

# Give A Child A Hope

UK Registered Charity 1153184



## Annual Report and Accounts

1 April 2015 - 31 March 2016

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## Trustees Annual Report and Accounts for 2015-16

This is the report of the trustees of 'Give A Child A Hope' (UK registered charity 1153184) for the period 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2016 as required by the Charities (Accounts and Reports) Regulations 2008 and the relevant Charities SORP.

### 1. The charity and its trustees

#### 1.1 The charity

Charity name: Give A Child A Hope  
 Registered charity number: 1153184  
 Principal office address: St John's Parish Church Office  
 Bolling Road, Ilkley, West Yorkshire. LS29 8PN

#### 1.2 The trustees

This year has seen the trustees take steps towards a more sustainable way of working. Phillip Chappell resigned after 10 years in service, he had not only instigated the setting up of the charitable trust and registering it, he also acted as CEO and administrator, a huge role and one which could no longer be filled by one person. It was decided that a more sustainable way of working would be for the trustees to set up a series of task groups with specific roles and responsibilities, and also to employ an administrator.

The people elected as trustees for the year were:

Trustee name	Office/Role (if any)	From date	To Date
Deborah Walker	Chair		
Rev Roger Fry			
Martin Smith	Treasurer	17 <sup>th</sup> September 2015	
Mary Booluck		15 <sup>th</sup> June 2015	
Sharon Crosby			
Hannah Chappell			
Rev Peter Willox			
Dr Sheila Lewis		17 <sup>th</sup> September 2015	
Prof Marion Hetherington		17 <sup>th</sup> September 2015	
Philip Chappell		1 <sup>st</sup> April 2015	15 <sup>th</sup> July 2015
Elizabeth Chappell		1 <sup>st</sup> April 2015	15 <sup>th</sup> July 2015

#### 1.3 Other people.

Nikki Barber was engaged as the self-employed administrator for the charity, Ian Balfour acts as a volunteer book keeper, and Helen Rice Birchall overlooks legal matters particularly regarding charity law.

## **2. Establishment of charity and appointment of trustees**

### **2.1 Establishment of charity**

The charity is a charitable trust which was established and is governed by a trust deed dated 12 February 2013. The trust deed was drawn up using the model trust deed issued by the Charity Commission.

### **2.2 Appointment of trustees**

Trustees are selected based on their possession of skills and experience that are relevant to the work and effective administration of the charity. Under clause 9 of the trust deed trustees are appointed for an initial 3 year term by a resolution of the trustees passed by a vote in accordance with clause 15 of the trust deed.

## **3. The objects and activities of the charity**

### **3.1 The two primary objects of the charity as stated in the trust deed are:**

- 1) To prevent or relieve poverty in Uganda by providing or assisting in the provision of education, vocational skills training and healthcare to children, and by providing or assisting in the provision of support to impoverished or vulnerable individuals, families and communities, with an emphasis on helping them generate sustainable income and become self-sufficient in the future; and
- 2) To advance the education of school pupils in the UK and in Uganda by providing input to curriculum projects, by fostering global citizenship and mutual understanding, and by assisting the development of partnerships between schools in the UK and in Uganda.

### **3.2 The charity works in partnership with Bishop Ivan Lugolobi at the Revival Centre in Matugga, Uganda to provide financial support for orphans and other extremely needy children. This year our gifts have been largely directed to cover the costs of:**

- the 'champions' programme' for up to 250 disadvantaged children requiring board and lodging, welfare and education. All of the children on the programme reside and attend school at the Revival Centre.
- and two major construction works – a three storey senior school dormitory block, and a comprehensive drainage system covering the whole site. These projects were funded through the generosity of three individual supporters, so no 'normal income' was diverted from the champions' programme.

### 3.3 Working in partnership with the schools

When Phil Chappell stepped down from the charity we were unable to provide the usual input to assemblies, lessons and projects in UK schools to educate UK school pupils about life in Uganda and developing countries in general and promote global citizenship. Plans are developing to address this shortcoming.

