	David Seeley FCA Accuo Accounting Limited Chartered Accountants Alvechurch Birmingham B48 7JX
<b>Bankers</b>	Lloyds TSB Plc Kings Heath Birmingham B14 7PU

# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2016**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2016.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### **THE TRUSTEES**

The trustees who served the company during the period were as follows:

C Gunning  
C Mitchell  
S Moore  
T Taylor  
J Page  
M Bowen

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Allens Croft Project is a company limited by guarantee governed by its Memorandum and Articles of Association dated 11 February 2008 and is registered as a charity with the Charities Commission.

#### **Governance**

The charity is administered by up to nine trustees. They are appointed for three years and three of the trustees retire each year at the Annual General Meeting. They have no benefits. All of the trustees are covered by indemnity insurance with Ecclesiastical Insurance Group.

#### **Organisation**

The Board of Trustees meets bi-monthly. The Project Manager has delegated authority for day to day operational and business matters. Significant decisions are passed to the Board for ratification.

#### **Related Parties**

Allens Croft Project has a close relationship with The Hub, Hazelwell and carries out work on behalf of The Hub. The Hub made a donation during the year to assist with the salary for a key worker. The total received in both the current and previous years was £10,000

#### **Funding**

The Company receives grants from various grant making bodies in order to assist with salaries and pay for various activities. It also receives donations.

# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2016**

### **Risk Management**

The Trustees have a Risk Management strategy which involves:

- \* Governance - a review of how the risk affects our aims.
- \* Operational - Service quality, safeguarding, child protection and health and safety.
- \* Financial - reviewing adequacy of reserves and cash flow.

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives**

Our objectives are to identify ideas and opportunities to improve the quality of life for local people and bring about changes for the better in the area in which they live. We aim to achieve this through a number of projects:

- (i) training projects.
- (ii) a domestic violence support project.
- (iii) a security and maintenance project.
- (iv) families in difficulty.

We also offer activities for the over 55s, give advice and information, and we work with families and in an inter-generational context.

In planning our activities during the year we have referred to the guidance contained in the Charity Commission's general guidance on public benefit and how the activities will contribute to the overall aims and objectives we have set.

### **ACHIEVEMENTS AND PERFORMANCE**

#### **Celebrating the Allens Croft Project's 25th Anniversary of active service**

##### **Background**

The Allens Croft Project (ACP) in its present form was registered on March 27th 2008 but was first established some 25 years ago in 1991 so this is a significant year for trustees as we reflect on the past and look to the future. The project began in a former council house in the middle of the Allens Croft estate and this remains our base but increasingly, due to the specific expertise we have developed, we now deliver activities in a number of venues around the area and further afield.

Currently ACP employs a part-time manager, two workers who support women who have suffered domestic violence and a development worker with older people. Both areas of work are well regarded around Birmingham as 'best practice' and other organisations are keen to learn from the expertise of our staff members

# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2016**

### **Work with women experiencing domestic violence**

#### **Freedom Project**

The Allens Croft Project continues to develop its work with women impacted by domestic violence through our 'Freedom Project'.

Through a grant from the Big Lottery: Reaching Communities we are able to deliver a number of programmes of training and support on an ongoing basis throughout the year. Each of the following programmes runs three times a year for women who have been affected by domestic abuse.

Freedom Programme is an 11 week programme exploring the abusive tactics, controlling behaviours and belief systems of the dominator and the effects on women's health and well-being. The feedback from 72 participants who completed the programme and completed the evaluation form is overwhelmingly positive and all felt safer, less isolated and in control of their lives. The course increases their understanding of support services and enables them to identify abusive behaviours.

#### Comments from participants

"I have achieved so much, the course has help me stay separated from my abuser and make sure my son's safety always comes first".

"I would be very happy to recommend the programme to someone else the group is very welcoming friendly. The course providers are extremely understanding so friendly and supportive the programme is challenging but so rewarding when you complete the programme".

"It made me realise that I was suffering abuse and gave me an understanding why I felt the way I did and why I did the things I did to survive. It is an amazing program and I believe it saved my life and changed it for the better"

"Life changing, so supportive, confidence boosting. Can't wait for the next group. This Programme is a real life saver!"

# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT *(continued)***

**YEAR ENDED 31 MARCH 2016**

### **Recovery Toolkit**

Recovery Toolkit is a 12 week programme to assist in building confidence and self-esteem, and developing positive lifestyle coping strategies. This programme carries an OCN Level 1 qualification in Employability and Developmental Skills.

The course uses a recognised tool for measuring self-esteem and all 34 participants were higher at the end of the course compared to the beginning with a healthy increase from low self-esteem to a normal range.

Comments from participants:

"Each subject has given me a clear understanding of why I felt the way I felt, no pills could have done for me what this programme has given me. We need to make sense of how we felt and the effect on our mind and body. I can now think clearly and see a future for myself and my children"

"Changed the way I view myself. I've let go of guilt and really enforced positive reinforcement. Changed my whole life and calmed down my anxiety. Pushed myself to go into town or go to a club, even speaking at my company AGM".

"I think differently about myself now and am proud of who I am and how far I have come. I am back to myself, I know I am special and an amazing strong woman. I have lots of good qualities. I have become positive. I have outgrown the abuse".

"I have now decided on my new career path and I am determined to return to work to utilise my new found self-worth and skills".

### **You and Me, Mum**

You and Me, Mum is a 10 week programme where mothers have the opportunity to safely explore the impact domestic abuse has had on themselves and their relationships with their children. It also explores preventative strategies for keeping safe. The course focuses on self-empowerment and mutual aid, recognising the central role of mothers in the protection and positive development of their children.

Comments from participants:

"Have now more compassion for myself and not feeling so guilty, realise the emotional impact the abuse had on my parenting and how it affected my relationship with my children. Now I understand more our relationship has improved immensely"

"Helping my children talk about their feelings, 'Name It to Tame It' has made a huge difference in how I respond to them. I've gone from reacting to responding. I used to flip my lid and so did my children, now we contain it and talk about how we are feeling"

"Now I understand the roles children take on, I understand their behaviour and don't take it personally. I have learned that their behaviours are just barriers to communication, we now communicate better. We are free to have fun together and share how we feel."

# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT *(continued)***

### **YEAR ENDED 31 MARCH 2016**

The underpinning strategy throughout the programmes is for the women who participate to identify and value their strengths and resources and the coping skills that have helped them to survive. We believe this empowers women to contribute positively to their own safety and well-being, and that of their children, on a long term basis.

In addition to the core funding we have received from the Big Lottery we have also benefitted from building strong relationships with Birmingham City Council Victims Support Fund and Birmingham South Central Clinical Commissioning Group who have appreciated the difference our work has made to the lives of the women we work with and have contributed resources as a result.

#### **Work with Older People**

Our work supporting older people has continued over the last twelve months and has seen us stay connected with 265 older people across our local neighbourhoods, many of whom experience loneliness, isolation and vulnerability and have limited contact with support agencies. Our work is underpinned by the belief that social activity and participation in the life of the community are vital for healthy ageing, the maintenance of independence and well-being of the individual and the wider community.

We do this by offering

- A programme of informal and fun activities which create contact between older residents
- Exercise and activities aimed at improving the physical and emotional health and wellbeing of older people, preventing falls, improving awareness and mental agility, reducing anxiety and protecting against the development of depression and the onset of dementia
- Practical support for older people, carrying out risk assessments, gardening and essential repairs which is about safeguarding some of the most vulnerable members of our community so that they can feel safe and secure in their own homes and when they are out and about in our neighbourhood.

This activity is facilitated by our Development Worker who is able to:

- encourage participation and inclusive approaches to activity
- enable older people to have a voice in their community through networks and forums
- provide administrative support for these groups and activities
- work with older people to access the best support for them

This year we have continued to receive funding through our participation in the Body, Mind and Spirit Partnership which is a partnership of 14 church-linked organisations contracted by Birmingham City Council to deliver a range of activities to support older people to remain independent. This partnership has worked hard to support and influence the city council as it has developed its prevention agenda as our model puts the older people's voice at the centre of development and delivery and is seen as a model of good practice by some of the council officers.

A new development this year has been our involvement with Ageing Better in Birmingham, a Big Lottery Programme which aims to empower and enable the most isolated older people to lead more fulfilling lives. We were successful in delivering an Ageing Better Mini Hub and in this role worked towards identifying local services, activities and gaps, promoting local networks and working towards older people having more social and community connections in their local area.



