

JOHN A THOMPSON MEMORIAL TRUST
(A Company Limited by Guarantee)

DIRECTORS' AND TRUSTEES
REPORT AND ACCOUNTS
For the year ended 31 December 2015

DIRECTORS AND TRUSTEES

Mrs D M Pearsall
Mrs K Bosher
Dr A J Kenyon
Mrs S Eardley-Stiff

SECRETARY

Mrs D M Pearsall

TREASURER

Dr A J Kenyon

TRUST MANAGER

Ms P Green

REGISTERED OFFICE AND PRINCIPAL PLACE OF BUSINESS

28 Festing Road
Southsea
Hants PO4 0NQ

AUDITORS

David Bailey
Chartered Accountants
28 Landport Terrace
Portsmouth
Hants PO1 2RG

INVESTMENT ADVISORS

St James Place Partnership
St James Place House
1 Tetbury Road
Cirencester
GL7 1FP

BANKERS

Barclays Bank plc
90 Osborne Road
Southsea
Hants PO5 3LW

COMPANY NUMBER

0806342

REGISTERED CHARITY NUMBER

235784

JOHN A THOMPSON MEMORIAL TRUST

DIRECTORS' AND TRUSTEES REPORT AND ACCOUNTS

For the year ended 31 December 2015

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DIRECTORS' AND TRUSTEES REPORT

The Directors and Trustees herewith present their Report and the Audited Accounts of the Company for the year ended 31 December 2015

OBJECTS OF THE CHARITY AND PRINCIPAL ACTIVITIES

The Charity is constituted as a Company Limited by Guarantee, and is therefore governed by a Memorandum and Articles of Association.

The Charity's object and its principal activity continues to be that of providing living accommodation for the aged poor with services and benefits at reduced charges, together with pecuniary and other assistance. There have been no material policy changes in the last year and our policy continues to include the running of a Complex of adjoining properties which have been converted to flats available to rent at reduced charges by the old and impoverished and improving conditions for the aged poor in the Portsmouth area generally.

The Charity is organised so that the Trustees meet monthly to review its affairs and a full-time Manager organizes the day to day administration and the fundraising initiatives with the help of one other employee. The remaining staff are employed in the Complex for the benefit of the tenants.

FINANCIAL POSITION

The Trust had a better year with an increase in rental income which offset some of the major refurbishment costs. There was still an overall deficit for the year of approximately £21,000 but this was a further improvement on the previous year and was alleviated by the sale of some investments at a profit. Fortunately, the Trust has substantial retained reserves to cover these deficits currently and the Trustees believe that the situation is improving. The Trustees therefore consider that the financial position of the Trust is still satisfactory.

INVESTMENT POLICY

Under the Memorandum and Articles of Association, the Charity has the power to make any investment which the Trustees see fit. The Trustees require the funds to generate both income and capital growth. Funds of £35,000 were released in the year to cover property improvements and boiler replacements, the investments dropped approximately £40,000 in value in the year but income of just under 4% of cost was received. The Trustees therefore consider the Investment Portfolio to be satisfactory and in line with their requirements.

RESERVES

The present level of funding is adequate to support the continuation of the Complex in the short and medium term and the Trustees consider the financial position of the Charity to be satisfactory. The Trustees are confident the investments will provide sufficient back up funds in the future.

RISK MANAGEMENT

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual budgetary review, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

DIRECTORS AND TRUSTEES

All the Directors of the Company are also Trustees of the Charity and there are no other Trustees. All of the Trustees are named on Page 2. The Board has the power to appoint additional Trustees as it considers fit to do so. Under the Memorandum and Articles of Association Directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All Directors give their time voluntarily and received no benefits from the charity.

As the charity focus is on helping the elderly and infirm, the Board seeks to ensure that there is sympathetic representation on the Board and networks with local doctors and social workers for assistance.

JOHN A THOMPSON MEMORIAL TRUST

DIRECTORS' AND TRUSTEES REPORT- Continued

New and potential Trustees are encouraged to attend the Trustee Meetings and other social functions in the Complex. Additionally, the Trust Manager will give new and potential trustees a tour of the Complex to familiarise them with the work being carried out by the Trust.

