

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	1	2	1	5
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Section A Reference and administration details

Charity name					
Other names the charity is known by					
Registered charity number (if any)		524875			
Charity's principal address		Scout HQ, Station Road, Wrexham, LL11 2AA			
Names of the charity trustees who manage the charity					
Susan Lister					
Michael Meadows	Chairman				
Karen Cheesbrough	Treasurer				
Elliot Jones					
Jill Lewis					
Ian McLean					
Sandra Jones					
David Cheesbrough	Secretary				
Matthew Lewis					
David Morris	District Commissioner				
Jim Butcher					

Section A Reference and administration details (continued)

Names and addresses of advisers (optional information but encouraged as best practice)

Type of Advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing body	The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules of the Scout Association.
How the charity is constituted	The District is a trust established under its rules which are common to all scouts
Trustee selection methods	The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Governance and management:	The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner and District Explorer Scout Commissioner, individual leaders and parent's representation and meets every 2 months.
	This District Executive Committee exists to support the District Scout Leaders in meeting the responsibilities of all appointments and is responsible for:
	<ul style="list-style-type: none"> • The maintenance of District property • The raising of funds and the administration of District finance • The insurance of persons, property and equipment • District public occasions • Assisting in the recruitment of leaders and other adult support • Appointing any sub committees that may be required • Appointing District Administrators and Advisors other than those who are elected.

Risk Assessment:	<p>The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them.</p> <p>The main areas of concern that have been identified are:</p>
	<ul style="list-style-type: none"> • Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss. • Injury to leaders, helpers, supporters and members. The District through the annual membership fees contributes to the Scout Associations' national accident insurance policy. Risk Assessments are undertaken before all activities. • Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fund raising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. • Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. A reduction of leaders to an unacceptable level in a particular section would require consolidation, contraction or closure of the section. • Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the district as a whole, then there would have to be a contraction, consolidation or closure of the section.
	<p><i>Risk and Internal control</i></p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C Objectives and Activities

Summary of the Charity set out in its governing document.	<p>The objectives of the District are as a unit of the Scout Association.</p> <p>The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities.</p> <p>The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
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Additional details of the objectives and activities:

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • Policy on grant making • Contribution made by volunteers 	<p>The District has set aside funding for additional training for leaders in shooting, archery and mountain leadership courses which has successfully enabled more development in these areas. It is the intention of the District to continue to support this type of additional training.</p>
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Section D Achievements and Performance

<p>Summary of the main achievements of the Charity during the year.</p>	<p>A major event in 2015 was the Scout Jamboree which was held in Japan. The District had 13 scouts and two leaders attending this event and there were numerous fund raising events held to support the individuals selected to attend. The District acknowledges the support of AVOW and their assistance in receiving Activity Grants to benefit Scout Groups throughout the District to partake in new experiences. Funding this year was used to renovate the climbing wall in the HQ as well as providing support for Young Leader and Scouting events throughout the District. The District has actively sought to increase the membership in all sections of Scouting and this has been successfully achieved with an increase in census numbers and the opening of new sections.</p> <p>A number of District activities and events have taken place throughout the year.</p> <ul style="list-style-type: none"> - The Beavers had a camp in Cox Wood and attended an activity day at Cosford Air Museum. - The Cub section had notable camps in Chirk Castle and at the Cheshire Cub Camp. - The Scouts took part in a Frost Camp and - The explorers had an outing to Gilwell <p>The climbing wall in the District Scout Headquarters has been replaced and extended.</p>
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Section E Financial Review

<p>Brief statement of the Charity's policy on reserves:</p>	<p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.</p>
<p>Details of any funds materially in deficit (circumstances plus steps to eliminate)</p>	<p>None</p>

Further financial review details (optional information)

Investment policy and objectives:	The District's income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer term investments such as stock and shares. The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using mainstream banks or building societies or The Scout Association's Short Term Investment Service.
	The District regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements.

Section F Other Optional Information

Plans for the future:	The District is constantly supporting the creation or management of new groups within the district. This involves the identification of struggling groups, or a potential need for a new section or additional leaders for an existing group. Once identified this help is provided by the District until such time as the situation has been successfully concluded. 2016 sees the return of the District Scout Camp in Adelboden in Switzerland. This is a very popular biannual event and next year will see another 25 scouts and 17 leaders taking to the ski lifts and glaciers of the Bernese Oberland.
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Section G Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Full Name Mrs Karen Cheesbrough

Position in organisation District Treasurer

Date 18th April 2016

Independent Examiner's Report to the Trustees of the WREHAM DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31 December 2015, which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:


1. which gives me reasonable cause to believe that in any material respect the requirements

