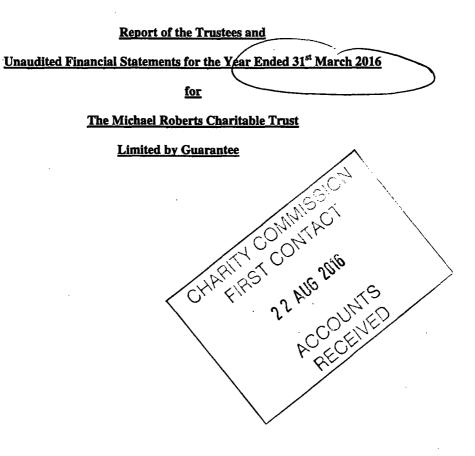
REGISTERED NUMBER: 03439299 (England & Wales) CHARITY NUMBER: 1065006



Pigram & Co 2 Burgess Cottages Pound Hill Little Dunmow Essex CM6 3HW

<u>Contents of the Financial Statements</u> for the year ended 31st March 2016

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<u>Charity Information</u> for the year ended 31st March 2016

TRUSTEES:

R Bowers J Ehlers G Edwards P Balkwill T A Knott D C Norkett – appointed 10th July 2015 J R Woodward – appointed 10th July 2015

NB: Trustees are also Directors of the Company

COMPANY SECRETARY:

G Knott

REGISTERED OFFICE:

The Rainbow Centre 2 Wych Elm Harlow Essex CM20 1QP

REGISTERED COMPANY NUMBER: 3439299 (England and Wales)

ACCOUNTANTS:

Pigram & Co 2 Burgess Cottages Pound Hill Little Dunmow Essex CM6 3HW

REGISTERED CHARITY NUMBER:

1065006

BANK:

Barclays Bank Plc 14 The Water Gardens Centre Harlow Essex CM20 1AN

<u>Report of the Trustees</u> <u>For the year ended 31st March 2016</u>

The Trustees, who are also Directors of the Charity for the purpose of the Companies Act 2006, present their report together with the financial statements of the Company for the year ending 31st March 2016.

PRINCIPAL ACTIVITY

The principal activity of the Company in the year under review was that of a Christian Charity, working in the community with a wide range of people, including people with a learning / physical disability, people vulnerable and / or isolated through homelessness or being vulnerably housed and people in crisis with emergency food. The Company also worked with local fresh food companies assisting them to reduce their surplus food by picking it up and redistributing it into the local community to front-line professional care agencies.

The governing document is the Memorandum and Articles of Association of the Company.

All Trustees offer themselves for election at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD

X

...... G Knott - COMPANY SECRETARY

Dated:

15/07/2016

THE MICHAEL ROBERTS CHARITABLE TRUST (LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31st March 2016

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tor the Year Ended 31" March 2010		Unrestricted	Restricted Funds			2016 2015		
	<u>Notes</u>	General Fund	Harlow Foodbank	Harlow Foodbank Van	Maybury Open Door	Bounty Club	Total	Total
INCOME and ENDOWMENTS FROM:		£	£		£	£	£	£
Donations & Legacies		23.861	91,633	8,525	19,292	18,252	161,563	125,405
Income from Charitable Activities Maybury Open Door					10,288		10,288	10,534
Investment Income		477	310	65			852	1,49 <u>5</u>
Other Income								
Sales					2,150		2,150	1,564
TOTAL INCOME and ENDOWMENTS	•	24,338	91,943	8,590	31,730	18.252	174,853	138,998
EXPENDITURE ON:								•
Raising Funds		-	803		268		1,071	1,194
Expenditure on Charitable Activities								
Sataries		3,999	54,774		28,423		87,196	78,194
Training			960		705		1,665	1,178
Travel & Subsistence Expenses		169	848		9		1.026	1,781
Rent		2,311	11,140		1,476		14,927	9,213
Telephone & Internet		447	517		124		1,088	833
Printing, Postage & Stationery		102	1,984		38		2,124	2,125
Motoring Costs				1,752		5,806	7,558	2,570
Purchases - Craft, Cleaning, Food, Day-to-day			6,998		1,994		8,992	11,394
Insurance & Professional			988		329		1,317	2,254
New Equipment & Renewals			3,343				3,343	840
National Lottery Awards for All								9,944
Charitable Donations		900					900	1,985
OTHER EXPENDITURE								
Depreciation	4	22		4,477			4,499	4,521
Independent Examiner & Accountancy Fees	2	462					462	456
TOTAL EXPENDITURE ON:		8,412	82,355	6,229	33,366	5,806	136,168	128,482
NET MOVEMENT IN FUNDS FOR THE YEAR		15,926	9,588	2,361	(1.636)	12,446	38,685	10,516
Balances brought forward								
at 1 st April 2015		64,366	41,938	8.688			114,992	104,476
Transfer between Funds		(1.636)	-	-	1,636	-	-	
BALANCES CARRIED FORWARD								
AT 314 MARCH 2016		78,656	51,526	11,049		12,446	153,677	114,992
			·				- ,	

This page forms part of these financial statements

<u>Balance Sheet</u> <u>As at 31st March 2016</u>

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Notes £ £ £ £	
FIXED ASSETS 4	
Fixtures & Fittings	
Cost 6,242 6,242	
Less: Depreciation <u>6,132</u> <u>6,110</u>	
110	132
· ·	
Computer Equipment	
Cost 615 615 Less: Depreciation 615 615	
-	-
Motor vehiclesCost13,43113,431	
Additions 13,500	
Less: Depreciation 13,431 8,954	
4,_4,	4 <u>77</u>
13,610 4,	609
CURRENT ASSETS Debtors 5 5.165 604	
Debtors 5 5,165 604 Cash at bank and in hand 138,344 114,635	
143,509 115,239	
CREDITORS	
Amounts falling due within one year 6 3,442 4,856	
NET CURRENT ASSETS 140,067 110,	383
NET ASSETS <u>153,677</u> <u>114</u> ,	992
<u>FUNDS</u> UNRESTRICTED FUNDS	
	366
	,
RESTRICTED FUNDS	
	,938
Food Bank Van11,0498,Bounty Club Van12,446	,688
<u>153,677</u> <u>114</u>	,992

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This page forms part of these financial statements

<u>Trustees Statement</u> For the year ended 31st March 2016

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2016.