Mrs D M Pearsall retires by rotation and offers herself for re-election.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

The Trust has had a particularly hectic year with many activities, projects and a full programme of events for the elderly residents. The Trustees meet regularly at the complex to meet with the Trust Manager and team of staff and also attend many events to discuss the day to day operation of the Trust with the residents. The Trust offers independent living in an environment of safety and security enabling the elderly to live in a self-sufficient manner but with support when needed.

The five large buildings containing a variety of single, double and studio apartments need constant maintenance with a well-controlled programme of preventative maintenance to ensure that any emergency work is kept to a minimum. The Trustees are aware of their responsibilities to ensure that both the day-to-day work and the on-going programme is well organised by the Trust Manager and a very competent team of staff.

This year a number of flats have benefitted from painting and decorating, new kitchen worktops and upgraded bathrooms. Most importantly brand new boilers have been installed within one of the houses accommodating fourteen flats which, although costly, will deliver more cost effective operating costs over the next three years. The added bonus being that all the flats have warm and cosy heating and hot water without the concern that the old boilers would cause difficulties in the winter. The residents enjoy their home environment at the Trust and a 'new boiler party' was held to celebrate.

Also during this year many windows were replaced including approximately £9K investment in windows in one house which will again return better operating costs over the next three years and ensure that the residents do not suffer from any draughts or difficulties with old, poor fitting windows. The building is improved by this work and also ensures that the occupants are well cared for.

Further a new alarm call system was installed which offers each flat the facility to call the on-site staff in an emergency. Although the Trust is not a care or rest home but offers independent living, the alarm call allows the resident to live in the secure knowledge that should an emergency arise they can call for assistance and the Trust will alert the family member and the necessary emergency service. Many residents comment on how this offers complete peace of mind and in fact allows them to live in a happy and secure environment which has a huge beneficial impact on their day to day life.

The Trust has an excellent team of staff, all working exceptionally well together to offer the best possible environment for all the residents. From Monday to Friday a delicious two course lunch is prepared, with everything homemade, from wonderful roasts and freshly baked pies to delicious homemade pastry tarts and light and fluffy cakes. All fresh vegetables including some from the Trust garden ensure that those residents wishing to have lunch can all sit down to a meal that they remember people used to make! The sun lounge is a perfect communal area for everyone to use whenever they wish and to also enjoy lots of organised events. Every week the Trust hosts 'Chatty Tuesday' with homemade cake, scones and tray bakes, to offer the opportunity to chat over a cup of tea and something tasty to eat with the added bonus of friendly company. Both residents at the Trust and the elderly from the community are able to join together to enjoy company, conversation and chat. There are also quiz afternoons and board games, themed evenings and social get-togethers, in fact, something for everyone. Some residents have called it 'a ready-made family'.

JOHN A THOMPSON MEMORIAL TRUST**DIRECTORS' AND TRUSTEES REPORT - Continued****FUTURE DEVELOPMENTS**

Within the ground of the Trust a number of paths and walkways require work to be completed to widen the paths and enable those less mobile to have easier access, this work will be completed this year. In two of the houses alternative stair lifts will also be installed as the current lifts have aged and require upgrading.

There is also a programme of on-going work to all the houses to ensure that the accommodation always offers a secure, safe environment for all the elderly who live in a community offering them support and assistance at a time in life when it is most needed

DIRECTORS' AND TRUSTEES RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of the surplus or deficit for that period. The Trustees confirm their responsibility to ensure that appropriate accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been made in the preparation of the financial statements for the year ended 31 December 2015. The Trustees also confirm their responsibility to prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The Trustees are responsible for maintaining adequate accounting records, for safeguarding the assets of the Charity and for taking reasonable steps to prevent and detect fraud and other irregularities.

The Trustees have complied with the duty in Section 4 of the 2006 Charities Act to have due regard to guidance published by the Charity Commission, including public benefit guidance.

AUDITORS

In accordance with Section 485 of the Companies Act 2006 a Resolution proposing the re-appointment of David Bailey, Chartered Accountants as Auditors to the Company, will be put to the Annual General Meeting.

