

1st Bures Scout & Guide Group
Minutes of AGM
Wednesday 20th April 2016

Present: Eddie Gordon, Mike Magowan, Liz Moulton, James Pepper (Treasurer),
Cathy Platt (Chair), Bill Snelling, Victoria Shennan (Secretary), Jo Waring, Charmaine
Southgate (Deputy District Commissioner, Sudbury District)

Apologies: Emily Webb, Jayne Forbes, Paul Snelling, Lisa Magowan, Nigel Norton

1. Election of Officers

Chair – Cathy Platt	Proposed by Victoria Shennan Seconded by James Pepper
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Treasurer – James Pepper	Proposed by Cathy Platt Seconded by Eddie Gordon
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Secretary – Victoria Shennan	Proposed by Liz Moulton Seconded by Bill Snelling
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NB: Victoria Shennan stated that this would be her last year as Secretary and subsequently Caroline Head has agreed to take over this role.

2. Minutes for 2015 AGM

These were accepted and signed as a true record

3. 2015 Report from Chair – Cathy Platt

We have had a steady year at HQ, an enjoyable one and a financially productive one too!. The team is unchanged this year and our Section Leaders and their Volunteers have been delivering the fun and adventure for the children each week.

Each section continued with their themes and challenges, bringing badge achievements to members and plenty of new experiences for them along the way. Camps, visits, visitors, parties, activities and games were a plenty as our Leaders together with their volunteers do what they do best. Thank you on behalf of the Group for your continued motivation and commitment to 1st Bures Scout and Guide Group and all the children within. Thank you to our Secretary and Treasurer as well for their support with administrative and financial duties.

Our regular fundraising events continued this year with two Bures Jumble Sales and Sudbury to the Sea giving us a visible presence in the community and carrying out three village favorites for the locals to attend! Lots of monies were raised, thank you to everyone who helped at these events. The gift aid, village recycling and the camp site are financially lucrative and together they will ensure we can achieve our 2016 aim for a Group minibus. Thank you Bill, Eddie and Paul for all your help with the camp site planning and preparation together with the gift aid and recycling efforts, they make a valuable difference.

The maintenance at HQ is an on-going project and this year saw the re-cladding of the external walls, full height tiling to the showers and the budgeted replacement of the landing stage and jetty.

For 2016 as mentioned above, we hope to purchase a much wanted Minibus for the Group and all its members. This would be a wonderful addition and a super facility for all the members to use and take advantage of. It is quite possible that other local organisations will want to hire the vehicle from us which would work well and help cover some of the costs. We look forward to this acquisition and all that is planned for this next year.

4. 2015 Report from Treasurer – James Pepper

Firstly, and once again, many thanks to everyone for submitting their accounts to me in a timely manner – it really does make a massive difference.

With the completion of the work on the scout hut extension, the balance between income and expenditure is now tilted very much in favour of being able to commit to some 'big ticket' items, specifically the purchase of a second hand mini bus which will provide mobility for some years ahead. Thank you to Paul and Eddy for taking the initiative and sourcing same.

As per the accounts, fund raising activities continued to be productive and the unseen but no less important incomes from the likes of re-cycling and Gift Aid (again a big thanks to Eddie on that score).

As of the end of March, the group had just under £6000 in the account, slightly down on this time last year (£8100 approximately) but bearing in mind the mini bus cost close to £12000 this is a very healthy state of affairs.

For 2015, we can summarise the main items of income and expenditure:-

Income £19100 comprising of
Jumble sales/Sudbury 2 the Sea/others £2870
Gift Aid £1350
Recycling £3100
Camp site fees and income generated from same £10500
Others (membership fees, donations etc) £1285

Expenditure £11700 comprising of
Insurance £1700
Utilities £1200
Repairs and renewals £4750
Cleaning £520
Others (multifarious – smoke detectors, fund raising, camp site expenses, mileage etc) £3050
Licence fee £480

There is a spreadsheet available if anyone wants to have a look at that – probably easiest if I email same. Please do not ask for an explanation!

