

# **ST ANDREW'S COMMUNITY NETWORK**

## **ANNUAL REPORT & FINANCIAL STATEMENTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**Company Number: 04918017**  
**Charity Number: 1105307**

**ST ANDREW'S COMMUNITY NETWORK**  
**ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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## **ST ANDREW'S COMMUNITY NETWORK TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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The trustees are pleased to present their annual report for the year ended 31<sup>st</sup> March 2016.

The financial statements comply with the Charities Act 2011, Companies Act 2006, and Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard for Small Entities and Accounting and Reporting by Charities, in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16<sup>th</sup> July 2014; updated 2<sup>nd</sup> February 2016, and the Charities Act 2011.

### **OBJECTIVES AND ACTIVITIES**

Is to promote for the public benefit, charitable purposes as the trustees shall in their absolute discretion think fit, including in particular but not so as to bind the generality of the foregoing for the public benefit:

- To advance education and enhance employment and training opportunities
- To promote healthy living and to relieve poverty, sickness and distress through the delivery of community based services delivered in Merseyside in particular (but not exclusively) which may include:
  - A debt advice service to assist members of the community to manage and reduce debt and to maximise their income and so relieve poverty
  - A food bank service to provide practical assistance in the relief of poverty and the promotion of healthy living
  - And such other activities that relieve poverty, sickness and distress and promote healthy living as the trustees shall from time to time determine
- To operate community, recreational and leisure time facilities in and around the community of the church of St Andrew's Clubmoor Liverpool, and in surrounding districts, for the benefit of the community in Clubmoor in particular, but not exclusively; with the object of improving their conditions and quality of life without distinction of sex, race, political, religious or other opinion provided. The charity shall be non-party and shall promote equality of opportunity.

When planning our activities for the year, the trustees have considered the Charity Commission's guidance on public benefit.

### **ACHIEVEMENTS AND PERFORMANCE**

2015/16 has been a difficult year for our community – we have seen an increased level of complexity in the lives of the people we support, and increased levels of need. We have adapted our services and restructured the Network to meet this need. We have also extended our ability to support other churches and community groups to take the journey we have taken over the past 13 years.

In terms of performance we have delivered:

- In depth advice and support to 757 different people with money worries. 410 of these people have been supported in our Roscoe School base, and 347 across our 6 satellite centres. 279 of these cases are new in 2015 / 2016 – these new clients are tending to have more long-standing, complex and priority debt and are taking longer to resolve.
- We continue to host the North Liverpool Foodbank. We have fed 7,060 people in the financial year, across 3,346 different families. 1,828 of these have been through our Centre at Roscoe, with the rest distributed across 10 distribution points in North Liverpool.

## **ST ANDREW'S COMMUNITY NETWORK**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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- We have provided mental health support to 20 people. We have an estimated 150 volunteers working across our Network, with 60 at any one time here at St. Andrew's.

This year we invested in a detailed evaluation and social impact assessment that shows we delivered £29 return for every £1 we have spent – and a total value of £14.4 million. We have directly supported 12,300 people over the three previous years.

In reviewing St. Andrew's Community Network financially, it is important to understand the impact of being the Trusted Local Organisation for MyClubmoor has on our finances. This year we have reconciled the first two years of MyClubmoor project and re-allocated expenditure from previous years. This largely relates to the administrative cost to St. Andrew's Community Network of delivering the MyClubmoor programme. This has a notable impact on the overall profit and loss statement, which shows an overall deficit of £3,625. St. Andrews Community Network itself had a good financial year, with an operating surplus of £12,191 which is being added to the designated fund to reflect the growth of the organization.

#### **FINANCIAL REVIEW**

The income for the year is £276,686 (2015: £189,740) of which £169,330 (2015: £132,265), related to funding for projects upon which restrictions are placed.

Total expenditure in the year is £280,311 (2015: £220,481), leaving a deficit for the year of £3,625 (2015: deficit of £30,741).

At 31<sup>st</sup> March 2016 the charitable company's reserves stood at £107,933 (2015: £111,558) of which £15,302 (2015: £31,618) represented restricted funds.

#### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

#### **Reserves Policy**

The trustees have agreed a reserves policy of amounts that are to be specifically set aside to cover potential redundancy liability and 4 months' provision of operating costs. These have been identified as a designated fund at 31<sup>st</sup> March 2016, based on our forecast expenditure for the financial year 2016/17.

As at the end of the financial year the balance on unrestricted funds was £92,631 of this £78,976 is designated as staff redundancy and 4 months operating costs. The remaining £13,655 is being held to ensure smooth cash-flow, as a contingency for unexpected expenditure, and to provide for future investment activity.

#### **Plans for the future**

We are delighted to announce that Henry Smith Charity will be continuing their support for the next two years, and welcome Comic Relief and the Morgan Foundation as supporters. We are grateful for the certainty that their support provides. We also benefit hugely from smaller trusts and foundations that make a substantial contribution to our work. We'd like to thank them for the difference their funding has made.

We have continued our policy of increasing revenue and donations. This year we have successfully tendered and operated a commercial contract for Liverpool City Council debt advice services, and are partnering with three Foodbanks on the Every One Counts campaign.

We continue to pursue the purchase of a local building to act as our headquarters, but have secured our current premises for at least another 12 months.

## **ST ANDREW'S COMMUNITY NETWORK TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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We have restructured our staff team to deliver our objectives for 2016 / 17. We have taken the step of appointing a chief executive officer to lead our development. Julie-Anne Wanless, our longest serving staff member, is changing her role to work directly advising clients. We have recruited a full-time operations manager to ensure the day-to-day management of the company.

We are a well-managed and well-governed organisation. This year we refreshed our Advice Quality Standard accreditation.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 1<sup>st</sup> October 2003 as Clubmoor Community Support and registered as a charity on 4<sup>th</sup> August 2004. The company was renamed St Andrew's Community Network on 14<sup>th</sup> August 2012. The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 1<sup>st</sup> October 2003, amended by special resolution dated 13<sup>th</sup> February 2013.

The Parochial Church Council of Clubmoor St Andrews is entitled to appoint and remove up to, but not exceeding, five individuals from the office of director. These appointments do not require an ordinary resolution. Other individuals may be elected as directors by ordinary resolution at any general meeting.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

<b>NAME:</b>	St Andrew's Community Network	
<b>COMPANY NUMBER:</b>	04918017	
<b>CHARITY NUMBER:</b>	1105307	
<b>REGISTERED OFFICE:</b>	St Andrews Community Network 176 Queens Drive Clubmoor Liverpool Merseyside L13 0AL	
<b>TRUSTEES:</b>	Paul Beesley Rev Steven McGanity Dr Anna Richman Dr Helen Reynolds David Owens Beryl Williams Karen Holland (Resigned 28 <sup>th</sup> January 2015)	
<b>COMPANY SECRETARY:</b>	Julie Wanless	
<b>CHIEF EXECUTIVE OFFICER:</b>	Kevin Peacock	

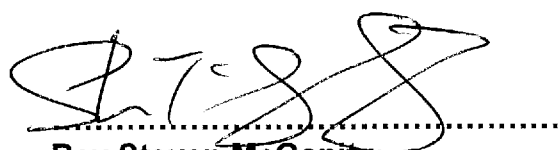
**ST ANDREW'S COMMUNITY NETWORK  
TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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**INDEPENDENT EXAMINER:** Graham Wright B A (Hons), FCA DChA,  
c/o Liverpool Charity and Voluntary Services,  
151 Dale Street,  
Liverpool,  
L2 2AH

**BANKERS:** The Co-Operative Bank PLC  
P.O. Box 250  
WN8 6WT

**Signed on behalf of the Board of Trustees**



**Rev Steven McGanity**  
Chair

Date: 30/9/16

## **ST ANDREW'S COMMUNITY NETWORK STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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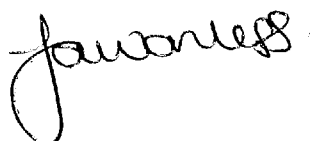
Company law requires the Trustees (who are also the directors for the purposes of company law), to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**By the Order of the board,**



**Julie Anne Wanless  
Company Secretary**

176 Queens Drive  
Clubmoor  
Liverpool  
L13 0AL

Date: 30 September 2016

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST ANDREW'S COMMUNITY NETWORK

I report on the accounts of the charitable company for the year ended 31<sup>st</sup> March 2016, which are set out on pages 8 to 19.

## Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**  
Relevant professional qualification or body: **FCA-DCfA**  
Address: **c/o LCVS, 151 Dale Street, Liverpool, L2 2AH**  
Dated: **3 October 2016**



**ST ANDREW'S COMMUNITY NETWORK**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE**  
**ACCOUNT) FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

	Notes	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
<b>Income and Endowments</b>					
<b>from:</b>					
Donations and legacies	3a	46,966	-	46,966	66,159
Charitable activities	3b	-	169,330	169,330	117,308
Other trading activities	3c	60,317	-	60,317	6,066
Investments	3d	73	-	73	207
<b>Total income</b>		<b>107,356</b>	<b>169,330</b>	<b>276,686</b>	<b>189,740</b>
<b>Expenditure on:</b>					
Raising funds		8,856	-	8,856	6,588
Charitable activities	4	85,809	185,646	271,455	213,893
<b>Total expenditure</b>		<b>94,665</b>	<b>185,646</b>	<b>280,311</b>	<b>220,481</b>
<b>Net income/(expenditure)</b>		<b>12,691</b>	<b>(16,316)</b>	<b>(3,625)</b>	<b>(30,741)</b>
<b>Reconciliation of Funds</b>					
Fund balances brought forward	8-10	79,940	31,618	111,558	142,299
<b>Fund balances carried forward</b>	<b>8-10</b>	<b>92,631</b>	<b>15,302</b>	<b>107,933</b>	<b>111,558</b>

The notes on pages 10 to 19 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

**ST ANDREW'S COMMUNITY NETWORK**  
**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2016**

Company Number: 04918017

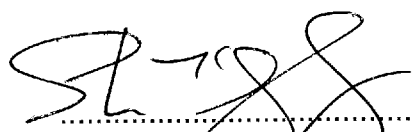
	Notes	31 <sup>st</sup> March 2016 £	31 <sup>st</sup> March 2015 £
<b>Fixed assets</b>			
Tangible fixed assets	5	6,099	9,906
<b>Current assets</b>			
Debtors	6	3,650	17,464
Cash at bank and in hand		99,052	113,930
		<u>102,702</u>	<u>131,394</u>
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	7	(868)	(29,742)
		<u>101,834</u>	<u>101,652</u>
<b>Net current assets</b>			
		<u>107,933</u>	<u>111,558</u>
<b>Total assets less current liabilities</b>		<u>107,933</u>	<u>111,558</u>
<b>Funds:</b>			
Unrestricted funds	8,9	92,631	79,940
Restricted funds	8,10	15,302	31,618
		<u>107,933</u>	<u>111,558</u>

For the year ending 31<sup>st</sup> March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts
- these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

**Approved by the Board on 30<sup>th</sup> September 2016, and signed on their behalf by:**

  
 Rev Steven McQuinity - Chair

**1. Limited Liability**

The charity is a company limited by guarantee. Each member's liability is limited to £10.

**2. Accounting Policies**

***Basis of accounting***

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16<sup>th</sup> July 2014; updated 2<sup>nd</sup> February 2016, and the Charities Act 2011.

***Going Concern***

The Trustees have reasonable expectation that the company will be able to continue in operational existence for the foreseeable future.

***Funds Accounting***

Unrestricted funds are the charity's free reserves available for the trustees to distribute in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

***Income recognition***

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis. Grants receivable are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from other trading activities relates to fundraising income and transport hire and is recognised when the amount is certain.

***Expenditure recognition***

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement Of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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***Fixed Assets***

Capital expenditure of £250 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Fixtures and fittings	25% straight line basis
Computer Equipment	25% straight line basis
Motor Vehicle	25% reducing balance basis

***Taxation***

Income and gains are exempt from taxation as they are applied for charitable purposes only. The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. The charity is not able to recover Value Added Tax. Expenditure is recorded in the accounts inclusive of VAT.

