

**REGISTERED COMPANY NUMBER: 05067671**  
**REGISTERED CHARITY NUMBER: 1105615**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016  
FOR  
WHEATLEY HILL COMMUNITY ASSOCIATION**

Read, Milburn & Co  
71 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AF

**WHEATLEY HILL COMMUNITY ASSOCIATION**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

	Page
Chairman's Report	1 to 4
Report of the Trustees	5 to 17
Independent Examiner's Report	18 to 19
Statement of Financial Activities	20
Balance Sheet	21 to 22
Notes to the Financial Statements	23 to 31
Detailed Statement of Financial Activities	32 to 34

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2016**

#### **GREENHILLS CENTRE**

WHCA operates from the Greenhills Centre in Wheatley Hill, a former coal mining village, in East Durham, and has a 25 year lease on the building and land from Durham County Council who are the holding Trustee.

The village of Wheatley Hill has a population of over 3000 many of whom regularly use our Centre. The annual footfall into the Centre was c. 35000 and covered all ages from 0 to 90+ years. In addition and as a result of our very popular Meals on Wheels service, we delivered over 6000 meals directly to our customers in nearby villages and whilst these were strictly not footfalls into our Centre they are nonetheless users who because of age and infirmity were no longer able to access our Centre directly.

WHCA was formed originally as a charitable association in 1970 following the closure of Wheatley Hill colliery. The original Miners Hall was extended and extensively renovated in the period 2005 to 2010.

There is a wealth of history and community spirit attached to what was originally the Miners' Welfare.

Over recent years WHCA has had to respond to many changes of fortune in order to survive and there are still challenges and risks stemming from the prevailing global and local economic climate.



**Greenhills Centre  
Extension(L) and original Miners Hall(R)**

WHCA delivers benefits to the local community from its Greenhills Centre which is a public place, open to all and dedicated to delivering a wide range of benefits, services and activities to the local community of Wheatley Hill and the surrounding area.

The Greenhills Centre occupies c. 4 hectares of land and offers indoor and outdoor activities for adults and children and young people.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **CHAIR'S REPORT**

**FOR THE YEAR ENDED 31 MARCH 2016**

#### **GREENHILLS CENTRE**

##### **Indoor facilities:**

1. A well equipped kitchen from which it prepares hot and cold meals for its café and for its Meals on Wheels service to the local community.
2. Community gym for both cardio-vascular and strength training.
3. Licensed function suite for weddings, parties and social functions.
4. Young children's soft play and play and learn literacy rooms.
5. An IT suite.
6. Meeting rooms.
7. Office space available to rent/lease.

##### **Outdoors facilities:**

1. Community garden
2. Multi Use Games Arena (MUGA).
3. Football pitch.
4. Young children's playpark.

In addition we lease rooms to local organisations requiring office and other space and sub-lease a small area of land to a local organisation providing agricultural based occupation for people with learning and other difficulties.

A full range of the activities, services and benefits provided by WHCA can be found on the following:

Website [www.greenhillscentre.co.uk](http://www.greenhillscentre.co.uk)

Facebook [www.facebook.com/greenhillscentre.whca](https://www.facebook.com/greenhillscentre.whca)

Twitter <https://twitter.com/TheGreenhillsCe>

#### **REPORT**

The year was better than 2014-15 in terms of income versus expenditure and we would have achieved a small surplus but for having to meet the costs of the unforeseeable failures of our lift and central heating boiler in the second half of the year.

We managed to maintain our well established programme of regular weekly activities and services which deliver a wide range of benefits to our local community. Through the initiatives taken by our Operations Manager we endeavour continuously to build upon this base to develop and offer new services and activities. We provide services and activities for all ages, from 0 to 90 plus meeting the needs of the men and women, families, children and young people in our local community.

At the end of the year we were informed by Wheatley Hill Parish Council that they would kindly provide funding to support the contract hire and associated costs for a replacement Meals on Wheels delivery van which had previously been funded for 2 years with a grant from the East Durham Area Action Partnership. The grant ended on the 31st of January. We had intended to purchase a good second hand, low mileage van but in September and November we had to meet costs for the repair of our lift and for the repair of our central heating boiler. We also had to have the 5 yearly inspection of the permanent wiring carried out. The total cost of amounted to over £8000 and there was no option but to meet this cost from our income in order to keep the Centre fully operational and available to all.

Incoming Resources for the year at £186,855 showed a significant increase compared to £161,204 for 2014-15 and we had been expecting a small surplus for the year but because of the cost of the unforeseeable repairs the reverse turned out to be the case and our expenditure exceeded our income by £4,634. This was accompanied by a reduction of our unrestricted funds from £25,666 to £21,948.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2016**

Our Meals on Wheels service expanded in terms of the number of users in and around Wheatley Hill and we have managed to attract new clients to replace those who have had to go into residential care or, sadly, have died. In addition to providing a seven day per week freshly cooked, midday meal service and in direct response to an expressed customer need, our Operations Manager introduced an Afternoon Tea service which is now well established. We have seen a steady growth in the meals we supply to the Hospital of God day care centre in Horden, for those with dementia, as their client number increased towards full capacity. Our catering activities accounted for just over 31% of our total income for the year of £186,855.

A notable success, attributable to the efforts of our Operations Manager, was our bid to County Durham Community Foundation for funding from the Durham Police and Crime Commissioner. This funding was secured in the face of stiff competition and covered a full 12 month programme of school holidays activities to provide 'somewhere to go and something to do' and to keep children and young people safely off the streets during the holidays.

We also secured capital funding from:

1. County Durham Community Foundation to connect the MUGA floodlighting to our own electrical system. Previously it had been connected to the DCC street lighting.
2. East Durham Area Action Partnership for much needed kitchen equipment.