The above Report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Signed on behalf of the Directors and Trustees

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MRS D. M. PEARSALL

Company Secretary

17 August 2016

JOHN A THOMPSON MEMORIAL TRUST**INDEPENDENT AUDITORS' REPORT**

To the Members of John A Thompson Memorial Trust

We have audited the financial statements of John A Thompson Memorial Trust for the year ended 31 December 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes on Pages 9 to 15. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This Report is made solely to the Charitable Company's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's Members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the Directors of John A Thompson Memorial Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

We have undertaken the audit in accordance with the requirements of the APB Ethical Standards, including APB Ethical Standard - Provisions Available for Small Entities, in the circumstances set out in Note 13 to the Accounts.

INDEPENDENT AUDITORS' REPORT

To the Members of John A Thompson Memorial Trust

Opinion on financial statements

In our opinion the financial statements:

- a. give a true and fair view of the state of the Charitable Company's affairs as at 31 December 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- b. have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- c. have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- a. adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- b. the financial statements are not in agreement with the accounting records and returns; or
- c. certain disclosures of Trustees' remuneration specified by law are not made; or
- d. we have not received all the information and explanations we require for our audit; or
- e. the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

WENDY HODGSON, SENIOR STATUTORY AUDITOR

For and on behalf of DAVID BAILEY CHARTERED ACCOUNTANTS

Statutory Auditors

28 Landport Terrace

Portsmouth

Hants PO1 2RG

28 September 2016

JOHN A THOMPSON MEMORIAL TRUST**STATEMENT OF FINANCIAL ACTIVITIES****(Including Income and Expenditure Account)**

For the year ended 31 December 2015

	Notes	Restricted £	Unrestricted £	Total 2015 £	Total 2014 £
INCOMING RESOURCES	1b				
From Generated Funds:					
Donations and Bequests		-	22,917	22,917	38,605
Fundraising Activities		-	107	107	56
Investment Income	2	-	10,938	10,938	13,173
From Charitable Activities:					
Rents Receivable		-	263,782	263,782	219,834
Other Related Income		-	10,757	10,757	12,296
		-	308,501	308,501	283,964
RESOURCES EXPENDED	1c				
Direct Charitable Expenditure	3				
Community Funding		-	1,855	1,855	530
Complex Running Costs		-	281,416	281,416	258,854
Fund Generation Expenditure					
Appeals Costs		-	4,633	4,633	5,520
Governance Expenses	4	-	41,693	41,693	51,276
		-	329,597	329,597	316,180
NET INCOME (EXPENDITURE) FOR THE YEAR	5	-	(21,096)	(21,096)	(32,216)

STATEMENT OF OTHER RECOGNISED GAINS

Net Income (Expenditure) for the year	-	(21,096)	(21,096)	(32,216)
Gain on Sale of Investments	-	6,549	6,549	10,718
Gain(Loss) on Revaluation of Investments	-	(11,450)	(11,450)	8,239
NET MOVEMENT IN FUNDS	-	(25,997)	(25,997)	(13,259)
Opening Members Funds	1,525	1,701,931	1,703,456	1,716,715
Transfers	6	1,525 (294)	1,675,934 294	1,677,459 -
CLOSING MEMBERS FUNDS		1,231	1,676,228	1,677,459

The Notes on Pages 11 to 15 form part of this Account.

JOHN A THOMPSON MEMORIAL TRUST**BALANCE SHEET**

At 31 December 2015

	Note	2015		2014	
		£	£	£	£
FIXED ASSETS					
Tangible Assets	1d\7		1,411,611		1,360,504
Investments	1d\8		<u>271,774</u>		<u>311,674</u>
			1,683,385		1,672,178
CURRENT ASSETS					
Stocks	1e	615		553	
Debtors	9	8,231		44,249	
Cash at Bank and in Hand		<u>37,689</u>		<u>24,832</u>	
		46,535		69,634	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	10	<u>52,461</u>		<u>38,356</u>	
NET CURRENT ASSETS			<u>(5,926)</u>		<u>31,278</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>1,677,459</u></u>		<u><u>1,703,456</u></u>
RESERVES	1f\11				
General Reserve			1,640,387		1,654,640
Restricted Funds			1,231		1,525
Revaluation Reserve			<u>35,841</u>		<u>47,291</u>
MEMBERS FUNDS	12		<u><u>1,677,459</u></u>		<u><u>1,703,456</u></u>

The Accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

Approved by the Board on 17 August 2016

MRS K BOSHER

) Directors

MRS D M PEARSALL

The Notes on Pages 11 to 15 form part of this Balance Sheet.

