

**COMPANY REGISTRATION NUMBER 6365713**

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP  
(PATCH)**

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**31 MARCH 2016**

**Charity Number 1124949**

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

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**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

<b>Registered charity name</b>	Pembrokeshire Action To Combat Hardship (PATCH)
<b>Charity number</b>	1124949
<b>Company registration number</b>	6365713
<b>Principal office</b>	PATCH HQ Havens Head Business Park Hakin Milford Haven Pembrokeshire Wales SA73 3LD
<b>Registered office</b>	PATCH HQ Havens Head Business Park Hakin Milford Haven Pembrokeshire Wales SA73 3LD
<b>Directors</b>	D. Edwards N.D. O'Connor C. Lincoln Mr M J Cavanagh Revd Canon Dr JA Parsons Mr K Mullins
<b>Secretary</b>	Rev Canon Dr J.A. Parsons (appointed 04/05/16)
<b>Independent examiner</b>	Bruce Evens For and on behalf of Evens & Co Ltd Chartered Accountants Hamilton House Hamilton Terrace Milford Haven Pembrokeshire SA73 3JP
<b>Bankers</b>	National Westminster Bank Plc 4 Hamilton Terrace Milford Haven Pembrokeshire SA73 3AN

# PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) COMPANY LIMITED BY GUARANTEE

## CHAIRMAN'S STATEMENT

YEAR ENDED 31 MARCH 2016

In my third report as Chairman of PATCH I would like to begin by once again paying tribute to the outstanding contributions of our charity manager Tracy Olin, my fellow trustees and to the staff and volunteers, who throughout the past twelve months have once again demonstrated their ongoing commitment and dedication to the valuable work of PATCH.

I would particularly like to thank Tracy for her vision, drive and commitment to the Charity. Without her very real passion for the role and her commitment to ensuring that all volunteers receive continuous training and personal support, Patch would not be as effective in its work.

It really is an honour for me to work as part of a team of dedicated trustees who are equally keen to ensure the continuous support and development of the organisation. In an uncertain political and economic climate we face stiff challenges but the desire to ease the burden of others means that we face those challenges as a strong team.

During the past year we have once again benefited from the on-going advice, support and training provided by the Pembrokeshire Association of Voluntary Services (PAVS) particularly in relation to the development of the Board and defining the role and responsibilities of trustees. We value their support and applaud their work with 3rd sector organisations.

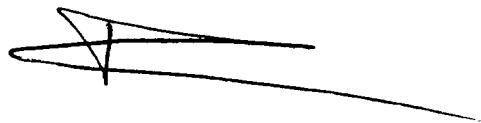
The outstanding contribution made by our team of volunteers was again recognised at the annual PAVS Volunteering Awards where we picked up several individual and team awards and for anyone who has not attended the awards ceremony I shall say nothing other than the spirit and enthusiasm of our volunteers knows no bounds! It is through reassuring to note that their work is recognised. Likewise, when I receive reports of their excellence in the workplace from clients and visitors it is very heartening.

PATCH charity continues to grow in size and in reputation and we had another successful Christmas Toy Appeal last year which is of considerable benefit to families who experience acute pressure at that time. The support we received from the community during the toy appeal was overwhelming and it helped to make Christmas for many children and families.

The continued support of communities and the business sector is central to us achieving our aims and we as an organisation remain thankful for such generous support shown annually from everyone. On its own, the word 'thanks' may not be enough but I sincerely hope that the work we do proves our appreciation of the contributions you make.

It genuinely is an honour for me to serve as Chairman and I look forward to the forthcoming year with confidence that the work of our charity does make a difference to those in our communities who find themselves most in need.

Dennis O'Connor  
Chairman.



# PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) COMPANY LIMITED BY GUARANTEE

## DIRECTORS ANNUAL REPORT

YEAR ENDED 31 MARCH 2016

The directors present their report and the unaudited financial statements of the company for the year ended 31 March 2016.

### REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### THE DIRECTORS

The directors who served the company during the period were as follows:

D. Edwards  
N.D. O'Connor  
C. Lincoln

S.J. Picton (Resigned 7 January 2016)  
J.D Rushby (Resigned 14 April 2015)  
S.J Rushby (Resigned 7 April 2015)

Mr M J Cavanagh was appointed as a director on 13 June 2016.  
Revd Canon Dr JA Parsons was appointed as a director on 4 May 2016.  
Mr K Mullins was appointed as a director on 6 May 2016.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

The charity is controlled by its memorandum and articles of association and constitutes a limited company, limited by guarantee as defined by the Companies Act 2006.

#### Trustees

In accordance with the constitution, members of the executive are elected annually and all executive committee members are elected Trustees of the charity.

N.D. O'Connor	(August 2013 - Present)
S.J. Picton	(January 2014 - January 2016)
C. Lincoln	(October 2013 - Present)
D. Edwards	(January 2015- Present)

### OBJECTIVES AND ACTIVITIES

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. The charitable objective of the organisation is to relieve hardship and poverty in the Pembrokeshire community.

# PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) COMPANY LIMITED BY GUARANTEE

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### ACHIEVEMENTS AND PERFORMANCE

#### **Basics Bank**

Since June 2008 PATCH has been giving free food parcels, clothing and household items to those in a financial crisis in Pembrokeshire. We work closely with our referral agencies to help those that are experiencing hardship through perhaps a delay in benefits, fire, theft and escaping emergency situations.

The community of Pembrokeshire have embraced our project in an incredible way. "Pembrokeshire people helping their neighbour in need".

When a referral agent issues a client with one of our vouchers, they can bring it into any of the basics bank venues when they are open, to exchange it for up to 5 days of food for the people provided for on the voucher. This will be a mix of tinned, packets, fresh fruit and vegetables and boxed food. All of the non-perishable food, clothing and other items are donated by very generous people, businesses, churches and schools from all over the county. 2015 we gave food parcels to benefit 3,300 individuals, clothing to 476 people and small household items to over 800 individuals.

For the second year of keeping records we saw a huge increase in the amount of people needing basic small household equipment.

We recognise that although food is often the most urgent need clients often need all of the basic items for a home. We sadly see people escaping domestic abuse, or being released from prison with no belongings at all. We can help them start all over again with their new homes.

We have basis in Milford Haven, (our HQ) Pembroke Dock, Haverfordwest and Saundersfoot. We also keep food parcels all over the county.

#### **Christmas**

We also hold an annual Christmas Toy Appeal, where again through the generosity of the people in Pembrokeshire we are able to give 4-5 new gender and age related gifts, a book with chocolates, art material and wrapping paper as well as a family interactive toy to each 0-17 year old referred. Last year we gave to 500 Children and Pembrokeshire Frame kindly delivered to 200 families. We have many volunteers to help with this local project and even though it is hard work we all feel like Father Christmas afterwards.

# PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) COMPANY LIMITED BY GUARANTEE

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### Fill Your Boots

Pembrokeshire is a beautiful place, full of wonderful sights, places to visit, things to do, food to eat. Many of us living here take it for granted, and of course many more come here to visit throughout the year.

For some however the story is quite different. There are people in the county without a roof over their heads, sleeping wherever they can find some shelter or 'sofa-surfing' as they bounce from one friend to another. There are others who may have a roof, but precious little else - they may not have a cooker, or if they do, it's hard to use a cooker when you cannot afford the power or gas to make it work.

We have a scheme that offers help to these people, and perhaps peace of mind to those who want to help. The "Fill Your Boots" project is a simple and straightforward way to help provide a hot meal and drink for someone in need.

It works like this:

- \* Vouchers are available to purchase from PATCH. Each voucher is valued at £1, and it is recommended that £5 worth will provide a sensible meal.
- \* The person who has purchased the vouchers can give them to whoever they believe needs them, or request PATCH pass them on via their network.
- \* The recipient of the vouchers can exchange them in a participating café or restaurant for a hot meal and hot drink.
- \* The participating outlet sends the vouchers back to PATCH who then reimburse the food outlet for the value of the vouchers.

### Volunteers

#### Awards

Again PATCH did very well in the local Community Councils (PAVS) awards. Amy was commended the under 25 individual. PATCH Youth won the under 25 group award. TorDY won the special "Mary Sigley" award and Joan was highly commended. Den was highly commended on the Trustee award. And the over 25s group were commended.