Through her established links into our local 'arts scene' our Operations Manager successfully continued to attract 'arts' based activities to our Centre for children and young people; and for adults.

We continue to provide opportunities for members of the community to offer their time as volunteers, in particular to support our catering, functions and events and Meals on Wheels service.

Towards the end of the year and as required by recent legislation we opened a Workplace Pension scheme for our employees.

We see the coming year as potentially more challenging than 2015-16. There will be increased and unavoidable costs as a result of the National Living Wage and Workplace Pensions which will be difficult to offset with price increases in a time of very low inflation. We have been able to reduce some costs through negotiation and changing suppliers and we will continue our efforts to secure revenue funding to help meet our core costs as we did in 2015-16.

Our intention remains that of providing and wherever practicable to extend our current level of services and benefits to our local community.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2016**

#### **PURPOSE & ACTIVITIES**

##### **Purpose**

The purpose of WHCA is to be there 'For the Community' which is at the heart of everything we do; and consistent with our overarching aim of improving the quality of life of our local community which stems directly from our Charitable Objects which are:

"To promote the benefit of the inhabitants of Wheatley Hill and district without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the condition of life for the said inhabitants."

We do this by working with our community to promote and provide a wide range of benefits and services for all.

##### **Activities**

In shaping WHCA's objectives for the year and planning its activities, the trustees recognise that it is essential to provide public benefit. WHCA relies on grants and the income from fees and charges to cover its operating costs. Affordability and access to our activities are important considerations in an area with a high level of multiple deprivation and have to be reflected in, and often limit, what we can charge.

Activities that are supported with revenue funding are in many instances offered free to stimulate local interest or at a discounted price to assist their development.

Our strategy to achieve the charity's aims and objectives is to generate revenue directly from our own endeavours; and to seek funding to deliver specific programmes and projects which meet the expressed and emergent needs of our community and from which we can derive a room hire or a project management/administration fee.



.....  
E Robson - chairperson

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

The financial statements comply with the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05067671

**Registered Charity number**

1105615

**Registered office**

Stephens Terrace  
Wheatley Hill  
Co. Durham  
DH6 3JS

**Trustees**

Evelyn Robson

Chairperson

Robert Potts

Diane Metcalfe

John Probert

John Worthington

Ann Ewens

Margaret Hedley

Violet Worthington

Barry Robinson

resigned 11 September 2015

resigned 17 September 2015

resigned 10 November 2015

appointed 17 May 2016

**Company Secretary**

R Potts

**Independent examiner**

Read, Milburn & Co

71 Howard Street

North Shields

Tyne and Wear

NE30 1AF

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Trustees & Changes**

At the start of the year WHCA had 8 trustee/directors one of whom is the Chair. Across the year 3 of the trustees retired. Towards the end of the year a local resident expressed an interest in becoming a trustee in 2016-17.

The Trustees are volunteers and they have the ultimate responsibility for the running of WHCA; for its property; for its finances; and for the employment of any staff or volunteers. Trustees are also responsible for:

1. Planning the strategic future of the charity and its work.
2. Developing and managing staff and volunteers.
3. Making policy decisions for the charity.
4. Ensuring WHCA is accountable to its funders and beneficiaries, to the Charity Commission, Companies House and to the public in general.

##### **Company Secretary**

WHCA has a Company Secretary who is also a trustee and with the Chair has a duty to sign off the Annual Accounts and to advise, or to seek advice for, the Board, with particular regard to compliance with the requirements of company and charity law as they apply to WHCA and to other legal aspects as affect WHCA such as employment law.

##### **Staff**

Hilary Jamieson                      Operations Manager

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

WHCA is a company limited by guarantee governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

Anyone over the age of 18 can become a member of the WHCA with liability of agreeing to contribute £1 in the event of the charity winding up.

Each trustee/director, including the Chair, is required to stand for re-election each year at the AGM. The board can have up to 12 trustees/directors, some of whom can be co-opted.

##### **Recruitment and appointment of new trustees**

WHCA normally seeks to recruit trustees from the local community as this maintains strong links with the community and its needs. Recruitment from outside of the local area is usually done to acquire trustees with a professional background, e.g. management, finance, legal.

The aim is to have a Board which collectively has a wide ranging level of local knowledge and involvement, experience and professional expertise to inform its governance and decision making; and the awareness to know when it will need external advice.



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Induction and training of new trustees**

WHCA's normal practice with regard to the induction and training of new trustees is to invite a prospective trustee to attend 3 Board meetings so they can familiarise themselves with what we do and how we do it, in order to achieve our charitable objects. It also provides opportunity for the Board to respond to any questions as they arise and to advise where specific information can be obtained - usually from the Charity Commission's publications or their website. In addition WHCA has recently compiled an induction pack covering:

1. The Association and its aims.
2. What is expected of a trustee in terms of responsibilities and personal qualities.
3. How the Association operates.

##### **Organisational structure**

WHCA has a Board of trustees who have the ultimate responsibility for what the Association does and how it does it, in order to comply with its governing document, the law and prevailing legislation and regulations.

WHCA employs a paid staff (currently the full-time Operations Manager and 6 part time staff) and a number of volunteers who are managed by the Operations Manager. The paid staff cover catering, Reception/administration, caretaking and cleaning.

The Operations Manager has a delegated responsibility from the Board for the day to day general management of the Centre. She is also the Designated Premises Supervisor and has a personal responsibility to comply with the requirements of the Licensing Act. Consequently the final decision on what can or cannot be done on the premises with regard to the sale of alcohol and how this may limit which function/events bookings we are able to accept rests with the Operations Manager. As and when necessary guidance and advice will be sought from the licensing authorities to ensure that the DPS and the premises licence are not put at risk.