The income was slightly up on the previous year (£18400) and expenditure was down (previously £13150, probably reflecting the significant reduction in repairs and renewals)

All quiet from the Bevills Estate regarding reviewing and revising the camp site licence fee. Time will tell on that one.

For this year, there are obviously costs associated with the running of the mini bus (insurance at around £1550, fuel, MOT/servicing and general maintenance/wear and tear) but these are easily manageable and hopefully some income can be generated from having third parties hiring the bus.

Otherwise, other costs are well covered by income and there are unlikely to be any major items of expenditure which do not directly benefit the activities and enjoyment of the Group.

Comments from the floor:

Charmaine stressed that we must make sure we audit the accounts to the right charities account – but this is only if over £25,000 which is not applicable to us.

5. Report from Group Scout Leader – Mike Magowan

It has once again been a very busy year in the group with our two Jumble Sales in March and October, the Sudbury to the Sea BBQ, a high level of Camp Site bookings, and the full programmes offered by Beavers, Cubs and Scouts. The young people in the group benefit from a significant level of time and commitment invested by both leaders, the executive and group supporters who all play their part in making Scouting happen in Bures. Paul Snelling in particular continues to contribute more than just his role as SL, taking a lead on a lot of maintenance of the hut and grounds, and of the running of the Croft Campsite. Paul also led the effort to source and purchase the new group minibus.

Beavers - Dan Wood as BSL has continued to deliver an interesting and engaging programme for the Beavers. Dan has made significant progress towards achieving his Wood Badge and we hope to complete this soon. During the year we have also recruited Nettie Howell and more recently Juliette Shields. We had 12 Beavers in the Section at census, a small decrease on the previous year (14).

Cubs - Joanne Waring as CSL and Lisa Magowan as ACSL have led the Cubs programme. Katie Houldcroft who initially joined as an Occasional Helper has also stepped up to become a Section Assistant. More recently we have recruited Tim Fairbairn to the team, also as a Section Assistant, so the Cub team is growing in strength and has an increasing depth in talent too. The Cub team are doing really good things in bringing scouting to all young people in the pack, providing the opportunity to learn and thrive that they do not always get elsewhere. We had 21 Cubs in the Section at census, a small increase on the previous year (20).

Scouts - The Scout Section continues to benefit from a strong and experienced leadership team in Paul Snelling as SL, Nigel Norton and Eddie Gordon as ASLs, and more recently Liz Moulton as ASL as well. A full, varied and enjoyable programme has been run over the year. We had 14 Scouts in the Section at census, a small decrease on the previous year (16).

Explorers - We have been pleased to support the relaunch of Explorers in Bures with the Unit looking to recruit from and meet in both Great Cornard and Bures. We hope that the numbers of young people in the unit from Bures will increase in the coming year, and do appreciate the efforts that Jake McGrath Wells and Tony Waring are making to get Explorers off the ground again in the area.

The group continues to thrive with a total of 47 young people and now ten leaders in total within the Beavers, Cubs and Scouts. Our numbers have been consistent for the best part of the last ten years, and this is down to the efforts and talents of the leaders in making this happen.

Eddie Gordon has continued to do a great job in organising the Gift Aid for the group and completing a spreadsheet of all the parents' tax payers against the children names which continues to bring in a good income each year.

Bill Snelling, Eddie and Nigel Norton also regularly give their time in the maintenance Hut, grounds and campsite. Bill in particular has done a lot of regular weekly work at the camp site during the camping season. Bill has also looked after the reestablishment of the Recycling station at the Rec, which brings in useful funds for the group.

The group is fortunate to have a very capable and proactive executive team. As GSL I know how much of a difference this can make to a group, the executive's contribution is considerable. Cathy Platt, as Group Chair, and Victoria Shennan, as Group Secretary, have continued to do a great job organising fundraising activities, the regular group newsletter, minuting of meetings and emailing out to Leaders and parents. James Pepper, our Group Treasurer, has continued to do invaluable work with now his third year completing the accounts, arranging auditing, insurance, utility bills and payment to Bevills Farm.