COMPANY NUMBER

0806342

JOHN A THOMPSON MEMORIAL TRUST**NOTES TO THE ACCOUNTS**For the year ended 31 December 2015**1. ACCOUNTING POLICIES****a) BASIS OF ACCOUNTING**

The Accounts have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective 1 January 2015). The Accounts have also been prepared in compliance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

b) INCOMING RESOURCES

Income received in the year from Deeds of Covenant, Donations, Bequests and sundry fund raising ventures is included on a receivable basis taking into account all known income due to the Trust at the year end. The fundraising income is shown gross with the associated costs included in fundraising costs.

Bank Deposit Interest, Investment Income and Rents are included on a receivable basis taking into account all amounts due to the year end.

Second Hand gifts donated for resale are included as they are sold and no adjustment is made for gifts still held at the year end as their value is considered to be immaterial.

c) RESOURCES EXPENDED

The Direct Charitable Expenses have been split between Community Funding relating to direct charity giving, and Complex running expenses relating to the costs of running the sheltered accommodation.

The Fund Raising Expenses include the direct costs of the in-house activities and related overheads estimated at 10% (2014:20%) of the related Governance expenses.

The Governance Expenses include the costs of running the office, the costs of meeting the constitutional and statutory requirements of the Charity, including the accountancy and audit fees and the salaries of the office staff, but excluding the estimated time spent by the staff on fundraising activities (10%) and Complex activities (70%).

d) FIXED ASSETS

Individual Fixed Assets costing £250 or more are capitalised at cost.

Provision for depreciation and obsolescence is made on bases and at rates calculated to reduce the net book value of each asset to its estimated residual value by the end of its probable useful life in the Company's activities. The bases and annual rates used are as follows:-

Complex Furniture and Equipment	- 20% pa on written down value
Office Furniture and Equipment	- 20% pa on written down value
Motor Vehicles	- 25% pa on written down value
Computer Equipment	- 20% pa on written down value

No Depreciation has been provided on the Freehold Buildings as in the opinion of the Directors the lives of the Buildings are so long, and their estimated residual values at such a level that any depreciation would be immaterial.

Investments held as Fixed Assets are revalued at mid market value at the Balance Sheet date with the gain or loss taken to the Statement of Financial Activities.

JOHN A THOMPSON MEMORIAL TRUST**NOTES TO THE ACCOUNTS**

For the year ended 31 December 2015

e) STOCKS

Stocks of Food and Stationery have been valued at cost.

f) FUND ACCOUNTING

Unrestricted Funds comprise the General Reserve. The General Reserve includes accumulated surpluses and deficits and is available for use at the Trustees discretion in furtherance of the general charitable objectives.

2. INVESTMENT INCOME

	2015	2014
	£	£
Income from UK listed investments	10,710	13,155
Interest receivable on cash deposits	228	18
	<u>10,938</u>	<u>13,173</u>

3. DIRECT CHARITABLE EXPENDITURE

	2015	2014
	£	£
COMMUNITY FUNDING:		
Residents and Other Discretionary Funding	<u>1,855</u>	<u>530</u>
 COMPLEX RUNNING COSTS:		
Staff Costs	139,961	123,493
Provisions	11,089	11,507
Establishment Costs	104,126	109,204
Equipment Repairs and Depreciation	21,753	13,951
Sundry Costs	4,487	699
	<u>281,416</u>	<u>258,854</u>

NOTES TO THE ACCOUNTSFor the year ended 31 December 2015**4. GOVERNANCE EXPENSES**

	2015 £	2014 £
Office and Finance Staff	18,407	19,043
Office Premises	2,421	2,527
Communications	2,017	1,868
Professional Fees	17,375	26,228
Depreciation	351	464
Sundry Ex]	1,122	1,146
	<u>41,693</u>	<u>51,276</u>

5. NET INCOME (EXPENDITURE) FOR THE YEAR

	2015 £	2014 £
The Net Income (Expenditure) is stated after charging:		
Auditors' Remuneration	5,700	5,500
Non audit fees paid to Auditors	4,042	3,953
Depreciation of Tangible Fixed Assets	16,077	7,230
Loss on Disposal of Fixed Assets	977	-
	<u></u>	<u></u>

STAFF EXPENSES

No remuneration or expenses were paid to the Trustees in the year.

