

REGISTERED COMPANY NUMBER: 01859173 (England and Wales)
REGISTERED CHARITY NUMBER: 290712

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2016
FOR
HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

Robert A. Price F. C. C. A.
39 Etchingham Park Road
Finchley
London
N3 2DU

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

	Page
Report of the Trustees	1 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8 to 9
Notes to the Financial Statements	10 to 13
Detailed Statement of Financial Activities	14 to 15

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

Reference and Administrative Details

Registered Company number
01859173 (England and Wales)

Registered Charity number
290712

Registered office
25 Bertram Street
London
N19 5DQ

Patron His Honour Jeremy Connor



Trustees

James Robin
Stephen Hodge
Catharine Wells
Fran Nixon
Andrew Meldrum
Patrick French
Anita Broome
John Carrier
Oliver Lewis
Linda Lefevre
Kim Reilly

(Acting Chair)
(Treasurer)
(Vice Chair)

- appointed 07.01.15
- appointed 04.02.15
- appointed 11.03.14
- appointed 05.03.14
- appointed 12.03.14
- appointed 04.02.15
- appointed 08.06.16
- appointed 08.06.16
- appointed 08.06.16
- resigned 08.06.16
- resigned 10.06.16

Company Secretary
Catharine Wells

Independent examiner
Robert A. Price F. C. C. A.
39 Etchingam Park Road
Finchley
London
N3 2DU

Bankers
CAF Bank
25 Kings Hill Avenue
West Malling
ME19 4JQ

Chief Operating Officer
Andrew Sanalidro

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016.

Legal and administrative information set out above forms part of this report. The financial statements on pages 7 to 15 comply with the current statutory requirements and the Statement of Recommended Practice - Accounting and Reporting by Charities (as amended).

About Highgate Newtown Community Centre

Highgate Newtown Community Centre have run community activities for 35 years for all age groups from 25 Bertram Street N19 5DQ. We are a vibrant, growing community centre providing essential services to the people living in and near Highgate Newtown, Highgate, Archway and Dartmouth Park, and Islington all making up a very diverse area. People of all backgrounds and life experiences live in the same street; HNCC is a place for the whole community to come together and welcomes all who enjoy crafts, sports or learning new skills. Our progressive program of free services means that Highgate Newtown Community Centre is a true community hub, essential to all but also a safety net to people on low incomes. Each year we're open 354 days a year and up to 18 hours per day. Over 3,000 children used our under 5s services in 2015 alone.

We particularly welcome (and can help) people struggling to make ends meet, families and carers with young children, children needing local sports and other activities and people living alone who feel lonely and isolated. We offer a host of services for unemployed people and disabled people; all alongside our cafe and community lunches. In a nutshell, HNCC is our local charity offering emergency and crisis services as well as many recreational activities.

As well as providing direct services to the community we also support a number of startup projects offering rent free periods for projects with a community interest such as football, youth services for at risk young people and artists in residence.

We at Highgate Newtown Community Centre believe passionately that free services and education are transformative and are the basic right and need of everyone. Access to high quality services where all backgrounds come together is at the heart of our programmes.

Our direct activities are free because of our principle that services should be free and open to all at the point of contact- activities at the centre providing a level playing field for the whole community to interact, whatever their household income. We believe that this helps avoid stigma and brings the community together.

Our five-year strategic plan goals **Our priorities for 2016-2021**

1. To deliver high quality services that enable well-being and the development of local community services. To create services that are free for all to enjoy and create one community with shared values
2. Create new services which support some of the most deprived areas in London and to work with the partner charities and councils to maximise outcomes and policy success
3. Be the leader in social justice causes, and campaign for services that allow all to enjoy and are free at the point of access
4. Support the new 3 million pound community centre build working in partnership with Camden Council and private funders
5. Ensure we produce long term stability where services are not reduced or cut, where we have balanced budgets which keep the charity strong and produce long term growth

Statement from James Robin, Acting Chair

My name is James Robin, and have enjoyed many of the benefits and joys of this vibrant Community Centre as a father with my two boys and also now as a Trustee. It is a privilege to be able to work with those who care about the future of this Community Centre and being able to help develop, improve and expand the services we provide to as wide a community as possible. Highgate Newtown Community Centre continues to grow services and has no cuts planned to any service over the next 3- 5 years.

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

Strategic review

Highgate Newtown Community Centre is working with Camden Community building program CIP to agree a new 3 million pounds community Centre. This new investment is due to the Camden Council trust that we have a long term sustainable future with balanced income streams and services which meet need and have exceeded targets set. This new investment in the charity means we have a secure future with a new 4 year Camden funding grant agreed from 2017.

