

# Trustees' Annual Report

for the year ending 31 March 2016



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## A message from the Chair of Trustees

*"If you can keep your head when all about you  
Are losing theirs and blaming it on you,  
If you can trust yourself when all men doubt you  
But make allowance for their doubting too;"*



The above words from Rudyard Kipling's poem 'If' in some ways capture the context of what has been another busy and somewhat turbulent year at Boaz and for our clients. Externally, the refugee crisis continues to lead to political uncertainty, human suffering and unprecedented interest in our work. Internally, it has been a year of change for our staff team. We also have an office move on the horizon, with new premises not yet secured.

In the midst of it all, the Trust has relatively quietly been going about its business, looking to build operational resilience. This year we welcomed two new Trustees, Roger Philips and Chenai Mudzamiri, who have brought housing and refugee sector expertise to the Trustee board. We have also formed a partnership with Arawak Walton Housing Association who now provide rent collection and housing maintenance services. This is a great step forward for us, providing a scalable and expert housing management service, which will give our clients a better experience and enable Boaz to focus more on client support.

*"If you can dream – and not make dreams your master;  
If you can think – and not make thoughts your aim;  
If you can meet with Triumph and Disaster  
And treat those two impostors just the same:"*

We continue to dream and our aim of ending destitution remains. However, we need to work to achieve it in *our* way, based on *our* resources, competence and inspiration.

In May this year (2016) we held a Trustee strategy away day and considered our response to the changing external context prompted by the refugee crisis. We discussed a number of potentially interesting avenues that we might explore based on the current emphasis on refugees. The conclusion we came to was that we should continue to focus on our core activities of housing and supporting the community of destitute asylum-seekers. We are best placed to serve this community, whose needs are only likely to grow with implementation of the recent Immigration Act. At the same time, the Arawak Walton partnership gives us the ability to grow our housing offer for refugees one house at a time, provided that we can provide (and resource) support workers for our refugee clients.

Since the away day, the UK has voted to leave the European Union and we have a new Prime Minister and Home Secretary! Whether these events might be viewed as triumph or disaster is not for us to judge. Our job is to watch the changing landscape and serve those in greatest need with God-given compassion. We hope to do this in the coming year with a renewed sense of calling and clarity of purpose.

**Mike Arundale**  
**Chair of Trustees**



## Reference and administrative details

**Registered Charity in England and Wales No.1110344**

### **Address**

The Boaz Trust, First Floor, 110 Oldham Road, Manchester M4 6AG

### **Trustees**

Dr Michael Arundale (Chair)

Mr David Bell

Mrs Stephanie Gilson (Secretary)

Ms Martha Mebrahtu

Ms Chenai Mudzamiri

Mr Martin Palmer (Treasurer)

Mr Roger Philips

Revd Canon Philip Rawlings

Mrs Suzannah Sammons

Mr David Tomlinson

### **Patrons**

Mr John Leech (MP- until May 2015)

Baroness Maeve Sherlock OBE

### **Chief Executive**

Mrs Ros Holland

### **Independent Examiners**

Chronicle Accountants

1 Market Street

Whaley Bridge, High Peak

Derbyshire SK23 7AA

### **Bankers**

The Co-operative

PO Box 250, Delf House

Skelmersdale WN8 6WT

## Structure, governance and management

The Boaz Trust was formed on 1 June 2004 and registered as a charity on 6 July 2005. The Boaz Trust was established under a model trust deed which established the objects and powers of the charitable trust. Under this deed the Trust is governed by a Board of Trustees, elected at the Annual General Meeting, to serve a period of two years, subject to ratification at each Annual General Meeting.

The Boaz Trust's trustees are responsible for the overall management of the charity. Trustees are chosen for their commitment to asylum seekers, their support for the values and ethos of the organisation, and for their expertise. The trustees set and oversee The Boaz Trust's policies and plans, oversee its financial affairs, and supervise the work of the Chief Executive in carrying out these policies and plans. All Boaz trustees are unpaid. The Chief Executive is appointed by the trustees and is accountable to them for managing the charity as a whole.

The Chief Executive manages and is supported by the Boaz staff team comprising of

Bookkeeper (0.4 FTE)  
Case Worker  
Case Worker  
Community Engagement Manager  
Founder and Networker (0.4 FTE)  
Fundraising Manager (0.8 FTE)  
Fundraiser (0.2 FTE)  
Hosting Facilitator (0.1 FTE)  
Night Shelter Co-ordinator (0.6 FTE during October – May)  
Office and reception manager (0.8 FTE)  
Supported Housing Manager

The Boaz Trust also employs the services of a consultant lawyer as Legal Services Manager.

## Charity objects

The objects of the Boaz Trust are:

- To relieve financial hardship amongst those seeking asylum, those granted asylum and their dependents who are destitute and living temporarily or permanently in Greater Manchester and the surrounding area. This will be done particularly but not exclusively by the provision of temporary accommodation, advice, information, support and advocacy.
- Such other charitable purposes for the benefit of those seeking asylum, those granted refugee status and their dependents who are destitute in such ways as the trustees shall determine.

## Our purpose

The Boaz Trust is a Christian charity working to end destitution amongst asylum seekers and refugees.

## What we do

The Boaz Trust offers accommodation and support for destitute asylum seekers and refugees in Greater Manchester. Boaz provides accommodation through a hosting scheme, shared housing, and a winter night shelter. Asylum seeking clients living in Boaz accommodation can access a 'Boaz Life' programme of educational, recreational and practical activities that promote wellbeing and encourage integration and participation in the community. Clients who have been granted refugee status are offered one to one support to prepare to move on into independent living, study and / or employment.