##### **Wider network**

Over the year we have continued to work in partnership, and develop new partnerships, with a range of organisations particularly in connection with the arts. This has mainly been in the field of contemporary art and built on the established network of contacts our Operations Manager has with East Durham Creates, the Cultural Hubs project, New Writing North and The Arc at Stockton. By proactively engaging with these organisations we delivered a number of arts and theatrical performances into our community. These included:

1. Performances of Mr Boom and Chicken Licken for children and young people.
2. A performance of Britannia Rules the Waves for adults.



**Mr Boom and Chicken Licken**

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Wider network**

Of particular note has been our very successful relationships with New Writing North, ARC and CYO who worked with us to deliver arts, literacy and cultural based activities for children and young people, with their parents/carers; and for adults.

An essential part of our wider network is our relationship with Wheatley Hill Parish Council and with our local County Councillor. Both of these have been very supportive and have provided funding particularly to help with us cover our core costs and to support activities for young people and the elderly.

##### **Related parties**

We have a formal relationship with the following organisations who rented/leased office and other space from us:

1. NHS which includes the Stroke Association who deliver services into the area.
2. DISC - Developing Initiatives Supporting Communities -who deliver care services and benefits to local clients of varying difficulties as part of their Go Out and Live Service (GOALS) project for adults with learning difficulties.
3. A local sports massage practitioner who leases a room for her business.
4. Woodcraft for Landscapes who sublease a plot of land from which they deliver agricultural based activities for adults with learning and other difficulties.

## WHEATLEY HILL COMMUNITY ASSOCIATION

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Risk management

Each year the trustees assess the foreseeable major risks that could arise and the measures that could be applied to mitigate the effect of the risk, should it occur, on the viability of the Association.

The principal risks identified for 2015-16 and the outcomes are as given in TABLE 1:

RISK	COMMENT	OUTCOME
The loss of the NHS income for office space into which NHS teams providing local services can be accommodated.	This risk did not arise in the year.	Retained as a risk for 2016-17.
The reduced economic wellbeing of the area continues to affect the Centre's Income through the effect it has on statutory and non-statutory organisations using our Centre as a venue; and the continuing reduced disposable income of local people who would wish to use the Centre.	This risk did not arise in the year Income for the year was £25.6K greater than that for 2014-15 Expenditure was also greater with a significant proportion attributable to the lift and the central heating boiler repairs.	Retained as a risk for 2016-17.
Continuing difficulty to attract Restricted funding which allows operating costs through venue hire to be adequately recovered.	This risk did not arise in the year. Incoming resources from Restricted funding was £61.5K i.e. over double that 2014-15	Retained as a risk for 2016-17.
Not being able to secure funding support for the Operations Manager's cost of employment.	This risk did arise but was effectively mitigated by increased income from Restricted funding allowing venue hire/project management	Retained as a risk for 2016-17.
We are unable to attract funding to replace the Meals on Wheel delivery van whose 2 year lease expires in January 2016 and we do not have enough reserves and income to afford a replacement and its operating costs.	This risk did not arise. Wheatley Hill Parish Council kindly awarded funding for 2016-17 cover the lease hire and running costs for a replacement van.	Risk mitigated.

**TABLE 1 – Identified risks and outcomes for year ended 31 March 2016**

In summary the major risks identified for 2016-17 are;

1. The loss of the NHS income for office space into which NHS teams providing local services can be accommodated.
2. Worsening of the economic climate leading to reduced Income from funders, statutory and non-statutory organisations and the local community.
3. Difficulty in attracting Restricted revenue funding from which venue hire can be derived to assist in the recovery of core costs.
4. Difficulty in meeting the cost of employment of the Operations Manager as a result of insufficient incoming resources, particularly from Restricted funding.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Our Aim is for WHCA to continue to be 'here for the community' and to achieve this by being professionally managed and led in order that we continue to sustain our existing provision and associated benefits and by developing new facilities, services and activities for all.

We set a number of objectives for the year which are stated in TABLE 2, together with a summary of how we did in meeting each of our objectives. Further details are given in the Strategic Report section.

<b>OBJECTIVE</b>	<b>HOW WE DID</b>
Continue to develop our Meals on Wheels service.	ACHIEVED
Seek funding to enable us to purchase and operate a delivery van for our Meals on Wheels service post January 2016 when the current lease and funding expires.	ACHIEVED
Develop and expand our provision for the under 5s.	ACHIEVED
Maintain and develop our existing benefits and services for the community.	ACHIEVED
Continue to develop a full 12 month rolling School Holiday Activity Programme.	ACHIEVED
Continue to bring "Arts" activities to the community.	ACHIEVED
Seek funding for projects from which venue hire and project management income can be derived.	ACHIEVED IN PART
Attract revenue funding for core costs to minimise drawdown of Unrestricted Funds.	ACHIEVED IN PART
Seek funding to support Operations Manager's cost of employment.	NOT ACHIEVED
Maintain staffing levels - paid staff and volunteers.	NOT ACHIEVED

**TABLE 2 – Objectives and outcomes for year ended 31 March 2016**

Our objectives for 2016-17 are to:

1. Maintain a full-time Operations Manager.
2. Maintain and develop existing benefits to our community.
3. Respond to emergent needs and interests that come forward from our community.
4. Develop and extend our provision for children particularly with regard to the arts.
5. Seek revenue funding from which we can charge venue hire as a means of meeting our core costs.
6. Seek revenue funding for core costs.
7. Maintain paid staffing levels.
8. Increase the number of volunteers.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **OBJECTIVES AND ACTIVITIES**

##### **Significant activities**

WHCA exists to provide public benefit to Wheatley Hill and the surrounding area through being open and accessible to all, open 58 hours per week and by:

1. The generation of income from chargeable, affordable services, such as Meals on Wheels, access to our gym, and the provision of a licensed venue with in-house catering for events and functions for the local community. This provides a significant recovery of our core costs and supports the continuing operation of our Centre, providing benefit for our local community.
2. The provision of office and other space for other organisations operating from our Centre which also contributes to the recovery of our core costs.
3. Seeking Restricted revenue funding to allow us to provide/support a wide range of health, fitness and wellbeing related projects for our local community. Working in partnership with other organisations to introduce and develop art - in many forms - into our community.
4. Providing opportunities for local people to volunteer their time to help us deliver benefit to the local community and for some to help them develop confidence and gain valuable work experience.