6. Group Leader Reports & Accounts

Beavers – Dan Wood

James has accounts

No formal report but Mike stated that he has attended a number of meetings on a regular basis before Christmas – meetings are always good and interesting and Dan is creating memorable experiences for the Beavers. He now has two parents who have agreed to be assistant leaders which is good news.

Rainbows – Emily Webb

James has accounts

The following report was read by the Chair in Emily's absence.

I took over the unit in January. All the girls were pleased the unit had not closed and really looked forward to Tuesday evenings. My first term was a learning curve and the Rainbows worked towards "Global Adventure" badge. We made a plane, created passports and visited Egypt, America, Australia, Ireland and Russia. Parental help was minimal, despite pleas and rotas being put in place - unfortunately this system did not work. Had it not been for James stepping in to help (originally just as a temporary measure but ending up being permanent) and Judith staying to help each week Rainbows would have closed. By the end of the term we were full with 10 girls in the unit.

Starting back with a full unit of 10, Summer was a flurry of activities, games and fun, spending our meetings outside in the grounds whenever possible! Working towards our "Get Healthy" badge. We visited Pets at Home and met some cuddly animals - we even met a snake and a dragon! We played tennis and had cocktails on the lawn, held a Princess party and enjoyed competing in our own Rainbow Olympics.

I continued working towards my leaders qualification over the summer break and another Rainbow Guider moved to the area and joined the team for the Winter term. This was brilliant news, allowing girls on the long waiting list the opportunity to come along and join us. Our numbers swelled to 16 and the unit worked towards "The World" badge. The girls enjoyed attending the Remembrance Day activities and loved the Christmas Lights Switch on. Sadly before the term finished our Assistant Leader decided that she wanted to retire completely from guiding - so we said goodbye and wished her well. We also had a fantastic Halloween joint party with the Brownies, playing pin the wart and dressing up. We also met some very old and well loved teddies at our teddy bear picnic, created some thunder art and spent the evening dancing and making Christmas crafts at our Xmas party with the Brownies.

Since the meeting Emily has sadly informed us of her intention to stand down as Rainbow leader from the end of the Summer term. Unfortunately this was largely due to the lack of support from parents and the fact that her Assistant Leader retired. A thank you to Emily was included in the recent newsletter sent to all section parents, along with a request for any volunteers to take over her role.

Brownies – Jayne Forbes

James has accounts

No report as Jayne was unable to attend as her daughter was unwell

Cubs – Jo Waring

James has accounts

The Cub Pack now has a strong team of four adult leaders/section assistants and two young leaders (one in training). In addition to Lisa, Katie, Ed and myself we also have Tim and Lucy. On average we run with 20 Cubs but can be flexible, particularly during the warmer months when we spend as much time as possible outside. We have had and continue to have challenges to overcome but with this team I am confident that we can succeed.

So what have we been doing for the last 12 months?

The cubs have had a busy year, activities include: Fire lighting, Wide Games, Kayaking, Shooting, Geocaching, Bird Feeders, Indoor Campfire, Orienteering, Spaghetti Pioneering, Bring a Badge, Healthy Eating, Exercise

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In September we joined with Marks Tey Cubs for a joint camp at Thorrington Scout Camp. We all had an enjoyable time even though we were woken up really early by two of our Cubs shouting to each other across the tents!! Activities included shelter building, campfire, adventure run, 3D Maze and abseiling. The 'Bures Tey' Cubs have vowed to run a repeat camp in the future.

Badges earned as a pack include: Scientist, International, Air Activities Level 1.

Individual badges include: Martial Arts, Sportsman, Swimmer (Levels 1 & 2), Book Reader, DIY, Collectors, Hobbies, Chef

We have also been working towards our Naturalist badge and will complete this with an evening at Arger Fen at the end of June.

