

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

**A Company Limited by Guarantee
Registered Charity**

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2016

**Registered Charity Number 1095897 (England & Wales) SC039255 (Scotland)
Company Registered in England and Wales Number 4620683**

Registered Office and Principal Address:

**2 Lakeside Business Park,
Swan Lane,
Sandhurst, Berkshire
GU47 9DN**

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2016

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NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Legal and administrative information for the year ended 31st March 2016

Constitution

The National Grocers Benevolent Fund, trading as GroceryAid, is a company limited by guarantee, a registered charity number 1095897 (England and Wales) and SC039255 (Scotland), which is governed by its memorandum and articles of association. The company was incorporated on 18th December 2002 and registered as company number 4620683 in England and Wales.

Directors and Trustees

The directors of the charitable company ("the Charity") are its Trustees for the purposes of charity law and throughout this report are collectively referred to as the Trustees. An explanation of the method of appointment of Trustees is provided in the Trustees' Report.

The Trustees serving during the period and since the period-end, unless otherwise indicated, were as follows:

J H Black	
Z M Choudrey CBE	
B W Dalla Mura	
J Dunning	(resigned 18.11.2015)
C Etherington	Chairman
J M Gordon	
P A Greenhalgh	
R H Grundy	
D C Hudson	
G C Huse	Vice Chairman
N F Matthews OBE	
A W Paine	
A R Smith	
M P Smith	
R A M Smith	
S J Twigger	
J C Uttley	

Life Patrons	Lord Price CVO; Sir David Reid; Mike Coupe
Director General	Gillian M Barker
Company Secretary	T M Straker ACIB
Registered Office	2 Lakeside Business Park, Swan Lane, Sandhurst, Berkshire GU47 9DN
Website	www.groceryaid.org.uk
Email	info@groceryaid.org.uk
Auditors	Stewart & Co., Knoll House, Knoll Road, Camberley, Surrey GU15 3SY
Bankers and Investment providers	Lloyds Bank, 1/2 Market Place, Reading, Berkshire, RG1 2EQ CCLA Investment Management Limited, London Newton Investment Management Limited, London Baring Asset Management Limited, London

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

GROCERYAID STRATEGIC GOALS

Our Vision

Everyone in need can turn to us.

Our Mission:

Making life better for grocery people in need. From factory to store, we help everyone.

The objects of the Charity:

- The relief of necessitous persons, who are or have been engaged in the grocery or provisions trade, greengrocers and the off-licence trade, in any capacity, and for the relief of necessitous widows, widowers and their dependent children.
- To undertake any other charitable purpose.

Our short term targets:

- to raise £4.3M this year through fundraising
- to help 300 more people in need financially
- to make contact with each beneficiary at least once this year
- to extend the usage of the Welfare Helpline by 500 people
- to deliver 260 GroceryAid Achievement Awards

Our long term objectives:

- to work collaboratively with other benevolent societies
- to address social isolation through our befriending, visiting and Carer's initiative
- to work with the industry to identify and support those in need
- to find other income streams

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

Report from the GroceryAid Trustees

The Trustees are pleased to present their report together with the audited financial statements of the fund for the year ended 31st March 2016.

Who We Are

GroceryAid is the trading name of the National Grocers Benevolent Fund; a company limited by guarantee, (incorporated on 18th December 2002) registered in England and Wales no. 4620683 and a registered charity 1095897 (England & Wales) and SC039255 (Scotland). The principal and registered office for GroceryAid is 2 Lakeside Business Park, Swan Lane, Sandhurst, Berkshire GU47 9DN.

How We Run the Charity

The Charity is run by 16 serving Charity Trustees who are also directors and members of the limited company. In that capacity they select new members of the Board of Trustees.

Trustees serve for a three year period and may be re-elected to serve for further three year periods. All Charity Trustees have signed an 'Eligibility to Serve' declaration form, a declaration of any Conflicts of Interest and Connected Persons form and have completed an enhanced Disclosure and Barring Service check. As the Charity works with vulnerable people all Trustees are cleared by the Disclosure and Barring Service. The possible existence of conflicts of interest is considered prior to the start of every meeting of the Board of Trustees. Each year Trustees complete a formal Declaration of Interest and Connected Persons form that is held on file at the GroceryAid offices.

New Trustees have worked or currently work in any area within grocery industry and will usually have had some involvement with the work of the charity. This could be either as a member of one of our sub committees or as an attendee at one of our fundraising events. Interested candidates will either put themselves forward to the Trustee board or make their interest known to the Director General. All nominations are approved by the Chair of Trustees and full details of these procedures are set out in the GroceryAid policy document. All new Trustees have a formal induction that covers the role of the Charity and what is expected of them in their role as GroceryAid Trustees. No Trustees are paid by the charity for their services.

Charity law requires organisations to demonstrate explicitly that their aims are for public benefit. The charitable activities of GroceryAid are available to people in need who are, or have been, engaged in the grocery or provisions trade, greengrocers and the off-licence trade, in any capacity and for their widows, widowers and dependent children. The Trustee Board have discussed the issue of public benefit and are confident that the breadth and scope of the work of the Charity, as disclosed in this Report, clearly falls within the guidelines set in Section 17 of the 2011 Charities Act.

What Our Strategic Plans Are

The GroceryAid strategic plan comprises the GroceryAid Vision and Mission statements, the Objects and the short and long term Objectives for the Charity.

The objects of the Charity, as set out in the Memorandum of Association, are:

- The relief of necessitous persons, who are or have been engaged in the grocery or provisions trade, greengrocers and off-licence trade, in any capacity, and for the relief of necessitous widows, widowers and their dependent children.
- To undertake any other charitable purpose.

The GroceryAid Strategic Plan is regularly reviewed at the Trustee Board meetings. At the February Trustee meeting, the Vision and Mission statements, the short-term targets and the long-term objectives were reviewed and updated to reflect the new plans of the enlarged charity. These can be found on page 2 of the Annual Report.

