



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

Friends of the Steiner Academy
Hereford

On accounts for the year ended

3 0 0 9 1 5

Charity no (if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

Christopher Pinches

Date

23/6/16

Name

CHRISTOPHER PINCHES

Relevant professional qualification(s) or body (if any)

F.C.C.A.

Address

UNIT 57

THE HOL POCKET

BUTCHERS FARM

WORCESTER, WR6 5BT.

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

N/A



Receipts and Payments Accounts

Charity name Friends of the Steiner Academy Hereford

Charity number (if any) 1135990

For the period from (start date) 011014

to (end date) 300915

Section A

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	38 855			38 855	31 384
Fundraising	20 959			20 959	18 283
School shop	8 956			8 956	9 945
Bank interest received	14			14	17
<i>Sub total</i>	68 784			68 784	59 634
A2 Asset and investment sales, etc					
<i>Total receipts</i>	68 784			68 784	59 634
A3 Payments					
Fund raising costs	4 402			4 402	40 770
Printing postage + Stationery	—			—	15
Insurance	96			96	96
Professional Fees	1 080			1 080	173
Bank charges	—			—	—
Other direct costs	—			—	316
Shop Expenditure	6 685			6 685	10 125
Donations to School	56 520			56 520	—
<i>Sub total</i>	68 783			68 783	51 495
A4 Asset and investment purchases, etc	2 280			2 280	
<i>Total payments</i>	71 063			71 063	51 495
<i>Net of receipts/(payments)</i>	- 2 279			- 2 279	8 139
A5 Transfers between funds					
A6 Cash funds last year end	48 334			48 334	40 195
<i>Cash funds this year end</i>	46 056			46 056	48 334

Receipts and payments accounts**CC16a**For the period
from

01/10/2013

To

30/09/2014

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	31,389	-	-	31,389	1,428
Fundraising	18,283	-	-	18,283	24,765
School shop	9,945	-	-	9,945	8,272
Bank Interest Received	17	-	-	17	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	59,634	-	-	59,634	34,466
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	59,634	-	-	59,634	34,466
A3 Payments					
Fundraising costs	40,770	-	-	40,770	6,580
School shop stock	10,125	-	-	10,125	6,756
Printing, postage & stationery	15	-	-	15	-
Insurance	96	-	-	96	96
Professional fees	173	-	-	173	540
Donations	-	-	-	-	750
Bank Charges	-	-	-	-	147
Other Direct costs	316	-	-	316	-
	-	-	-	-	-
Sub total	51,495	-	-	51,495	14,869
A4 Asset and investment purchases, (see table)					
Plant and Machinery	-	-	-	-	-
Shepherds Hut for School Shop	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	51,495	-	-	51,495	14,869
Net of receipts/(payments)	8,139	-	-	8,139	19,597
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,195	-	-	40,195	20,598
Cash funds this year end	48,334	-	-	48,334	40,195

Section B

Statement of assets and liabilities at the end of the period

B1 Cash funds

Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Cash at Bank	46 056		
Total cash funds (agree balances with receipts and payments account(s))	46 056		

B2 Other monetary assets

Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Shepherds Hut	2,000		
Cupboards	280		

B5 Liabilities


Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

Print name

Date of approval

	M.C. Young	15.7.16

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	47,676	-	-
	Petty Cash	658	-	-
			-	-
	Total cash funds	48,334	-	-

account(s))


		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Millhall consultants bill	Unrestricted	540	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M.C. Young	15.7.16

Chair's Report for Friends of Steiner Academy Hereford 21 March 2016

Oct 2014 to Sept 2015

This has been a year of transition for Friends. Toni Fagan stepped down as Chair after many years of sterling service along with Caroline Bennet and Sarah Doyle, so we had three new officers take up posts of Chair, Secretary and Treasurer.