The first new style challenge badge has also been awarded under the new scheme.

When I joined the Cub Pack as Leader I made a commitment that each Cub would have the opportunity to work towards the Chief Scout Silver Award. I am pleased to say that I have three Cubs who have almost completed the award and I hope there will be more to follow.

Each Cub has been loaned a yellow badge book which has all the badge requirements in and are being encouraged to work towards badges at home and become familiar with the Challenge Awards.

In February I took a team of four Cubs to the 'District Scrapheap Challenge' competition. The theme was inspired by Tim Peak's mission on the ISS and they had to design and make their own space station from items destined for the recycling bin. Points were awarded for meeting the brief, originality and also for the presentation of the finished article. The Cubs were ecstatic when they found they had come second (an improvement on third the previous year). Next year we're aiming for first place and a place in the county competition!

We are looking forward to Sudboree at the end of April with nine cubs attending. Sadly, I can't be there but I'm sure it will be a fantastic weekend.

Activities planned for the coming months include orienteering, archery, fire lighting, kid feeding, dragon walk and visits to the fire station and Arger Fen to name just a few.

We also have our day of celebration on July 10th to celebrate the 100 Year Anniversary of Cub Scouting.

It's been a busy year and difficult at times but we are looking forward to the next 12 months and hope that our young people continue to enjoy the opportunities scouting opens up to them.

Scouts – Paul Snelling

James has accounts

1st Bures Scout Troop Annual Report 2015

We started the year **2015** with **16 Scouts**, since then 12 have left the troop, 3 went to Explorers, 1 became of age of leaving, 1 to Sudbury Sea Scouts and 7 just left for new activities and we recruited 7 from Cubs, 3 new to the movement and 2 from Brownies. Our present number is **14**.

WINTER TERM

We returned in **January** to make some **Bird/Bat Boxes** for the Parish Council and **Wide Games** with 1st Great Cornard in the Country Park.

During half term - we travelled to **London** by train for the **Guide Badge**. Scouts had to visit places of interest by walking, bus or tube, take photos and the day ended at the London Bridge Experience.

In **March**, we went to Peyton Hall Swimming Pool to do kayaking capsizing drill, swimming and games.

In **May**, seven older Scouts travelled over to **Felixstowe** by train to complete their **Expedition Challenge Award** – this activity took three months in planning with each Scout given tasks to complete. Menu and food, tents and stoves, train journey time and connections, Landguard Fort visit, history of the docks and railway line and places of interest in Felixstowe.

After seeing the Scouts off at Bures Railway Station at 8.33am with their rucksacks packed with kit. Eddie and Liz (leaders) went by car and met them at Felixstowe Station – they then hiked to 7th Felixstowe SHQ and pitched with hike tents and cooked lunch on the stoves. Afterwards it was off to do the places of interest walk, visit Landguard Fort and docks viewing point. In the evening, they had fish and chips and sat around camp fire in the SHQ grounds.

On Sunday after breakfast and striking camp – they travelled back by train. Each Scout attending gained their **Expedition Challenge Award**.

In early **June** – Scouts attended the **Troop Patrol Camp** held at **Tiger Hill Woods** near **Arger Fen**. They set up their patrol tents, dinning shelters and gathered wood for the BBQ and cooking on altar fires throughout the weekend.

On **Saturday**, they cooked breakfast on the altar fires, made camp gadgets, axe and saw safety, chopping area, played volleyball and explored the woods and took part in water challenge bases. Each Scout attended completed their **Outdoor Challenge Award**

SUMMER TERM

During the summer months activities were: District hike and Survival camp at Lamarsh Park Woods, kayaking, backwoods cooking, cyclist badge, cycle ride around Arger Fen, rafting, pioneering and rounders with 1st Great Cornard Scouts. At the end of term **DC Graham Smith** presented badges gained throughout the summer – **Cyclist, Promise, Expedition, Adventure** and **Outdoor Challenge Awards** and Callum Byrne was presented with his **Chief Scout Gold Award** – the highest Scouting Award.