The GroceryAid Vision is that 'Everyone in need can turn to us' and our Mission is 'Making life better for grocery people in need. From factory to store, we help everyone.' Our work is about real lives; giving real people real help.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

Strategic Report

Trustees are responsible for compliance with our legal and statutory requirements and also the safe and effective running of the Charity. They meet every quarter to discuss and review both the day-to-day operations and the strategic direction of the charity. Mrs Gillian Barker, appointed by the Trustees as Director General, manages the day-to-day operations of the Charity. She reports to the quarterly Trustee meetings and contributes to the discussions in an advisory capacity. Her senior direct reports are Mrs Cathy Mercer, Welfare Development Director and Mr Tim Straker, Corporate Services Director and Company Secretary.

Various Trustees and industry colleagues sit on four main charity sub-committees covering welfare, welfare strategy, finance and fundraising. These committees keep the Trustee Board updated on plans and initiatives. Formal terms of reference exist for these committees and these are set out in the GroceryAid Policy Document, which is reviewed and updated annually. This document also contains various processes and procedures to ensure that we have appropriate controls in place for the effective and efficient operation of the Charity.

The Trustees are pleased to report another successful year, with net fundraising income reaching a new high of £4.6m and our spend on welfare also at a new record level of £4.3m.

Details of the principal risks and uncertainties faced by the charity and how they are managed is covered later in the Trustees' report under the heading 'How We Manage Risk'. The Trustees are fully satisfied that the charity is in a sound financial position, and have approved this Strategic Report.

How We Fundraise

GroceryAid raises money through local and central fundraising. No monies are raised via public collections nor are received from either local or central government. Our stated target is to continue raise at least £4.3M per annum and I am pleased to note that we have exceeded this and raised £4.6M in the year ended 31st March 2016.

The Annual Luncheon and the Annual Diamond Ball are the two key annual events for the Charity, which raised £323,335 (2015:£361,742) and £292,353 (2015:£287,563) respectively, beating the targets set for them. Branch income totalled £1,163,335 (2015: £1,095,195), which only further emphasises the hugely important role our regional committees play in the success of the Charity

All of the Charity's income comes from the industry we work to support. This can be in the form of a cash donation and by supporting local and national fundraising events.

Who Are the People We Help?

GroceryAid is a national charity that looks after anyone who is, or has been, engaged in the grocery or provisions trade, greengrocers and off-licence trade. We also look after widows, widowers, partners and dependent children. We set ourselves a target of helping at least 300 new people financially this year and also to make contact with each beneficiary at least once per year. I am delighted to report that we supported an additional 554 grocery people in need and our contact rate, whilst not at our 100% target is at 92% (2015: 87%). This is a good and meaningful increase on previous year as we know, given the continual influx of potential beneficiaries plus those we lose combined with the movement in volunteer Welfare Assessors, a 100% visit rate is impossible. However we choose to stick with this target and hope to continue to improve each year. We do lose beneficiaries, primarily due to the age profile but some due to savings over our requirement level. During the last twelve months, 402 were removed compared to 527 for the previous year.

In the past twelve months we supported more than 3,569 people financially, making quarterly payments to 2,420 people who have worked in our industry. We also made a further 260 payments to dependents. In addition, each beneficiary is contacted by one of the GroceryAid volunteer Welfare Assessors or Welfare Officers and where a visit is not possible a telephone call is always made, or a letter sent, to ensure our beneficiaries are safe and well. All of our beneficiaries receive the quarterly GroceryAid Circle of Friendship newsletter plus a £10 voucher and card on their birthday, and also a Christmas card.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

Who Are the People We Help? (continued...)

Thanks to continued industry support we also paid each beneficiary an additional £175 during 2015-16 (£100 at Christmas and £75 in March) to help cope with higher fuel bills. This additional support totalled £429,425.

How We Try to Support our Colleagues

The Charity exists to help those who have fallen on hard times, whether that is through an unfortunate set of circumstances that affect those still at work today, or is through old age when any change of financial circumstances is unlikely.

In addition to our regular support, we are also offering an increasing number of one-off grants. Prevention (of long term hardship) is a growing part of our work and we help current colleagues overcome a short term problem that will then enable them to return/stay in the workplace.

In 2015, to further strengthen this work, we started to offer one-off financial support up to £500 to those at work today with 5 years' plus service (as compared to the 10 year qualification for our standard support). I am pleased to report we were able to support 303 colleagues these last twelve months, an increase of 59% on previous year. 48% of those we support financially are now of working age.

Our Helpline, launched in 2010, is available 24/7 and is offered free to everyone within and retired from our industry. Advice, counselling and support is provided on a wide range of issues, such as debt to substance abuse and domestic violence. Calls during this year increased by 14% to 2,531 (2015:2,214). We also offer on-line support through the knowledge base section of our web site. This currently contains 83 fact sheets on a variety of self-help topics and offers support on a wide range of areas from debt management to caring responsibilities to well-being. The topics researched by users of the knowledge base also lets us understand key areas of concern for our colleagues at a point in time. A record 7,849 people used our Helpline in the year to 31st March 2016 and over 60% of those accessing the knowledge base are of working age.

We continue to survey the industry each year, gathering data on a wide variety of issues from pension provision to ill-health retirement. This work started in 2004 and during the past decade we have been collecting information about some of the issues that affect those working in our industry. We continue to do this to best understand how the charity can best support current and former industry colleagues now and in the future. This research then feeds in to our Welfare Strategy Group who determine how the charity best address the future needs of our industry colleagues.

Building Awareness of Our Work

Building awareness of the work of the Charity and engaging with those who don't support us continues to be a key area of focus for us. We know that there are many companies within our industry who do not understand our work and how we may be able to assist their colleagues. I am pleased to report that 36 companies held awareness days in the last 12 months (2015:29).

The GroceryAid Achievement Awards, now in their ninth year, have been a great success and we are delighted that these Awards are now a regular feature for the industry. The Awards recognise the numerous ways that a company can get involved and make a difference; from joining us on our numerous committees to helping us find volunteer Welfare Assessors from amongst retiring staff. It also offers the Charity the opportunity to recognise and reward those companies that give support to our work. In the eighth year of the Awards which ended on 31 August 2015, 277 companies received a GroceryAid Achievement Award or Supporter's Certificate against our target of 260.

We also continue to honour individual supporters of the Charity with our Hall of Fame Award. This is given in recognition of at least 10 years voluntary service to the Charity and we were delighted to add another seven members during the last twelve months, bringing the total membership to 88.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

Where Our Income Comes From

The total net income raised during 2015/16 comes from three main sources:

- **Fundraising** £2,397,524 (2014/15: £2,424,329)
- **Donations (including legacies)** £2,021,245 (2014/15: £1,851,877)
- **Investment income** £275,879 (2014/15: £273,097)

The make up of our fundraising income is detailed from page 17 and you can see where our donations come from.