The members have not required the Company to obtain an audit of its financial statements for the year ended 31st March 2016 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- (a) ensuring that the Company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on Friday the 15th July 2016 and were signed on their behalf by:

Teresa Knott

Grant Edward

This page forms part of these financial statements

<u>Notes to the Financial Statements</u> for the year ended 31st March 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared in accordance with applicable Accounting Standards and follow the recommendations in Statement of Recognised Practice: Accounting and Reporting by Charities (SORP) effective 1st January 2015.

Turnover

Turnover represents donations and gifts as analysed in the Statement of Financial Activities.

Voluntary Income

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings -25% on reducing balance Computer equipment -25% on reducing balance Motor vehicles -33.3% on cost

2. OPERATING SURPLUS

The operating profit is stated after charging:

Depreciation - owned assets	31 [™] March 16 £ 4,499	31 st March 15 £ <u>4,521</u>
Trustees' emoluments and other benefits etc		
Accountancy fees	462	456

3. TAXATION

The Company is a registered charity as defined by the Charities Act 1960 and as such no taxation has been provided for in these accounts.

These notes form part of these financial statements

<u>Notes to the Financial Statements - continued</u> for the year ended 31st March 2016

4. TANGIBLE FIXED ASSETS

	<u>Fixtures &</u>	Motor	<u>Computer</u>	
	Fittings	Vehicles	<u>Equipment</u>	<u>Total</u>
COST:	£	£	£	£
At 1 st April 2015	6,242	13,431	615	20,288
Additions	-	13,500	-	13,500
At 31 st March 2016	6,242	26,931	615	33,788
DEPRECIATION:				
At 1 st April 2015	6,110	8,954	615	15,679
Charge for Year	22	4,477	-	4,499
At 31 st March 2016	6,132	13,431	615	20,178
NET BOOK VALUE				
At 31 st March 2016	110	13,500	_ ·	13,610
At 31 st March 2015	132	4,477		4,609

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31" March 16 £	31 ^{or} March 15 £
Tax recoverable	665	604
Rent deposit	4,500	<u> </u>
	5,165	604

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6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

· · · · · · · · · · · · · · · · · · ·	31 st March 16 £	31 st March 15 £
PAYE and NIC	2,480	2,853
Other creditors and accruals	962	2,003
	3,442	4,856

7. **RESTRICTED FUNDS**

A full description of the restricted funds is contained in the Report of the Trustees. Financial details are contained in the Statement of Financial Activities on page 3.

8. HARLOW FOODBANK

The Harlow Foodbank received non-perishable food donations totalling 47,925 Kgs. During the year 47,671 Kgs of non-perishable food was redistributed and at the Balance Sheet date 27,849 Kgs of non-perishable food was held for redistribution.

9. BOUNTY CLUB

Bounty Club received and distributed 71,804 Kgs of fresh/chilled food to front-line professional agencies, organisations and charities during the financial year. At the Balance Sheet date none was held for redistribution.

These notes form part of these financial statements

Income and Expenditure Account for the year ended 31st March 2016

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	31 st March 2016		31 st March	2015
	£	£	£	£
T				
Income VOLUNTARY SOURCES				
General Donations	23,861		17,300	
Maybury Open Door	29,580		29,867	
Harlow Foodbank	91,633		72,328	
Harlow Foodbank Van	8,525		6,500	
Bounty Club	18,252		-	
Awards for all	-		9,944	
Sales	2,150		1,564	
		174,001		137,503
		1,001	·	107,000
Cost of sales				
Opening stock	-		_	
Less: Closing stock	-		-	
-				
		<u> </u>		<u> </u>
GROSS PROFIT		174,001		137,503
		2,		,
Other income				
Bank interest	852		1,495	
		852		1,495
		174,853		138,998
Expenses DIRECT CHARITABLE EXPENDITURE				
Salary	85,651		76,824	
Employers NIC	1,545		1,370	
	1,545		1,570	
COMMUNITY SERVICES PROJECTS				
Maybury Open Door	1,994		3,195	
Harlow Foodbank	6,998		8,199	
New Equipment & Renewals	3,343		840	
Awards for all			9,944	
		99,531		100,372
Carried forward		75,322		38,626

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This page does not form part of these financial statements

Income and Expenditure Account for the year ended 31st March 2016

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	31 st March 2016 £ £	31 st March 2015 £ £
Brought forward	75,322	38,626
OTHER EXPENDITURE Rent	14,927	9,213
Telephone	1,088	833
Printing, postage and stationery Motoring costs	2,124 7,558	2,125 2,570
Training	1,665	1,178
Accountancy	462	456
Donations Publicity & fund raising	900 1,071	1,985 1,194
Insurance	1,317	2,254
Travelling	1,026	1,781
	32,138	23,593
	43,184	15,037
Depreciation Eisturge and fittings	22	44
Fixtures and fittings Computer equipment	22	44
Motor vehicles	4,477	4,477
	4,499	
NET SURPLUS	38,685	10,516

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This page does not form part of these financial statements

Annual Review Statement

The attached Accounts for the year ended 31st March 2016 have been prepared from information, records and explanations supplied and in accordance with current guidelines.

No issues worthy of being reported to the Treasurer have arisen during the year.

I am satisfied that the surplus of Income over Expenditure of £38,685 represents the charity's activities for the period and that the carried forward monetary balances agree with the bank and building society accounts of the charity.