SUMMER CAMP

This was held at **Eaton Vale, Eaton** near Norwich and was the first time we have camped there.

During the week, we participated in High All Aboard, Trapeze, Pedal Go Karts, Clout Archery, Low Ropes, Cooking Competition and visited the UEA Swimming Pool, Grass Sledging, trip to Cromer and beach, Pleasurewood Hills theme park. We drove to Aylsham to do our hike and took the train on the Bure Valley Narrow Gauge Railway Line to Wroxham. After having our packed lunch by the river we then walked nine miles back beside the railway line.

AUTUMN TERM

We took part in the **DC Challenge** held at **The Croft Camp Site, Bures**. Activities were: quiz of churches and code breaking. The hike started at Stoke by Nayland Church on the River Stour Valley footpath via Nayland, Wissin, Wormingford and Bures and finished opposite the camp site on the bank Essex side of the River Stour. There they crossed the river by Canadian Canoe.

After arriving they cooked on tranja's and a camp fire in the evening followed by wide games on the recreation ground.

After breakfast on **Sunday** – Scouts went around the site doing various challenges and activities of: air rifle shooting, constructing a boat out of cardboard, mapping, symbols and Nuclear Bomb Challenge. Points awarded for teamwork, meals, tents, hike quiz and team challenges. Bures Scouts came in third place out of 10 teams with the winners being 1st Boxford.

Other activities done during this term were: Bat Hunt in Sudbury followed by chip shop, Scarvanger Hunt around village, Indoor Climbing Wall at Sports Centre, football at Ipswich Town, cooking sausages and twists, swimming at Colchester Fitness pool to complete the swimming badges, wide games and Global Issues Badge.

For our last meeting of the year - we went to **Rollerworld, Colchester** for **skating** and game of **Quasar**.

I would like to thank Nigel, Eddie and Liz for running the Troop programmes and giving the Scouts an enjoyable year of Scouting and to Richard Ansell for help with kayaking throughout the summer months.

6. Appointment of Auditors

The Treasurer stated that we didn't require auditors in 2015, but if we need them for 2016 then he would be happy to continue with Foreshore Accountancy who we have always used in the past.

7. Any other business

Explorers – the group is being led by Jake McGrath Wells and Tony Waring, and has been alternating between meeting at Bures and Cornard and running plenty of activities. Recently had a bush craft presentation and they are planning a weekend at their centre in Mersea. They have also camped out in St Andrew Church in Cornard. They are looking for new members, particularly from Bures, even if they can only come to the Bures meetings. (currently pprox 8 members). NB: Paul has the hill walking weekend information which he will share that with Tony & Jake. Charmaine recommends this – really good value for money – approx. £25 per person which includes all food.

The Jetty - Eddie thinks that Paul wants to leave replacing jetty for another year, as it is still OK.

Marketing - Cathy thinks that we should be doing a bit more general advertising around Bures for all sections. It was suggested by Liz that maybe Jake & Tony should go along to a youth club meeting on a Friday night at the Baptist Church and chat to them about opportunities within Explorers.

Pop Up Banners - District have advertising pop up banners we can use – Graham Smith keeps those – Jo can always arrange for those to be picked up. Charmaine said that the print centre on Scout Website is good value for producing leaflets and it was suggested that we get some leaflets printed to give out at jumble sales, Sudbury to the Sea etc.

The River Stour - Charmaine advised that there is a review of the River Stour taking place at the moment. Somebody is trying to have it classified as B1 water – it is currently a C1 water classification (ratio 1:4) and if it became B1 couldn't do rafting or canoeing without a much higher level of qualification/coaching. Need a FRST provider, a 3 star canoe Plus level 1 coach – this would mean it very unlikely that we could continue with kayaking and rafting as we don't have that type of qualifications within group. They are trying to keep it as C1 class water. There is a suggestion that they could split the Stour and classify certain parts as certain classes. Until they have the next DC county meeting it is still in limbo but at the moment it is business as usual. You have to have safeguarding, first aid course and risk assessment module to be able to hold a permit, but this has always been the case. Charmaine will keep us updated.

