



Old Sarum Community Centre	116114	CC16a
Receipts and payments accounts		
For the period from	4/24/2015 To 3/31/2016	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rental of Community Centre	21,007	-	-	21,007	-
Other grants and fundraising income	13,240	9,400	-	22,640	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,247	9,400	-	43,647	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,247	9,400	-	43,647	-
A3 Payments					
Building maintenance and equipment	2,587	9,400	-	11,987	-
Energy and rates costs	5,030	-	-	5,030	-
Insurance costs	440	-	-	440	-
Admin expenses	1,431	-	-	1,431	-
Publicity	1,487	-	-	1,487	-
Legal Fees	2,160	-	-	2,160	-
Other expenses	887	-	-	887	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,022	9,400	-	23,422	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,022	9,400	-	23,422	-
Net of receipts/(payments)	20,225	-	-	20,225	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	20,225	-	-	20,225	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	20,225	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	20,225	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

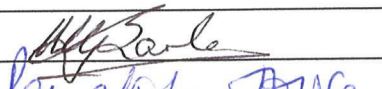
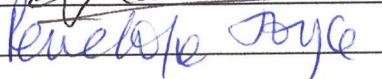
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

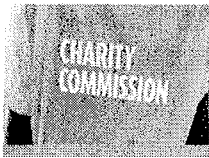
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M.G. EARLE	21 st June 2016
	PENELOPE JOYCE	21 st June 2016



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Old Sarum Community Centre

**On accounts for the year
ended**

31st March 2016

**Charity no
(if any)** 1161414

Set out on pages

1-2 of the receipts and payments section.

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3rd August 2016

Name:

Robert Macdonald

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address: Moore Stephens (South) LLP, 33 The Clarendon Centre,
Dairy Meadow Lane, Salisbury,
Wiltshire, SP1 2TJ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



Trustees' Annual Report for the period

Period start date
From 29 4 2015 To 31 3 2016
Period end date

Section A Reference and administration details

Charity name Old Sarum Community Centre

Other names charity is known by

Registered charity number (if any)

CIO Foundation Charitable Incorporated Organisation
1161414

Charity's principal address

Pheasant Drive
Old Sarum
Salisbury
Postcode SP4 6GH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M.G.Earle	Chair	25 th Jan onwards	
2	P.Joyce	Treasurer		
3	K.Kelly			
4	W.Wilson	Secretary		
5	J.Ayres		25 th Jan onwards	
6	M.Ansconia	Chair	29 th April 2015 to 7 th Oct 2015	
7	S.Byers		29 th April 2015 to 7 th Oct 2015	
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed or constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Community Centre for whom the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre..

The trustees oversee the work of a Management Group. This group consists of 12 volunteers who organise, maintain and manage the Centre on a day to day basis.

Trustees sought help and advice from Tom Bray of Wiltshire CC, Wiltshire Halls Association and also a local hall that had recently been set up.

The Centre has ongoing relationships with

Spurgeons running a weekly Toddler group
 South Wilts Mencap regular playdays
 Youth Action Wiltshire Young Carers Support events
 NHS Health Visitor Drop in Centre weekly
 Youth Club to continue to provide a venue for young people to gather.
 The older person offering care, companionship, activities and support. 'Meet Your Neighbours' and 'Ladies that Lunch' are regular bookings.
 The local Community for whom there will be events to bring people together to promote health, engagement and improved quality of life. Sundaes on Sunday:
 Book Groups: Toddler group: Easter Egg Hunt etc.
 Uniformed groups Cubs and Beavers
 The wider community from local villages
 A local private Nursery with places for 2 year olds
 Local Church Group BEACON Running Messy Church on a Sunday and other community events.
 Army Families Federation (mentioned in Section C below)

Summary of the objects of the charity set out in its governing document

The Charity manages a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It will manage its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines will be in place and upheld.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, musical evenings, plays, film nights, bingo skittles etc.
- Sports activities such as Zumba and fitness groups.
- Health Visitor's point of contact with the community
- Police point of contact
- Wiltshire Council groups such as a mental health drama group
- Mums and Toddlers groups
- Community Café open to all the community
- Meetings of local groups: Book group, Ladies that Lunch, Meet Your Neighbours etc.
- Events to engage with the inhabitants of the 100 military properties on the estate and the input of the Army Families Federation with them.

Such activities will be of benefit to the local community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers, none of whom are paid. All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

A solicitor was employed to ensure the Lease was fit for purpose and the accounts have been audited by a local accountancy firm to ensure they meet money laundering criteria.

The volunteers also generate usage through advertising, a helpful web site and easy access through email and telephone.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main achievement has been to get the Centre up and running and ending the year in credit. This has been done through a significant number of people giving their time to ensure that the Centre runs smoothly and is a success.

They have been aided in this by the securing of long term commitments from a Nursery, Slimming World, Beacon Church and NHS Health Visitors which has sustained the centre and allowed for the growth of the smaller scale lettings such as children's parties, Community Cafe and Monday Monkeys.

Though this is equally vital for the Local Community as we try to make this building more of a focal point.

Section E

Financial review

Brief statement of the charity's policy on reserves

As stated in our Financial Policy we aim to keep reserves is to retain a minimum of 3 months operating income. However, we have currently built up our reserves as we have 3 major expenses planned for the coming year.

- repainting the main and smaller halls with better quality paint
- purchasing of a data projector and screen
- fitting out the Community office with shelving, cupboards and desk.

Details of any funds materially in deficit

The centre has ended the year in credit and has one outstanding debtor....see attached end of year finances.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Initial start up was aided by Grants from a variety of grant making bodies.

- Wiltshire County Council Area Board
- Laverstock and Ford Parish Council
- Aster Housing

The charity was in receipt of £8,500 from the old centre when it closed and also raised funds by holding a school sports event and some local groups raising money.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals.

A monthly newsletter which goes to the community acts as a 'shop window', as does our commitment to offering a building maintained to a high standard.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		CHAIRMAN
Full name(s)	MELVYN GEORGE CARLE	
Position (eg Secretary, Chair, etc)	CHAIRMAN	
Date	21 st June 2016.	