V Signed:

Date:

21" Jur 2016

Pigram & Co 2 Burgess Cottages Pound Hill Little Dunmow Essex CM6 3HW

This page does not form part of the statutory financial statements



Independent Examiner's Report on the Accounts



Section A	Independent Examiner's Report
Report to the trustees/members of	Charity Name THE MICHARI ROSELTS CHARITABLE TRUST
On accounts for the year ended	310316 Charity no (if any) 1065006
Set out on pages	3-9 (remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	 The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and to state whether particular matters have come to my attention.
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.
Independent examiner's statement	 In connection with my examination, no matter has come to my attention (other than that disclosed below"): (1) which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 130 of the Charities Act; to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.
Signed	Date 21 5T July 2016
Name	Justin Planen
Relevant professional qualification(s) or body (if any)	FCCA
Address	2 Bracess Cottracts Pano H.L. Litre Dinrow Coster CT6 346

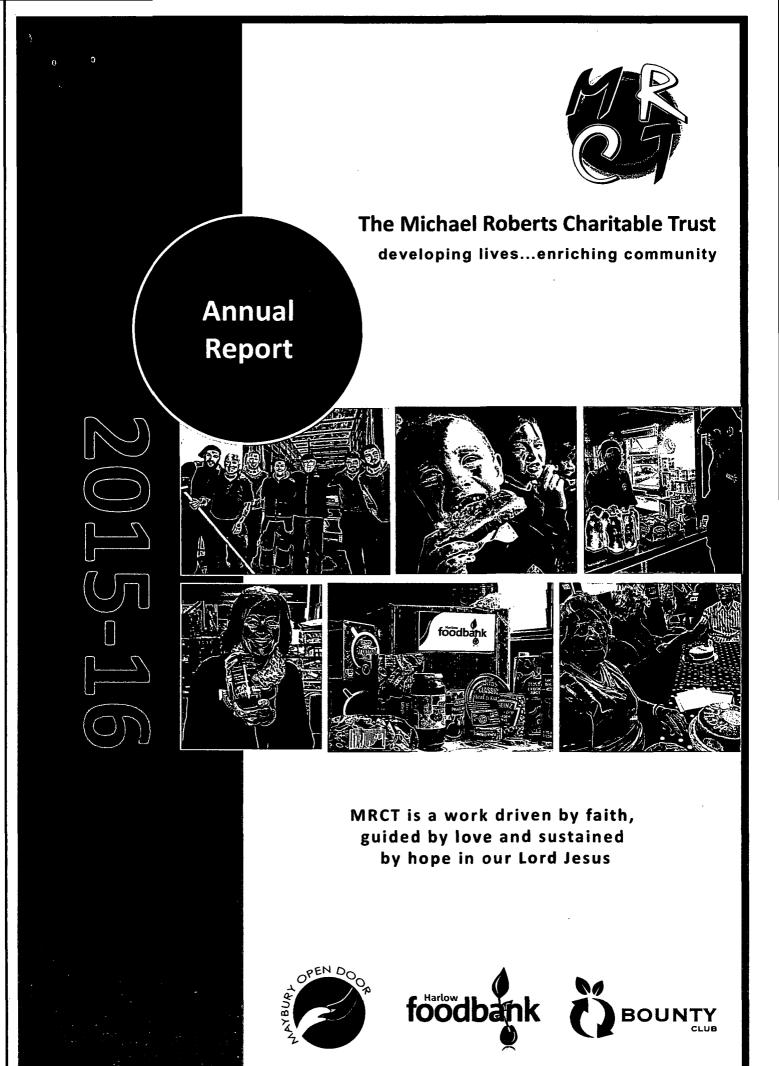
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Section B

Disclosure

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose





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The Michael Roberts Charitable Trust

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Bounty Club	Page 10-11
Breakfast Club	Page 12
Community Partnerships	Page 13-14
MRCT Volunteers	Page 15
Acknowledgments	Page 16

Mission Statement

MRCT promotes the value and significance of every person, empowering them to develop their potential and selfconfidence. By giving support and encouragement we provide opportunities for community integration, enabling each individual to help meet local social needs in a positive and practical way.



Director's Report

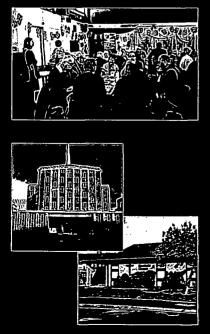
The Michael Roberts Charitable Trust



Gary Knott -Director of Community Services



Warehouse at Housham Hall, Matching Tye



StarlsChuch&HarefieldChurch

t has been an inspiring but demanding year, in which we have seen the work of the Michael Roberts Charitable Trust (MRCT) continue to expand. This expansion has enabled us to meet more of the challenging and diverse needs within our local community, working alongside other like-minded, community-focused, charities and organisations. For those people and families who are overwhelmed by these challenges, we have again been able to offer support and encouragement, besides meeting their immediate needs in times of emergency or crisis. With the dedication and commitment of our staff members, volunteers and partners, our practical assistance has helped us meet these challenges head-on and change those people's lives while also helping them get back on their feet and breaking their cycle of poverty.

One of the biggest challenges to our work this last year has been the need to find our own warehouse for Harlow Foodbank, when our six-year partnership with LOKnSTORE was brought to an end by a redevelopment proposal for our ground floor working area. After much prayer and deliberation, and a prophecy from God, we were directed to a vacant warehouse in Matching Tye, just outside Harlow. On investigation we were delighted to find that the unit had two floors, each with 2,500 square feet of space, which far exceeded our expectations and would more than meet all of our needs for food storage. On Monday 22 February 2016 we moved from LOKnSTORE in Harlow to Unit 8, Housham Hall Farm in Matching Tye, assisted by a team of dedicated staff and volunteers using loaned lorries and vans. The move was completed in two days. I would like to take this opportunity to thank the management and staff at LOKnSTORE for their staunch and constant support ever since we started the Foodbank in April 2009, as without them we could never have supplied so many people with emergency food. LOKnSTORE have agreed to remain a drop-off point for small food donations only, and for this we are very grateful.

Maybury Open Door (MOD) continues to provide a unique community service, week in, week out, at Harefield Church in Momples Road, Harlow, and St Paul's Church in Harlow Town Centre. The value of this service cannot be underestimated as it supports a wide range of people of all ages and abilities. MOD is a centre for all comers, where everybody is treated equally and fairly. Most importantly, it provides a safe and warm environment for anyone who is homeless, vulnerably housed, suffering with addictions or isolated and looking for a place of refuge where they will be accepted just as they are. Maybury Open Door also supports senior citizens and young people from all walks of life. It is always encouraging, and at times challenging, to witness how well this diverse group of people get on together at the centre. To some, the centre is a lifeline where they know they will be safe and secure in a place where support will be given if asked for. On my visits to Maybury Open Door during the year I have always been greatly encouraged and gratified at what is being achieved. The positive impact it is making in people's lives with the support of a dedicated team of staff and volunteers is very much in evidence.