Case Workers and the Legal Services Manager offer support to enable asylum seeking clients to move on to more stable accommodation, wherever possible finding a positive resolution to the situation that made them homeless.

Boaz speaks up with and for asylum seekers and refugees and advocates for their rights. We are keen to work alongside all of like mind, and particularly the Christian Church, to bring about a just and compassionate asylum system.

## Public benefit

Each year the trustees review our objectives and activities to ensure they continue to reflect our charitable aims. In carrying out this review trustees have regard to the Commission's public benefit guidance 'when exercising any powers or duties to which the guidance is relevant'.

Boaz provides accommodation and support for homeless and destitute asylum seekers and refugees. Most refused asylum seekers have no recourse to public funds and are not allowed to work. They are not eligible to receive benefit payments or social housing. By accommodating and supporting homeless asylum seekers and refugees our work benefits those individuals, and reduces strain on community organisations, health and social services.

The Boaz Trust remains the only provider of both accommodation and support specifically for destitute asylum seekers and refugees in Greater Manchester.





## Who did we work with during 2015-16?

During the financial year 2015-16, we housed or hosted a total of 66 people who had been refused asylum. In the same period we also provided housing for 30 refugees. 66 refugee and asylum seeking men were accommodated in our winter night shelter, 16 of whom moved into our shared housing or hosting scheme during the course of the year.

The demographic breakdown of our clients remains very similar to last year. 52 % of the people we accommodated in shared houses and through our hosting scheme were women, 48 % were men. We accommodated people from 29 countries: Afghanistan, Algeria, Angola, Bangladesh, Cameroon, Congo Brazzaville, DR Congo, Egypt, Eritrea, Ethiopia, Gambia, Georgia, Iran, Iraq, Libya, Malawi, Mauritius, Morocco, Niger, Pakistan, Palestine, Somalia, South Africa, Sudan, Syria, Tibet, Togo, Uganda, Zimbabwe. The top three countries this year were Eritrea, Iran and Sudan.



## Our aims and objectives

One of the main purposes of this report is to share the progress made towards our objectives, which we set at a visioning away day in 2014. The 5 objectives are:

1. A local, compassionate infrastructure supporting people seeking sanctuary who become destitute
2. A sustainable refugee support programme, delivered by a Supported Housing Manager and Case Workers, enabling refugees to achieve economic wellbeing, safe, healthy and fulfilling lives while providing regular income (through rent) to Boaz
3. People seeking sanctuary empowered and released to contribute to their communities and wider society
4. Churches locally and nationally enthused and equipped to serve people seeking sanctuary
5. A more just asylum system where no one is left destitute

The next section demonstrates the progress made during 2015-16.

## Accommodation and support

**Objective 1: A local, compassionate infrastructure supporting people seeking sanctuary who become destitute**

### Hosting

Last year (2014-15), we reported a continued decline in the number of hosting placements we were able to offer, and one of our aims for the year was to review our hosting provision. During 2015-16, we integrated our hosting recruitment and retention entirely into our regular volunteer management processes. We also established new, regular lines of communication between Case Workers and hosts. In summer 2015, the refugee crisis sparked a surge of interest in hosting, and two of our hosts and their clients were interviewed in the Guardian newspaper. Following on from this, we were given some funding which meant we could recruit a part time hosting facilitator who has been able to process all expressions of interest in hosting. By the end of 2015-16, we had 19 active hosts and we've therefore been able to increase the number of clients hosted at any one time (up to 7).

*"First, Boaz gave me accommodation. I was homeless, and Boaz gave me a house and a safe place, which was peaceful."*

Mary, Iran

### Shared houses

During 2015-16 we continued to manage 14 houses. The majority of these provided accommodation for refused asylum seekers, with 5 houses accommodating refugees. We are so thankful to everyone who has allowed us to use properties at a low or peppercorn

rent. We are also thankful to the Manchester Diocese of the Church of England who have loaned us a large empty Vicarage which has allowed us to accommodate couples. Finally, we have continued to enjoy our partnership with Green Pastures Housing, who own 4 of our houses and who continue to provide us with support and advice. During the course of the year, we developed a new relationship with a local housing association, Arawak Walton, and we made steps towards signing a new contract with them to manage our housing maintenance and rent collection early in 2015-16.



### Boaz Night shelter


The 2014-15 night shelter ran until 30<sup>th</sup> April 2015, and the 2015-16 Boaz Night Shelter opened in October 2015. During the 2015-16 financial year, 8 individual churches hosted the Boaz Night shelter. We are grateful to the leadership, volunteers and members of the following churches: St James and Emmanuel Didsbury, Heaton Park Methodist, St Clements Openshaw, Mount Chapel Salford, Church of the Nazarene Longsight, Church of the



Nazarene Ashton, South Manchester Family Church, and Harpurhey Community Church. For the third year, Friends Meeting House opened up in the early evening as a reception venue, offering a safe, warm space for a hot drink, conversation games and a chance to relax.

The Boaz Night Shelter was coordinated again by Jonny Wilson, and run by a team of 9 Night Shelter venue coordinators and over 250 volunteers from across the different venues. The administration of the Night Shelter was improved this year thanks to our new database, a new online referral mechanism (linked to the database), and a new online registration tracker tool, which enabled coordinators to log attendance each night with the information coming straight through to the Boaz office.