# **ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT *(continued)***

### **YEAR ENDED 31 MARCH 2016**

Our monitoring and evaluation through both programmes has demonstrated how important this work is to those involved and we have also greatly benefitted from the different approaches taken elsewhere in the city by other organisations involved in the Body, Mind and Spirit Partnership. The learning we have gained together continues to shape and develop our work as well as our thinking about how to sustain this element of the Allens Croft Project's work for the longer term

#### **FINANCIAL REVIEW**

##### **General**

The charity is almost totally reliant on grants and donations and carries no fundraising activities other than bidding for grants and a small amount of income from sundry chargeable services provided for work such as PAT testing or gardening. This latter income was negligible during the year. The vast majority of grants are provided for specific purposes and have therefore been treated as restricted. Total incoming resources were £9,131 (2015: £24,198). General expenditure on general funds was £8,257 (2015: £35,082) leading to a surplus of £874 for the year. In addition a donation received in the previous year towards refurbishing the kitchen was transferred, with the donor's approval, into general funds to assist with maintaining core activities. The overall effect was a surplus for the year of £3,892. The deficit brought forward was £4,485 and therefore the accumulated deficit at 31 March 2016 was £593.

Restricted income for specific purposes increased to £128,483 (2015: £104,734). This was all consumed within the year and there were no reserves either brought forward or carried forward.

##### **Reserves Policy**

The charity's reserves are currently in deficit. The trustees recognise that that action is required to remove this and plans and negotiations are in place to resolve this. The trustees also recognise that a reserves policy is desirable. At present, in view of current economic circumstances and the priority of continuing to deliver core activities and maintaining services we consider that we are not in a position to formulate a policy.

##### **PLANS FOR FUTURE PERIODS**

Like so many charities, this year our trustees have been forced to consider how to secure the future of the project given the increasingly difficult task of raising funds for the important work we do due to reductions in funding available through charitable trusts, Birmingham City Council and other funding agencies who over the years have generously supported the work of the Allens Croft Project. Currently the project has funding to continue its work responding to domestic violence and meeting the needs of older people for the coming year and is developing strategies and partnerships to sustain both areas of work for the longer term.

##### **Conclusion**

As Chairperson I wish to put on record my thanks to our part-time manager and her staff for their excellent work over the last year. I would also like to thank our trustees for their work and our generous funders for their support which has enabled us to continue our work this year and to find a way forward that will hopefully enable both parts of our current valued work to thrive in the future

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31 MARCH 2016**

**INDEPENDENT EXAMINER**

David Seeley FCA has been re-appointed as independent examiner for the ensuing year.

Registered office:  
44 Allens Croft Road  
Kings Heath  
Birmingham  
B14 6RQ

Signed on behalf of the trustees

A handwritten signature in black ink, appearing to read 'S Moore', written in a cursive style.

S MOORE  
Chair of Trustees

11 July 2016

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ALLENS  
CROFT PROJECT**

**YEAR ENDED 31 MARCH 2016**

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 11 to 18.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Allens Croft Project for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF ALLENS  
CROFT PROJECT *(continued)***

**YEAR ENDED 31 MARCH 2016**

A handwritten signature in black ink, appearing to read 'David Seeley', with a horizontal line extending from the end of the signature.

David Seeley FCA  
Independent examiner

Accuo Accounting Limited  
Chartered Accountants  
Alvechurch  
Birmingham  
B48 7JX

11 July 2016

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2016**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	2	9,071	128,483	137,554	127,100
Other trading activities	3	56	—	56	1,828
Investment income	4	4	—	4	4
<b>TOTAL INCOME</b>		<b>9,131</b>	<b>128,483</b>	<b>137,614</b>	<b>128,932</b>
<b>EXPENDITURE</b>					
Expenditure on raising funds:					
Costs of other trading activities	5	(2,547)	(4,373)	(6,920)	(6,076)
Expenditure on charitable activities	6/7	(5,710)	(124,110)	(129,820)	(130,722)
<b>TOTAL EXPENDITURE</b>		<b>(8,257)</b>	<b>(128,483)</b>	<b>(136,740)</b>	<b>(136,798)</b>
<b>NET INCOME/(EXPENDITURE)</b>					
<b>BEFORE TRANSFER</b>	8	874	—	874	(7,866)
Transfer between funds	9	3,018	(3,018)	—	—
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<b>3,892</b>	<b>(3,018)</b>	<b>874</b>	<b>(7,866)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		(4,485)	3,018	(1,467)	6,399
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>(593)</b>	<b>—</b>	<b>(593)</b>	<b>(1,467)</b>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

# ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE

## BALANCE SHEET

**31 MARCH 2016**

	Note	2016 £	£	2015 £
<b>FIXED ASSETS</b>				
Tangible assets	11		928	–
<b>CURRENT ASSETS</b>				
Debtors	12	645		1,834
Cash at bank		<u>15,461</u>		<u>13,227</u>
		16,106		15,061
<b>CREDITORS: Amounts falling due within one year</b>	13	<u>(17,627)</u>		<u>(16,528)</u>
<b>NET CURRENT LIABILITIES</b>			(1,521)	(1,467)
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>(593)</u>	<u>(1,467)</u>
<b>NET LIABILITIES</b>			<u>(593)</u>	<u>(1,467)</u>
<b>FUNDS OF THE CHARITY</b>				
Restricted income funds	15		–	3,018
Unrestricted income funds	16		<u>(593)</u>	<u>(4,485)</u>
<b>TOTAL CHARITY FUNDS</b>			<u>(593)</u>	<u>(1,467)</u>

For the year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

These financial statements were approved by the members of the committee and authorised for issue on the 11 July 2016 and are signed on their behalf by:

S MOORE  
Trustee/Director



Company Registration Number: 06498953

The notes on pages 13 to 18 form part of these financial statements.

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	33% straight line basis
-----------	-------------------------

**Operating lease agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

**2. DONATIONS AND LEGACIES**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
<b>Donations</b>			
Donations	9,471	7,500	16,971
<b>Grants receivable</b>			
Grant Aid	(400)	120,983	120,583
	<u>9,071</u>	<u>128,483</u>	<u>137,554</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
<b>Donations</b>			
Donations	21,966	3,018	24,984
<b>Grants receivable</b>			
Grant Aid	400	101,716	102,116
	<u>22,366</u>	<u>104,734</u>	<u>127,100</u>

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**3. OTHER TRADING ACTIVITIES**

	<b>Unrestricted Funds</b>	<b>Total Funds 2016</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sundry activities for generating funds	<u>56</u>	<u>56</u>	<u>1,828</u>	<u>1,828</u>

**4. INVESTMENT INCOME**

	<b>Unrestricted Funds</b>	<b>Total Funds 2016</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Bank interest receivable	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>

**5. COSTS OF OTHER TRADING ACTIVITIES**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising Community Support	–	–	–
Support costs	<u>2,547</u>	<u>4,373</u>	<u>6,920</u>
	<u>2,547</u>	<u>4,373</u>	<u>6,920</u>

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising Community Support	102	–	102
Support costs	<u>5,974</u>	<u>–</u>	<u>5,974</u>
	<u>6,076</u>	<u>–</u>	<u>6,076</u>

**6. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Community Development	2,333	108,671	111,004
Support costs- Community Activities	<u>3,377</u>	<u>15,439</u>	<u>18,816</u>
	<u>5,710</u>	<u>124,110</u>	<u>129,820</u>

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Community Development	22,151	87,978	110,129
Support costs- Community Activities	<u>6,855</u>	<u>13,738</u>	<u>20,593</u>
	<u>29,006</u>	<u>101,716</u>	<u>130,722</u>



# ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

**YEAR ENDED 31 MARCH 2016**

### 7. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activity costs	Support costs- Community Activities	Total Funds 2016	Total Funds 2015
	£	£	£	£
Community Development	111,004	17,542	128,546	129,411
Governance costs	—	1,274	1,274	1,311
	<u>111,004</u>	<u>18,816</u>	<u>129,820</u>	<u>130,722</u>

### 8. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2016	2015
	£	£
Depreciation	464	—
Independent Examiner's fees		
- Independent examination of the financial statements	804	402
- accountancy fees	600	600
Operating lease costs:		
- Other	<u>880</u>	<u>1,287</u>

### 9. FUND TRANSFERS

The transfer of funds is in respect of a specific donation given in a previous year for the refurbishment of a kitchen. The donor organisation has since agreed that the money can be used for the general purposes of the charity.