Special thanks are due to our partner churches at Harefield and St Paul's, as without their input this service to the community could not function.

Harlow Foodbank maintained its momentum during the year. Although we recorded a slight drop in client referrals compared with the previous year, this was partly because front-line agencies reduced their services or were forced to close by spending cutbacks or loss of funding. Another contributory factor may have been the extra provision of fresh food for clients visiting the satellite centre this year, as this increase will probably have reduced the need for additional referrals.

Director's Report cont...



The Michael Roberts Charitable Trust









ANNUAL REPORT 2015-16

In order to maintain the level of non-perishable food donations needed, the Foodbank continues to develop its partnerships with local supermarkets, banks, fitness centres, estate agents and other local businesses, while maintaining long-standing partnerships with churches and schools. This year we have again been very grateful to Harlow Council and GlaxoSmithKline (GSK) for providing us with additional back-up food storage facilities at Latton Bush Business Centre and the GSK site at the Pinnacles in Harlow. It will be our aim before the summer to transfer all of the stored food from Latton Bush and GSK into our new warehouse at Matching Tye. Once completed, this will both reduce transport costs and ensure we have a more effective stock control system for future food donations.

My thanks go also to Harlow Salvation Army, who operate our Wednesday Foodbank satellite service. This has enabled us to give our Foodbank customers five-days-a-week support. We are very proud to be linked with such an inspirational Christian ministry. Places for People, our Foodbank van sponsor, have again agreed to sponsor the van in 2016/17, which will help us to cover all of the vehicle expenses during the coming year, so our special thanks go also to them, as well as to Bristol Street Motors in Harlow, who help us by providing support with repairs, servicing and other small jobs free of charge.

The Bounty Club has been progressing well during the year under the stewardship of Kevin Tierney and has advanced from its initial pilot stage operation to a fully-fledged part of the charity's work. Since the last report the work has been steadily increasing with the introduction of Brakes, another fresh food company, which now functions alongside the two existing food companies, namely Bidvest in Harlow, and Swithenbank in Hoddesdon. As part of its move into fresh food redistribution the charity recognised the need for a refrigerated van and has been working on a funding application to the Essex County Council Community Initiatives Fund (CIF) for such a vehicle. Fortunately, after much work, we were informed we had been successful with the funding application, and in February 2016 we took delivery of a brand-new Peugeot Expert refrigerated van, which went straight into service the following day. With increasing numbers of Bounty Club customers during the year we are very excited to be involved in this new area of work, as it genuinely helps local fresh food companies reduce their fresh food surpluses, which would otherwise go to landfill or animal feed. This the Bounty Club does by redirecting the food into the community via local charities, schools, churches and other front-line services in support of their clients. The food redistribution also assists front-line agencies financially by helping them restrict expenditure and meet budgetary constraints.

Special thanks

As a charity we have had a very successful year and I would like to thank all of our community partners for helping us to achieve our objectives over this period. I would also like to thank our loyal supporters who have made donations of food to the Foodbank, and others who have made regular and/or one-off financial donations to the charity since all such donations are the very lifeblood of our work and greatly appreciated. My thanks go also to the MRCT Trustees and Rob Carrington (Honorary Treasurer) for the support they have given me over the year. I also want to record my special gratitude to our dedicated MRCT staff team and volunteers, who have done such a wonderful and inspiring job. They really are a great team to work with as we serve our community.

Most importantly, thanks be to God for His faithful provision this year and for His direction and wisdom in all that we do. To Him be the Glory, Honour and Praise.

Gary Knott - Director of Community Services & Company Secretary



MRCT Staff

The Michael Roberts Charitable Trust





Gary





David

Belinda

Margaret







Motra

defr







Clair and Liz celebrating the Maybury Open Door 10 year anniversary

Head Office

Gary Knott - Director of Community Services Liz Hay - Administrator Kevin Tierney - Community Development (Voluntary)

Harlow Foodbank

Duncan Craig - Satellite Centre Manager Belinda Glanfield - Satellite Centre Coordinator David Evans - Warehouse Manager Margaret O'Donovan - Foodbank Administrator

Bounty Club

David Evans - Bounty Club Manager

Maybury Open Door

Liz Bellworthy - Coordinator & Community Worker Suzie Raraty - Community Worker Karolina Sadowska - Community Worker (Thurs) Assistant Community Worker (Friday) Clair Forway - Assistant Community Worker Moira Luff - Bank Worker Moira Howard - Bank Worker Jean Steele - Bank Worker

MRCT Trustees

Patricia Balkwill Richard Bowers Jeanette Ehlers Grant Edwards Teresa Knott Jean Woodward (appointed 10/07/2015) David Norkett (appointed 10/07/2015)

Company Secretary

Gary Knott

Honorary

Robert Carrington - Honorary Treasurer Robert Dunham - Honorary Member









5



Maybury **Open Door**



Main aims

To promote the ability of all people and encourage social inclusion

To enable and encourage people to meet their full potential

To give a voice to people and help them to shape the service

To support people who are often designated as being disadvantaged through either disability or social exclusion

To encourage a team philosophy where working together achieves more and benefits the community

To provide a support and advice service via community partners







ANNUAL REPORT 2015-16





aybury Open Door (MOD) is based at two churches (Harefield and St Paul's) and has been working in Harlow since 1998. Managed by a team of MRCT community workers and volunteers, it is an inclusive and unique adult drop-in centre which offers support to a wide range of people each week. The structure is informal with various activities undertaken to help enhance people's skills and personal development, thereby enabling them to integrate better with others. The centre is also supported by Citizens' Advice Bureau (CAB) and Family Mosaic, who provide advice sessions in housing, debt, benefit issues and general welfare enquiries.

Those attending include people with disabilities; the elderly; homeless and vulnerably housed people; addiction sufferers; people who feel isolated and lonely; foodbank referrals and others who just call in when shopping to enjoy some light refreshments and meet new friends.

Maybury Open Door promotes community spirit and integration. It is a place where anyone can come and feel welcome in a safe and warm environment. The centre seeks to promote the ability of all those attending by encouraging them to get involved and take an active role in their local community.