Included in donations are the monies we received from the Leverhulme Trade Charities Trust (£135,000). £95,000 of this donation is for the specific support of those who have been engaged or employed in a small UK business (less than 50 employees) that sells, or has sold, by retail a wide range of edible and non-edible goods. The remaining £40,000 is to support the work of our Helpline. We continue to be very grateful to the Leverhulme Trade Charities Trust for this support and endorsement of our work.

How We Spend This Money

During 2015/16 we raised a record £4,694,648 and of this £4,384,951 was spent on welfare services, enabling us to help a record number of grocery people in need.

Former and current associates are eligible for regular support from GroceryAid if they or their partner have worked in our industry either full-time or part-time, for at least ten years and are able to demonstrate a degree of financial hardship. We also consider applications from people with five years plus service who have hit on immediate but short term crisis. On application, one of the GroceryAid Welfare Assessors will contact the applicant to assess their eligibility on an individual basis.

Each GroceryAid beneficiary receives a payment, paid quarterly, of up to £884 per annum. Many of our beneficiaries have little or no savings so through our grant making process and aided by the regular visits of our Welfare Assessors we are able to make sure that all have the necessary basic household essentials - from beds and TVs to cookers and fridges. We also supply mobility items, such as electrically powered wheelchairs, bath- and stairlifts and help fund essential household repairs enabling our beneficiaries to remain safe and secure in their own homes. During the last year we saw a 40% increase in the supply of white goods supplying over 780 such items.

Our beneficiaries come from all parts of the United Kingdom and at the end of March; 8.5% live in Scotland, 7.5% in Wales, 1% in Northern Ireland and 83% in England. The allocations of our welfare spend mirrors this split.

The charity continues to benchmark staff salaries using the most recent Harris-Hill salary guide and against their peer group within the benevolent society world. Trustees are satisfied that their remuneration is fair and appropriate to their role(s).

How We Manage Risk

Our Risk Management Policy seeks to identify any major risks to which the Charity may be exposed and that may affect the realisation of our goals.

Our short-term targets and long-term objectives are reviewed by the Trustee Board at our quarterly Trustee meetings. The Risk Assessment procedure is also regularly reviewed and we can confirm systems are in place to mitigate those risks. This assessment forms part of our Policy Document which is updated and issued annually.

The polarisation within our industry continues to be our main concern and the implications that this has on our fundraising efforts and this is discussed at every Trustee meeting. Our Fundraising Committee now has over 50 senior members from the industry and they meet 5 times per year to review and discuss our fundraising efforts. This committee is led by a senior industry figure and in addition to supporting our fundraising events, they also encourage new companies to get involved.

Our financial position and management controls are continually under review by our Finance Committee and the Trustee Board ensuring that the financial welfare of our beneficiaries is safeguarded.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

How We Manage Our Investments

As at 31 March 2016, GroceryAid's investment fund, excluding property, was valued at £10.66M.

This is held by the Charity to underpin the value of Reserves retained to ensure the Charity's sustainability (this is covered in more detail in the section on our Reserves Policy). The Trustees objective is that the Reserves do not decrease in real value by aiming to achieve long-term capital growth ahead of inflation.

The Reserves are also key in the provision of income to help fund current expenditure. To meet these objectives the Trustee Board has set a target return of RPI +3% per year over a rolling five-year period. This is a target and the Trustees acknowledge that due to fluctuations in markets this may not always be possible.

The GroceryAid Finance Committee is a sub-committee of the Trustee board and meets quarterly to review financial controls within the charity, oversee investment performance and recommend changes to the investments as necessary. Our Investment Policy allows us to manage the money we raise and the money we need to have in reserve for unforeseen eventualities.

At 31 March 2016, 92% of the reserves were invested in four Common Investment Funds. These are; the Newton Growth and Income Fund for Charities, Newton Global Higher Income Fund, CCLA Charities Property fund and Baring's Targeted Return Fund. The remaining 8% is held in cash deposits.

During the year the capital value of the portfolio, including cash on deposit, decreased by £700,605 and generated an income of £270,214 from related interest and dividends.

With regard to ethical investing, the Trustees continue to be satisfied that our investments do not conflict with the aims of the Charity. Any investments that may hamper the work of the Charity will be avoided as will those deemed inappropriate on moral grounds. Investments that would pose a risk of significant financial detriment will also be avoided.

Our Reserves Policy

The aim of our Reserves Policy is to ensure the sustainability of the fund.

The Trustees have reviewed the Reserves Policy of the Charity. The policy is set out in the GroceryAid Policy Document and is as follows:

1. Sustainability (of the fund) is paramount to our beneficiaries and the Trustees believe that sufficient reserves equal to five years at current payment rates should be in place to cover the most extreme case that fundraising may cease or be dramatically reduced. This is reviewed annually with any surplus considered under our 'Surplus Reserves' policy.

2. Surplus reserves will be reviewed annually and used as working capital and to further the objects of the Charity as the Trustees see fit.

At the Finance Committee meeting the members recommended that £10.24M of the Charity reserves (as at 31st March 2016) be set aside to allow the Charity to continue to look after its current number of beneficiaries for the next five years as set out in point 1 above. In 2011 the Trustee Board agreed that up to £100,000 over each of the next 5 years could be set aside if needed to assist in the development of the GroceryAid Helpline. In 2014 the Trustee Board also agreed that up to £600,000 per annum over the coming five years could be spent on winter fuel payments and supporting our new GroceryAid Carer's initiative. During 2015/16 £460,547 was spent on these two initiatives.

As at the 31st March 2016 reserves totalled £13,064,294 consisting of £11,766,333 unrestricted income fund, £1,061,663 revaluation reserve and £236,298 restricted income fund.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

TRUSTEES' REPORT for the year ended 31st March 2016 (continued)

N.G.B.F. Trading Limited

The Charity has a wholly owned trading subsidiary which is incorporated in the U.K., company registration No. 2952403. N.G.B.F. Trading Limited receives advertising revenue arising from the publication of the Charity's annual Year Book.