##### **Volunteers**

Throughout the year WHCA was supported by a corps of 16 regular volunteers, including trustees, who helped to deliver benefit through giving their time and expertise to assist with our Meals on Wheels, Luncheon Club and elderly services including Tea Dance; and in our kitchen and catering. We are very grateful for the time given by our volunteers which enhances considerably what we are able to provide for the benefit of our community.

The remainder of this report illustrates the activities undertaken to support the Charity Commission's public benefit requirement.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

All of our activities are consistent with our charitable objects and cover our regular programme of weekly activities, specific programmes and projects for which we have received restricted funding and providing a licensed venue with in-house catering for parties and functions; and other events for the recreation and leisure of our local community.

##### **Regular Activities**

Our regular weekly activities and facilities which we offer throughout the year for the benefit of our local community includes the following:

1. A seven day a week local Meals on Wheels service to the elderly and less mobile members of our community.
2. A Bookworms Club for young children with their parents/guardians to encourage the love of books and reading from an early age.
3. A Luncheon Club with accessible transport for the elderly.
4. A weekly afternoon Tea Dance/social with tea and bingo. Over the year this activity has expanded to include attendees from a local care home and a residential home who have a range of disabilities and difficulties.
5. An evening Sequence Dance for adults.
6. Wednesday Club sessions generally for the over 50s with instructor led fitness, Tai Chi and Chi Kung (chair exercises) sessions.
7. A community gym for adults with provision for children under 16 accompanied by parents/guardians.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Funded Projects and Programmes**

Across the year we ran a number of projects and programmes for which we had successfully applied for restricted funding. These enabled us to host a range of activities for the community and for which venue hire could be charged.

Details of the programmes and projects given below illustrate how we met our stated Objectives and Aims listed above and what we do in order to ensure we provide benefits to our local community.

##### **'Happy Feet'-Awards for All**

Early in the year we were awarded funding from Awards for All for our 'Happy Feet' project. The project inspired wide participation from within our local community. It provided a focus, through the medium of dance for all ages, from 3 to 86 years, to come together and enjoy getting active, learning, reminiscing, performing and mostly having fun. It provided benefit across the community by promoting intergenerational tolerance and community cohesion; improving social links/friendships; and encouraging new adults and children to come to our Centre.



**Happy Feet**

##### **NHS Health Improvement Project**

This project, administered by County Durham Community Foundation, carried over from FY 2014-15 into its second and final year and will end early in 2016-17. It has attracted much interest and support from our local community and included a number of 'tried and tested' types of activity and a spread of new activities. Across the 2 year period we were able to offer 21 different activities for the benefit of our community. The new activities, some of which were in response to customer requests, were promoted for a limited period to see if they proved popular and viable.

Important aspects of this project were its 2 year duration and that it was based on encouraging the participants to voice their individual and collective views on how the project should develop and proceed. Families are very supportive of the children's activities and enjoyed watching and participating in the holiday sessions, such as Team Multi-sports. Our local children and young people enjoyed the Funky Thursday session which ran during term time after school and regardless of the weather they wanted to be outdoors on the MUGA enjoying whatever sports the coach was encouraging them to choose from; football being the most popular with dodgeball a close second. Parents reported that they would rather have their kids outdoors enjoying activities than cooped up in the house after school 'glued to a screen'.



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Durham Police and Crime Commissioner - Safely off the Streets Project**

We applied for funding from the Durham Police and Crime Commissioner's fund, also administered by County Durham Community Foundation, in May 2015 for our "Safely off the Streets" project. We were advised in July that our bid had been successful and we were awarded a grant of £9490 to support a programme of activities covering every day of the school holidays from summer 2015 through to May 2016. The award of this funding was instrumental in enabling us to achieve our objective to 'Continue to develop a full 12 month rolling School Holiday Activity' for 2015-16.

The project got off to a "bouncing" start at the start of the long school holiday with an outdoor fun afternoon launch event on 21st July, including a large outdoor bouncy castle, to celebrate the 'cheque handover' attended by the Police and Crime Commissioner - Ron Hogg and 2 local county councillors - Cllr. Lucy Hovvells and Cllr. Morris Nicholls; and Jane Robson from County Durham Community Foundation who are managing the PCC's fund.



**Grant cheque handover to WHCA's Operations  
Manager at the summer programme launch event**

They also visited the project again at the end of summer "Teddy Bear's Picnic" celebration event.

The DCC Bikeability project 'Safety off the streets' was run as part of our summer programme.

This was followed by a programme of events in the October, Christmas and February school holidays. Through contact with Northumbria and Durham Universities we also introduced two Science for Children events for children and families. The first was a physics display relating to electricity and the second, in February, was a chemistry project - Slime Time - provided by Durham University's Science Outreach Project. This brought together young children and their parents or guardians to 'experiment' with household chemicals to make various 'slimes'. Both of these science projects proved very popular and we will look to do more in the coming year. By the end of the February half-term holiday the project had engaged 148 unique individuals with a footfall of 1227 (children & young people) together with parents/carers and wider family members in holiday activities. The programme also brought children and families who were new to our Centre. Feedback from the community has been excellent with respect to the level, quantity and

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

quality of provision provided for children, young people and families. For older children and young people there were Youth Outdoor Art Drop-ins which were well attended. This was particularly pleasing as historically the 13yrs - 16yrs age group has been much more challenging to engage.