During this year, each month we provided an average of 238 bed spaces. We accommodated 66 men from 20 different nationalities, the highest number of whom were from Sudan. 16 of the men moved on into Boaz accommodation. 27% of the men had already been granted refugee status, and had not managed to secure stable accommodation after receiving a positive decision on their asylum claim.



*"Really liked having somewhere to sleep at night, especially after a tiring day walking around."*

*"It's like family."*

*Feedback from night shelter clients*



**Objective 2: A sustainable refugee support programme, delivered by a supported housing manager and caseworkers, enabling refugees to achieve economic wellbeing, safe, healthy and fulfilling lives while providing regular income (through rent) to Boaz**

During 2015-16, we provided accommodation and support to 30 refugees. We have continued to see an increase in the number of refugees who are referred to us, having lost their asylum support and accommodation following a positive decision. Unfortunately, due to the current housing shortage, it is increasingly difficult for single adults to access social housing, and they may face years on a waiting list to secure their own place. Although we do not have the capacity at the moment to offer a full level of support, comparable to the package we offer our asylum seeking clients, our Supported Housing Manager has continued to offer 1:1 support for example applying for benefits, signposting to education and employment advice and providing help with accessing longer term stable accommodation.

This year we have been working with Support Solutions and another independent consultant in order to develop our relationships with the local authority, and maximise the income we receive from our refugee housing. This remains an ongoing project and key priority for 2016-17.

### Objective 3: People seeking sanctuary are empowered and released to contribute to their communities and wider society

Each Boaz client has a named case worker, who will support them through their time in our accommodation. Case workers meet with clients even before they have been accommodated, at an initial contact meeting, to assess whether we are the right organisation to support them, and to ensure that they are happy to be supported by us.

Once someone is accommodated by us, they will meet with their case worker on a regular basis. This helps case workers monitor client wellbeing as well as giving a chance to offer practical and other forms of support as clients seek to learn and develop new skills as well as make progress with their asylum claim.

*"Boaz is like someone who gives hope when you have none. I was so very scared to be homeless, and as a woman it is very, very bad. But Boaz saved me from this."*

*Esabeth, Ethiopia*

During the year, 12 refugee clients started or continued in employment. 16 started or continued college courses (primarily maths and English) and 3 refugee clients started or continued University degree courses.

### Legal support

We believe that it is essential for all our asylum seeking clients to have access to good quality legal advice and support. We have continued to benefit from the services of Raj Brightman, our legal services manager, and his assistant, Sharon Clarke. In total, 16 clients were able to

*"When Raj (Boaz Legal Services Manager) accepted my case, I was so happy- I felt safe. He knows everything but reassures me and let me know that he wants everything to be good. He is very good at all the details, he doesn't leave anything behind."*

*Aida, Iran*

make fresh claims, either through Raj or an external solicitor, and 2 clients were supported while they were awaiting a decision on an application for Judicial Review. In order to get to the point of making a fresh claim (or another application to the Home Office), various levels of support are needed. These may include funding, e.g. for transport costs (e.g. travel tickets to visit a solicitor);

Home Office fees (e.g. for a Subject Access Request so a client has all the paperwork relating to their case); translation costs (e.g. for evidence from their home country); funding for an expert report (e.g. to confirm their country of origin); booking and travel to the Home Office in Liverpool (to hand in a fresh claim).



During 2014-15, we heard of very few positive decisions coming through, however, especially in the first half of 2015-16, we were absolutely overwhelmed to celebrate alongside several current and former clients who had finally been granted refugee status, after submitting fresh claims.

## **Boaz life**

This year we have been able to offer an enhanced programme of wellbeing activities. 98% of clients attend our free shop each month, but this year we have been thrilled to see 85% of clients attending at least one other wellbeing activity. During 2015-16 we offered a wide range of activities including:

- Knit and natter group
- Theatre and improvisation workshop
- Theatre trip
- Wales trip
- Men's Cooking
- Water sports
- Outdoor Fitness
- Gym and Swim
- Conversation Club
- Women's meeting
- First Aid Training
- Drama and Spoken Word
- Walking Tour of Manchester
- Manchester Art Tour
- Hiking
- Football match
- Styal Mill Trip



The feedback we get from clients who engage with these activities is overwhelmingly positive. They give clients the opportunity to relax, to think about something different, to practice their English and to build positive relationships with other clients, staff and volunteers. We are particularly grateful to some of our regular volunteers who help to make these activities possible.

## **Networking and campaigning**

This year, as we saw the refugee crisis unfold, we found ourselves facing unprecedented opportunities to speak out about not only our own work here in Greater Manchester, but the wider injustices facing refugees and asylum seekers. During August-November 2015 in particular, we were overwhelmed with media requests from around the world, as well as hundreds of queries about hosting, fostering, housing and supporting refugees and asylum seekers from people all over the UK. In many instances, people were specifically looking to

support Syrian refugees, however we were thankful for the opportunities we had to share about the way in which asylum seekers from Syria- and other countries- are treated when they arrive here in the UK.

In previous years, a key objective has been in relation to national networking and capacity building with likeminded organisations, primarily through the development of NACCOM the national network of organisation accommodating and supporting destitute migrants. This year has been a significant year for NACCOM, because after eight years operating as a network of loosely affiliated member groups, hosted within Boaz, NACCOM became established as a CIO (Charitable Incorporated Organisation) on June 26th 2015. Boaz founder, Dave Smith, now works part time as NACCOM coordinator, and part time as National Networker. Further information about NACCOM network and its partners can be found on [www.naccomm.org.uk](http://www.naccomm.org.uk)

#### **Objective 4: Churches locally and nationally enthused and equipped to serve people seeking sanctuary**

Our national church networking and capacity building work is led by Dave Smith. 2015-16 saw the completion of the third and final year of a project, funded by Tearfund, aiming to empower UK churches and Christian charities to support refugees and asylum seekers in their own congregations and local communities. During this year, 2 conferences took place in Wolverhampton and Salford, making a total of 10 conferences altogether, around the UK. Some of the outcomes of these conferences included churches being equipped to serve asylum seekers in their congregations and communities for the first time, new prayer initiatives, and also new partnerships with local projects and organisations already supporting refugees.