- ☐ to keep accounting records in accordance with Section 130 of the Charities Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: ANTHONY LEWIS
Qualification: FCCA
Address: 25 GROSVENOR ROAD, WREXHAM, LL11 1BT
Date: 22 JUNE 2016

chartered accountants and registered auditors


M.D. COXEY & CO. LTD.
CHARTERED ACCOUNTANT
25 GROSVENOR ROAD
WREXHAM LL11 1BT



Registered in England and Wales Company No: 2321056

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Saltney Office: Riverside House, River Lane, Saltney, Chester CH4 8RQ Tel: 01244 681268 Fax: 01244 678573
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Directors: M D Coxey F.C.A. P W McVeigh B.Sc. F.C.A. A J Lewis B.Sc. F.C.C.A. M Browning LL.B. F. McAleavy F.C.A.
Associates: Joanne Evans F.C.C.A. Amy Bell F.C.C.A. Consultants: A J Rannard B.Sc. F.C.A.

Registered to carry on audit work and regulated for a range of investment business activities
by the Institute of Chartered Accountants in England and Wales



WREXHAM DISTRICT SCOUT COUNCIL

Receipts and Payments Account

Year start date

Year end date

For the year from	01-Jan-15	31-Dec-15
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Receipts and payments

	2015	2014
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	41,031	41,075
Less: Membership subscriptions paid on (National/County/Area)	-37,548	-35,753
Net membership subscriptions retained	3,483	5,322
Donations	-	50
Loans	0	7,222
Gift Aid - ESU	1,366	1,012
Sub total	4,850	13,607
Grants		
Cox Wood - CFAP Grant	0	0
Youth Strategy Grant - Activity Training	1,600	50
Sub total	1,600	50
Fundraising (gross)		
Scout Shop Sales	9,755	11,568
Badge Secretary Sales	3,626	3,714
Coxwood	14,995	13,452
Explorer Scout Unit	8,857	7,579
District and Groups	14,394	35,199
Training	330	0
Sub total	51,957	71,510
Investment income		
Bank interest & Short term investments		
The Scout Association Short Term Investment Service	122	75
District HQ Rent & Car Park Rent	2,494	2,142
Sub total	2,617	2,216
Total Gross Income	61,023	87,383
Asset and investment sales, etc.	0	0
Total receipts	61,023	87,383

WREXHAM DISTRICT SCOUT COUNCIL

Receipts and Payments Account

Year start date

For the year from	01-Jan-15	To	31-Dec-15
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Receipts and payments

	2015	2014
	£	£
Payments		
Premises Costs		
District Headquarters	9,620	6,086
Coxwood Campsite	8,389	7,051
Explorer Scout Units	12,141	13,573
Donations		
Scout Active Support	-	0
District Grants & Donations	1,600	5050
Administration Expenses		
Support Teams, Training & Administration	520	1,327
Depreciation	5,259	5,891
Activities		
District Section Activities	12,448	37,647
Sub total	49,978	76,625
Fundraising expenses		
Scout Shop - Cost of Sales & Expenses	7,251	9,015
Badge Secretary - Cost of Sales & Expenses	3,290	3,350
Sub total	10,541	12,365

Total Gross Expenditure

Assets and Purchases - Grant Assisted

Total payments

Net of receipts/(payments)

Fund Balances brought forward

Fund Balances carried forward

60,519		88,991
0		0
60,519		88,991
504	-	1,607
84,390		85,997
84,894		84,390

Statement of assets and liabilities at the end of the year

	01-Jan-15	31-Dec-15
		£
Current Assets		
Cash at bank & in hand	62,063	57,223
Debtors	0	0
Loans to Scout Groups	0	-
The Scout Association Short Term Investment Service	12,250	12,250
National Savings account	3,214	3,166
Total cash funds	77,527	72,638
Other monetary assets		
Sub total	0	0
Fixed Assets		
Coxwood Site Development & Machinery - written down value	5,694	9,950
District Equipment - written down value	1,241	2,940
Explorer Scout Unit Equipment - written down value	816	1,815
Sub total	7,751	14,705
Non monetary assets for charity's own use		
Badge stock	1,625	2,517
Shop stock	3,879	5,983
Sub total	5,503	8,500
Liabilities		
Accounts not yet paid	0	450
Activity Grant not yet utilised	0	5,200
K2 ESU - Croatia Fund	59	59
District Summer Camp Fund - Switzerland 2014	5,829	4,138
Sub total	5,888	9,847
Net Assets Less Liabilities	84,894	85,997

Represented by:-

General Fund

84,894

85,997

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 14th April 2016 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

	Signature
Mrs Susan Lister	District Commissioner
Mrs Karen Cheesbrough	Treasurer