#### PATCH Volunteers

We have approximately 60 volunteers from all backgrounds many have been or are clients, 10 are under 25 and 13 are 65 or over. Pembrokeshire is not a very diverse County yet we have volunteers from different ethnicities and religions. We have many volunteers with mental health problems, learning difficulties and physical disabilities. We also take people on 'work experience' from local schools and even University. The volunteers help "on the front line", helping clients to find what they need and sorting the donations, making sure all are suitable for clients. They are also a huge support to each other and often are referred to as the PATCH family. We have a lady that takes donations of fabric and recycles it into bags to put clients' donations in. A couple of volunteers have helped get the "Fill Your Boots" Scheme up and running.

# PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) COMPANY LIMITED BY GUARANTEE

## DIRECTORS ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### **Food Surplus donations from local supermarkets**

Aldi in Haverfordwest has been donating their surplus foods to us for over a year now. This is invaluable. We receive fresh fruit and vegetables along with bread and items with damaged packaging. Items are often past their best before date but always before their use by date.

More recently Tesco in Milford Haven, Pembroke Dock and Haverfordwest has started a food surplus project and we receive from at least one store each working day. Marks and Spencer in Haverfordwest also give to us regularly and Morrisons do when they can. This prevents useable food going into landfill and feed those in need instead.

### **Sainsburys in Tenby**

We are delighted to be voted our local Sainsburys' charity of the year. We have collected money in their store a few times. They also have a permanent food collection for us. We also received their carrier bag sales money amounting to £1577. The staff organized a fabulous quiz night and raffle which raised a good amount as well.

### **FINANCIAL REVIEW**

The reserves held at the end of the year are £10,020 surplus (2015 - £22,486 surplus). Reserves are set aside for future projects.

### **PLANS FOR FUTURE YEARS**

We continue to tighten our referral system and it appears to be addressing dependency on our services. We work very closely with our referral agencies and have a two way referral system with many of them. We signpost other agencies that can help with issues that cause poverty. We are very proud to be able to say that all donations to PATCH stay in Pembrokeshire, keeping us a local charity helping local people.

### **RESPONSIBILITIES OF THE DIRECTORS**

The directors (who are also the directors of Pembrokeshire Action to Combat Hardship (PATCH) for the purposes of company law) are responsible for preparing the Directors Annual Report and financial statements in accordance with the applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing these financial statements, the directors are required to:

- \* select suitable accounting policies and then apply them consistently;
- \* observe the methods and principles in the Charities SORP;
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**DIRECTORS ANNUAL REPORT** *(continued)*

**YEAR ENDED 31 MARCH 2016**

Signed on behalf of the directors

N.D. O'Connor  
Director

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke, positioned to the right of the name N.D. O'Connor.

13 September 2016

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)**

**YEAR ENDED 31 MARCH 2016**

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 10 to 15.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Pembrokehire Action to Combat Hardship (Patch) for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:


- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;
- or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH) *(continued)***

**YEAR ENDED 31 MARCH 2016**



Bruce Evens  
For and on behalf of Evens & Co Ltd  
Chartered Accountants  
Independent examiner

Hamilton House  
Hamilton Terrace  
Milford Haven  
Pembrokeshire  
SA73 3JP

13 September 2016

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2016**

	Note	Total Funds 2016 £	Total Funds 2015 £
<b>INCOMING RESOURCES</b>			
Donations and legacies	2	52,752	66,918
Investment income	3	<u>3</u>	<u>3</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>52,755</u>	<u>66,921</u>
<b>OUTGOING RESOURCES</b>			
Expenditure on raising funds:			
Costs of other trading activities	4	<u>(65,221)</u>	<u>(66,991)</u>
<b>TOTAL OUTGOING RESOURCES</b>		<u>(65,221)</u>	<u>(66,991)</u>
<b>NET OUTGOING RESOURCES FOR THE YEAR</b>	5	<u>(12,466)</u>	<u>(70)</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<u>22,486</u>	<u>22,556</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>10,020</u>	<u>22,486</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 13 to 15 form part of these financial statements.