##### **Men & women's cee (shed) projects**

Each of these projects was funded by Public Health Department Durham County Council and are funded into 2016-17.

These projects bring together men and women into their respective 'cee' groups so they can socialise over a coffee in our Centre, feel empowered and determine, as a group, how they would like to move forward with regard to activities or outings. The aim is to reach out across the community to those, who for whatever reason, feel some degree of social isolation and encourage them to 'join-in'.

##### **Meals on Wheels**

Our Meals on Wheels service continued to develop and flourish and has become established as a core activity and a major means of providing benefits to the elderly and less mobile members our local community.

Funding from Durham County Council's East Durham Area Action Partnership which enabled us to acquire a delivery van on contract hire and operate it with the costs of contract hire, maintenance, fuel and insurance covered by their grant ended in January 2016. Over the same period Wheatley Hill Parish Council kindly provided funding to help cover the cost of one of our caretakers to deliver the meals to the clients' homes and maintaining regular social contact with them - which many look forward to. Also having a delivery van enabled us to expand our service and provide daily meals to Minerva House in Horden (Hospital of God at Greatham day care centre). By the end of the year deliveries were typically 115 meals per week from a client base of 47; and we were supplying up to 75 meals per week to Minerva House.

As a result of the funding from the AAP and the Parish we have been able to:

1. Improve access to our Meals on Wheels service over a wider area.
2. Help counteract feelings of social isolation of older people and those with disabilities and to improve the general wellbeing of our Meals on Wheels customers through the regular social contact of a meal delivered to them in their home.
3. Provide increased volunteering opportunities for drivers.

Towards the end of the year we were concerned that the van would return to the hirer and we would have no viable means of delivery and what we had developed was at risk of being lost.



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

We had hoped to purchase a good second hand low mileage van but in the last quarter of 2015 our lift and our C/H boiler both failed resulting in unplanned but unavoidable expenditure of over £6.5K to keep our Centre serviceable and open to all. Consequently we had to resort to another 2 year contract hire arrangement in order to maintain our service into the area.



**Replacement MoW delivery van**

Wheatley Hill Parish Council have kindly awarded funding to cover the hire and support costs for the van in 2016-17. Croxdale Citroen, through whom we arranged the contract hire for the replacement van, kindly funded the signage on the van and its plywood lining.

##### **Core funding**

There were two sources of core funding in the year - Lloyds Foundation and Comic Relief, through County Durham Community Foundation. The Lloyds Foundation funding was in its second year of a 2 year grant and supported over a quarter of the cost of employment of our Operations Manager. This funding ended in February 2016. The Comic Relief funding was awarded towards the end of the year and provides support for our gas and electricity costs until December 2016.

This type of funding helped us to meet our core costs and enabled us to operate our Centre and maintain the level and variety of activities to the benefit of our local community.

##### **Ladies who lunch**

We successfully applied to the People's Health Trust and were awarded 2 years funding in November 2015 for our 'Ladies who lunch' project. The funding will be released progressively in 6 monthly tranches, subject to satisfactorily meeting outcomes. Through mutual peer support the ladies are encouraged and empowered to come together socially, over lunch in our café periodically, take ownership of the project by contributing ideas; democratically making decisions on activities and shaping the direction and development of the group from project start up to completion and future sustainability. The ladies particularly enjoyed coming together and celebrating the International Women's Day on 8th March 2016.

## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Capital projects**

In addition to the range of revenue projects covered above we also undertook two capital projects in the year. One with funding from County Durham Community Foundation to restore the floodlights for our MUGA by connecting them into our Centre's electrical system. The work was completed in March 2016 and makes our MUGA available for our local youth to use in the dark winter evenings.

The other was funded with a grant from the East Durham Area Action Partnership and enabled us to purchase:

1. Two much needed hot water boilers for tea and coffee making.
2. A second deep fat frying to increase our frying capacity in support of our Meals on Wheels activities in particular.

##### **Fundraising activities**

WHCA raises funds principally from:

1. The income it generates from its regular activities including events and functions.
2. The revenue and capital funding it receives from a range of funders in order to support programmes of physical and other activities and capital expenditure, for the benefit of our local community.

In the year most of the funding we received was restricted and most of that was for revenue funding to deliver specific activity projects for the direct benefit of our local community.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

WHCA has unrestricted and restricted funds of which the latter are only used for the purpose they were awarded. The unrestricted funds constitute the reserves that WHCA holds in order to:

1. Cover unexpected expenditure, e.g. for emergency repairs.
2. Bridge a gap between spending and receiving income.
3. Cover the costs of a controlled winding-up and dissolution of the Association.

Of the above the cost to wind-up the Association is considered to set the required level of reserves. This is estimated to amount to 4-6 months of unrestricted annual income, i.e. £40K to £60K on the basis of our unrestricted income for the year. Like many small charitable organisations this exceeds our current level of unrestricted reserves. We will continue to seek to build up our reserves but recognise that in the prevailing economic climate this may take some time.