During the year, the company made a gift aid donation of £39,713 transferring all of its taxable profits to the Charity. The Trustees are pleased with the performance and contribution of the subsidiary to the Charity's fundraising for the year.

The directors of the subsidiary include one director who is independent of the Charity.

Thank You

We continue to be immensely grateful to the companies and individuals who support our work and help us realise the Vision and Mission of the Charity. On behalf of the GroceryAid Trustees I would like to extend a huge thank you to all those involved.

Our industry associates give their time to assist us in running the Charity by joining our central and local committees and we are very grateful to all who support us in this way. Our committee members help us introduce the work of the Charity to thousands of our industry colleagues who, with their friends, attend our local and national events. All our committees are staffed by volunteers who give up their time own time and with no thought of personal gain.

I would like to make a special mention, and on behalf of the Trustee board offer our very sincere thanks and appreciation to our fantastic group of volunteer Welfare Assessors and Befrienders. We aim to make our beneficiaries feel part of the GroceryAid family and we could not achieve this without these 83 volunteers.

GroceryAid Auditors

A resolution will be proposed at the Annual General Meeting that Stewart & Co. be re-appointed as auditors to the Charity for the ensuing year.

By order of the Trustees:



Chris Etherington (Chairman)
14 June 2016

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Auditors' Report for the year ended 31st March 2016

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF NATIONAL GROCERS BENEVOLENT FUND, TRADING AS GROCERYAID

We have audited the financial statements of National Grocers Benevolent Fund, trading as GroceryAid for the year ended 31 March 2016 which comprise the Consolidated Statement of Financial Activities (including income and expenditure account), the Consolidated Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members and trustees, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement (set out on page 11), the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditor under the Companies Act 2006, section 151 of the Charities Act 2011 and under section 44(1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's ("APB's") Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2016, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities Act 2011, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended),

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report (which incorporates the strategic report and directors' report required by company law) for the financial year for which the financial statements are prepared is consistent with the financial statements.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Auditors' Report for the year ended 31st March 2016 (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006, the Charities Act 2011 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



**Andrew Cousins (Senior statutory auditor)
for and on behalf of Stewart & Co.
Chartered Accountants and Statutory Auditor**

14 June 2016

**Knoll House
Knoll Road
Camberley
Surrey
GU15 3SY**

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

RESPONSIBILITIES OF THE TRUSTEES for the year ended 31st March 2016

The Trustees (who are also the directors of National Grocers Benevolent Fund for the purposes of company law) are responsible for preparing the Report of the Trustees, incorporating the Strategic Report, and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities Statement of Recommended Practice;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Consolidated Statement of Financial Activities (including Income and expenditure account) for the year ended 31st March 2016

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Income from					
Donations and legacies	4	1,695,447	325,798	2,021,245	1,851,877
Other trading activities					
Central fundraising	5	2,650,186		2,650,186	2,623,771
Branch fundraising	6	1,669,019		1,669,019	1,841,072
Investment Income	7	275,879		275,879	273,097
Total		6,290,531	325,798	6,616,329	6,589,817
Expenditure on					
Raising funds					
Central fundraising	5	1,910,693		1,910,693	1,698,117
Branch fundraising	6	505,684		505,684	745,877
Investment		60,247		60,247	53,487
Charitable activities					
Grants	8	2,692,679	18,680	2,711,359	2,484,712
Goods and services	8	946,413	89,500	1,035,913	920,030
Support costs	8,9	741,152		741,152	640,864
Total		6,856,868	108,180	6,965,048	6,543,087
Net gains/(losses) on investments	12	(32,983)		(32,983)	832,162
Net income/(expenditure) and net movement in funds		(599,320)	217,618	(381,702)	878,892
Reconciliation of funds:					
Total funds brought forward from previous year		13,427,316	18,680	13,445,996	12,567,104
Total funds carried forward		12,827,996	236,298	13,064,294	13,445,996

The statement of financial activities includes all gains and losses recognised in the period. All of the above amounts relate to continuing activities.



The notes on pages 15 - 28 form part of these financial statements.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Consolidated and Charity Balance Sheets as at 31st March 2016

	Note s	Group		Charity	
		2016	2015	2016	2015
		£	£	£	£
FIXED ASSETS					
Tangible assets	13	1,243,071	1,206,453	1,243,071	1,206,453
Investments	14	9,791,251	9,914,150	9,801,251	9,924,150
Total fixed assets		11,034,322	11,120,603	11,044,322	11,130,603
CURRENT ASSETS					
Debtors	15	1,685,894	1,488,300	1,713,307	1,524,004
Cash at bank and in hand	16	868,239	1,445,945	815,396	1,389,066
Total current assets		2,554,133	2,934,245	2,528,703	2,913,070
CREDITORS: amounts falling due within one year	17	(524,161)	(608,852)	(508,731)	(597,677)
NET CURRENT ASSETS		2,029,972	2,325,393	2,019,972	2,315,393
NET ASSETS		13,064,294	13,445,996	13,064,294	13,445,996
FUNDS					
Unrestricted income fund	20	11,766,333	12,286,689	11,766,333	12,286,689
Revaluation reserve	14	1,061,663	1,140,627	1,061,663	1,140,627
Restricted income fund	21	236,298	18,680	236,298	18,680
TOTAL FUNDS		13,064,294	13,445,996	13,064,294	13,445,996

The financial statements were approved by the Board of Trustees and authorised for issue on the 14th June 2016 and signed on their behalf by:

Chris Etherington
Trustee

Bob Grundy
Trustee

Company Number: 4620683

The notes on pages 15 - 28 form part of these financial statements.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Group Cash Flow Statement for the year ended 31st March 2016

	Notes	2016		2015
		£	£	£
NET CASH USED IN OPERATING ACTIVITIES	23		(865,066)	(360,221)
CASH FLOWS FROM INVESTING ACTIVITIES				
Dividends, Interest and Rents for investments		275,879		273,097
Proceeds from the sale of property, plant and equipment		2,080		578
Purchase of property, plant and equipment		(80,515)		(618,619)
Proceeds from the sale of investments		778,126		9,240,641
Purchase of investments		(688,210)		(9,816,181)
Net cash provided by investing activities			287,360	(920,484)
Change in cash and cash equivalents in the reporting period			(577,706)	(1,280,705)
Cash and cash equivalents at the beginning of the reporting period			1,445,945	2,726,650
Change in cash and cash equivalents due to exchange rate movements				
Cash and cash equivalents at the end of the reporting period	24		(868,239)	(1,445,945)

The notes on pages 15 - 28 form part of these financial statements.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

1 Accounting policies

The principal accounting policies of the charity are as follows:-

a) Basis of the preparation of the financial statements

The financial statements have been prepared under the historical cost convention, except for investments which are included at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP(FRS 102)), the Companies Act 2006.