**3. Income and endowments:**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
<b>a. Donations and legacies</b>				
Donations	46,966	-	46,966	21,488
General grants	-	-	-	44,671
	<hr/>	<hr/>	<hr/>	<hr/>
	<b>46,966</b>	<b>-</b>	<b>46,966</b>	<b>66,159</b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total Funds 2016 £	Total Funds 2015 £
<b>b. Charitable activities</b>				
Anonymous Trust Donation	-	-	-	5,000
Big Local Trust – My Clubmoor	-	69,300	69,300	25,200
Church Welfare Association	-	3,000	3,000	-
Community Foundation	-	3,000	3,000	-
Eat Well Spend Less	-	1,150	1,150	-
Henry Smith Charity	-	28,400	28,400	28,000
John Moores Foundation	-	6,000	6,000	6,000
Liverpool Charity and Voluntary Services	-	2,000	2,000	-
Liverpool City Council - Community Resources Unit	-	15,559	15,559	23,338
Liverpool City Council - Foodbank	-	7,000	7,000	14,820
Mayor's Office				
Liverpool City Council – Neighbourhood fund	-	7,360	7,360	-
Liverpool Mutual Homes – My Clubmoor	-	4,500	4,500	-
Money Education	-	793	793	-
St Leonards	-	2,102	2,102	-
The Morgan Foundation	-	14,166	14,166	-
The Trusthouse Charitable Foundation	-	-	-	2,600
Unltd FSE	-	5,000	5,000	10,000
West Derby Wastelands	-	-	-	2,350
	-	<b>169,330</b>	<b>169,330</b>	<b>117,308</b>
	=====	=====	=====	=====
<b>c. Other trading activities</b>	£	£	£	£
Apprentice income	3,965	-	3,965	-
Consultancy income	1,200	-	1,200	-
Fundraising activities	3,736	-	3,736	-
My Clubmoor management fee	7,306	-	7,306	-
My Clubmoor recharge fee	12,570	-	12,570	-
Satellite income	12,680	-	12,680	-
Training income	4,130	-	4,130	-
Transportation income	8,302	-	8,302	5,356
Other income	6,428	-	6,428	710
	60,317	-	60,317	6,066
	=====	=====	=====	=====
<b>d. Investments</b>	£	£	£	£
Bank interest	73	-	73	207
	=====	=====	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**4. Expenditure on Charitable Activities**

	<b>Direct Charitable Expenditure £</b>	<b>Support &amp; Governance Costs £</b>	<b>Total 2016 £</b>	<b>Total 2015 £</b>
To advance education and employment and to promote healthy living and to relieve poverty	219,779	51,676	271,455	213,893
	=====	=====	=====	=====

**a. Analysed as follows:**

	<b>2016 £</b>	<b>2015 £</b>
<i>Direct charitable expenditure:</i>		
Salaries	101,671	75,651
Running costs	14,453	4,750
Activities costs	24,152	21,921
Equipment costs	7,723	1,671
Volunteer expenses	1,010	489
Refreshments	2,952	3,190
Food purchases	1,339	1,047
Club moor Youth Centre	-	10,000
Sessional staff	730	-
Gala	878	-
Professional fees	11,259	9,157
Staff other costs	4,927	7,335
Office costs	13,234	12,773
Advertising & publicity	15,575	20,347
Management fee My Clubmoor	7,306	-
Recharge fee My Clubmoor	12,570	-
	-----	-----
	<b>219,779</b>	<b>168,331</b>
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# ST ANDREW'S COMMUNITY NETWORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016

	2016	2015
	£	£
<i>Support &amp; governance costs:</i>		
Salary	29,873	33,804
Professional fees	4,041	-
Insurance	4,827	4,454
Advertising & publicity	2,119	-
Bank charges	2	-
Sundries	1,404	827
Subscriptions	4,188	-
DBS fees	234	-
Payroll fees	481	394
Accountancy	700	700
Depreciation	3,807	5,383
	<b>51,676</b>	<b>45,562</b>
<b>Total expenditure on charitable activities</b>	<b>271,455</b>	<b>213,893</b>
	=====	=====

b. Staff Costs	2016	2015
	£	£
Gross wages and salaries	93,473	106,387
Social security costs	4,223	3,068
	<b>97,696</b>	<b>109,455</b>
	=====	=====

### c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
Charitable activities	6.6	5.1
	=====	=====

No employee received emoluments of more than £60,000 during the year.