As a direct response to the refugee crisis, many churches and faith based organisations were seeking to find practical ways to support refugees. Over the course of the year, For Refugees ([www.forrefugees.uk](http://www.forrefugees.uk)) has developed as a faith based response to the crisis, facilitating conversations and action with churches, charities and the Home Office. This network has been able to offer support for churches who are keen to practically engage with the UK government's commitment to resettle 20,000 Syrian refugees over a 5 year period, through facilitating conversations

*Have there been any noticeable changes in the way that churches have responded to refugees and asylum seekers?*

*-Greater awareness and understanding, churches willing to receive and be enriched by asylum seekers in their congregations  
-People wanting to offer resources, their time and their homes*

*Feedback from Middlesbrough  
"Help There's an asylum seeker in my church"! Conference*



around accommodation, sponsorship models, and other practical support.

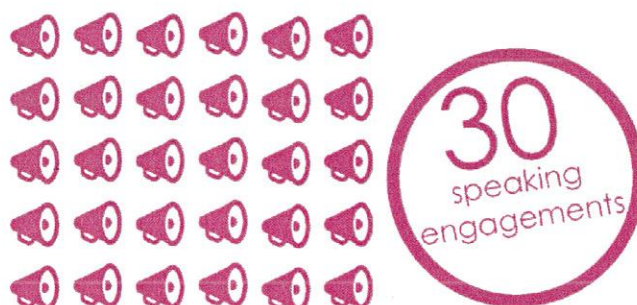
On a local level, during 2015-16, we visited 16 individual church groups here in Greater Manchester to share about our work, and we were delighted to see people engaging with the issues, both seeking to support our work but also refugees in the broader sense. We are grateful for a growing number of church partners who have chosen Boaz as a mission partner this year and have committed to regularly supporting our work through prayer and financial and other donations.

### **Objective 5: A more just asylum system where no one is left destitute**

Under this objective, we continue to work to raise awareness about the experiences of people seeking asylum here and to campaign for a more just asylum system.

#### **Awareness raising**

By raising awareness, and providing opportunities for asylum seekers and refugees to share their stories, we believe that barriers can be broken down and shared understanding can be built up.



During 2015-16 we held 4 Family Nights, averaging 60+ attendees. These evenings are held at our Ancoats base, and are a great opportunity for past and present clients, volunteers, staff and supporters to come and share together.

This year, we launched a new series of events called Engage:Plus. The aim of these is to offer a more in depth opportunity for supporters and volunteers to come together and learn about specific areas of our work. In response to feedback from other workshops, each Engage:Plus event is repeated so that people can choose to attend in the day time or evening. The first event was held in October 2015, and focussed on the UK Asylum system and the immigration bill, which moved through parliament this year. In March 2016, our case workers led a highly interactive session looking at our client support model.

*Well worth while event.  
More knowledgeable  
now. Thank you!*  
*Engage:plus  
attendee*



In total 64 people attended these events and feedback was highly positive.

During Refugee Week in June 2015, we held our first fundraising dinner, entitled Take a Walk In My Shoes. It was a fantastic event attended by almost 100 friends and supporters of Boaz. The event launched our Refugee Week fundraising campaign, which featured the story of Mary, one of our clients from Iran. It was a great success and the format of this campaign was developed further into our fundraising campaign at Christmas, where we were able to share another client story with our supporters.

Our monthly newsletter now goes out to over 1200 individuals, and our monthly prayer letter is sent to 339 individuals. We use our communications to share stories of our impact, news and updates as well as encouraging supporters to engage through campaigning or giving or getting more directly involved in our work.

We have continued to increase our social media presence, and have reaped benefits from this in terms of reaching higher numbers of people with messages about our work and the impact we have as well as by sharing news and information that relates to our work with asylum seekers and refugees. During the year, we increased the number of Twitter followers and Facebook "likes" and in September 2015, a Boaz post on Facebook (linking to a Guardian article featuring Boaz hosts and clients) was seen by over 4700 individuals.

## **Campaigning**

During 2015-16, a new Immigration Act progressed through the House of Parliament and the House of Lords. The Bill was initially published in September 2015 and according to James Brokenshire MP, the purpose of the Bill was "to crack down on abuse and build an immigration system that truly benefits Britain, by deterring illegal migrants from coming and making it harder for those already here to live and work in the UK." Although it wasn't exclusively about asylum, there were many elements of the Bill which would have a significant impact on the lives of asylum seekers and refugees here in the UK. As well as the overall tone and approach of the Bill, there were specific concerns around proposed changes to asylum support (especially in relation to families), the fact that refused asylum seekers would be classed as "illegal immigrants" and elements of the Bill which seek to extend internal border protection (eg banks, building societies and landlords having to check immigration status periodically.) All of this seems like a far cry from the #refugeeswelcome narrative.

Through our regular mailings, Family Nights and Engage:Plus supporter events, we were able to inform supporters about the Bill and our concerns over how the lives of our clients would be directly affected. We wrote to representatives in the Commons and the Lords. Staff, supporters and clients also participated in a Dignity Not Destitution vigil and rally in November to raise awareness and share concerns. The Bill progressed through Parliament and was granted Royal Assent in May 2016.