Our core essential services

Children Services

Under 5's services funded programme from Camden Council expired in March 2016. Over the year sessions provided within the programme have developed to match what is popular within local families and meeting development needs of babies and toddlers.

Since core funding has expired, our Director has been successful in securing funding and grants from new charitable and private sectors to continue and expand our existing programme and allow HNCC to provide these essential services for free, not just for Camden residents, but also for neighbouring boroughs including Islington and Haringey.

The Under 5's programme runs five days a week, offering; music, arts, movement, sports and craft activities. All our under 5s services are FREE to all.

The Community Café

Our community café allows many people isolated, young mums and frail elderly to enjoy a hot cooked meal and have company. All the food is freshly made and cooked on the day. Our café is also a training café for people with learning difficulties', young people who have committed crime and we are seeking to help them get back on their feet, women and men 60 plus who are looking for a role in their local community. We also work in partnership with Holly Lodge Community Centre to produce a lunch every Monday for over 35 older people. Our café is viewed as an essential crisis service for people to come to.

- Community Café open 4 days a week, offering quality fresh hot meals for £2.50.
- Gail's Bakery on Swain's Lane has been donating fresh bread for visitors 4 days a week.
- Training and back to work support

60's Plus Services

Our 60's plus services have expanded and developed over the last 12 months and are all free. Services aim to concentrate on improving mobility, fitness and mental agility with a focus on encouraging friendships, reducing isolation and providing information on further support providers.

Our 60's plus services are fully subscribed at present, and we are looking at ways of further expanding our free programme. Current FREE programme includes; Chair based exercise classes, Circle Dancing, Pilates, Chi Kung, Circuit Training, Clay Work and Bingo. These services help reduce loneliness. Isolation, and health problems.

Art at HNCC

HNCC have recruited an Artist in Residence - Angus Anderson – who has developed and expanded Art provision at HNCC, offering classes and tutoring and sage advice and promises he can get anyone to draw! Arts and Craft skills classes have expanded – Wood that Works, Ceramic Circle, Sewing, Knitting, Life drawing classes and many more - offering more classes and providing many free services for the community.

Community Payback

Many of our services are also provided to Camden's Community Reparation Services - helping to provide support and new experiences to previous offenders.

Additional Services on site, include;

Food for Thought Food Bank, cheaper laundrette services on site and hot teas and coffees available whenever the centre is open.

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

Other Activities for Children include;

Highgate Newtown Gymnastics Club for ages 4- 16.

After School Football Club for ages 4 -12 years of age.

Ceramic Circle – drop in ceramic painting and clay work for children of all ages.

Woodwork – A successful and extensive woodwork shop allows children and young adults to work wood and complete a wide array of creative projects.

Trapeze and Circus Skills – Afterschool classes and workshops teaching new skills and preparing performances and routines.

2TouchFootball [2TR Football]- Based at HNCC this innovative company uses football as a launch pad to skills training linked to community cohesion and employable skills training

Campaigning

As cuts to services bite and public opinion hardens, Highgate Newtown Community Centre has joined forces with others and the local community to protect our free services and funding for essential services. By creating services that are free this is our campaigning position that all members of the community should have access to free services no matter what their income streams. All should have access to a fair start in life and learning opportunities.

We plan to use real stories to show the public, local press and politicians the reality of who needs help, why they need it and the difference that it makes.

Making Highgate Newtown Community Centre work for all

We continue to monitor services asking the public for feedback and what we can do better as a charity providing services. Our aim is to provide a 5 star hotel premium experience for all our visitors to improve still further with a new Volunteer Strategy which allows more local people to give their time and expertise.

Fundraising

This year local people trusted us to use their money to improve and increase services. Our community open days and Christmas lunch for over 140 people were funded by local donations and support. But it's not just individuals – we help businesses, lottery funders, trusts and foundations direct. In all our fundraising activity we tell the truth and the real story of how our services affect people's lives.

Structure, governance and management

Highgate Newtown Community Centre is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles.