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**INCOME AND EXPENDITURE ACCOUNT**

**YEAR ENDED 31 MARCH 2016**

	2016	2015
	£	£
Income	52,752	66,918
Interest and investment income	<u>3</u>	<u>3</u>
<b>GROSS INCOME FOR THE YEAR</b>	<b>52,755</b>	<b>66,921</b>
Expenditure	<u>(65,221)</u>	<u>(66,991)</u>
<b>TOTAL EXPENDITURE FOR THE YEAR</b>	<b>(65,221)</b>	<b>(66,991)</b>
<b>NET EXPENDITURE FOR THE FINANCIAL YEAR</b>	<b><u>(12,466)</u></b>	<b><u>(70)</u></b>

The Income and expenditure account includes all gains and losses in the year.

The notes on pages 13 to 15 form part of these financial statements.

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**31 MARCH 2016**

	Note	2016 £	£	2015 £
<b>FIXED ASSETS</b>				
Tangible assets	7		1,368	1,824
<b>CURRENT ASSETS</b>				
Debtors	8	1,546		1,211
Cash at bank and in hand		<u>8,297</u>		<u>21,558</u>
		9,843		22,769
<b>CREDITORS: Amounts falling due within one year</b>	9	<u>(1,191)</u>		<u>(2,107)</u>
<b>NET CURRENT ASSETS</b>			<b>8,652</b>	20,662
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u><b>10,020</b></u>	<u>22,486</u>
<b>FUNDS OF THE CHARITY</b>				
Unrestricted income funds	10		<u>10,020</u>	<u>22,486</u>
<b>TOTAL CHARITY FUNDS</b>			<u><b>10,020</b></u>	<u>22,486</u>

For the year ended 31 March 2016 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the director and authorised for issue on the 13 September 2016 and are signed on their behalf by:

N.D. O'Connor  
Trustee



Company Registration Number: 6365713

The notes on pages 13 to 15 form part of these financial statements.

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Smaller Entities (effective January 2015)(SORP 2015).

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment	-	25% on a reducing balance basis
Motor Vehicles	-	25% on a reducing balance basis

**2. DONATIONS AND LEGACIES**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2016 £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds 2015 £</b>
<b>Donations</b>				
Donations	52,752	52,752	63,005	63,005
D & P Textiles	-	-	3,913	3,913
	<u>52,752</u>	<u>52,752</u>	<u>66,918</u>	<u>66,918</u>

**3. INVESTMENT INCOME**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2016 £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds 2015 £</b>
Bank interest receivable	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

**4. COSTS OF OTHER TRADING ACTIVITIES**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2016 £</b>	<b>Unrestricted Funds £</b>	<b>Total Funds 2015 £</b>
General expenses	12,239	12,239	21,847	21,847
Business expenses	52,982	52,982	45,144	45,144
	<u>65,221</u>	<u>65,221</u>	<u>66,991</u>	<u>66,991</u>

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**5. NET OUTGOING RESOURCES FOR THE YEAR**

This is stated after charging:

	2016	2015
	£	£
Depreciation	<u>456</u>	<u>608</u>

**6. STAFF COSTS AND EMOLUMENTS**

**Total staff costs were as follows:**

	2016	2015
	£	£
Wages and salaries	34,981	31,508
Social security costs	<u>608</u>	<u>44</u>
	<u><b>35,589</b></u>	<u><b>31,552</b></u>

**Particulars of employees:**

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016	2015
	No.	No.
Number of production staff	<u>2</u>	<u>3</u>

No employee received remuneration of more than £60,000 during the year (2015 - none).

