

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2015
(Registered Charity Number: 1153456)**

**Priest-in-Charge
The Revd Jane Nattrass
St Olave's Vicarage
52 Bootham
YORK YO30 7BZ**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2015

The parish of St Helen with St Martin, York, is held in plurality with St Olave's and together with the Parishes of St Denys and All Saints, Pavement are held in plurality by the priest-in-charge.

Administrative information

Addresses: St Helen's
St Helen's Square
York

St Martin's
Coney Street
York

PCC Members:

Ex-Officio:

Priest-in-Charge: Rev'd Jane Natrass

Assistant Curates: Rev'd David Simpson
Canon Derek Earis
Canon Peter Jones

Churchwardens: Anthony Hammersley
Margaret Hammersley (also Diocesan Synod ex-officio)

Secretary: Susan Richmond

Treasurer: Ken Thompson

Deanery Synod: Andrew Hingston

Readers: Tony Hunt
Kingsley Boulton
Janet Fox

Elected Members Ken Thompson
Roger Lake
Ruth Sillar
Monica Lawrence (resigned 6 March 2015)
Susan Richmond
Philip Paul
John Bradbury

Principal Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
WEST MALLING
Kent
ME19 4JG

Independent Examiner: Robert W Woolley BA(Hons), FCA, MAAT, DChA, MCMI
HPH, Chartered Accountants
54 Bootham
YORK
Y030 7XZ

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2015
(Continued)**

Structure, governance and management

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) and was registered with the Charity Commission on 19 August 2013, number 1153456.

The PCC meets on a regular basis to review activities and make plans to achieve its objectives of mission. In addition, there are informal meetings of officers to ensure progress is made.

In October 2010 the PCC, as part of The York City Centre Churches, appointed a Priest-in-Charge.

Our mission, commitment and purpose is to promote peace and reconciliation.

Mission Statement:

- We exist to reveal Christ through worship and loving service.
- Our churches offer Christian hospitality, care and hope.
- St Helen's and St Martin's are, for everyone, sacred places where worship to God is offered.
- St Helen's is committed to contributing to the life of the city.
- St Martin's promotes peace and reconciliation.

Our vision is that we are led forward and motivated spiritually, prayerfully, joyfully and enthusiastically to show that we are a living church portraying and offering Christian love and values to the community around us and to those who suffer in the wider world.

In 2015 there were 35 on the Church Electoral Roll.

In 2013 St Helen's Church embarked on a project to re-establish St Helen's as a worshipping community in the City Centre. It now has Celtic style services and Eucharists with Classical Music on a regular basis. In addition to increasing the number of services, there has also been an increase in the number of concerts and other arts events, hosted in the main by the churchwardens.

We continue to be grateful to the churchwardens for their invaluable work in both churches and for the work of the Assistant Curate.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

**ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2015
(Continued)**

Financial Review

St Helen's and St Martin's are not required to contribute to the Common Fund in the Diocese. A freewill contribution of £1,200 to the Diocesan Common Fund was made in 2015. We are indebted to parishes throughout the Diocese who contribute to the Common Fund to enable us to have clergy in our parish and are grateful for the work of retired clergy.

The repairs to the fabric of our historic churches are in the main paid for by the Feoffees. We are grateful for the work of the Feoffees who review the quinquennial inspection report and provide the necessary funds.

Reserves policy

Reserves are in place to ensure that there is enough funding in place for at least 12 months and there is a contingency for the organs.

Signed on behalf of the Parochial Church Council on 9 March 2016

signed
Anthony Hammersley (Lay Chair)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2015

	Note	Unrestricted Funds	Restricted Funds	Total Funds	
		£	£	2015 £	2014 £
RECEIPTS					
Voluntary Income	2(a)	11,281.18	-	11,281.18	13,480.05
Income from investments	2(b)	220.18	-	220.18	205.03
Church activities	2(c)	13,558.97	-	13,558.97	16,074.52
Other incoming resources	2(d)	49,567.58	-	49,567.58	100,227.54
Total Receipts		74,627.91	-	74,627.91	129,987.14
PAYMENTS					
Church activities	3(a)	77,762.88	1,869.33	79,632.21	118,473.24
Governance costs	3(b)	600.00	-	600.00	540.00
Total Payments		78,362.88	1,869.33	80,232.21	119,013.24
Excess of Receipts over Payments/ (Payments over Receipts)		(3,734.97)	(1,869.33)	(5,604.30)	10,973.90
Balances brought forward at 1 January 2015		56,905.94	3,133.34	60,039.28	49,065.38
Balances carried forward at 31 December 2015		£ 53,170.97	£ 1,264.01	£ 54,434.98	£ 60,039.28