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out of pocket expenses were reimbursed to trustees in the year (2015: £nil).

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**5. Tangible Fixed Assets**

	<b>Fixtures and Fittings £</b>	<b>Computer Equipment £</b>	<b>Motor Vehicle £</b>	<b>Total £</b>
<b>Cost:</b>				
Balance at 1 <sup>st</sup> April 2015	13,281	10,271	7,470	31,022
Additions in the year	-	-	-	-
	-----	-----	-----	-----
Balance at 31 <sup>st</sup> March 2016	<b>13,281</b>	<b>10,271</b>	<b>7,470</b>	<b>31,022</b>
	=====	=====	=====	=====
<b>Depreciation:</b>				
Balance at 1 <sup>st</sup> April 2015	11,431	7,817	1,868	21,116
Charge for the year	830	1,576	1,401	3,807
	-----	-----	-----	-----
Balance at 31 <sup>st</sup> March 2016	<b>12,261</b>	<b>9,393</b>	<b>3,269</b>	<b>24,923</b>
	=====	=====	=====	=====
<b>Net Book Value:</b>				
Balance at 31 <sup>st</sup> March 2016	<b>1,020</b>	<b>878</b>	<b>4,201</b>	<b>6,099</b>
	=====	=====	=====	=====
Balance at 31 <sup>st</sup> March 2015	1,850	2,454	5,602	9,906
	=====	=====	=====	=====

**6. Debtors**

	<b>2016 £</b>	<b>2015 £</b>
Debtors	-	12,600
Prepayments	3,650	4,864
	-----	-----
	<b>3,650</b>	<b>17,464</b>
	=====	=====

**7. Creditors: Amounts falling due within one year**

	<b>2016 £</b>	<b>2015 £</b>
Accruals	868	700
Creditors	-	642
Deferred Income	-	28,400
	-----	-----
	<b>868</b>	<b>29,742</b>
	=====	=====



**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**8. Analysis of Net Assets between Funds**

	<b>Tangible Fixed Assets £</b>	<b>Net Current Assets £</b>	<b>Total £</b>
<b>Unrestricted Funds</b>			
General Fund	1,700	28,758	30,458
Designated fund	-	62,173	62,173
	<u>1,700</u>	<u>90,931</u>	<u>92,631</u>
<b>Restricted Funds</b>			
Big Local – My Clubmoor	-	459	459
Eat Well Spend Less	-	320	320
Liverpool City Council - Community Resources Unit	197	31	228
Liverpool City Council - Foodbank Mayor's Office	4,202	2,050	6,252
Liverpool Mutual Homes – My Clubmoor	-	22	22
Money Education	-	5,521	5,521
Unltd FSE	-	2,500	2,500
	<u>4,399</u>	<u>10,903</u>	<u>15,302</u>
<b>Totals</b>	<b><u>6,099</u></b>	<b><u>101,834</u></b>	<b><u>107,933</u></b>
	<b>=====</b>	<b>=====</b>	<b>=====</b>

**9. Unrestricted Funds**

	<u>Movements in the Year</u>			
	<b>Resources at Beginning of year £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Resources at End of Year £</b>
General Fund	33,219	75,101	(94,665)	13,655
Designated Fund	46,721	32,255	(-)	78,976
	<u>79,940</u>	<u>107,356</u>	<u>(94,665)</u>	<u>92,631</u>
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

**General Fund**

This fund is used to finance the charitable company's general activities and core costs as outlined in the Trustees' Report.

**Designated Fund**

Amounts are specifically set aside to cover potential redundancy and 4 months' provision of operating costs.