The charity meets the definition of a public benefit entity as defined by FRS 102.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required. In accordance with the requirements of FRS 102 a reconciliation of opening balances and net income/(expenditure) for the year is provided with the net income/(expenditure) under previous GAAP adjusted for the presentation of investment gains/ (losses) as a component of reported income.

Reconciliation of reported net income	£
Net income/(expenditure) as previously stated	46,730
Adjustment for gains/(losses) on investments now treated as a component of net income	832,162
2015 net income as restated	878,892

b) Method of consolidation

The financial statements consolidate the results and position of the subsidiary undertaking (see note 2) and all of the Charity's branches on a line by line basis in both the Statement of Financial Activities (including income and expenditure account) and the Balance Sheet. A separate Statement of Financial Activities, or income and expenditure account is not presented because the Charity has taken advantage of the exemptions afforded by section 408 of the Companies Act 2006 and the SORP.

c) Incoming resources

Voluntary income

Income from donations is accounted for on a receivable basis being included at the earliest of the date of receipt or at the point at which a pledge is received or, where a pledge is associated with a particular event, upon the occurrence of that event.

Legacies

Income from legacies is accounted for on a receivable basis being included at the earliest of the date of receipt or at the point which notification is received, provided that there is sufficient evidence to provide the necessary certainty that the legacy will be received.

Central and branch fundraising

Income from fundraising is accounted for on a receivable basis. Income associated with a particular event is reported only upon that event having taken place, with income received in advance of events being treated as deferred income.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

1. Accounting policies (continued)

Investment income

Income from investments is accounted for on a receivable basis.

Gifts in Kind and Donated Services

Items donated to the charity to assist with particular fundraising events are recognised in the financial statements at market value as income to and resources expended against the respective activities. The donation of services to the charity is similarly recognised within the financial statements by the inclusion of a charge to expenditure and a corresponding credit to income, based on the estimated market value.

d) Resources expended

Resources expended are accounted for on an accruals basis. The inclusion of costs within the various categories of expenditure was made on the following bases:-

Costs of generating funds

This category is used to record any costs which are associated with the cost of raising funds from whatever source and will include costs incurred in attracting donations and sponsorship.

Investment management fees

The cost of managing the Charity's investment funds is not charged separately by the investment managers but is instead effectively recovered by way of a deduction from the funds based on a precise percentage of their valuation at the end of each quarter. The investment managers are however unable to provide a precise figure for those charges and so, in recognising that there is a cost of the management of those funds, the charity reflects a notional charge and together with a corresponding increase in investment income.

Charitable activities

This category is used to record expenditure incurred in fulfilling the Charity's objectives: it includes the payment of monetary grants to beneficiaries, expenditure made in providing beneficiaries with goods and services, and the costs of distributing and administering such direct charitable provision. The cost of such provision, and that in respect of monetary grants in particular, is recognised as it becomes payable according to the charity's rules.

Governance

This category comprises costs incurred in the general management of the Charity, as distinct from that concerned directly with the conduct of the Charity's operational activities, and includes those costs associated with ensuring that the Charity complies with applicable laws and regulations, to include the preparation of information required for public accountability.

Allocation and apportionment of costs

Expenditure is classified according to the above headings that aggregate all costs related to those categories, whether they be directly attributable or apportioned as such. The bases of the apportionment of costs are consistent with the use of the resources arising from the expenditure.

e) Tangible fixed assets

All assets costing over £100 are capitalised subject to considerations as to the likely useful life of each item. Tangible fixed assets are stated at cost. Depreciation is calculated to write off the cost of fixed assets over their estimated useful lives by equal annual instalments at the following rates:-

Freehold interest in office premises	2% per annum
Freehold interest in other land and buildings	1% per annum
Office equipment	20% per annum
Furniture fixtures and fittings	10% per annum
No depreciation is provided on freehold land.	

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

1. Accounting policies (continued)

f) **Rules of the Charity**

The financial statements are prepared in accordance with the Memorandum of Association of the Charity.

g) **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are measured at the cash or consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

h) **Investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Gains and losses on the disposal and revaluation of investments are charged or credited to the Statement of Financial Activities. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the statement of financial activities. The charity does not acquire put options, derivatives or other complex financial instruments.

i) **Fund accounting**

Funds held by the charity as unrestricted funds are free for the Trustees to use for any purpose in furtherance of the charitable objects as set out in the Charity's Reserves policy. Restricted funds are subject to specific conditions imposed by the donors. At the year end, any restricted fund deficits can be eliminated by a transfer from unrestricted funds unless the Trustees are of the opinion that such deficits will be eliminated by future giving. There are no transfers out of restricted fund unless approval is given by the donors.

j) **Pension costs**

Pension contributions are charged in the financial statements as they become payable.

k) **Publicity**

Costs associated with the objective of raising awareness of the Charity and its profile, particularly within the grocery trade, are included under this sub-heading within Central Fundraising. This policy was adopted on the basis that increasing awareness of the Charity, particularly within the grocery industry, should enhance its relevance and influence and so, in turn, better enable it to raise funds through its various activities.

l) **Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

m) **Going concern assessment**

The trustees regularly review the level of the Charity reserves and they do not foresee any issues with going concern.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

1. Accounting policies (continued)

n) Judgements and key sources of estimation

The key area of financial uncertainty continues to be the charity's reliance on the goodwill of the industry in its support of our fundraising events. To mitigate this risk the leadership of the Fundraising Committee is always held by a senior industry retailer and contacts are maintained at senior levels right across the charity stakeholder base.