Observations recorded by a visiting member of staff during one hour at Maybury **Open Door:**

- Health & Social Care are helping a man who came into the centre in need. This is where they had arranged to meet him - how encouraging!
- The large table is surrounded by people sitting together and playing a game of Hoy; there's lots of laughter. Pool is being played alongside them.
- The tombola table is busy and being run by a very committed lady, so this is great for helping us with fundraising.
- There's a lovely reunion meeting between father and son their first in many years. •
- The Foodbank manager and driver have come in for lunch together.
- The craft table is very busy with volunteers helping some of the visitors at Maybury.
- A lady from Safer Places (a women's refuge) is waiting for a meeting with one of our visitors.
- A lady has just entered in a very distressed state and wanting to pray; Liz has just arranged for a couple of volunteers to go out into the side room with her. She stayed for more than an hour and was very thankful afterwards.

"All this was happening in just the hour or so that I was there, I personally feel very proud to be a part of this work and will continue to help every single person that needs us." **Clair Forway - Assistant Community Worker**

Partners

Harefield Church, St Paul's Church, SSAFA (The Armed Forces Charity), Red Cross, Safer Places, Citizens' Advice Bureau, Family Mosaic, Rainbow Services, Streets2Homes, Harlow Healthcare Navigator, Free Cakes for Kids - Harlow, Bounty Club (Fresh Food), U First Care Ltd, Harlow University, All Nations Christian College, Community Agents, South Essex Advocacy Team, MIND, Harlow Foodbank and Essex Social Services.

Achievements

MOD

- runs a clothing bank to support people who are homeless, vulnerably housed or on low income:
- provides information, advice and telephone support when dealing with benefit, housing and other general enquiries, as well as giving assistance in completing forms and benefit applications:
- provides hot meals and drinks service throughout the day for people attending the centre; also supplies free food vouchers to people on low income or foodbank referrals;



iteer

feedback

Maybury Open Door













- successfully supported three volunteers into full-time employment in the local community;
- provided entertainment programmes which included; Epping Green Choir, Fawbert & Barnard Primary School Choir, U3A Ukulele Group, Honeytones Musicians, Music in Hospitals and a magician;
- sent out birthday and 'get well' cards to people who were unable to attend the centre due to illness or hospital admission;
- supported foreign visitors at the centre with English Language assistance when completing
 paperwork, form-filling and the preparation of CVs;
- provides a unique adult drop-in centre for all comers, encouraging community spirit and social integration;
- provides a warm and safe environment for people who are homeless and/or vulnerably housed, either during a crisis or while they look for a permanent home.;
- provided an Internet-based 'Skills Development Programme' for staff and volunteers which included online training in; Manual Handling, Food Hygiene, First Aid, Health & Safety, Managing Volunteers and the Mental Capacity Act;
- organises festive events and meals for people using the service at Easter and Christmas;
- arranged the Maybury Open Door 10th Anniversary Celebration at St Paul's Church in Harlow Town Centre;
- worked in partnership with Free Cakes for Kids in Harlow, who provided special birthday cakes for two senior citizens who attend the centre;
- supported an average of 152 people each week at two locations in Harlow;
- organised fundraising events to raise money for the centre which included tombola, raffles and other in-house activities;
- provided volunteer opportunities for 32 people, of whom 18 (44%) have learning/physical/mental disability;
- supported work placements at the University Centre in Harlow and All Nations Christian College in Ware;
- operates a support structure and free food service for people who are hungry, homeless and/or vulnerably housed. 288 free food vouchers were given out in the past year to a value of £864.00 (£18.00 per week);
- put to good use the 6,216 unpaid hours' work contributed by its volunteers

In March 2014 I came out of respite care after having a stroke and whilst at home on my own I fell and was lying on the floor of my house for five days. Luckily my neighbours realised that they hadn't seen me for a while and climbed through an open window and arranged for me to be taken to the local hospital. After returning home I started to feel lonely and isolated and, when I was able, I began the short walk to the town centre just so I could see other

I found my way to Maybury Open Door after having to use the Foodbank and whilst there was given a leaflet, which unfortunately I lost, and then after another low point in my life I eventually found the centre, although initially I was very apprehensive about coming in as I wasn't sure if this was the right place for me. It did take a couple of weeks for me to settle in but now I'm a fully-fledged volunteer at Maybury Open Door. Staff helped me to get a DBS check and references and I now volunteer at both St Paul's and Harefield Church. I really enjoy it and I am happy now, I'm even doing two online courses as well to help me develop my skills. **Tony - Volunteer**



Harlow Foodbank



Statistics

Harlow is one of the most deprived local authority areas in England. 21% of Harlow children are living below the poverty line.

There were 3.7 million children living in poverty in the UK in 2013-14. That's 28 per cent of children, or 9 in a classroom of 30.

When benefits are set at too low a level in households where only one adult works, they fail to act as a safety net for families.

In 2009/10, families with at least one disabled member were 30 per cent more likely to live in poverty than families without disabilities.

28% of adults skimp on their own food to feed others.





The Foodbank is a ground-breaking concept designed to help individuals and families in crisis by providing free emergency food until the appropriate agencies are in a position to assist. Our aim is to engage with communities, introducing sustainable projects that enable marginalised people to break out of their cycle of poverty.

Tinned and dried food is collected from the public at churches, schools, supermarkets, banks, and other local groups and organisations. It is then 'banked' in a warehouse before being given out to people in crisis who have been referred to the Foodbank by registered frontline care professionals. These include staff of, Citizens' Advice Bureau, Jobcentre Plus, Saferplaces, Harlow Advice Centre, Harlow Council Front-Line Services, Spurgeon's Children's Centre Network, Adult Social Care (Essex County Council), Harlow Salvation Army, National Probation Service, Assessment & Family Support Team (Harlow Social Care), Family Mosaic, Occasio House (Foyer) and many others in Harlow and the surrounding area working in the front line.