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**10.Restricted Funds**

	Resources at Beginning of year	Movements in the Year		Resources at End of Year
		Income	Expenditure	
	£	£	£	£
Big Local Trust – My Clubmoor	13,292	69,300	(82,133)	459
Church Welfare Association	-	3,000	(3,000)	-
Community Foundation	-	3,000	(3,000)	-
Eat Well Spend Less	-	1,150	(830)	320
Henry Smith	-	28,400	(28,400)	-
John Moores Foundation	-	6,000	(6,000)	-
Liverpool Charity and Voluntary Services	-	2,000	(2,000)	-
Liverpool City Council - Community Resources Unit	297	15,559	(15,628)	228
Liverpool City Council - Foodbank Mayor's Office	10,043	7,000	(10,791)	6,252
Liverpool City Council – Neighbourhood fund	-	7,360	(7,360)	-
Liverpool Mutual Homes – My Clubmoor	-	4,500	(4,478)	22
Money Education	5,386	793	(658)	5,521
St Leonards	-	2,102	(2,102)	-
The Morgan Foundation	-	14,166	(14,166)	-
The Trusthouse Charitable Foundation	2,600	-	(2,600)	-
UnLtd FSE	-	5,000	(2,500)	2,500
	<b>31,618</b>	<b>169,330</b>	<b>(185,646)</b>	<b>15,302</b>
	=====	=====	=====	=====

**Description of Funds**

These are funds to be expended at the discretion of the Board of Trustees for specific charitable purposes, as follows:

**Big Local – My Clubmoor** – Funds being held by St Andrew's Community Network as a trusted local organisation on behalf of the My Clubmoor partnership board. My Clubmoor is a big local trust area.

**Church Welfare Association** – Grant for the provision of mental health services for women in our community.

**Community Foundation** – Grant from the Mark McQueen for the provision of mental health services to men.

**Eat Well Spend Less** – Part of Trussel Trust's More Than Food initiative, extending foodbank provision into cookery with nutrition and financial education.

**Henry Smith** – Contribution of two part-time debt advisers as part of the wider money management project.

**John Moores Foundation** – Project in which we provide high-quality, free debt advice, quality-assured through the community legal services quality mark.

**ST ANDREW'S COMMUNITY NETWORK****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

**Liverpool Charity and Voluntary Services** – Small grant for the provision of welfare benefits training to volunteers.

**Liverpool City Council - Community Resources Unit** – work in partnership with St. Andrew's Church to deliver a 'stronger communities' project including community events, regular community recreational activities and volunteering programme.

Expenditure comprises:

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Project Salaries & on costs	5,000	17,584
Office expenses	-	508
SLA with St. Andrew's Clubmoor	-	10,500
Rent	-	1,406
Project evaluation	500	500
Telephone	264	
Insurance	495	-
Activities	7,000	-
Equipment *	1,069	620
Training	1,000	-
Volunteer Reimbursements	300	-
	<b>15,628</b>	<b>31,118</b>
	<b>=====</b>	<b>=====</b>

\* Equipment includes a shredder with a net book value of £197 at 31<sup>st</sup> March 2016

**Liverpool City Council - Foodbank Mayor's Office** – Funds awarded for the North Liverpool Foodbank. St Andrew's Community Network are the organising body for the foodbank. We provide three days' worth of food to families who are struggling to feed themselves. The resources at the end of the year included the net book value of motor vehicles.

**Liverpool City Council –Neighbourhood fund** – Discretionary funding from local Ward Councillors towards local asset development.

**Liverpool Mutual Homes-My Clubmoor** – these funds are restricted are being held by St Andrew's Community Network for training events.

**Money Education** – funds for the delivery of a pilot money education courses including budgeting support.

**St Leonards** – Secondment arrangement to support the growth of our Satellite in Bootle.

**The Morgan Foundation** – Contribution to core funds

**The Trusthouse Charitable Foundation** – Grant towards the provision of mental health services and volunteering

**Unltd FSE** – Star Partner award to support the strengthening of local entrepreneurs.

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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**11. Operating Lease Commitments**

At 31<sup>st</sup> March 2016 the charitable company had a one year revolving lease commitment as set out below

	<b>2016</b>	<b>2015</b>
Rent	9,000	9,000

**12. Related Party Transactions**

The following trustees were also part of, without any personal financial interest, the Parochial Church Council of Clubmoor St Andrews leadership:

David Owens

Steve McGanity

Beryl Williams

The charity has paid rent and other expenses to the church during the year.

**13. Guarantees**

As at 31<sup>st</sup> March 2016, each member will contribute a maximum of £10 in the event of the charitable company winding up.