### 3.4 Working in partnership with our supporters

- we run a public website and produce newsletters on the work of the charity to help inform and educate the wider public (the website has been designed to be informative for the public and for use as an information resource for school projects and online lessons).
- we run public information events to provide updates on the work of the charity to supporters and the wider public.
- we receive practical items donated for use by the schools, skills centre and medical centre in Matugga, Uganda and we provide funds and make arrangements for their shipment to Uganda.
- we provide advice to volunteers from the UK and elsewhere who wish to visit the Revival Centre in Matugga, Uganda. Volunteers are self-funded and the programme for their visit is facilitated with the help of Bishop Ivan in order to utilise their skills during their time at the Centre.

## 4. The public benefit of the charity's activities

The trustees confirm that they have taken full account of the public benefit guidance issued by the Charity Commission.

### 4.1 The public beneficiaries of the charity's work towards object 1) include:

- 1) children at the schools supported by the charity (currently 800 children at the schools in Matugga) who receive the benefit of education and skills to help them and their families gain work and avoid living in poverty in the future;
- 2) the 65 staff employed by the schools supported by the charity who receive salaries that help them and their families from falling into or remaining in poverty;
- 3) the pupils and staff of the Revival Centre in Matugga and citizens in the wider community who receive the benefit of health care from the medical centre supported by the charity (currently 400 people are treated per month) which in many cases enables them to stay well enough to work on the land or to remain in employment

to support themselves and their families and thereby reduce the risk of remaining in or falling into poverty;

- 4) women who receive grants from the charity to start small businesses that help them become more self-sufficient in supporting their own families and their poorer neighbours; and
- 5) suppliers of goods and services to the schools, skills centre and medical centre supported by the charity. Many local businesses benefit from the buying power of the charity in terms of income and employment which helps relieve poverty for those involved.

4.2 The public beneficiaries of the charity's work towards object 2) include:

- 1) 7000 pupils in the 12 UK schools who receive input from the charity in assemblies, lessons and projects that educate them about life in Uganda and developing countries in general and promote global citizenship, many other schools use the charity's website as a learning resource; and
- 2) pupils and staff in link schools in both the UK and in Uganda benefit from the partnerships developed between UK and Ugandan schools with the help of the charity. Many classes exchange letters about life, many schools do joint projects on themes such as culture, food, water and the environment and others have an exchange of teachers (eg Pudsey Grangefield and Revival Grammar in 2012).

## 5. Report on the charity's activities and achievements in 2015-16

The summary below provides an account of the work of the charity in the 2015-16 and demonstrates how resources are deployed to meet the objects of the charity and illustrates the nature and scale of benefits received by beneficiaries in both Uganda and the UK.

### 5.1 Review of activities and benefits delivered in Uganda

#### 5.1.1 Education

Another year of academic education was delivered to 800 children attending the Revival Centre's nursery, primary and secondary schools in Matugga. About half the children benefiting from this education are local day pupils from Matugga while the other half are boarders from across the whole of Uganda. Many come from very poor situations and 250 of them are supported by the school via the Champions Programme.

The very poorest children are taken onto the Champions Programme and are fully supported by the school. As well as being fully supported in their education and skills training, children on the Champions Programme are allocated a sponsor in the UK or elsewhere who takes an interest in their welfare and encourages them in their studies. Sponsors and sponsored children write to each other on a regular basis and letters between the children and their sponsors are carried to and from Matugga by visitors.

Following completion of some improvements at the Revival Centre in 2013 the Revival Centre was issued with a Centre Number and registered as an exam centre. The registration allows the Centre to run Primary Leaving Exams (PLE) for P7 exam candidates and O-levels for S4 exam candidates. This will avoid the cost of arranging for students to sit their exams at other exam centres, as we have had to do in the past. We have been able to maintain that registration and hope to extend it to cover A-levels.