Headquarters update

- 4 heaters in HQ will need replacing over summer
- Lisa and Jo requested another set of 2 coloured benches. Lisa ordered the original sets so Mike will ask her to order some more

Misc - Jo suggested an evening will all sections together (a BBQ ?) and Cathy then suggested a sausage supper in the Autumn. ***(Cathy and Paul have spoken about this and Paul's advise is that it takes at least a term to organize so suggests doing it in the Spring term – maybe Friday 10th or Saturday 11th March - date to be discussed at next Leaders' Meeting)***

Meeting finished at 9.05pm

Date of Next Leaders & Supporters Meeting: Tuesday 5th July at 7.30pm
(please note date/time changed from Wednesday 6th)

Next AGM = Wednesday 19th April 2017

Signed: _____ (Chair) Date: _____

Charity number : 1118781

1st Bures Scout Group

Financial Statements

For the year ended

31/12/2015

1st Bures Scout Group
Financial statements
for the year ended 31 December 2015

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1st Bures Scout Group
The Scout Hut
The Croft
Bures
Suffolk
CO8 5JB

1st Bures Scout Group

Officer's Report As at 31 December 2015

Officers

Cathy Platt	Chair
Victoria Shennan	Group Officer

Bankers

Natwest
32 Market Hill
Sudbury
CO10 7EW

Principal Office

The Scout Hut
The Croft
Bures
Suffolk
CO8 5JB

1st Bures Scout Group
Officers' report
for the year ended 31 December 2015

Structure, governance and management

a. CONSTITUTION

The principal activity of the 1st Bures Scout Group in the period under review was that of raising funds to enable the continuing training and activities for boys and girls. Also enable them to be taught the many useful skills and the great benefits, both moral and physical, which the Scout training assures.

b. METHOD OF APPOINTMENT OR ELECTION OF OFFICERS

The management of the charity is the responsibility of the Officers who are elected and co-opted under the terms of the Scout organisation.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

All leaders and elected officers to committee and all parents of members are part of the group supporters.

Objectives and Activities

a. POLICIES AND OBJECTIVES

To raise funds to provide training, equipment for members and upkeep of buildings, to run under rules of Scout and Guiding organisation.

b. ACTIVITIES FOR ACHIEVING OBJECTIVES

Jumble sales, Sudbury to Sea BBQ, hiring of camp site, donations, recycling paper, clothes and glass, local grant applications, (when same has been replaced).

Achievements and performance

a. REVIEW OF ACTIVITIES

All leaders and elected officers to committee and all parents of members are part of the group supporters. To raise funds to provide training, equipment for members and upkeep of buildings, to run under rules of Scout and Guiding organisation

b. INVESTMENT POLICY AND PERFORMANCE

The current account only is used for

Financial review

a. RESERVES POLICY

The deposit account does not go below £3000 in any year unless approved by both the Chair and Treasurer in exceptional circumstances

1st Bures Scout Group

Officers' report for the year ended 31 December 2015

Chair Report 2015

We have had a steady year at HQ, an enjoyable one and a financially productive one too!. The team is unchanged this year and our Section Leaders and their Volunteers have been delivering the fun and adventure for the children each week.

Each section continued with their themes and challenges, bringing badge achievements to members and plenty of new experiences for them along the way. Camps, visits, visitors, parties, activities and games were a plenty as our Leaders together with their volunteers do what they do best. Thank you on behalf of the Group for your continued motivation and commitment to 1St Bures Scout and Guide Group and all the children within. Thank you to our Secretary and Treasurer as well for their support with administrative and financial duties.