2. Results of the parent undertaking

The gross income and result of the parent charity excluding those of its subsidiary were as follows:

	2016	2015
	£	£
Gross income	6,569,879	6,542,067
Net movement in funds	(381,702)	878,892

3. Subsidiary undertaking

The charity has a wholly owned trading subsidiary, N.G.B.F. Trading Limited, by virtue of the ownership of that company's entire share capital of 10,000 ordinary £1 shares, to which all voting rights are attached. The subsidiary is incorporated in the U.K., company registration number 2952403. N.G.B.F. Trading Limited receives advertising revenue arising from the publication of the charity's GroceryAid Year Book and may be used to operate certain activities that might be regarded as trading. The subsidiary donates its taxable profit to the National Grocers Benevolent Fund under the Gift Aid scheme. A summary of its trading results for the year to 31st March 2016 is shown below and audited accounts will be filed with the Registrar of Companies.

	2016	2015
	£	£
Summary of the Profit and Loss Account		
Turnover	46,450	47,750
Net profit	39,713	42,244
Gift Aid payment to the National Grocers Benevolent Fund	(39,713)	(42,244)
Retained reserves	-	-
The subsidiary's net assets were comprised as follows:		
Debtors	5,280	6,540
Cash at bank	52,843	56,879
Creditors	(48,123)	(53,419)
	10,000	10,000

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

4. Voluntary Income – Donations and Legacies

	2016 £	2015 £
Donations - unrestricted:		
InVentaBrand Leadership Weekend	286,178	270,000
InVentaBrand President's Dinner	96,930	102,400
InVentaBrand Cook of the Year	-	3,230
InVentaBrand Leadership Symposium	9,999	-
The Cadbury Foundation	50,000	75,000
Tesco Clay Pigeon shoot at High Wycombe	48,742	39,799
Tesco Pro-Am Golf Day	40,364	40,000
Palmer & Harvey Burns Supper	75,950	80,000
Tesco Does Strictly	330,709	225,201
Coupons and goods donated for Christmas Hampers	172,545	188,074
Marks & Spencer Food Group Charity Ball	119,183	110,000
Bestway Foundation Ascot Race Day	100,000	-
Hodnet Clay Pigeon Shoot	30,000	32,500
Charles Wilson and Rowena Olegario	-	125,000
J Sainsbury plc	22,000	25,000
Family of John Marks	-	5,000
Mars Petfoods	-	-
Mars Chocolate	50,000	60,000
Booker	21,000	21,000
Accenture - Donated services, research work and reporting	5,000	5,000
Diageo	6,500	6,500
Bestway	10,000	10,000
HJ Heinz	5,000	5,000
Mondelez	15,000	15,000
Mondelez HR	-	25,000
Nestlé UK	40,000	40,000
Spar	-	20,000
Bibby Line	-	3,000
Scottish Wholesale Association	2,862	3,505
Pernord Ricard	-	5,000
Networks Awareness weeks	5,792	4,356
JTI	25,000	25,000
Palmer & Harvey Goodwood Golf	20,000	28,000
Pro-retail Raffle	11,025	11,950
Tesco Charity Cricket	-	100,000
Asda	10,000	-
Morrisons	12,900	-
Other	68,768	7,362
	1,691,447	1,716,877
Legacy - Unrestricted	4,000	-
Legacy - Restricted	-	-
Voluntary income -restricted:		
Donation from Garfield Weston Foundation	40,000	-
Donation from Leverhulme Trade Chatities Trust	135,000	135,000
Donation from George Fletcher Bequest Trust	58,849	-
Donation from McKillop Bequest Trust	91,949	-
	325,798	135,000

Donated gifts in kind of coupons and goods etc. for hampers included above are £172,545 (2015: £188,074). In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

5. Central fundraising – all Unrestricted

	Income	Expenses	2016 Surplus	2015 Surplus
Annual Ball	541,011	(248,658)	292,353	287,563
Annual Luncheon	584,909	(261,575)	323,334	361,742
Year Book	46,450	(3,370)	43,080	42,244
Carol Concert	102,358	(62,872)	39,486	35,882
Windermere Row	108,022	(33,517)	74,505	87,104
President's Quiz Night	111,486	(57,746)	53,740	62,587
Candy Ball	465,029	(300,526)	164,503	164,873
Northern Network events	40,978	(16,015)	24,963	29,910
Southern Network events	60,739	(21,079)	39,660	52,104
Scottish Network events	5,346	(1,744)	3,602	5,960
National 5-a-Side Soccer	46,995	(19,187)	27,808	26,292
London to Paris Bike Ride	159,528	(75,365)	84,163	135,533
Coast to Coast Bike Ride	77,822	(47,567)	30,255	-
Marathons and Sponsored runs	31,854	(16,154)	15,700	9,521
Raffles etc at trade events:				
Retail Industry Awards raffle	7,700	-	7,700	8,664
Quality Food Awards raffle	6,704	(10)	6,694	8,541
Outsourcing welfare service to TTBA and Henry Smith Kindred charity	2,643	-	2,643	9,346
Other fundraising income	-	-	-	1,444
	2,399,574	(1,165,385)	1,234,189	1,329,311
Donated services and Support costs:				
Publicity (Communications & PR)	250,612	(309,818)	(59,206)	(57,938)
Central office costs (note 10)		(435,490)	(435,490)	(345,719)
Net Indirect fundraising support costs	250,612	(745,308)	(494,696)	(403,657)
Totals current year	2,650,186	(1,910,693)	739,493	925,654
Totals prior year	2,623,771	(1,698,117)	925,653	

Gifts in Kind are included in the fundraising income and expenses above and amount to £254,255 (2015: £509,701).

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

5. Central fundraising – all Unrestricted (*continued*)

Publicity income and expenses includes the estimated value of discounted advertisements placed in various trade publications of £250,612 (2015: £232,823) and related development work by Mercieca Communications Ltd £31,313 (2015: £30,852). This support is to help raise the awareness of the work of the charity and its fundraising efforts.