The staff costs are made up as follows:-

	2015 £	2014 £
Wages and Salaries	151,033	155,288
Social Security Costs	5,531	5,435
Compensation to ex employee	18,267	1,452
	<u>174,831</u>	<u>162,175</u>

The average weekly number of staff was as follows:-

Direct Charitable Work	12	12
Administrative	2	2
	<u></u>	<u></u>

6. RESTRICTED INCOME

A previous Restricted Donation for the provision of Stair Lifts is being reduced annually by the depreciation on these Assets through a Transfer to the General Reserve.

JOHN A THOMPSON MEMORIAL TRUST**NOTES TO THE ACCOUNTS**

For the year ended 31 December 2015

7. TANGIBLE ASSETS

	Total £	Freehold Properties £	Complex Equipment £	Office Equipment £
COST				
At 1 January 2015	1,542,753	1,331,742	193,136	17,875
Additions in the year	68,475	15,562	52,913	-
Disposals in the year	(55,662)	-	(46,037)	(9,625)
	<u>1,555,566</u>	<u>1,347,304</u>	<u>200,012</u>	<u>8,250</u>
DEPRECIATION				
At 1 January 2015	182,249	-	166,841	15,408
Provided in the year	16,077	-	15,687	390
Excluded on Disposals	(54,371)	-	(45,264)	(9,107)
	<u>143,955</u>	<u>-</u>	<u>137,264</u>	<u>6,691</u>
NET BOOK VALUE				
At 31 December 2015	<u>1,411,611</u>	<u>1,347,304</u>	<u>62,748</u>	<u>1,559</u>
At 31 December 2014	<u>1,360,504</u>	<u>1,331,742</u>	<u>26,295</u>	<u>2,467</u>

The 5 Freehold Properties used by the Trust for its charitable activities are included at cost, but are anticipated to have a market value in excess of £3,000,000 as they have been owned for over 20 years.

8. INVESTMENTS

	2015 £	2014 £
Listed Securities (UK) at market valuation:		
At 1 January 2013	311,674	342,718
Disposals in the year	(28,450)	(39,283)
Unrealised Gain(Loss) on revaluation	(11,450)	8,239
	<u>271,774</u>	<u>311,674</u>

9. DEBTORS

	2015 £	2014 £
Amounts falling due within one year:		
Sundry Debtors	5,034	36,523
Prepayments	3,197	4,877
Accrued Income	-	2,849
	<u>8,231</u>	<u>44,249</u>

JOHN A THOMPSON MEMORIAL TRUST**NOTES TO THE ACCOUNTS**

For the year ended 31 December 2015

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Taxation and Social Security	2,275	2,259
Sundry Creditors	26,822	23,290
Accrued Charges and Deferred Income	23,364	12,807
	<u>52,461</u>	<u>38,356</u>

11. MOVEMENTS IN FUNDS

	GENERAL RESERVE	REVAL'N RESERVE	RESTRICTED FUND
	£	£	£
At 1 January 2014	1,654,640	47,291	1,525
Income	308,501	-	-
Expenditure	(329,597)	-	-
Gain on Sale of Investments	6,549	-	-
Loss on Revaluation	-	(11,450)	-
Transfer re Restricted Fund	294	-	(294)
At 31 December 2014	<u>1,640,387</u>	<u>35,841</u>	<u>1,231</u>

Purposes of Designated Funds

- The Revaluation Reserve is required by the Companies Act 2006 and represents the amount by which the Investments exceed their historical cost.

Purposes of Restricted Funds

- The Restricted Fund was Donations for Stair Lifts in the Complex. The balance is reducing as the Stair Lifts depreciate.

12. MEMBERS

The Company is limited by guarantee and there is no authorised or issued share capital.

The Members of the Company have given guarantees limited to 5 pence each.

13. ETHICAL STANDARDS EXEMPTION

In accordance with many other organisations of our size and nature, we use our Auditors to prepare and submit Returns to the authorities and to assist with the preparation of the financial statements.

14. RELATED PARTY TRANSACTIONS

No Trustee or any other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year.