	<b>2016</b>	<b>2015</b>
Number of members	6	7
Total guarantees	£60	£70

# ST ANDREW'S COMMUNITY NETWORK

## DETAILED INCOME AND EXPENDITURE FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016

	2016	2015
	£	£
<b>INCOME</b>		
Grant Income	169,330	161,979
Donations	46,966	21,488
Fundraising	3,736	-
Training Income	4,131	-
Transport income	8,302	5,356
Bank Interest	73	207
Apprentice	3,965	-
Debt Advice Satellite Income	12,680	-
My Clubmoor management fee	7,306	-
My Clubmoor recharge	12,570	-
Other Income	7,627	710
<b>Total Income</b>	<b>276,686</b>	<b>189,740</b>
<b>EXPENDITURE</b>		
<b><i>Raising funds</i></b>		
Fundraising Costs	<b>8,856</b>	<b>6,588</b>
<b><i>Charitable activities</i></b>		
Staff Costs	131,544	109,455
Sessional staff	730	-
Childcare vouchers	-	91
Rent	10,764	4,121
Travel expenses	1,227	3,354
Training & conferences	3,700	3,890
Activities costs	24,152	21,921
Gala	878	-
Equipment costs	7,723	1,671
Postage & stationery	4,328	4,327
Telephone & internet	2,234	2,361
Subscriptions	4,188	-
Volunteer expenses	1,010	489
Insurance	4,827	4,454
Professional fees	15,300	9,157
Advertising & publicity	17,694	20,347
Bank charges	2	-
Sundries	1,404	827
Cleaning	604	588
Refreshments	2,952	3,190
Repairs & renewals	3,085	41
Computer costs	2,809	2,576
Printing & photocopy	3,863	3,509
Food purchase	1,339	1,047
Clubmoor Youth Centre	-	10,000
DBS fees	234	-
<b><i>Charitable activities expenditure carried forward</i></b>	<b>246,591</b>	<b>207,416</b>

**ST ANDREW'S COMMUNITY NETWORK****DETAILED INCOME AND EXPENDITURE FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

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	£	£
<i>Charitable activities expenditure brought forward</i>	246,591	207,416
Payroll fees	481	394
Accountancy	700	700
My Clubmoor management fee	7,306	-
My Clubmoor Recharge fee	12,570	-
Depreciation	3,807	5,383
	-----	-----
<b><i>Total Expenditure on Charitable activities</i></b>	<b>271,455</b>	<b>213,893</b>
	-----	-----
<b><i>Total Expenditure</i></b>	<b>280,311</b>	<b>220,481</b>
	-----	-----
<b>Net (expenditure) for the year</b>	<b>(3,625)</b>	<b>(30,741)</b>
	=====	=====

(These pages does not form part of the statutory financial statements)

**ST ANDREW'S COMMUNITY NETWORK – MY CLUBMOOR RESTRICTED FUND  
DETAILED INCOME AND EXPENDITURE FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2016**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Big Local	69,300	35,200
Liverpool Mutual Homes	4,500	-
Fundraising	-	609
	-----	-----
<b>Total Income</b>	<b>73,800</b>	<b>35,809</b>
	-----	-----
<b>EXPENDITURE</b>		
Staff costs	33,848	28,247
Sessional staff	730	-
Gala	877	-
Travel expenses	-	456
Training & conferences	-	1,625
Activities costs	4,221	5,561
Equipment costs	6,038	-
Postage & stationery	867	138
Subscriptions	4,000	-
Advertising & publicity	15,575	17,089
Sundries	254	500
Refreshments	-	933
Computer costs	325	241
St Andrews transfer	-	6,000
Management fee	7,306	-
Recharge fee	12,570	-
	-----	-----
<b>Total Expenditure</b>	<b>86,611</b>	<b>60,790</b>
	-----	-----
<b>Net (expenditure) for the year</b>	<b>(12,811)</b>	<b>(24,981)</b>
	=====	=====
<b>Fund balances brought forward</b>	<b>13,292</b>	<b>38,273</b>
	-----	-----
<b>Fund balances carried forward</b>	<b>481</b>	<b>13,292</b>
	=====	=====