6. Branch fundraising – all Unrestricted

	2016			2015
	Income £	Expenses £	Surplus £	Surplus £
Midlands	95,590	(42,259)	53,331	68,579
North East	36,564	(14,697)	21,867	27,065
Northern	305,590	(124,445)	181,145	159,584
Northern Ireland	129,576	(55,013)	74,563	88,880
Scottish	7,150	(6,800)	350	13,347
South Coast	263,460	(82,848)	180,612	171,147
Thames Valley	782,226	(155,034)	627,192	544,073
South West	41,243	(21,831)	19,412	19,180
Eastern Counties	7,620	(2,757)	4,863	3,340
	1,669,019	(505,684)	1,163,335	1,095,195

Gifts in Kind are included in the individual branch fundraising income and expenses above amounting to £83,933 in total (2015 £182,101)

7. Investment income

	2016		2015
	Un-restricted Funds	Total Funds	Total Funds
Dividend and other investment income	262,789	262,789	243,490
Bank deposit interest receivable	7,425	7,425	17,446
Property Income	5,664	5,664	12,161
	275,879	275,879	273,097

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

8. Charitable expenditure

	2016			2015
	Un-restricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Monetary grants:				
Quarterly benefit payments	(2,692,679)	(18,680)	(2,711,359)	(2,484,712)
Provision of goods and services in furtherance of the charity's objects:				
Basic Essentials	(158,278)	(28,005)	(186,283)	(138,490)
Emergency assistance	(211,878)	(32,532)	(244,410)	(153,238)
Telephone response systems	(19,423)	(803)	(20,226)	(16,770)
Mobility	(163,304)	(17,670)	(180,974)	(133,870)
Helpline running costs	(119,407)		(119,407)	(91,471)
One Off payments	(28,176)	(7,308)	(35,484)	(133,175)
Coupons, goods and sundry costs for Christmas Hampers	(167,545)		(167,545)	(189,635)
Respite (Carers)	(27,015)	(3,182)	(30,197)	(14,031)
Beneficiary outings	(16,057)		(16,057)	(14,077)
Birthday vouchers and TV licences	(35,330)		(35,330)	(35,273)
	(946,413)	(89,500)	(1,035,913)	(920,030)
Support costs:				
Welfare Assessors	(49,992)		(49,992)	(50,665)
Central office costs (Note 10)	(587,686)		(587,686)	(502,380)
Support	(637,678)	-	(637,678)	(553,045)
Total	(4,276,770)	(108,180)	(4,384,950)	(3,957,787)

The grants paid to beneficiaries are all made to individuals to relieve financial hardship and are in accordance with the objects of the Charity.

Included within central support costs is a charge of £5,000 relating to research work undertaken on the charity's behalf by the consultancy group Accenture (2015 £5,000). No charge was made for this work and the donation of services provided is included in Donations Income, see note 4

9. Governance costs

	2016		2015
	Un-restricted Funds £	Total Funds £	Total Funds £
Share of Support costs (note 10)	(83,081)	(83,081)	(73,608)
Meetings	(655)	(655)	(190)
Auditors	(15,750)	(15,750)	(12,300)
Legal advice	(2,697)	(2,697)	-
Trustees' expenses	-	-	-
Trustees' indemnity insurance	(1,291)	(1,291)	(1,721)
	(103,474)	(103,474)	(87,819)

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

10. Support Costs

	Central Fundraising	Charitable Activities	Governance	Total
	£	£	£	£
Executive staff	(90,737)	(55,408)	(54,651)	(200,796)
General office staff	(224,979)	(344,104)	(16,362)	(585,445)
Overheads and office facilities	(119,774)	(188,174)	(12,068)	(320,016)
Total allocation	(435,490)	(587,686)	(83,081)	(1,106,257)
Total allocation, prior year	(345,718)	(502,380)	(73,608)	(921,706)

The costs shown above are not specific to any one activity and have been allocated on the basis of a judgement as to the proportion of time spent on each of the activities.

Included within overheads are fees payable to the charity's auditors totalling £1,524 (2015 £5,726) for services other than the statutory audit, to include consultancy and payroll related services. The cost of the annual audit is shown within Governance costs per note 9.

11. Staff costs and Trustees' remuneration

	2016 £	2015 £
Salaries	663,154	570,575
Temp Staff	8,892	6,940
Employer's National Insurance	62,926	55,342
Pension contributions	46,306	44,307
Health insurance	4,962	5,119
	786,240	682,283

The average monthly head count was 23 staff (2015: 23 Staff) and the average monthly number of employees (including casual and part-time staff) during the year was as follows:

	Number	Number
The number of employees by function was:		
Charitable welfare	14.6	16.5
Fundraising	7.2	5.5
Governance	1.2	1
	23	23

7 out of the total of 23 employees at the year end are part-time (2015: 10 out of 25 employees). There were 2 employees (2015: 1 employee) with emoluments above £60,000 per annum.

The number of senior postholders and other staff who receive emoluments, excluding pension contributions but including benefits in kind, in the following ranges were:

	2016	2015
£60,001 to £70,000	1	
£120,001 to £130,000	1	1

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

- (i) The pension arrangements operated by the charity are for all members of staff and provide benefits on a defined contribution basis. Contributions paid in accordance with the rules of the scheme are charged to the statement of financial activities as they become payable. The cost for the year was £46,307 (2015: £44,307) and there were no outstanding or prepaid contributions at the balance sheet date.
- (ii) The charity holds an investment bond, valued in the accounts at £11,951 (2015: £13,932), which is used to supplement the pension of a former Director General.
- (iii) Trustees were not remunerated. Trustees received reimbursement for expenses incurred of £0. (2015: £0).
- (iv) Funds belonging to the Charity have been used for the purchase of insurance to indemnify the Trustees against the consequences of any neglect or default on their part. The cost recognised for the year in providing that insurance was £1,291 (2015: £1,721).
- (v) The key management personnel of the charity comprise of the trustees, Director General, Welfare Development Director and Company Secretary. The total employee benefits of the key management personnel of the charity were £240,907. (2015: £240,297)
- (vi) There were no other related party transactions in the year that require disclosure.

12. Gains and losses on revaluations and disposals of investment assets

	2016 £	2015 £
Realised gains and losses	46,018	1,101,255
Less unrealised gains previously recognised	(27,190)	(1,034,532)
Unrealised gains and losses arising on valuations c/f	(51,811)	765,439
Retained reserves	(32,983)	832,162

13. Tangible assets

	Freehold interest in land and buildings £	Office Equipment £	Furniture, fixtures and fittings £	Total £
<u>Cost:</u>				
Brought forward	1,179,406	131,035	9,546	1,319,987
Additions	18,449	60,788	1,278	80,515
Disposals	-	(23,719)	-	(23,719)
Carried forward	1,197,855	168,104	10,824	1,376,783
<u>Depreciation</u>				
Brought forward	68,427	37,353	7,754	113,534
Charge for year	11,925	29,623	269	41,817
Disposals	-	(21,639)	-	(21,639)
Carried forward	80,352	45,337	8,023	133,712
Net book value carried forward	1,117,503	122,767	2,801	1,243,071
Net book value brought forward	1,110,979	93,682	1,792	1,206,453

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

All of the Charity group's fixed assets were held for functional charity use and other than one freehold property which is retained for direct charitable purpose; all assets are used in the running and administration of the Charity.