## Volunteers

Volunteers are fundamental to our work at Boaz. Our new volunteer recruitment and retention strategy, launched in 2014, has reaped dividends and this year we have seen the successful recruitment of some fantastic new volunteers. Even though we've said goodbye to some faithful volunteers, we still closed the year with 77 active volunteers involved in our year round work:

Regular volunteer activities during 2015-16 included:

- Meter reading
- Buying and delivering cleaning supplies
- Furniture moving and donation collections
- Driving for trips out
- Free Shop
- Knit and Natter group leaders
- Cleaning and preparing rooms for new clients moving in
- DIY and gardening
- Office and administration support
- Activity helpers



As well as our regular volunteers, this year over 250 people volunteered at our Boaz Night Night Shelter. Volunteer roles there include:

- Venue coordinators
- Reception venue welcome team
- Drivers
- Cooks and servers for the evening meal
- Overnight team
- Breakfast preparers and servers

We believe that providing opportunities for people to volunteer alongside our clients not only benefits our clients but also the volunteers themselves. We also find that some of our most vocal supporters and advocates have held volunteer roles with us.

We are so grateful for all our volunteers, and the many ways they support our work. We really couldn't do it without them.

## Plans and developments for the year ahead

We intend to continue with our primary objectives and activities outlined above. However, we recognise that we are living and working in a rapidly changing world. In the year ahead we will face the EU referendum, the ongoing debates of refugee resettlement, and the roll out of the Immigration Act.

We recognise that we need to diversify our funding streams, and increase the number of individual and regular givers, so we will be developing our database, and developing a social media strategy to build our platform and voice. We also face a changing context in terms of significant changes to the fundraising regulation and compliance.

As an organisation, we need to find a new operational base, as Mustard Tree (our current landlords) will be undertaking a complete rebuilding project, and as we have grown in terms of the staff team and the scope of our work, we simply need more space!

However, our core objectives for 2016-17 will remain the same:

1. A local, compassionate infrastructure supporting people seeking sanctuary who become destitute
2. A sustainable refugee support programme, delivered by a supported housing manager and caseworkers, enabling refugees to achieve economic wellbeing, safe, healthy and fulfilling lives while providing regular income (through rent) to Boaz
3. People seeking sanctuary empowered and released to contribute to their communities and wider society
4. Churches locally and nationally enthused and equipped to serve people seeking sanctuary
5. A more just asylum system where no one is left destitute

*"You have given time to understand our situation, and know us as people and what we like and don't like - not always talking about asylum and being homeless. We really like talking English with you, and you are patient with our English."*

*Mohammed, Libya*

## Thank you

Thank you to everyone who has given to make the work of the Boaz Trust possible. We are especially grateful to the following Trusts and Foundations for their support during 2015-2016.

AB Charitable Trust  
Aidan Charitable Trust  
The Arts Council  
Ashworth Charitable Trust  
The Big Lottery  
The British Red Cross  
Comic Relief  
The Dowager Countess Eleanor Peel Trust  
Duchy of Lancaster Benevolent Fund  
Garfield Weston Foundation  
Green Pastures  
Henry Smith Charity  
Hilden Charitable Trust  
Jill Franklin Trust  
John Grant Davies Trust  
The Leigh Trust  
Manchester Guardian Society Charitable Trust  
Marsh Christian Trust  
Network for Social Change  
The North West Legal Support Trust  
Odin Charitable Trust  
Quaker Housing Trust  
Schiehallion Foundation for Scotland  
Seedbed Christian Community Trust  
Skelton Bounty  
Souter Charitable Trust  
Sylvia Waddilove Foundation  
Tearfund  
Tudor Trust  
The Vardy Foundation  
Zurich Community Trust



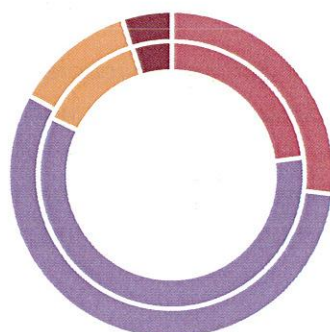
## Financial Summary- report from the Treasurer

The Annual Accounts provide a factual statement of a year in which **Income** increased by 13.5%, **Expenditure** increased by 7% and **Total Funds** increased by 63%. In all respects a positive financial year.

Behind these headlines hides a heartening reality that individuals and organisations have not only continued in faithfully giving to The Boaz Trust but have also generously responded to the refugee crisis. A breakdown of income demonstrates that increased donations have significantly contributed to overall increase in income.

Comparison of Income  
(2015 inside - 2016 outside)

■ Donations ■ Grants ■ Rent ■ Other



There is a verse in the Bible which says "Don't forget to show hospitality to strangers, for some who have done this have entertained angels without realising it!" I wonder as to how many supporters, hosts, staff and volunteers have, without realising, been entertaining angels.

### Reserves policy

Funds have been designated by the Trustees as a reserve in the event that the charity ceased activity. An amount of £21,000 is included for works that may be needed on houses prior to returning them to owners. An additional amount of reserves required to cover day to day running costs is calculated based on the projected gap between the budgeted expenditure and predicted income from identified sources for the year ahead. The Trustees have a policy to keep reserves that will cover 50% of this gap. For the forthcoming year 2016-17, this corresponded to £29,600. The total reserves required as at 31st March 2016 was therefore set at £50,600. The Trustees will review the reserves every six months with the next review due on the 30th September 2016.



## Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statement in accordance with applicable law and United Kingdom Accounting Standards.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity, of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements the trustees are required to select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charities Statement of Recommended Practice; make judgement and estimates that are reasonable and prudent; state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Mike Arundale  
Chair of Trustees

25.9.16.

Date

**The Boaz Trust**

(Charity No. 1110344)

**Annual Accounts**

for the year ended

**31st March 2016**

## Independent examiner's report to the trustees of The Boaz Trust

I report on the accounts of the Trust for the year ended 31st March 2016, which are set out on pages 1 to 12.

### Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



12/9/16

Glenn Leathley  
FMAAT  
Independent Examiner  
Chronicle Accountants Ltd  
1D Market Street  
Whaley Bridge  
High Peak  
Derbyshire  
SK23 7AA

# The Boaz Trust

Charity No. 1110344

## Statement of financial activities For the year ended 31 March 2016

	Notes	Unrestricted funds	Restricted funds	2016 Total	2015 Total
		£	£	£	£
<b>Income</b>	3				
Donations & legacies	3.1	129,755	280,780	410,535	359,821
Charitable activities	3.2	57,411	-	57,411	55,814
Other trading activities	3.3	4,446	-	4,446	1,900
Investment Income		709	-	709	1,730
Other Income		630	5,599	6,229	2,908
<b>Total Income</b>		<u>192,951</u>	<u>286,379</u>	<u>479,330</u>	<u>422,173</u>
<b>Expenditure</b>	4				
Raising funds	4.1	22,757	533	23,290	27,912
Charitable activities	4.2	137,690	260,025	397,715	365,334
Other expenditure		-	-	-	0
<b>Total expenditure</b>		<u>160,447</u>	<u>260,558</u>	<u>421,005</u>	<u>393,246</u>
<b>Net income/(expenditure)</b>		32,504	25,821	58,325	28,927
Net transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<u>32,504</u>	<u>25,821</u>	<u>58,325</u>	<u>28,927</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		39,585	52,674	92,259	63,332
<b>Total funds carried forward</b>		<u>72,089</u>	<u>78,495</u>	<u>150,584</u>	<u>92,259</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

## The Boaz Trust

Balance sheet  
as at 31 March 2016

	Notes	£	2016 £	£	2015 £
<b>Fixed assets</b>					
Investments	7		-		-
<b>Current assets</b>					
Debtors & prepayments	8	11,516		5,801	
Investments	7	25,000		25,000	
Cash at bank and in hand		137,395		107,217	
		<u>173,911</u>		<u>138,018</u>	
<b>Current liabilities</b>	9				
Creditors & accruals		(10,328)		(8,005)	
Deferred Income		(13,000)		(37,754)	
		<u>(23,328)</u>		<u>(45,759)</u>	
<b>Net current assets/(liabilities)</b>			150,583		92,259
<b>Net assets</b>			<u>150,583</u>		<u>92,259</u>
<b>Funds</b>	10				
Restricted income funds	11		78,495		52,674
Unrestricted funds	12		72,088		39,585
<b>Total Funds</b>			<u>150,583</u>		<u>92,259</u>

The financial statements were approved by the trustees on 25.9.16 and signed on their behalf by:



Mike Arundale  
Chair of Trustees



Martin Palmer  
Treasurer Trustee

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## The Boaz Trust

Notes to financial statements  
for the year ended 31 March 2016

### 1. Basis of preparation

#### 1.1 Basis of accounting

The financial statements have been prepared under the historic cost convention. The financial statements have been prepared in accordance with: Accounting & Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities (FRSSE); applicable UK Accounting Standards; the Charities Act 2011. Trustees have also been mindful of the introduction of Charities SORP FRS102 from 1st April 2016 when preparing these accounts.

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

## 2. Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

### INCOME

Recognition of income	This is included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"><li>the charity becomes entitled to the income;</li><li>the trustees are virtually certain they will receive the income; and</li><li>the monetary value can be measured with sufficient reliability.</li></ul>
Income with related expenditure	Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift to which it relates.
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated services and facilities	These are only included as income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on donations is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

### EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Governance costs	Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings, cost of any legal advice to trustees on governance or constitutional matters and cost of trustee indemnity insurance.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Support Costs	Support costs have been allocated to cost categories on a basis consistent with the use of resources.

### ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	The charity does not hold stock or work in progress.

### POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

None

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### 3. Analysis of income

#### 3.1 Donations & legacies

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Donations from organisations & churches	40,454	365	40,819	29,380
Donations from individuals	77,026	11,089	88,115	67,316
Tax reclaimed on gift aided donations	9,176	-	9,176	7,458
Grants - unconditional on performance	-	269,326	269,326	249,604
Sponsorship	3,099	-	3,099	6,063
Legacies	-	-	-	-
	<b>129,755</b>	<b>280,780</b>	<b>410,535</b>	<b>359,821</b>

#### 3.2 Charitable activities

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Grants - conditional on performance	-	-	-	-
Rent & Housing Benefit	57,411	-	57,411	55,814
Other charitable activities	-	-	-	-
	<b>57,411</b>	<b>-</b>	<b>57,411</b>	<b>55,814</b>

#### 3.3 Other trading activities

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Fundraising events	3,935	-	3,935	1,348
Sale of goods	511	-	511	552
	<b>4,446</b>	<b>-</b>	<b>4,446</b>	<b>1,900</b>