Partners

- 72 churches in Harlow and the surrounding area, which have supported the Foodbank (food donations)
- 26 schools in Harlow and the surrounding area (food donations)
- 5 Beaver, Cub, Brownie and Scout groups (food donations)
- 169 front-line care professionals (Foodbank voucher holders)
- Salvation Army, Harlow (Foodbank satellite centre on Wednesdays)
- 8 supermarkets: Tesco (4), Sainsbury's (2), ASDA (1), Waitrose (1)
- LOKnSTORE, Harlow Council and GlaxoSmithKline (food storage buildings)
- Places for People (van sponsorship in 2015/16)
- Kier Harlow (free Foodbank van parking 24/7)
- Santander & Halifax Bank (food drop-off points in Harlow Town Centre)
- Harlow Walkers (food donations)
- Bristol Street Motors, Harlow (maintenance, servicing and MOT of Foodbank van)
- St Paul's Church, Harlow Town Centre (Foodbank satellite centre)
- Bishop's Stortford Foodbank (storage and distribution of their donated food)
 - Newcastle West End Foodbank (support with end-of-line, low-dated food donations)
- The Storehouse, Southend, Stevenage Haven, The Need Project, Beds & Herts (support with end-of-line, low-dated food donations
- Lawsons (Whetstones) Ltd (who provided a lorry and driver for food transfers)
- East End Farm, Roydon (provider of fresh turkeys and turkey portions at Christmas)
- Free Cakes for Kids, Harlow (who provided 18 children's birthday cakes to local families in crisis) Greenways Eggs. High Trees Packers (potatoes), UK Salads and Couzens Bakers (who provided
- free fresh food to the Foodbank satellite centre at St Paul's Church for their clients)
- Tesco Resource Centre, Cheshunt (food donations)
- Harlow Cricket Club (which provided a venue for the volunteer social at Christmas)
- Rotary Club of Harlow Tye & Rotary Club of Harlow (which provided volunteers for supermarket collections)

Achievements

- Since opening in April 2009 and up to the end of March 2016 the Foodbank has fed 17,360 (11,508 adults & 5,852 children) people in crisis with emergency food.
- 2,744 (1,743 adults & 1,001 children) people in crisis have been provided with emergency food in 2015/16 - an average of 229 people each month.
- 1,412 Foodbank vouchers issued in 2015/16 an average of 118 each month
- 47.925 tonnes of non-perishable food donated an average of 3,994 each month
- 47.671 tonnes of non-perishable food issued an average of 3,973 each month
- 10 tonnes of fresh food issued to Foodbank clients an average of 83 kg each month
- 3.8 tonnes of harvest food donated by local churches and schools
- 24.5 tonnes of food donated by local people via supermarkets

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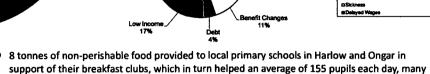
Harlow Foodbank











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- of whom were on pupil premium, and others from low-income families
- 126 people (62 adults & 64 children) received fresh turkey from the Foodbank at Christmas, provided by East End Farm in Roydon.
- A DWP work placement supported for 6 months
- Electricity & gas payments made to clients with no access to funds via front-line agencies
- Participation by managers, staff and volunteers in the charity's 'Skills Development Programme' in the form of online development training.
- Heart4Harlow award presented to Kevin Tierney (Community Development) for his outstanding work with Harlow Foodbank, the Bounty Club and other community work.
- Christmas toys, treats and Easter eggs distributed during the year to local children
- Move to new warehouse at Unit 8, Housham Hall Farm, Harlow Road, Matching Tye, Harlow in February 2016.

You have helped me survive with my children for the foreseeable future.

I have a partner with five kids and had our monies stopped. If it wasn't for places like this I don't know what I would have done.

Foodbank has helped me a lot of late. If it wasn't for their invaluable services I would have starved by now! So I think they

are great. The manager and staff are angels. You have helped us through this difficult time. The staff are extremely helpful and very friendly and we appreciate the

Foodbank's help! The lady (Gill) at the Foodbank was really kind to me and did not judge – just helped. Thank you so much, Harlow Foodbank. What would we do without you?

Thank you so much. Without your help my anxiety levels would be higher. I wouldn't have been able to feed my family and we would have been hungry. All of us are very grateful for all your help even though I feel bad taking the help. I know my children would have been hungry and upset and I wouldn't have known what to do as I have had no money coming in for 3½ weeks and still haven't got it sorted out.

Agency feedback

"We are writing in regard to the excellent service you are providing for the women in our refuge. We would like to say a big 'thank you' for all of the fresh food and emergency food boxes you deliver to us on a weekly basis. It really is appreciated and is such a huge help for those women and families who are less fortunate and struggling with money and food" The staff and women at Safer Places, Harlow

"We have used the Foodbank for over a year now and it has been invaluable. Not only are we able to make Breakfast Club free of charge with your help; we can also provide tuck and snacks to our most vulnerable children. At the end of each term we give our leftover food to our most vulnerable families, which they do appreciate". 9 Anna Bailey, Inclusion Support Manager, William Martin School



Bounty Club













he Michael Roberts Charitable Trust (MRCT) has been piloting the Bounty Club project in Harlow since September 2014, alongside the work of Harlow Foodbank and in partnership with three local fresh food companies (Bidvest-Harlow, Swithenbank, Hoddesdon and Brakes, Harlow). The project's aim has been to help reduce companies' low-dated/end-of-line surplus fresh food, which would normally be treated as wastage, by picking it up and redistributing it into the community via front-line professional care and support agencies. These agencies have included children's centres, women's refuges, services for the homeless, foodbank clients, primary school breakfast clubs (working with children on pupil premium), community drop-in centres, the Salvation Army, drug projects, youth hostel services, refugee services and school holiday clubs. The Bounty Club food is provided 'for the benefit of the community' and not just for people in crisis.

The success of this project has established the Bounty Club as a permanent part of the charity's work in Harlow, and to help us in our operations we have recently acquired a new refrigerated van. Our special thanks go to Kevin Tierney for developing this work during the pilot project.

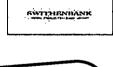
From April 2015 to March 2016 the Bounty Club collected and redistributed the following fresh food to 33 local front-line professional agencies in support of their work:

Company fresh food business partners:

Bidvest Foodservice, Harlow - 6 tonnes Swithenbank, Hoddesdon - 33 tonnes Brakes, Harlow - 18 tonnes (3 months only) **Total collected and Redistributed** - 57 tonnes All of the above food would otherwise have gone to landfill or animal feed.







ent feedback

The fresh food that we try helps us to experience food we have

I am on a tight budget, so the bread you provided has helped me a lot.