Our regular fundraising events continued this year with two Bures Jumble Sales and Sudbury to the Sea giving us a visible presence in the community and carrying out three village favorites for the locals to attend! Lots of monies were raised, thank you to everyone who helped at these events. The gift aid, village recycling and the camp site are financially lucrative and together they will ensure we can achieve our 2016 aim for a Group minibus. Thank you Bill, Eddie and Paul for all your help with the camp site planning and preparation together with the gift aid and recycling efforts, they make a valuable difference.

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For 2016 as mentioned above, we hope to purchase a much wanted Minibus for the Group and all its members. This would be a wonderful addition and a super facility for all the members to use and take advantage of. It is quite possible that other local organisations will want to hire the vehicle from us which would work well and help cover some of the costs. We look forward to this acquisition and all that is planned for this next year.

Cathy Platt

1st Bures Scout Group

**1st Bures Scout Group
1st Bures Scout Group**

**Officers' report
for the year ended 31 December 2015**

FUNDS HELD AS CUSTODIAN

None at present, when parents pay money towards camps and activities, monies are paid into separate accounts run by sections.

This report was approved by the Officers on and signed on their behalf, by:

1st Bures Scout Group
Statement of financial activities
For the Year Ending 31 December 2015

	Note	31/12/15	31/12/14
INCOMING RESOURCES			
<i>Incoming resources from generated funds:</i>			
Voluntary income	2	1,964	2,415
Activities for generating funds	3	17,103	15,101
Other incoming resources	4	<u>6,870</u>	<u>7,914</u>
		25,937	25,430
RESOURCES EXPENDED			
<i>Costs of generating funds:</i>	5	216	230
Costs of generating voluntary income	10	18,473	17,741
Charitable activities	6	<u>-</u>	<u>-</u>
Other resources expended		18,689	17,971
TOTAL RESOURCES EXPENDED			
		7,248	7,459
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME FOR THE YEAR			
		122,470	106,561
Total funds at 1 January 2015		<u><u>148,470</u></u>	<u><u>114,020</u></u>
TOTAL FUNDS AT 31 DECEMBER 2015			

The notes on the following pages form part of the financial statements.

1st Bures Scout Group

Balance sheet

For the Year Ending 31 December 2015

	Note	2015	2014
FIXED ASSETS			
Tangible fixed assets	12	99,547	99,547
CURRENT ASSETS			
Debtors	13	-	-
Cash at bank		<u>23,216</u>	<u>15,068</u>
		23,216	15,068
	14		
CREDITORS : amounts falling due within one year		<u>(293)</u>	<u>(595)</u>
NET CURRENT ASSETS		22,923	14,473
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>122,470</u>	<u>114,020</u>
CHARITY FUNDS			
Unrestricted funds	15	114,020	106,561
TOTAL FUNDS		<u>114,020</u>	<u>106,561</u>

The financial statements were approved by the Officers on 31st July 2015 and signed on their behalf, by:

James Pepper and Cathy Platt

The following notes form part of these financial statements.

1st Bures Scout Group

Notes to the Financial Statements For the year ended 31 December 2015

ACCOUNTING POLICIES

1

Basis of preparation of financial statements

- 1.1 The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP). "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Officers in furtherance of the general objectives of the charity and which have not been designated for other purposes. Designated funds comprise unrestricted funds that have been set aside by the Officers for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

1.3 Income resources

All incoming resources are included in the Statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is not financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1st Bures Scout Group

Notes to the Financial Statements

For the year ended 31 December 2015

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expenses categories that aggregate all costs or allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant and machinery	20% straight line
Motor vehicles	20% straight line