#### 4. Expenditure

##### 4.1 Raising funds

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Raising donations/grants - salary & on-costs	18,669	533	19,202	26,304
Raising donations/grants - other	98	-	98	780
Fundraising events & sale of goods	3,990	-	3,990	828
	<b>22,757</b>	<b>533</b>	<b>23,290</b>	<b>27,912</b>

##### 4.2 Charitable activities

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Salaries & on-costs	56,489	124,303	180,792	171,568
Church engagement	193	1,365	1,558	1,464
Campaigning & publicity	1,054	2,334	3,388	8,943
Office & admin costs	11,226	23,084	34,310	28,654
Beneficiary services - Legal & interpretation	3,965	13,074	17,039	16,058
Beneficiary services - Night shelters	-	1,150	1,150	2,308
Beneficiary services - Boaz life activities	36	14,637	14,673	15,500
Beneficiary payments - food	705	13,613	14,318	11,105
Beneficiary payments - Beneficiary travel	699	16,184	16,883	13,695
Beneficiary payments - other	90	1,601	1,691	1,307
Beneficiary accommodation - utilities, rent, ins'ce	38,204	27,893	66,097	68,544
Beneficiary accommodation - upkeep of properties	23,443	20,787	44,230	27,141
Depreciation & bad debts (refer note below)	-	-	-	(2,468)
Governance	1,586	-	1,586	1,515
	<b>137,690</b>	<b>260,025</b>	<b>397,715</b>	<b>365,334</b>

The Boaz Trust was owed £6,888 by The Dove Trust (Charity Giving) when it was suspended by The Charity Commission. Boaz Trustees decided to write off the total amount owed as a bad debt in the financial year 2013/14. £2,468 was recovered in 2014/15.



## 5. Details of certain items of expenditure

### 5.1. Trustee expenses

Details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees

	2016	2015
Number of trustees who were paid expenses	None	None
Total amount paid	Nil	Nil

### 5.2 Fees for examination or audit of the accounts

Details of the amount paid for any statutory external scrutiny of accounts and other services provided by the independent examiner.

	2016	2015
	£	£
Independent examiner's or auditors' fees for reporting on the accounts	£900	£900
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	Nil	Nil

## 6. Paid employees

### 6.1 Staff Costs

	2016	2015
	£	£
Gross wages, salaries and benefits in kind	178,125	179,291
Employer's National Insurance costs	12,176	12,467
Pension costs	9,693	6,043
Total staff costs	199,994	197,801

### 6.2 Average number of full-time equivalent employees in the year

	2016	2015
	Number	Number
Fundraising	0.7	0.9
Charitable Activities	6.4	6.3
Governance	-	-
Other	-	-
Total	7.1	7.2

### 6.3 Defined contribution pension scheme

The Boaz Trust will make a 6% contribution to employees' pensions. With staging date for *Automatic Enrolment* being 1st June 2016, the Trust is to set up a new pension scheme and certain staff have accrued contributions in anticipation of the new scheme starting.

	2016	2015
	£	£
The costs of the scheme to the charity for the year	9,693	6,043
The amount of any contributions outstanding at the year end	3,600	1,080
The amount of any contributions prepaid at the year end	-	-

## 7. Investment assets

### 7.1 Current assets investments

	£
Carrying (market) value at beginning of year	25,000
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	<u>25,000</u>

**7.2 A breakdown of the value and income from the investment shown above agreeing with the balance sheet & SOFA respectively.**

	Market value at year end	Income from investment for the year
	£	£
Securities not listed on a recognised Stock Exchange	25,000	673
<b>Total</b>	<u>25,000</u>	<u>673</u>

### 7.3 Material investment holdings

As the single investment is material in terms of its value, the Trustees have provided the following detail:

The investment is unsecured loan stock issued by Green Pastures Community Benefit Society (No. 31116R) an Industrial & Provident Society based in the UK. The investment is for a fixed term of under one year and the value is both at cost and the Trustees' best estimate of market value.

## 8. Debtors and prepayments

	Amounts falling due within one year		Amounts falling due after more than one year	
	2016	2015	2016	2015
	£	£	£	£
Debtors & prepayments	11,516	5,801	-	-
<b>Total</b>	<u>11,516</u>	<u>5,801</u>	<u>-</u>	<u>-</u>

## 9. Creditors and accruals

	Amounts falling due within one year		Amounts falling due after more than one year	
	2016	2015	2016	2015
	£	£	£	£
Creditors & accruals	10,328	8,005	-	-
Deferred income	13,000	37,754	-	-
<b>Total</b>	<u>23,328</u>	<u>45,759</u>	<u>-</u>	<u>-</u>

## 10. Analysis of net assets between funds

	Un- restricted funds	Restricted funds	Total Funds
	£	£	£
Fund balances as at 31st March 2016			
represented by:			
Current Assets	80,699	93,211	173,910
Current liabilities	(8,611)	(14,716)	(23,327)
	<u>72,088</u>	<u>78,495</u>	<u>150,583</u>