My partner and I have both had operations recently and have been off work. These food donations have been a lifeline for us both and our

three children.

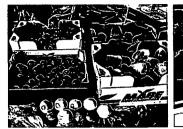
With five children, this greatly helps.allowed us to have fresh fruit and vegetables at the end of the

Very much appreciated. I'm a single mum with two children and good

fresh vegetables are so expensive.

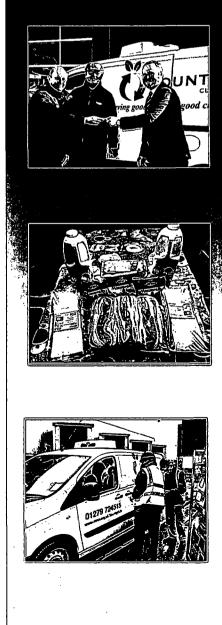


Bounty Club









Company feedback

"Since the formation of the Bounty Club, Bidvest-Harlow have been able to divert more chilled products away from landfill. This partnership helps support local organisations working on the front line and low-income families. It will also help us reach our aim of eliminating all surplus food sent to landfill". Andy Bulled, Site Excellence Manager, Bidvest-Harlow



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New refrigerated van

On Thursday 11th February 2016 MRCT picked up a new refrigerated Bounty Club van from Bristol Street Motors in Harlow, and on the following day it started its work for the charity, distributing free fresh food to local front-line agencies, schools, children's centres, women's refuges, homeless projects and other community charities and organisations, all for the benefit of the community.

Special thanks are due to the Essex County Council Community Initiatives Fund (CIF), who provided the funding for this vehicle, which will support local families/people on low income and others finding it difficult to make ends meet each week. Thanks also to everyone who has helped by making a financial contribution towards the van and to Bristol Street Motors in Harlow, who have been incredible partners in meeting our transport needs since 2013.

The Bounty Club enables our clients to have a proper nutritious meal every day, which not only helps with their health and wellbeing, but helps them to know that people care. They and wellbeing, but helps them to know that people care. They get really excited each day to hear what is going on the menu get really excited each day to hear what is going on the menu and are continually saying that they have never eaten so well. It and are continually saying that they have never eaten so well. It also means that funds which we would have spent on food can also means that funds which we never eaten so well and the spent of the

go to other resources for our clients. Helen Baker, Welfare and Support Officer, Street2Homes

I am writing to say thank you for the food that is donated to The Treehouse Children's Centre by the Bounty Club. We know that this service is invaluable to many parents whose finances are limited and they are really appreciative. It enables people to try other foods and it is encouraging to hear recipes being shared. Angela Cameron, Treehouse Family Centre Manager

Woodlands would like to say a big 'thank you' for the regular supplies of fresh produce delivered by the Bounty Club on a daily basis. Yesterday, a mother was pleased to tell me that her children are enjoying the pies she made from the meat and poultry from the Bounty Club. This is a mother who had previously never used her oven and only provided microwaved ready meals. A triumph indeed! Thank you, Bounty Club; you

are much appreciated. Lorraine Bendon, Woodlands Family Centre



Breakfast Club







ANNUAL REPORT 2015-16



The charity's work with school breakfast clubs continued to expand in Harlow and the surrounding area over the year, and the list of local school partners increased from six to eleven. This is encouraging, as the charity seeks to provide support to school children on pupil premium from low income and/or deprived families, thereby ensuring that they receive a nutritious breakfast at the start of each school day. It is well recorded by educational professionals that a breakfast each morning before school will greatly enhance children's attentiveness in class and also their educational attainment, giving them the opportunity in life that they deserve.

Harlow Foodbank provides cereals and jarred spreads (jam, honey, Marmite, chocolate, peanut butter etc), as well as milk, bread and fruit juice. Baked beans and spaghetti are also available if specially requested. In partnership with the Foodbank the Bounty Club have also provided some schools with fresh food options as well.

During 2015/16 the Foodbank has been working in partnership with eleven local schools; namely:

- Abbotsweld, Harlow
- Cooks Spinney, Harlow
- Katherines Primary School, Harlow
- Kingsmoor Academy, Harlow
- Little Parndon Primary School, Harlow
- Longwood Primary Academy School, Harlow
- Milwards Primary & Nursery School, Harlow
- Pear Tree Mead Academy, Harlow
- Potter St Academy, Harlow
- Shelley Primary School, Ongar
- William Martin Junior & Infant, Harlow



From April 2015 to March 2016 Harlow Foodbank and the Bounty Club provided 9.5 tonnes of non-perishable and fresh food to local school breakfast clubs, supporting an average of 155 children attending each week.

We have been using the Foodbank for over a year now and the Agency service has been invaluable. Not only are we able to offer a breakfast club free of charge with your help; we can also provide tuck and snacks to our most vulnerable children. At the end of term, we give our surplus food items from the Foodbank to our most vulnerable Anna Bailey, Inclusion Support Manager, William Martin School Feedbac families. Thank you for all the delicious food you give to us and how much you help our breakfast club. George (pupil from Katherines School) Thank you for helping our breakfast club. We do lots of fun things. I just wanted to write and say a massive thank you for all you have done Anon School Pupil for our breakfast club. Without the Foodbank partnership we would not have made the breakfast club the success it is, and it has helped so many families. The children look forward to coming each morning and we get lots of positive feedback from the parents. Suzanne Ryan, Headteacher, Katherines Primary School



Community Partnerships



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Harlow Council







RCT continues to recognise the importance of developing partnerships and networks with local organisations, charities, businesses, supermarkets, banks, schools, churches and other faith groups, since this helps to enhance and expand its work and, more importantly, benefit the people it serves in the community. These partnerships also help the charity to provide work experience placement referrals for individuals, thereby equipping them with the necessary skills to move on into employment.

As a Christian charity, MRCT also works in partnership with Heart4Harlow, which encourages churches and businesses to work together for the benefit of the community. The charity also works closely with local churches, two of which provide the buildings for a community adult drop-in centre, the Maybury Centre, as well as a Foodbank satellite centre.