The Trustees consider that the market value of the interest in freehold property approximately equates to its book value.

14. Investments

	Group		Charity	
	2016	2015	2016	2015
	£	£	£	£
<u>Analysis of Movement of Investments</u>				
Market value at beginning of year	9,914,150	8,506,448	9,924,150	8,516,448
Additions to investments at cost	688,210	9,816,181	688,210	9,816,181
Disposals at market value	(778,126)	(9,240,641)	(778,126)	(9,240,641)
Net gain/(loss) on revaluation	(32,983)	832,162	(32,983)	832,162
Market value at end of year	9,791,251	9,914,150	9,801,251	9,924,150
<u>Investments held</u>				
Listed investments	9,791,251	9,914,150	9,791,251	9,914,150
Investments in subsidiary undertakings			10,000	10,000
Total investments held	9,791,251	9,914,150	9,801,251	9,924,150

All investment assets held are in the UK and are held primarily to provide an investment return for the charity.

Movements in unrealised gains/losses on investments

Unrealised gains/losses included in brought forward investments	1,141,155	1,409,720	1,141,155	1,409,720
Unrealised (gains)/losses realised on disposal of investments	(27,681)	(1,034,004)	(27,681)	(1,034,004)
Unrealised gains/(losses) arising in year	(51,811)	765,439	(51,811)	765,439
Unrealised gains/(losses) carried forward	1,061,663	1,141,155	1,061,663	1,141,155
Historical cost	8,729,588	8,772,995	8,739,588	8,782,995
Investment fund carried forward	9,791,251	9,914,150	9,801,251	9,924,150

15. Debtors

Current:

Trade debtors	912,984	1,198,194	907,704	1,191,654
Amounts due from subsidiary undertaking		-	32,693	42,244
Other debtors	1,500	4,309	1,500	4,309
Prepayments	123,492	71,285	123,492	71,285
Accrued income	636,785	203,379	636,785	203,379
	1,674,761	1,477,167	1,702,174	1,512,871

Amounts falling due after more than one year:

Loans receivable secured on property	11,133	11,133	11,133	11,133
	1,685,894	1,488,300	1,713,307	1,524,004

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

16. Cash at bank and in hand

	Group		Charity	
	2016	2015	2016	2015
	£	£	£	£
Head office bank current account	538,866	1,164,065	538,866	1,164,065
Head office deposit accounts	37,977	37,806	37,977	37,806
Trading Co bank	52,843	56,879		
Branch bank accounts	238,553	187,195	238,553	187,195
	868,239	1,445,945	815,396	1,389,066

17. Creditors: amounts falling due within one year

Trade creditors	(146,299)	(138,621)	(146,299)	(106,887)
Other creditors	(58,298)	(59,119)	(49,843)	(44,782)
Accruals	(26,926)	(28,286)	(21,801)	(33,238)
Deferred income	(292,638)	(382,826)	(290,788)	(579,848)
	(524,161)	(608,852)	(508,731)	(764,756)

Movement on deferred income balances was as follows:

Balance brought forward	(382,826)	(322,069)	(382,826)	(322,069)
Released to statement of financial activities	382,826	322,069	382,826	322,069
Fund raising proceeds received	(292,638)	(382,826)	292,638	(579,848)
Balance carried forward	(292,638)	(382,826)	(290,788)	(579,848)

The current year balance for deferred income has been caused by advanced ticket sales for fund raising events to be held during the next accounting period.

18. Commitments under operating lease

	2016	2015
	£	£
Office equipment		
Amounts to be paid		
With in 1 year	1,934	1,558
Between 2 - 5 Years	7,736	1,558
Over 5 Years	1,934	-
	11,604	3,116

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

19. Financial Instruments

The carrying amount of each category of financial instrument is as follows:

	2016	2015
Financial Assets		
Financial assets not discounted	1,793,856	2,659,581
Financial assets measured at fair value	9,791,251	9,914,150

Financial Liabilities

Financial liabilities not discounted	(204,597)	(197,740)
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The cumulative amortisation on the recognised financial assets and liabilities is £Nil (2015: £Nil).

20. Unrestricted funds

The movement on the unrestricted income fund and the Revaluation reserve is detailed in the Statement of Financial Activities. At the balance sheet date all the Charity's assets and liabilities, other than cash £236,298 were represented by the unrestricted funds.

21. Restricted funds

The Restricted fund reflects the unspent balance of a legacy received during the previous year, which can only be used for certain categories of our beneficiaries. The balance of £236,298 is held in Cash.

22. Legal status of the Charity

The Charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to £1.

23. Reconciliation of Net Incoming Resources to Net Cash (outflow)/Inflow from Operating Activities

	2016 £	2015 £
Net income/(expenditure) for the reporting period	(381,702)	878,891
Income from investments	(268,453)	(255,651)
Interest receivable	(7,425)	(17,446)
(Gains)/losses on investments	32,983	(832,162)
Depreciation	41,817	19,174
(Increase)/Decrease in debtors	(197,594)	14,212
Increase/(Decrease) in creditors	(84,692)	(167,239)
Net cash (outflow)/inflow from operating activities	<u>(865,066)</u>	<u>(360,221)</u>

NATIONAL GROCERS BENEVOLENT FUND, trading as GROCERYAID

Notes to the Financial Statements for the year ended 31st March 2016

24. Reconciliation of Net cash Flow Movement in Net Funds

	2016 £	2015 £
Increase/(decrease) in cash in the period	(577,706)	(1,280,705)
Change in net funds	(577,706)	(1,280,705)
Net funds at 1 April 2015	1,445,945	2,726,650
Net funds at 31 Mar 2016	868,239	1,445,945

25. Analysis of changes in Net Funds

	01-Apr-15 £	Cash flows £	31-Mar-16 £
Cash at bank	1,445,945	(577,706)	868,239