

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF AFRO CARIBBEAN ELDERS ASSOCIATION (ACEA)

Re: FINAL ACCOUNTS FOR THE YEAR TO THE 31st MARCH 2016

I have examined the Receipts and Payments account of Afro Caribbean Elders Association

It is my responsibility to examine the accounts without performing an audit and to report to the Management Committee.

I have carried out the examination which includes a reconciliation of the charity's bank statements and a review of the accounting records kept by the charity's management committee

Committee Members

The Management Committee members are responsible for the preparation of the accounts. They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the regulations under section 43 (7) (b) of the charities Act 1993.

They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for preventing and detecting errors, fraud or other irregularities

Independent Examiner's statement.

Based on my examination, **no matter** has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- (1) To keep proper accounting records in accordance with section 41 of the Act and
- (2) To prepare accounts which agree with the accounting records and comply with the accounting requirements of the act have not been met Or to which attention should be drawn

Independent Examiner

Alex Davies

Community Accounting Support Project
702 High Road Leyton
London E10,6JP

Dated.....29/06/2016

Afro Caribbean Elders Association**Charity Registration Nos 1023715****Receipts & Payments Accounts for period 1st April 2015 to 31st March 2016**

	Y/E 2016	Y/E 2015
Income		
Receipts from Fundraising	25,368.54	23,716.26
Bank Interests Received	4.39	4.46
Total Receipts	<u>25,372.93</u>	<u>23,720.72</u>
Payments		
Rent Hall Hire Charges	7,724.50	7,281.00
Printing & Stationery including Flyers	380.24	130.40
Telephone & Postage	504.73	539.16
Activities & Events for Fundraising	14,109.05	11,146.13
Black History Celebrations	186.65	-
Accountants Fees	650.00	550.00
Refreshments	151.68	343.96
Travelling costs	440.26	569.76
Insurance	334.00	333.79
Items of Equipmnet	-	408.58
Sundry Expenses	110.72	612.49
Donations for funerals & others	120.00	82.00
Total Expenses	<u>24,711.83</u>	<u>21,997.27</u>
Excess Receipts / (Payments)	661.10	1,723.45
Opening Balance B/Forward	14,804.37	13,080.92
Closing Balance C/Fwd	<u>15,465.47</u>	<u>14,804.37</u>
Current Accounts	6,189.62	
Petty Cash Float Held	500.00	
Reserves Accounts	8,775.85	15,465.47

This accounts is approved by the Management Committee and signed on its behalf

Mel Ennis

Signed M. Ennis

Date 27.6.16

Newton Patterson

Signed [Signature]

Date 27.6.2016



Trustees' Annual Report for the period

Period start date
 Day Month Year
 From 01 04 2015 To 31 03 2016
 Period end date

Section A Reference and administration details

Charity name Afro Caribbean Elders Association

Other names charity is known by ACEA

Registered charity number (if any) 1023715

Charity's principal address 6-8 Greenleaf Road

Walthamstow

London

E17 6QQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Oswald Francis	Chairperson		
2	Newton Patterson	Treasurer		
3	Melvion Ennis	Secretary		
4	Cathy Barrow	Committee member		
5	Daphne Harris	Committee member		
6	Lizzie Lindsey	Committee member		
7	Ellie Nurse	Committee member		
8	Kendrick Headley	Committee member		
9	Hazel Edmund	Committee member		
10				
11				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Organisation Development	Monica Watkins	7 Cheltenham Road Leyton London E10,6EU

Name of chief executive or names of senior staff members (Optional information)

Patricia Thomas Centre Co-ordinator

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

The charity is an unincorporated organisation run by its members. There are no restriction to membership
The charity is run for the over 50s in the community

Trustee selection methods

Election by members at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a forum for the development and social integration of the Afro Caribbean Elders in the London Borough of Waltham Forest

To provide opportunities for advancing education, socialising and other recreational activities promoting personal development

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Education / Training
Advice & Information
Amateur Sport

This year the organisation organised trips for the educational development of its members to various places of interest.

It organised a social evening for members and the public as part of its community involvement programme providing opportunities for networking and meeting people from a variety of background

It organised In house games as a means of defeating isolation and promoting health among the members and the local community

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year our membership increased and we are now organising a wider variety of activities

~~The number of groups using the centre and its facilities have also increased in 2011~~

Members meet twice a week

Section E

Financial review

Brief statement of the charity's policy on reserves

The Reserve policy is specifically set to ensure the organisation has the ability to meet its commitment to rent and other fixed charges for a given period of 6 months.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The organisation is run essentially from membership subscriptions donations and fund raising activities.

Funding may be sought for educational training and development activities.

The organisation owns no fixed assets or staff its expenses are the day to day costs of running the charity for the benefit of its members and the community in general

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M Ennis

Full name(s)

MELVIRON ENNIS

Position (eg Secretary, Chair, etc)

SECRETARY

Date

20-7-16