The charity is affiliated to Harlow Voluntary Sector Forum, Harlow and District Chamber of Commerce, the Trussell Trust Foodbank Network, Heart4Harlow and Faithworks. Other community partners include:

Harefield and St Paul's Church, Harlow

These two churches provide the buildings to accommodate our Maybury Open Door work, and St Paul's Church also makes available its "Upper Room" for our Harlow Foodbank Satellite Centre.

Harlow Council

The Council provides free storage space at the Latton Bush Business Centre in Harlow, which will be available until July 2016. Special thanks are due to Harlow Council for this valuable support, which enables the Foodbank to have additional back-up storage space.

• LOKnSTORE

This company provided both free and subsidised storage space ever since the Foodbank was established in April 2009 and until it moved to Matching Tye in February 2016. Our special thanks go to them for their faithful help and support and for agreeing to continue as a drop-off point for small food donations.

Places for People

Places for People have sponsored the Foodbank van in 2014/15 and again in 2015/16, and this has greatly helped with food distribution and the on-going costs of keeping the vehicle on the road. We extend our special thanks to Mary Parsons, Group Director - Placemaking and Regeneration, Places for People.

East End Farm, Roydon

This has been the fifth year that the Foodbank has been working in partnership with East End Farm in Roydon. Working together, we have provided fresh turkey and turkey portions to 126 people (adults and children) on Christmas Eve. Once again, our particular thanks go to Charles and Lindsay Abbey, the proprietors.

Housham Hall Farm, Matching Tye

On Monday 22 February 2016 Harlow Foodbank moved its main warehouse operation from LOKnSTORE in Harlow to Unit 8, Housham Hall Farm in Matching Tye. This site has 5,000 square feet of space on two levels (ground and first floor). With this generous capacity available, the Foodbank will be able to concentrate all of its current and backdated non-perishable food stock at the one site in the foreseeable future. Special thanks are due to Stuart and Kathryn Tinney (landlords) for their support with this opportunity.

Community **Partnerships**





• Free Cakes for Kids, Harlow

Harlow Foodbank referred eighteen families in crisis to Free Cakes for Kids in Harlow to ensure that one of their children received a celebration birthday cake on their special day. Free Cakes for Kids have also supplied senior citizens' birthday cakes to Maybury Open Door during the year.

Bristol Street Motors, Harlow

This company have been very supportive of our work with Harlow Foodbank this year and provided free annual checks, servicing and minor repairs for the Foodbank van. They have also provided the refrigerated vehicle for the Bounty Club at a discounted price.

Bidvest Foodservice, Harlow and Swithenbank, Hoddesdon

These two companies provide the Bounty Club with surplus fresh food that would otherwise be deemed as wastage. This is then redistributed into the community "for the community's benefit". Special thanks to these companies for supporting the Bounty Club through its pilot period and for helping to make it a permanent area of work for the charity.

Brakes, Harlow •

The charity has been working in partnership with Brakes since January 2016, picking up their surplus food, which would normally be deemed as wastage, and redistributing it into the community. This partnership has greatly enhanced the range of fresh food being given to the Bounty Club 'for the benefit of the community'.

Salvation Army, Harlow

The Salvation Army, Harlow, works in partnership with Harlow Foodbank by providing a Foodbank satellite centre on Wednesdays. During the year the Foodbank satellite centre has redeemed 91 Foodbank vouchers, and in line with this it has supported 215 (126 adults and 89 children) people with emergency food. We greatly value this partnership and extend our special thanks to Majors Chris and Karen Sandford, as well as their team of staff and volunteers.

Homeless work in Harlow

Harlow Foodbank and the Bounty Club have been working in partnership with homeless charities and other organisations, namely Streets2Homes, Helping Hands and the Harlow Chocolate Run. They have been given both non-perishable and fresh food to support their work with their client groups.

Citizens' Advice Centre (CAB) and Family Mosaic

Both of these organisations hold sessions for people attending Maybury Open Door to help them with issues of housing, debt, benefits and other social problems.

Kier, Harlow

Kier provides secure parking for our Foodbank and Bounty Club van seven days a week at no charge. We are most grateful for this support.

Greenways Eggs / UK Salads / High Tree Packers Ltd

All these enterprises supply the Foodbank satellite centre with fresh food free of charge. This food is distributed to local people in crisis alongside their emergency non-perishable food. We are indebted to these companies for their support and partnership.

Bishop's Stortford Foodbank

We continue working in partnership with Bishop's Stortford Foodbank, providing food storage and distribution during the year. In turn they have supported us through Tesco supermarket collections in Bishop's Stortford.



FREE

CAKES

FOR KIDS UK





MRCT Volunteers





Statistics

121 volunteers worked for MRCT in 2015/16 covering a range of volunteering and unpaid work with Maybury Open Door, Harlow Foodbank, Bounty Club and other general charitable duties.

16,082 volunteering and unpaid hours were contributed to MRCT in the financial year 2015/16.





RCT volunteers are very important to the charity as they provide us with many life experiences and skills which can be used to benefit the people we serve. Everyone is encouraged to develop his or her full potential through a structured training, development and support programme. They are also encouraged to contribute suggestions which help shape our services each year.

Some volunteers come to us to gain valuable work experience as part of a planned return into paid employment, whilst others want to support a community project that will motivate and inspire them after retirement. Each volunteer gains the satisfaction of knowing they are helping a local good cause and making a difference in their community.

Volunteers are given full training and can work flexible hours to suit their availability. All are required to undergo a DBS (Disclosure and Barring Service) check.



Volunteering opportunities ranged from office duties to website design and updating, kitchen duties, food preparation, activity sessions, one-to-one listening and signposting, self-advocacy, food sorting and distribution, manning the welcome table, setting up and clearing away, supermarket collections, tombola and bric-à-brac stalls, making up food boxes and food bags, food delivery, van driving, client one-to-one support and fundraising.

Part of my role has been instigating and coordinating the Bounty Club. It has been full of rewards, as I meet volunteers who help me and the many groups, organisations and individuals who are receipt of the organisations foodstuffs I carry in my van each day.



I am greeted in many ways by the people waiting to receive food to feed children and families in need. They are overwhelmed at the variety and the fact that they are free to take

fresh produce away. There is always a smile that erupts from frowns as people realize the predicaments folk are in, and that these predicaments can now be resolved with this bountiful supply of food. **Kevin Tierney, Bounty Club Driver**



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