



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month April	Year 2015		Day 31	Month March	Year 2016

Section A Reference and administration details

Charity name Friends of Halesworth County Library

Other names charity is known by

Registered charity number (if any) 1153765

Charity's principal address

Halesworth Library	
Bridge Street	
Halesworth, Suffolk	
Postcode	IP19 8AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	A Holzer	Acting Chairman	09/12/15	
2	J Stephens	Secretary & Treasurer		
3	A Britton	Members Officer		
4	S Freeman	Events Officer		
5	T Imison			
6	E Lindqvist			
7	D Thomas			
8	D Olds			
9	N Lloyd-Evans			
10	A Roberts			
11	A Hopkins			
12	A Payne			
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☒ policies and procedures adopted for the induction and training of trustees;
- ☒ the charity's organisational structure and any wider network with which the charity works;
- ☒ relationship with any related parties;
- ☒ trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the general public in Halesworth and the surrounding area by the provision of a lending library.

To advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To raise the profile of the library through fundraising and hosting educational and entertaining events.

To support the library to enable it to meet the needs of the community.

The charity trustees have complied with their duty to have due regard to the guidance on public benefit as published by the Charity Commission in carrying out their duties.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Summary of the main achievements of the charity during the year

Funded the refurbishment of the library which included new carpeting, redecoration and installation of window blinds.

The purchase of tablet computers for loan.

Plant, book and antiques sales

Workshops and events for children - celebrating the Magna Carta, Magic of Christmas and Plantarium

Book launch of local author

Talk by the Children's Laureate

Quiz nights and Games afternoons

Section E Financial review

Brief statement of the charity's policy on reserves

Not applicable, we have no policy

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☒ the charity's principal sources of funds (including any fundraising);
- ☒ how expenditure has supported the key objectives of the charity;
- ☒ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Alan Holzer	
Position (eg Secretary, Chair, etc)	Acting Chairman	
Date	26 th April, 2016	

Receipts and Payments Accounts

Friends of Halesworth County Library

Charity Number 1153765

For the period 1st April 2015 to 31st March 2016

Receipts	Unrestricted funds	Last year 14/15
Town Council	3000.00	8738.00
Membership	31.00	69.60
Fundraising	622.19	2411.75
Lessons	1028.00	1064.00
Rent	680.00	630.00
Commission	621.92	649.02
Donations/Sales	3305.90	6653.35
100 Club	1162.00	1379.50
Quiz	228.00	474.94
Bank interest	2.87	1.90
Total Receipts	10681.88	22072.06
Payments		
Fundraising	989.12	603.18
Childrens activities/workshops	324.57	120.00
Display	76.50	46.50
Advertising	51.60	193.00
Promotions	407.88	555.00
Consumables	417.71	165.28
Miscellaneous	225.00	381.79
Decorating	15606.64	1500.00
Administration		149.18
Equipment	675.00	6848.65
Total Payments	18774.02	10562.58
Deficit of receipts over payments	-8092.14	11509.48
Balance brought forward from 2015	20004.98	9875.00
Balance carried forward	11912.84	21384.48
		-1379.50
		20004.98
Represented by:		
Current account	6700.73	
Deposit account	5004.77	
Petty cash	207.34	
Total liquid assets	11912.84	