Trustees are appointed on a three year term and trustees are recruited through local advertisements, although personal recommendations are also used where specific skill sets are required. All new trustees take part in an induction programme which is designed to ensure that they fully understand their roles and responsibilities, as well as the objects, activities and ethos of the charity. Trustees have DBS checks, child protection training and first aid. Highgate Newtown Community puts the safety of children and all its users as a critical policy

Financial review

Through a combination of grants from Camden Council, and charitable grants from individuals, companies and trusts, income from classes and income from hiring out rooms, the Centre generated sufficient income in 2015/16 to fully cover the cost of the free and subsidised services we provide, and generate a small surplus of £27,518. This has been added to reserves and enables us to have financial resilience and remain free and independent. Analysis of our expenditure shows that we spent 95% on charitable activities, 2% on fundraising and 3% on governance.

Highgate Newtown Community Centre reserves policy

The Trustees have examined the underlying risks facing the charity to ensure that HNCC has the appropriate level of reserves to safeguard its operations and services. Reserves policy to date has been to build up reserves sufficient to cover four months of expenditure. In the period prior to closure however the Trustees believe that it would be desirable to build up reserves significantly in excess of this figure so that we can continue operating even though our income from rentals and room hire will be substantially reduced. This policy was put into effect in 2015/16 and will continue in 2016/17.

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2016**

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of Highgate Newtown Community Centre Limited for the purposes of company law) are responsible for the preparation of the Trustees' Annual Report and the financial statements in accordance with applicable law and UK Accounting Standards. Company law requires the trustees as directors to prepare financial statements for each financial year which detail the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation
- The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.
- The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

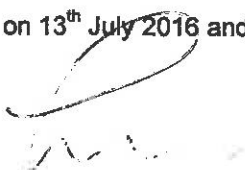
Independent Examination

Mr Robert A. Price F.C.C.A. was appointed Independent Examiner at the Annual General Meeting held on 13th May 2015. No objections to his reappointment having been received, Mr Price has been automatically re-appointed.

Approved by order of the board of trustees on 13th July 2016 and signed on its behalf by:



James Robin
Trustee



Stephen Hodge
Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

I report on the accounts for the year ended 31 March 2016 set out on pages seven to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Robert A. Price FCA

Robert A. Price F. C. C. A.
Chartered Certified Accountant
Robert A. Price F. C. C. A.
39 Etchingham Park Road
Finchley
London
N3 2DU

Date: 25/7/2016

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

	Not es	Unrestricted fund £	Restricted fund £	Total 2016 funds £	Total 2015 funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		100,036	23,210	123,246	132,309
Activities for generating funds	2	6,353	-	6,353	3,289
Investment income	3	<u>116,710</u>	<u>-</u>	<u>116,710</u>	<u>104,326</u>
Total incoming resources		223,099	23,210	246,309	239,924
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		4,907	-	4,907	4,737
Charitable activities					
General charitable activities		184,780	-	184,780	171,489
Other charitable activities		-	23,210	23,210	23,810
Governance costs		<u>5,894</u>	<u>-</u>	<u>5,894</u>	<u>4,013</u>
Total resources expended		195,581	23,210	218,791	204,049
NET INCOMING/(OUTGOING) RESOURCES					
		27,518	-	27,518	35,875
RECONCILIATION OF FUNDS					
Total funds brought forward		79,042	-	79,042	43,167
TOTAL FUNDS CARRIED FORWARD		<u>106,560</u>	<u>-</u>	<u>106,560</u>	<u>79,042</u>

The notes form part of these financial statements

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

BALANCE SHEET AT 31 MARCH 2016

		Unrestricted fund £	Restricted fund £	Total 2016 funds £	Total 2015 funds £
	Notes				
FIXED ASSETS					
Tangible assets	7	2,110	-	2,110	1,868
CURRENT ASSETS					
Debtors	8	14,349	-	14,349	4,260
Cash at bank		<u>143,509</u>	<u>-</u>	<u>143,509</u>	<u>80,108</u>
		157,858	-	157,858	84,368
CREDITORS					
Amounts falling due within one year	9	(53,408)	-	(53,408)	(7,194)
NET CURRENT ASSETS		<u>104,450</u>	<u>-</u>	<u>104,450</u>	<u>77,174</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		106,560	-	106,560	79,042
NET ASSETS		<u>106,560</u>	<u>-</u>	<u>106,560</u>	<u>79,042</u>
FUNDS	10				
Unrestricted funds				106,560	79,042
Restricted funds				-	-
TOTAL FUNDS				<u>106,560</u>	<u>79,042</u>

The notes form part of these financial statements

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

BALANCE SHEET - CONTINUED
AT 31 MARCH 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

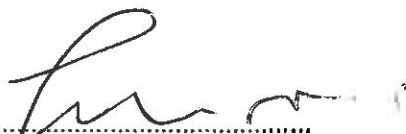
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 13th July 2016 and were signed on its behalf by:



James Robin -Trustee



Stephen Hodge -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2016**

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED **FOR THE YEAR ENDED 31 MARCH 2016**

3. INVESTMENT INCOME

	2016 £	2015 £
Rents received	116,466	104,260
Interest receivable - trading	<u>244</u>	<u>66</u>
	<u>116,710</u>	<u>104,326</u>

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2016 £	2015 £
Examiner's fees	4,210	2,580
Depreciation - owned assets	<u>1,233</u>	<u>1,238</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

	2016 £	2015 £
Trustees' expenses	<u>1,221</u>	<u>455</u>

6. STAFF COSTS

	2016 £	2015 £
Wages and salaries	114,157	85,395
Social security costs	5,495	4,742
Other pension costs	<u>4,448</u>	<u>4,200</u>
	<u>124,100</u>	<u>94,337</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Direct charitable work	2	3
Administrative	<u>2</u>	<u>2</u>
	<u>4</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED **FOR THE YEAR ENDED 31 MARCH 2016**

7. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1 April 2015	175,209
Additions	<u>1,475</u>
At 31 March 2016	<u>176,684</u>
DEPRECIATION	
At 1 April 2015	173,341
Charge for year	<u>1,233</u>
At 31 March 2016	<u>174,574</u>
NET BOOK VALUE	
At 31 March 2016	<u>2,110</u>
At 31 March 2015	<u>1,868</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	12,432	2,557
Other debtors	<u>1,917</u>	<u>1,703</u>
	<u>14,349</u>	<u>4,260</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade creditors	4,100	5,194
Other creditors	<u>49,308</u>	<u>2,000</u>
	<u>53,408</u>	<u>7,194</u>

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED **FOR THE YEAR ENDED 31 MARCH 2016**

10. MOVEMENT IN FUNDS

	At 1.4.15	Net movement in funds	At 31.3.16
	£	£	£
Unrestricted funds			
General fund	79,042	27,518	106,560
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>79,042</u>	<u>27,518</u>	<u>106,560</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	223,099	(195,581)	27,518
Restricted funds			
Restricted fund	23,210	(23,210)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>246,309</u>	<u>(218,791)</u>	<u>27,518</u>

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
INCOMING RESOURCES		
Voluntary income		
Donations	14,736	12,999
Grants	<u>108,510</u>	<u>119,310</u>
	123,246	132,309
Activities for generating funds		
Fundraising events	-	105
Café sales	<u>6,353</u>	<u>3,184</u>
	6,353	3,289
Investment income		
Rents received	116,466	104,260
Interest receivable - trading	<u>244</u>	<u>66</u>
	<u>116,710</u>	<u>104,326</u>
Total incoming resources	246,309	239,924
RESOURCES EXPENDED		
Costs of generating voluntary income		
Advertising and promotion	4,622	4,737
Fundraising	<u>285</u>	<u>-</u>
	4,907	4,737
Charitable activities		
Wages	114,157	85,395
Social security	5,495	4,742
Pensions	4,448	4,200
Rates and water	6,669	6,526
Insurance	3,377	3,567
Light and heat	15,636	12,575
Telephone	3,548	4,224
Postage and stationery	1,142	3,159
Sundries	746	728
Venue hire	5,075	8,198
Travelling and subsistence	227	3,579
Repairs and maintenance	13,355	14,594
Consumable equipment	661	1,961
Café costs	6,419	5,405
Bookkeeping	11,148	10,297
Fees payable	2,147	-
Legal and professional fees	-	14,028
Training	-	162
Tutors	11,007	10,714
Carried forward	205,257	194,054

This page does not form part of the statutory financial statements

HIGHGATE NEWTOWN COMMUNITY CENTRE LTD

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016

	2016 £	2015 £
Charitable activities		
Brought forward	205,257	194,054
Bank charges	-	7
Late filing penalties	1,500	-
Improvements to property	-	359
Fixtures and fittings	839	485
Computer equipment	<u>394</u>	<u>394</u>
	207,990	195,299
Governance costs		
Trustees' expenses	1,221	455
Legal fees	450	960
Examiner's fees	4,210	2,580
Subscriptions and memberships	<u>13</u>	<u>18</u>
	5,894	4,013
Total resources expended	<u>218,791</u>	<u>204,049</u>
Net (expenditure)/income	<u>27,518</u>	<u>35,875</u>

This page does not form part of the statutory financial statements