## WHEATLEY HILL COMMUNITY ASSOCIATION

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

#### FINANCIAL REVIEW

##### Principal funding sources

Across the year we gratefully received revenue project funding from:

1. Awards for All
2. County Durham Community Foundation from:  
Comic Relief.  
Durham Police and Crime Commissioner  
NHS - Health Improvement Project.
3. Durham County Council:  
East Durham Area Action Partnership  
Public Health
4. East Durham Community Development Trust.
5. Hadrian Trust.
6. Lloyds Bank Foundation
7. Peoples Health Trust
8. Sir James Knott Trust
9. Wheatley Hill Parish Council

In addition we gratefully received restricted funding for capital projects from:

1. County Durham Community Foundation
2. Durham County Council - East Durham Area Action partnership

#### FUTURE DEVELOPMENTS

For the future our aims are to:

1. Maintain the existing level and range of services and activities that we deliver for the benefit of our local community.
2. Develop new services and activities to meet emergent needs, as expressed by our community.

Key to achieving this will be the continuation of our partnership working with local organisations i.e. Wheatley Hill Parish Council, local County Councillors, local schools, local organisations, such as the Wheatley Hill Mothers' Club; and the Police and Street Wardens,

As funding opportunities arise we will seek to:

1. Develop the social aspects of our Meals on Wheel service.
2. Increase arts and science based projects and experiences particularly for children and young people.
3. Renovate and refurbish our children's outdoor playpark.
4. Replace aged equipment in our gym that is beyond its economic life.

Our resolve for the future is to continue to be 'here for our community' and to continue to provide benefit to our community through the provision of activities and services to meet their expressed and emergent needs.

Approved by order of the board of trustees on ..... 18 July 2016 ..... and signed on its behalf by:



R Potts - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WHEATLEY HILL COMMUNITY ASSOCIATION**

I report on the accounts for the year ended 31 March 2016 set out on pages twenty to thirty one.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
    - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
    - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WHEATLEY HILL COMMUNITY ASSOCIATION**



Nicholas Liley, FCA  
Institute of Chartered Accountants in England and Wales  
Read, Milburn & Co  
71 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AF

Date: 19th July 2016

# WHEATLEY HILL COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

		Unrestricted fund £	Restricted funds £	Total 2016 funds £	Total 2015 funds £
	Notes				
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	850	-	850	1,919
Activities for generating funds	3	1,342	-	1,342	1,670
Investment income	4	63	-	63	51
<b>Incoming resources from charitable activities 5</b>					
Grant income		-	61,495	61,495	30,864
Community building income		123,058	-	123,058	126,530
<b>Other incoming resources</b>		<u>47</u>	<u>-</u>	<u>47</u>	<u>170</u>
<b>Total incoming resources</b>		125,360	61,495	186,855	161,204
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities 6</b>					
Staff and support costs		81,916	13,425	95,341	101,152
Activities expenses and equipment		39,875	6,077	45,952	41,089
Premises and administration costs		32,714	15,347	48,061	29,357
Services provided		(25,566)	25,566	-	-
<b>Governance costs 9</b>		<u>123</u>	<u>2,012</u>	<u>2,135</u>	<u>2,579</u>
<b>Total resources expended</b>		129,062	62,427	191,489	174,177
<b>NET INCOMING/(OUTGOING)</b>					
<b>RESOURCES BEFORE TRANSFERS</b>		(3,702)	(932)	(4,634)	(12,973)
<b>Gross transfers between funds 19</b>		<u>(16)</u>	<u>16</u>	<u>-</u>	<u>-</u>
<b>Net incoming/(outgoing) resources</b>		(3,718)	(916)	(4,634)	(12,973)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		25,666	85,789	111,455	124,428
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>21,948</u>	<u>84,873</u>	<u>106,821</u>	<u>111,455</u>

The notes form part of these financial statements

# WHEATLEY HILL COMMUNITY ASSOCIATION

## BALANCE SHEET AT 31 MARCH 2016

	Notes	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	13	861,060	885,771
<b>CURRENT ASSETS</b>			
Stocks		750	1,150
Debtors	14	4,084	4,478
Cash at bank and in hand		<u>49,343</u>	<u>49,786</u>
		54,177	55,414
<b>CREDITORS</b>			
Amounts falling due within one year	15	(36,536)	(36,789)
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<u>17,641</u>	<u>18,625</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		878,701	904,396
<b>CREDITORS</b>			
Amounts falling due after more than one year	16	(82,399)	(83,046)
<b>ACCRUALS AND DEFERRED INCOME</b>	17	(689,481)	(709,895)
<b>NET ASSETS</b>		<u>106,821</u>	<u>111,455</u>
<b>FUNDS</b>	19		
Unrestricted funds		21,948	25,666
Restricted funds		<u>84,873</u>	<u>85,789</u>
<b>TOTAL FUNDS</b>		<u>106,821</u>	<u>111,455</u>

The notes form part of these financial statements

## WHEATLEY HILL COMMUNITY ASSOCIATION

### BALANCE SHEET - CONTINUED AT 31 MARCH 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 18 JULY 2016 and were signed on its behalf by:

  
.....  
E Robson -Trustee

  
.....  
R Potts -Trustee

The notes form part of these financial statements



## **WHEATLEY HILL COMMUNITY ASSOCIATION**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 25% on reducing balance

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

### 2. VOLUNTARY INCOME

	2016	2015
	£	£
Donations	<u>850</u>	<u>1,919</u>

### 3. ACTIVITIES FOR GENERATING FUNDS

	2016	2015
	£	£
Fundraising	<u>1,342</u>	<u>1,670</u>

### 4. INVESTMENT INCOME

	2016	2015
	£	£
Interest received	<u>63</u>	<u>51</u>

### 5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Grant income	Community building income	Total activities	Total activities
	£	£	£	£
County Durham Community Foundation	27,430	-	27,430	5,242
Durham County Council	5,515	-	5,515	3,617
East Durham Trust	5,313	-	5,313	6,500
Wheatley Hill Parish Council	4,866	-	4,866	4,805
Lloyds Foundation	-	-	-	8,500
The Trusthouse Charitable Foundation	-	-	-	2,000
Co-operative Community Fund	-	-	-	200
People's Health Trust	4,246	-	4,246	-
Awards For All	9,625	-	9,625	-
Sir James Knott Trust	3,500	-	3,500	-
Hadrian Trust	1,000	-	1,000	-
Hire of hall and services	-	36,022	36,022	38,313
Highway to fitness	-	8,344	8,344	9,214
Social events and entertainment	-	12,483	12,483	14,021
Kitchen sales	-	58,524	58,524	55,651
Bar sales	-	7,685	7,685	9,331
	<u>61,495</u>	<u>123,058</u>	<u>184,553</u>	<u>157,394</u>