## 11. Restricted income funds

### 11.1 Funds held

Fund Name	Purpose and Restrictions
Beneficiary essentials	To defray costs of toiletries & cleaning materials for clients
Beneficiary payments	To defray specific costs for beneficiaries
Boaz Life	To provide classes and activities for beneficiaries
Boaz Word project	Scriptures for beneficiaries
Book keeper salary	For payment of Book keeper salary & on-costs
Bus fares	To meet the travel costs of beneficiaries
CE Salary	For payment of Chief Executive salary & on-costs
Churches capacity	To defray expenses pertaining to building awareness in churches
Conference hosting	To defray costs of conference hosting e.g. room hire & catering
Founder's salary	For payment of Founder's (was Director) salary and on-costs
Erskine renovation	To contribute to the cost of major works on Erskine Road property
Female Case Worker salary	For payment of Female Support Worker salary and on-costs
Food	Provision of food to beneficiaries
Fundraiser salary	For payment of 'Fundraiser & Communications' Salary & on-costs
Hosting	Expenses and payment of salary & on-costs for hosting
House Support	To provide and maintain houses
House support specific major works	To contribute to the cost of major works on specific properties
Legal Service Manager fees	For payment of Legal Service Manager fees
Male Case Worker salary	For payment of Male Case Worker salary & on-costs
NACCOM	To defray expenses pertaining to the 'No Accommodation Network'
Networking expenses	To defray travel costs for networking events & conferences
Nightshelter	For the provision of nightshelters between October & May
Office & administration	To defray costs attributable to Boaz office & administration
Office & Volunteer Manager salary	For payment of Office & Volunteer Manager salary & on-costs
Refugee housing	Fees for project management of 'Exempt Allowance' application
Translation	To defray the costs of interpreters for clients & translation
Sewing class	To provide materials for sewing class
Social enterprise	Consultant fees relating to 'Exempt Allowance' application
Supervision Fund	To defray costs of supervision & training of Case Workers
Supported Housing Manager salary	For payment of Supported Housing Manager salary & on-costs
Volunteer travel Boaz Life	To defray the costs to volunteers of travel to Boaz Life activities
Website	For cost of website development

### 11.2 Movements of funds

Details of the movements of funds summarised in the restricted columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Beneficiary essentials	810	366	(1,138)	-	-	38
Beneficiary payments		2,500	(487)			2,013
Boaz Life	5,923	19,405	(15,535)			9,793
Boaz Word project	150					150
Book keeper salary		3,840	(3,840)			-
Bus fares	13,071	22,081	(16,183)	(8,000)		10,969
CE Salary		9,641	(9,641)			-
Churches capacity		5,000	(892)			4,108
Conference hosting	620	1,583	(1,115)			1,088
Founder's salary		7,267	(7,267)			-
Erskine renovation	8,000					8,000
Female Case Worker salary	3,437	15,300	(18,197)			540
Food		13,612	(13,612)			-
Fundraiser salary		533	(533)			-
Hosting		5,000	(462)			4,538
House Support		37,027	(37,027)			-
House support specific major works	1,500	15,500	(10,657)			6,343
Legal Service Manager fees		10,518	(10,518)			-
Male Case Worker salary	473	26,253	(27,593)			(867)
NACCOM	3,992	5,599	(9,591)			-
Networking expenses	126	500	(449)			177
Nightshelter	2,220	11,585	(9,464)			4,341
Office & administration	53	12,975	(16,028)	3,000		-
Office & Volunteer Manager salary		20,835	(20,835)			-
Refugee housing		6,500	(996)			5,504
Translation	5,862	3,061	(2,531)			6,392
Sewing class	100		(100)			-
Social enterprise		4,160				4,160
Supervision Fund	5,079	4,072	(5,235)			3,916
Supported Housing Manager salary		20,421	(20,421)			-
Volunteer travel Boaz Life	1,251	1,242	(201)			2,292
Website				5,000		5,000
<b>Totals</b>	<b>52,667</b>	<b>285,376</b>	<b>(260,548)</b>	<b>-</b>	<b>-</b>	<b>78,495</b>

### 11.3 Transfers between funds

The transfer of £8000 from 'Bus Fares' to 'Office & Administration' (£3,000) and 'Website' (£5,000) was with the express consent of the grantor.



## 12. Unrestricted funds

	At 1st April 2015	Incoming resources	Outgoing resources	Transfers	At 31st March 2016
	£	£	£	£	£
General Fund	(1,415)	192,950	(160,447)	(9,600)	21,488
Designated	41,000	-	-	9,600	50,600
	<u>39,585</u>	<u>192,950</u>	<u>(160,447)</u>	<u>-</u>	<u>72,088</u>

### 12.1 General Fund

These funds are available for the purpose of the organisation and must be spent within the stated objectives of the charity. These funds are not earmarked in any way.

### 12.2 Designated funds:

These are unrestricted funds available for the general purpose of the organisation but are funds that have been earmarked by the Trustees as a reserve in the event that the charity ceased activity. An amount of £21,000 is included for works that may be needed on houses prior to returning them to owners. An additional amount of reserves required to cover day to day running costs is calculated based on the projected gap between the budgeted expenditure and predicted income from identified sources for the year ahead. The Trustees have a policy to keep reserves that will cover 50% of this gap. For the forthcoming year 2016-17, this corresponded to £29,600. The total reserves required as at 31st March 2015 was therefore set at £50,600. The Trustees will review the reserves every six months with the next review due on the 30th September 16.

## 13. Transactions with related parties

### 13.1 Remuneration and benefits

	Amounts paid or benefit value	
	2016	2015
	£	£
During the year 2016 the Trust employed the services of a Trustees wife	462	-

### 13.2 Loans

No amounts were due to or from the charity's trustees or other related parties at the year end.

### 13.3 Other transaction(s) with trustees or related parties

No transactions were undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

**Thank you for reading our annual report.**

**Please do stay in touch**

The Boaz Trust  
First Floor, 110 Oldham Road  
Manchester M4 6AG

[www.boaztrust.org.uk](http://www.boaztrust.org.uk)

T: 0161 202 1056  
[info@boaztrust.org.uk](mailto:info@boaztrust.org.uk)



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