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2015

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2015	2014
	£	£	£	£
Cash Funds				
Cash at bank	£ 53,170.97	£ 1,264.01	£ 54,434.98	£ 60,039.38
Other Monetary Assets				
Debtors:				
Amounts due from Feoffees re fabric	£ 2,372.44	£ -	£ 2,372.44	£ 2,392.20
Liabilities				
Independent Examiner's fee	£ 600.00	£ -	£ 600.00	£ 600.00
Restricted Funds				
Organ Bursary Restricted Fund			933.34	1,133.34
Choral Scholar Fund			330.67	2,000.00
Total			£ 1,264.01	£ 3,133.34

Approved by the Parochial Church Council on 9 March 2016 and signed
on its behalf by

signed
.....
Rev'd Jane Nattrass (Chair)

signed
.....
Anthony Hammersley (member)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015

1. Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, using the receipts and payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Restricted funds represent income which is to be expended on the restricted purposes intended by the donor or for a specific PCC activity intended by the donor.

Fixed Assets

Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property is excluded from accounts by s.10 (2) of the Charities Act 2011. No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure.

The churches are covered for insurance as follows:-

St Helen's building	£5,008,320	contents	£35,000
St Martin's building	£5,511,419	contents	£30,619

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST HELEN WITH ST MARTIN, YORK**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2015 - continued

	Unrestricted Funds	Restricted Funds	Total Funds 2015	2014
	£	£	£	£
2. Incoming Resources				
2(a) Voluntary income				
Sundry collections	4,327.45	-	4,327.45	1,665.46
Donations, including Gift Aid	1,220.20	-	1,220.20	6,491.20
Wall box – St Helen	3,189.36	-	3,189.36	2,540.02
Wall box – St Martin	2,544.17	-	2,544.17	2,783.37
	11,281.18	-	11,281.18	13,480.05
2(b) Income from investments				
Interest	220.18	-	220.18	205.03
	220.18	-	220.18	205.03
2(c) Income from church activities				
Cards for Good Causes	8,775.14	-	8,775.14	9,042.08
Chinese church	300.00	-	300.00	1,900.00
Music / concerts	4,423.83	-	4,423.83	4,804.44
Bells	60.00	-	60.00	328.00
	13,558.97	-	13,558.97	16,074.52
2(d) Other incoming resources				
Feoffees of St Helen with St Martin	33,064.71	-	33,064.71	100,227.54
VAT Refunds	16,502.87	-	16,502.87	-
	49,567.58	-	49,567.58	100,227.54

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2015 - continued**

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2015 £	2014 £
3(a) Church activities				
Diocesan Common Fund	1,200.00	-	1,200.00	1,200.00
Ministry: clergy fees	870.97	-	870.97	350.00
Churches – general upkeep	1,510.12	-	1,510.12	1,261.72
Churches – insurance	5,936.27	-	5,936.27	5,847.93
Churches – utilities	5,953.30	-	5,953.30	4,439.28
Churches – fabric maintenance and repairs	43,818.30	-	43,818.30	73,049.69
Churches – cleaner	1,770.00	-	1,770.00	1,350.00
Architects' fees	7,832.32	-	7,832.32	21,156.61
Upkeep of services	2,676.34	-	2,676.34	2,570.40
Flowers	149.27	-	149.27	111.76
Printing / stationery	2,272.73	-	2,272.73	1,874.78
Clergy appointment	-	-	-	435.00
Administration	2,400.00	-	2,400.00	3,854.24
Community of the Cross of Nails	419.39	-	419.39	244.27
Performing Rights	247.97	-	247.97	560.90
Organ Bursary, choral scholars and musicians	705.90	1,869.33	2,575.23	166.66
	<hr/> 77,762.88	<hr/> 1,869.33	<hr/> 79,632.21	<hr/> 118,473.24
3(b) Governance costs				
Independent examiner's fee	600.00	-	600.00	540.00
	<hr/> 600.00	<hr/> -	<hr/> 600.00	<hr/> 540.00
4(a) Staff Costs				
Wages, salaries and honoraria	1,770.00	-	1,770.00	1,350.00
	<hr/> 1,770.00	<hr/> -	<hr/> 1,770.00	<hr/> 1,350.00

4(b) Payments to PCC members

No member of the PCC received any remuneration.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST HELEN WITH ST MARTIN, YORK

I report on the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St Helen with St Martin, York (the PCC) for the year ended 31 December 2015, which are set out on pages 4 to 8.

This report is made solely to the PCC, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Respective responsibilities of the PCC and independent examiner

The PCC, as the charity's trustees, are responsible for the preparation of the financial statements. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Robert W Woolley BA (Hons) FCA MAAT DChA MCMI
HPH, Chartered Accountants
54, Bootham, York
YO30 7XZ

12 April 2016