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

### 6. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 7) £	Support costs (See note 8) £	Totals £
Staff and support costs	95,341	-	95,341
Activities expenses and equipment	45,952	-	45,952
Premises and administration costs	-	48,061	48,061
	<u>141,293</u>	<u>48,061</u>	<u>189,354</u>

### 7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2016 £	2015 £
Staff costs	79,881	81,916
Sessional staff	15,369	18,872
Staff and volunteer expenses	91	364
Transport costs	3,888	3,588
Publicity	468	130
Social events and entertainment	7,923	5,471
Subscriptions	114	82
Professional fees	2,699	2,133
Donations	92	486
Sundry expenses	122	46
Bad debts	-	120
Kitchen provisions	26,193	23,362
Bar purchases	4,453	5,671
	<u>141,293</u>	<u>142,241</u>

### 8. SUPPORT COSTS

	Management £
Premises and administration costs	<u>48,061</u>

Support costs, included in the above, are as follows:

# **WHEATLEY HILL COMMUNITY ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016**

### **8. SUPPORT COSTS - continued**

	2016 Premises and administration costs £	2015 Total activities £
Water rates	2,746	2,571
Insurances	3,003	3,494
Heat and light	10,260	9,546
Telephone	1,832	1,515
Postage, printing and stationery	755	1,012
Computer costs and software	603	346
Repairs cleaning and grant amortisation	4,151	(14,856)
Depreciation of tangible and heritage assets	<u>24,711</u>	<u>25,729</u>
	<u>48,061</u>	<u>29,357</u>

### **9. GOVERNANCE COSTS**

	2016 £	2015 £
Trustees' expenses	85	929
Accountancy charges	1,650	1,650
Professional fees	400	-
Management charges income	(2,012)	(300)
Management charges expenditure	<u>2,012</u>	<u>300</u>
	<u>2,135</u>	<u>2,579</u>

### **10. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	2016 £	2015 £
Depreciation - owned assets	<u>24,711</u>	<u>25,729</u>

## WHEATLEY HILL COMMUNITY ASSOCIATION

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

#### 11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

##### Trustees' expenses

	2016	2015
	£	£
Trustees' expenses	<u>85</u>	<u>929</u>

#### 12. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	78,134	78,819
Social security costs	1,650	3,097
Other pension costs	<u>97</u>	<u>-</u>
	<u>79,881</u>	<u>81,916</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Projects	6	6
Administration	<u>2</u>	<u>2</u>
	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

### 13. TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery etc £	Totals £
<b>COST</b>			
At 1 April 2015 and 31 March 2016	<u>1,082,293</u>	<u>157,930</u>	<u>1,240,223</u>
<b>DEPRECIATION</b>			
At 1 April 2015	208,738	145,714	354,452
Charge for year	<u>21,640</u>	<u>3,071</u>	<u>24,711</u>
At 31 March 2016	<u>230,378</u>	<u>148,785</u>	<u>379,163</u>
<b>NET BOOK VALUE</b>			
At 31 March 2016	<u>851,915</u>	<u>9,145</u>	<u>861,060</u>
At 31 March 2015	<u>873,555</u>	<u>12,216</u>	<u>885,771</u>

### 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	3,628	4,351
Other debtors	<u>456</u>	<u>127</u>
	<u>4,084</u>	<u>4,478</u>

### 15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	10,248	11,223
Other creditors	<u>26,288</u>	<u>25,566</u>
	<u>36,536</u>	<u>36,789</u>

### 16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2016 £	2015 £
Other creditors	<u>82,399</u>	<u>83,046</u>

# **WHEATLEY HILL COMMUNITY ASSOCIATION**

## **NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016**

### **17. ACCRUALS AND DEFERRED INCOME**

	2016	2015
	£	£
Deferred grants	<u>689,481</u>	<u>709,895</u>

### **18. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund	Restricted funds	Total funds	Total funds
	£	£	£	£
Fixed assets	797,482	63,578	861,060	885,771
Current assets	32,882	21,295	54,177	55,414
Current liabilities	(36,536)	-	(36,536)	(36,789)
Long term liabilities	(82,399)	-	(82,399)	(83,046)
Accruals and deferred income	<u>(689,481)</u>	<u>-</u>	<u>(689,481)</u>	<u>(709,895)</u>
	<u>21,948</u>	<u>84,873</u>	<u>106,821</u>	<u>111,455</u>

# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

### 19. MOVEMENT IN FUNDS

	At 1/4/15 £	Net movement in funds £	Transfers between funds £	At 31/3/16 £
<b>Unrestricted funds</b>				
General fund	25,666	(3,702)	(16)	21,948
<b>Restricted funds</b>				
CDCF-capital guttering	3,510	(3,510)	-	-
CDCF-NHS Health Improvement Fund	934	(799)	-	135
DCC-Community Chest	725	(725)	-	-
DCC-Mobile Meals	2,327	(2,343)	16	-
EDT-Cree	3,171	(260)	-	2,911
EDT-Mamszones	768	(768)	-	-
Lloyds-Operations Manager Salary	7,810	(7,810)	-	-
Wheatley Hill Parish Council	275	11	-	286
Capital Fund	66,269	(2,691)	-	63,578
CDCF-Comic Relief	-	4,050	-	4,050
CDCF-PCC	-	4,713	-	4,713
DCC-Access Food Capital	-	162	-	162
DCC-Womens Cree	-	1,250	-	1,250
EDT-Womens Cree	-	1,771	-	1,771
People's Health Trust	-	2,953	-	2,953
Awards For All-Happy Feet	-	3,064	-	3,064
	85,789	(932)	16	84,873
<b>TOTAL FUNDS</b>	<u>111,455</u>	<u>(4,634)</u>	<u>-</u>	<u>106,821</u>



# WHEATLEY HILL COMMUNITY ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

### 19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	125,360	(129,062)	(3,702)
<b>Restricted funds</b>			
CDCF-capital guttering	-	(3,510)	(3,510)
CDCF-NHS Health Improvement Fund	10,000	(10,799)	(799)
EDT-Cree	3,542	(3,802)	(260)
EDT-Mamszones	-	(768)	(768)
Lloyds-Operations Manager Salary	-	(7,810)	(7,810)
Wheatley Hill Parish Council	4,866	(4,855)	11
CDCF-Comic Relief	5,000	(950)	4,050
CDCF-PCC	9,490	(4,777)	4,713
CDCF-Muga Lights	2,940	(2,940)	-
DCC-Access Food Capital	1,765	(1,603)	162
DCC-Mens Cree	2,500	(2,500)	-
DCC-Womens Cree	1,250	-	1,250
EDT-Womens Cree	1,771	-	1,771
Hadrian Trust	1,000	(1,000)	-
People's Health Trust	4,246	(1,293)	2,953
Sir James Knott 2015 Capital	3,500	(3,500)	-
Awards For All-Happy Feet	9,625	(6,561)	3,064
DCC-Community Chest	-	(725)	(725)
DCC-Mobile Meals	-	(2,343)	(2,343)
Capital Fund	-	(2,691)	(2,691)
	61,495	(62,427)	(932)
<b>TOTAL FUNDS</b>	<u>186,855</u>	<u>(191,489)</u>	<u>(4,634)</u>

#### Capital fund

The capital fund represents incoming resources recognised in the year they are received but which have been provided for the purchase of assets. These grants are being amortised over the life of the asset. Grants provided solely for a capital purpose are included and any unspent portion of the grant is included in the carried forward balance.

#### Transfers between funds

Transfers represent the completion of a project with the transfer of funds to or from unrestricted.

# WHEATLEY HILL COMMUNITY ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	850	1,919
<b>Activities for generating funds</b>		
Fundraising	1,342	1,670
<b>Investment income</b>		
Interest received	63	51
<b>Incoming resources from charitable activities</b>		
County Durham Community Foundation	27,430	5,242
Durham County Council	5,515	3,617
East Durham Trust	5,313	6,500
Wheatley Hill Parish Council	4,866	4,805
Lloyds Foundation	-	8,500
The Trusthouse Charitable Foundation	-	2,000
Co-operative Community Fund	-	200
People's Health Trust	4,246	-
Awards For All	9,625	-
Sir James Knott Trust	3,500	-
Hadrian Trust	1,000	-
Hire of hall and services	36,022	38,313
Highway to fitness	8,344	9,214
Social events and entertainment	12,483	14,021
Kitchen sales	58,524	55,651
Bar sales	<u>7,685</u>	<u>9,331</u>
	184,553	157,394
<b>Other incoming resources</b>		
Other income	<u>47</u>	<u>170</u>
<b>Total incoming resources</b>	186,855	161,204

## RESOURCES EXPENDED

This page does not form part of the statutory financial statements

# WHEATLEY HILL COMMUNITY ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
<b>Charitable activities</b>		
Wages	78,134	78,819
Social security	1,650	3,097
Pensions	97	-
Sessional staff	15,369	18,872
Staff and volunteer expenses	91	364
Transport costs	3,888	3,588
Publicity	468	130
Social events and entertainment	7,923	5,471
Subscriptions	114	82
Professional fees	2,699	2,133
Donations	92	486
Sundry expenses	122	46
Bad debts	-	120
Kitchen provisions	26,193	23,362
Bar purchases	4,453	5,671
Services provided	-	-
	<hr/> 141,293	<hr/> 142,241
<b>Governance costs</b>		
Trustees' expenses	85	929
Accountancy charges	1,650	1,650
Professional fees	400	-
Management charges income	(2,012)	(300)
Management charges expenditure	<hr/> 2,012	<hr/> 300
	2,135	2,579
<b>Support costs</b>		
<b>Management</b>		
Water rates	2,746	2,571
Insurances	3,003	3,494
Heat and light	10,260	9,546
Telephone	1,832	1,515
Postage, printing and stationery	755	1,012
Computer costs and software	603	346
Repairs and maintenance	23,150	4,454
Cleaning	2,258	2,366
Bank charges	120	120
Grant amortisation	(21,377)	(21,796)
Freehold property depreciation	21,640	21,640
Carried forward	44,990	25,268

This page does not form part of the statutory financial statements

**WHEATLEY HILL COMMUNITY ASSOCIATION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
<b>Management</b>		
Brought forward	44,990	25,268
Fixtures & fittings depreciation	<u>3,071</u>	<u>4,089</u>
	<u>48,061</u>	<u>29,357</u>
<b>Total resources expended</b>	191,489	174,177
	<hr/>	<hr/>
<b>Net expenditure</b>	<u><u>(4,634)</u></u>	<u><u>(12,973)</u></u>

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