**7. TANGIBLE FIXED ASSETS**

	Equipment	Motor Vehicles	Total
	£	£	£
<b>COST</b>			
At 1 April 2015 and 31 March 2016	<u>2,273</u>	<u>1,900</u>	<u>4,173</u>
<b>DEPRECIATION</b>			
At 1 April 2015	1,251	1,098	2,349
Charge for the year	<u>255</u>	<u>201</u>	<u>456</u>
At 31 March 2016	<u>1,506</u>	<u>1,299</u>	<u>2,805</u>
<b>NET BOOK VALUE</b>			
At 31 March 2016	<u>767</u>	<u>601</u>	<u>1,368</u>
At 31 March 2015	<u>1,022</u>	<u>802</u>	<u>1,824</u>

**8. DEBTORS**

	2016	2015
	£	£
Other debtors	<u>1,546</u>	<u>1,211</u>



**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**9. CREDITORS: Amounts falling due within one year**

	2016	2015
	£	£
Trade creditors	–	35
Taxation and social security	611	481
Other creditors	580	1,591
	<u>1,191</u>	<u>2,107</u>

**10. UNRESTRICTED INCOME FUNDS**

	Balance at 1 April 2015	Outgoing	Balance at 31 March 2016
	£	£	£
General Funds	<u>22,486</u>	<u>(12,466)</u>	<u>10,020</u>

**11. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible fixed assets	Net current assets	Total
	£	£	£
Unrestricted Income Funds	<u>1,368</u>	<u>8,652</u>	<u>10,020</u>
<b>Total Funds</b>	<u>1,368</u>	<u>8,652</u>	<u>10,020</u>

**12. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee.

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**MANAGEMENT INFORMATION**

**YEAR ENDED 31 MARCH 2016**

**The following pages do not form part of the statutory financial statements  
which are the subject of the independent examiner's report on pages 8 to 9.**

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
<b>INCOMING RESOURCES</b>		
<b>DONATIONS AND LEGACIES</b>		
Donations	52,752	63,005
D & P Textiles	—	3,913
	<u>52,752</u>	<u>66,918</u>
<b>INVESTMENT INCOME</b>		
Bank interest receivable	3	3
	<u>3</u>	<u>3</u>
<b>TOTAL INCOMING RESOURCES</b>	<u><b>52,755</b></u>	<u><b>66,921</b></u>
<b>OUTGOING RESOURCES</b>		
<b>COSTS OF OTHER TRADING ACTIVITIES</b>		
Staff costs - Wages & salaries	35,589	31,552
Establishment - Rent	11,952	6,193
Establishment - Light & heat	1,366	1,737
Establishment - Repairs & maintenance	809	1,723
Establishment - Insurance	742	1,163
Motor vehicle expenses	2,506	4,841
Professional - Accountancy fees	480	480
Legal & professional - Other	586	735
Office expenses - Telephone	1,029	1,297
Office expenses - Other	662	682
Depreciation	456	608
Subscriptions	668	354
Goods for distribution	5,938	11,654
Training	70	1,282
Postage & stationery	621	776
Volunteer expenses	1,714	1,881
Bank charges	33	33
	<u>65,221</u>	<u>66,991</u>
<b>TOTAL OUTGOING RESOURCES</b>	<u><b>65,221</b></u>	<u><b>66,991</b></u>
<b>NET OUTGOING RESOURCES FOR THE YEAR</b>	<u><b>(12,466)</b></u>	<u><b>(70)</b></u>

**PEMBROKESHIRE ACTION TO COMBAT HARDSHIP (PATCH)  
COMPANY LIMITED BY GUARANTEE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2016**

	2016	2015
	£	£
<b>COSTS OF OTHER TRADING ACTIVITIES</b>		
<b>Fundraising trading - General expenses</b>		
Establishment - Light & heat	1,366	1,737
Motor vehicle expenses	2,506	4,841
Office expenses - Telephone	1,029	1,297
Office expenses - Other	662	682
Subscriptions	668	354
Goods for distribution	5,938	11,654
Training	70	1,282
	<u>12,239</u>	<u>21,847</u>
<b>Business expenses</b>		
Staff costs - Wages & salaries	35,589	31,552
Establishment - Rent	11,952	6,193
Establishment - Repairs & maintenance	809	1,723
Establishment - Insurance	742	1,163
Professional - Accountancy fees	480	480
Legal & professional - Other	586	735
Depreciation	456	608
Postage & stationery	621	776
Volunteer expenses	1,714	1,881
Bank charges	33	33
	<u>52,982</u>	<u>45,144</u>
	<u>65,221</u>	<u>66,991</u>