### 10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016	2015
	£	£
Wages and salaries	87,095	84,659
Social security costs	6,985	6,534
Staff recruitment, training and other costs	6,368	5,000
	<u>100,448</u>	<u>96,193</u>

# ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

**YEAR ENDED 31 MARCH 2016**

### 10. STAFF COSTS AND EMOLUMENTS *(continued)*

**Particulars of employees:**

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	<b>2016</b>	<b>2015</b>
	<b>No.</b>	<b>No.</b>
Number of management staff	<b>1</b>	<b>1</b>
Number of staff involved in charitable activities	<b>3</b>	<b>4</b>
	<u><b>4</b></u>	<u><b>5</b></u>

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

### 11. TANGIBLE FIXED ASSETS

	<b>Plant and machinery etc.</b>
	<b>£</b>
<b>COST</b>	
At 1 April 2015	<b>4,521</b>
Additions	<b>1,392</b>
<b>At 31 March 2016</b>	<u><b>5,913</b></u>
<b>DEPRECIATION</b>	
At 1 April 2015	<b>4,521</b>
Charge for the year	<b>464</b>
<b>At 31 March 2016</b>	<u><b>4,985</b></u>
<b>NET BOOK VALUE</b>	
<b>At 31 March 2016</b>	<u><b>928</b></u>
At 31 March 2015	<u><b>—</b></u>

### 12. DEBTORS

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Trade debtors	<b>—</b>	<b>1,735</b>
Prepayments	<b>645</b>	<b>99</b>
	<u><b>645</b></u>	<u><b>1,834</b></u>

### 13. CREDITORS: Amounts falling due within one year

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	<u><b>17,627</b></u>	<u><b>16,528</b></u>

# ALLENS CROFT PROJECT COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 14. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2016 the company had annual commitments under non-cancellable operating leases as set out below.

	<b>Assets other than Land and buildings</b>	
	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>Operating leases which expire:</b>		
Within 1 year	820	820
Within 2 to 5 years	<u>2,049</u>	<u>2,870</u>
	<u><b>2,869</b></u>	<u><b>3,690</b></u>

### 15. RESTRICTED INCOME FUNDS

	<b>Balance at 1 Apr 2015</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 Mar 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
The Hub,					
Hazelwell	–	10,000	(10,000)	–	–
Big Lottery	–	81,983	(81,983)	–	–
Kitchen	3,018	–	–	(3,018)	–
WM Police	–	7,500	(7,500)	–	–
Digbeth Trust	–	18,000	(18,000)	–	–
Highgate	–	9,000	(9,000)	–	–
BVSC Ageing					
Better	–	2,000	(2,000)	–	–
	<u>3,018</u>	<u>128,483</u>	<u>(128,483)</u>	<u>(3,018)</u>	<u>–</u>

### 16. UNRESTRICTED INCOME FUNDS

	<b>Balance at 1 Apr 2015</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 Mar 2016</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General Funds	<u>(4,485)</u>	<u>9,131</u>	<u>(8,257)</u>	<u>3,018</u>	<u>(593)</u>

### 17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<b>Tangible fixed assets</b>	<b>Net current liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Income Funds	<u>928</u>	<u>(1,521)</u>	<u>(593)</u>
Total Funds	<u><b>928</b></u>	<u><b>(1,521)</b></u>	<u><b>(593)</b></u>

**ALLENS CROFT PROJECT  
COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED 31 MARCH 2016**

**18. RELATED PARTY TRANSACTIONS**

During the year the company received £10,000 from The Hub, Hazelwell to assist in delivering that charitable company's charitable objects (2015: £10,000).

**19. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee and consequently has no share capital.

**20. PENSIONS**

The company has not operated, or contributed to any pension scheme on behalf of its employees.

**21. CONTINGENCIES**

The trustees have confirmed that there were no contingent liabilities which should be disclosed at 31 March 2016.

**22. CAPITAL COMMITMENTS**

The trustees have confirmed that there were no capital commitments at 31 March 2016.