However the wheel of fundraising events turns smoothly and the usual various fundraising activities were allocated to specific classes such as Bonfire Night for Class 5 and the Summer Fair for Class 4. Class 1 had another successful Easter Market. The market is now an established fundraiser. In keeping with the festivals Class 3 held a Harvest Supper, and in the early summer term class 2's May Festival welcomed in the new season. The Advent Fair was held in the Shire Hall again despite building works taking place. Thanks once again to our resourceful community under the direction of Clare McGowan, assisted by Sue Parkinson

We are blessed with a dynamic parent body and there have been a number of new initiatives at the school over the past year. The Friday Market was the brain child of Nada Meredith and out of this has come the Food Festival which was held in October of 2014. It was a great success incorporating informative talks on all matters of food and health providing a good foundation for years of fairs to come. Thanks go to Rachel Wood , Nada Meredith and Juliet Ablett.

The Advent Market was another new initiative which was held in Birch Hall the week after the Advent Fair. It proved to be a popular event and was well attended.

There was a very successful open mic night held by class 8 which combined pizzas and music by former pupils. Class 10 cabaret, which was cancelled the year before, did go ahead this year and was an enjoyable night but was poorly attended.

Arts Alive events continue to be supported by various classes providing refreshments. It was another successful year for open day. This year Open Day was successfully held alongside a Celebration of Work and numbers attending were way up on the previous year, and proved to be a good fundraiser on the catering side.

Friends provided catering and children's activities for the Garden Festival at Hellens Manor in June. There was some doubt about whether there would be the energy amongst parents to undertake this year, but a team lead by Jo Ockwell and Alice Adcock put in a lot of work and the weekend was a very successful fundraiser for the school helped along by the wonderful weather over the two days.

The donation scheme continues to be supported by approximately a third of parents with whatever they can afford, amounts ranging from £5 to £90 a month. The important point being that it is regular amount that can be relied upon for budgeting purposes. We now have Mel Whitehead spending one day a week on administering the scheme. Thanks as ever to all Parents who contribute. It is recognised that we need to constantly engage with all parents, new and old, stressing the importance of these contributions for the school and the richness of our children's education.

Friends have also been working with Brendan O'Keefe, the business manager, on encouraging those eligible for free school meals to make applications as this attracts significant additional funding for 6 years after first successful claim.

The allocation of fundraised money was kept at 80% to school, 15% emergency funds and 5% to other Steiner education initiatives, although during this financial year no funds were allocated to any other projects. Friends continues to retain funds for the option of supporting an emergency or supporting other Steiner Education projects. As agreed, £12,000 was donated from Friends funds towards the school, from fundraising activities. Gifts made by parents, and the gift aid, are donated to school on a quarterly basis. The Charity Checkout account has the capacity to raise funds online, both for the school and external charities if we so choose.

Most classes managed to achieve their fundraising targets at £500 per class and £1000 by Kindergarten, and it was agreed that these targets (to be donated to school) would be met before classes fundraised for individual class projects.

Classes continue to provide food for Workdays, although on a reduced basis, one a term and a Monday morning for those unable to make the Saturday. We thank everyone for their much appreciated participation in this contribution to supporting the community spirit and beautiful grounds.

Class Reps continued to be run as a crucial link between classes, parents and Friends, a sometimes endless task of involving parents in the needs of their individual classes and the perpetual fundraising. Often class reps reported the difficulties of engaging parents in their classes for various class activities and they need strong support from the parents of each class. Thanks go to Helena Trethowan, class rep lead, and all the class reps for the invaluable work they do.

Friends took a more proactive role in meeting with prospective new parents at open days and mornings with the intention of not only answering questions but also stressing that parents are expected to get involved in all aspects of the school as much as they possibly can, as this not only supports the school but importantly the experience of the child through their educational journey. To this end a leaflet was produced and Friends presence has been incorporated in to the day with display boards and a couple of people present.

Thank you once again to the tireless efforts of those parents who throw themselves into the healthy social life of our school and to our committee for their ongoing support and to the new people who have stepped up to take Friends forward.

Mike Young (Chair)