VOLUNTARY INCOME

2

Donations	618	860
Gift aid tax repayments	1,346	1,555
	<hr/>	<hr/>
	2,415	2,415

1st Bures Scout Group

Notes to the Financial Statements For the year ended 31 December 2015

3 FUNDRAISING INCOME	Unrestricted Funds 2015	Total funds 2014
Recycling	3,102	3,070
Fund raising events	3,223	3,306
Camp site hire	10778	8,725
Youth programme	-	-
Grants	-	-
	<u>17,103</u>	<u>15,101</u>
4 OTHER INCOMING RESOURCES	Unrestricted Funds 2015	Total funds 2014
Youth programme and activities	2,257	2,946
Membership fees	4,613	4,948
Other income	0	20
Profit and loss on disposal of fixed asset	-	-
	<u>6,870</u>	<u>7,914</u>
5 COST OF GENERATING VOLUNTARY INCOME	Unrestricted Funds 2015	Total funds 2014
Fund raising expenses	<u>216</u>	<u>230</u>

1st Bures Scout Group

**Notes to the Financial Statements
For the year ended 31 December 2015**

6 EXPENDITURE BY CHARITABLE ACTIVITY SUMMARY BY FUND TYPE	Unrestricted Funds	
	2015	2014
Support costs	-	-
Direct costs	17,741	17,741
	<hr/> 17,741	<hr/> 17,741

SUMMARY BY EXPENDITURE TYPE

	Depreciation 2015	Other costs 2015	Total 2015	Total 2014
Support Costs	-	-	-	-
Direct Cost	-	-	18,473	17,741
		<hr/> -	<hr/> 17,741	<hr/> 17,741

7 DIRECT COSTS

	2015	Total 2014
Activities		
Training	-	-
Postage and stationery	84	373
Youth programme and activities	3,836	2,727
Travelling	668	824
Uniforms	132	163
Repairs and general expenses	7,720	8,236
Sundry expenses	196	16
Hall hire	0	6
Rates and water	1,191	1,143
Insurance	1,698	1,637
Membership fees	2,638	2,176
Donation	150	0
Accountancy	160	440
Bank charges	-	-
	<hr/> 18,473	<hr/> 17,741

9 ANALYSIS OF RESOURCES EXPENDED BY EXPENDITURE TYPE

	Depreciation 2014	Other costs 2015	Total 2015	Total 2014
Fund raising expenses		216	216	230
Costs of generating funds	-	216	216	230
Direct costs	-	17,741	17,741	17,741
Charitable activities	-	17,741	17,741	17,741

10 ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES

	Activities undertaken directly 2014	Support costs 2014	Total 2014	Total 2014
Direct costs	17,741	-	17,741	17,741
Total	17,741	-	17,741	18,796

11 NET INCOME

	2015	2014
This is stated after charging:		
Depreciation of tangible fixed assets		
-owned by the charity	-	-
- profit on disposal of fixed asset	-	-
Governance Internal audit costs	-	-

During the year, no Officers received any remuneration (2014 - NIL)
During the year, no Officers received any benefits in kind (2014 - NIL)

12 TANGIBLE FIXED ASSETS

	Land and buildings £	Plant and machinery £	Motor vehicles £	Total £
Cost				
At 1 January 2015	99,547	9,552	-	109,099
Additions				-
Disposal				-
At 31 December 2014	99,547	9,552	-	109,099
Depreciation				
At 1 January 2014	-	9,552	-	9,552
Charge for the year	-	-	-	-
Disposal	-	-	-	-
At 31 December 2014	-	9,552	-	9,552
Net book value				
At 31 December 2014	99,547	-	-	99,547
At 31 December 2013	99,547	-	-	99,547

13 DEBTORS

	2015	2014
Prepayments and accrued income	-	-

14 CREDITORS

Amounts falling due within one year

	2015	2014
Accruals and deferred income	293	595

15 STATEMENT OF FUNDS

	Brought Forward	Incoming resources	Resources expended	Carried forward
Unrestricted funds				
General Funds	114,020	-		-

	Brought Forward	Incoming resources	Resources expended	Carried forward
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SUMMARY OF FUNDS

General funds	1414,020	-	(-	-
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