### 5.1.2 Infrastructure Projects

During 2015-16 two projects were funded from specific donations. Firstly, a drainage project was completed by creating a deeper permanent water channel that traverses Revival Centre. The drainage construction means that water flows easily through the complex, thereby protecting the site from saturation in the rainy season, while also discouraging the formation of pools where mosquitoes may breed.

The construction of a new three storey dormitory for the senior girls was begun during the year from specific donations. The new accommodation is partially complete and is in use over two of the storeys. Completion of the building requires more funding to build a fire escape for the third storey and finishing the toilet and shower block.

### 5.1.3 Vocational Skills

Uganda has a very manual economy and most of the children at the Revival Centre in Matugga will need a practical skill to survive and support themselves and their families in the future.

Construction of the new vocational skills centre block was completed in April 2013. In 2013-14 one workshop was used as the school science lab (which helped the school secure exam registration status) and another workshop was used to deliver nursery teacher training to older girls on the champions programme and from the local community. The vocational centre was also used to run some computer and tailoring training courses for school pupils.

Completion of the science lab freed up the whole of the vocational centre block to run vocational courses. Funds made available by some Australian visitors to the Revival Centre made it possible for a number of courses to be piloted in 2014 including; hair and beauty, carpentry, tailoring and some vehicle mechanics. We had hoped to develop links with Craven College, Skipton in West Yorkshire and find a new source of funding to enable us to deliver courses in 2015-16, progress has been slow. After a successful visit to the college by Ivan in June 2016 we hope this will now pick up momentum.

### 5.1.4 Clinic

In 2015-16 the clinic continued to provide acute medical services to the 800 children and 65 staff attending the Revival Centre and to the wider community. The clinic treated an average of 420 patients per month. Many who are treated at the Revival clinic are from very poor situations and would not be able to pay for treatment elsewhere. Being treated at the Revival clinic helps children stay well enough to complete their education, staff to continue teaching and people in the community to resume work and support their families.

### 5.1.5 Farms

The farm manager left in December 2015 and the farms have produced a modest harvest of maize, beans and sweet potatoes, and the 6 cows produced milk for the school pupils and a little income was generated from the chicken rearing. Throughout the year children from the Revival schools visited the farm at Gombe with their agriculture teacher to learn about farming which is a key skill in Uganda as the majority of people there survive by growing food and working on the land.

Expanding the farms will help the Revival Centre become increasingly self-sufficient for its food supply and income in the future. It has proved impossible to engage a farm manager who is committed to the job, ideas are being explored to use the agricultural teachers at the Revival Centre and the college at Matugga to manage the farms.

In 2014-15 the Bristol branch of the charity Engineers For Overseas Development (EFOD) who plan to build a maize mill for the Revival Centre were in the fundraising phase of the project, we have just been informed that the project can go ahead in 2016/17. Having a maize mill will add value to the crops grown at the Revival Centre's 2 farms and at many other farms in the area.

### 5.1.6 Community

A number of supporters have continued to reserve gifts to the charity to support the Ladies Group in Matugga. This has also made it possible to send a fixed amount out each month to cover critical items of support for a number of families, providing food and support for Mrs Musoke and medication for her son's mental condition, it helps with food and support for Restie and her 5 children, it helps Faith with her medication and groundnuts business and Susan with her fruit and vegetables stall.

### 5.1.6 University scholarships

The charity's remit does not extend to using its own income to support the cost of further education for gifted champions. However during the year Bishop Ivan recommends certain students for further education, this information is then shared with our supporters and gifts are forthcoming such that some of the students are able to continue to further education.

In 2015-16 three champions were supported, they are:

Ronald Okumu	2 <sup>nd</sup> year teacher training at Gulu University
Gitta James	1 <sup>st</sup> year medicine at Nairobi University ( Kampala campus)
Tendo Justine	Final year in hotel management at Kampala College



## 5.2 Review of activities and benefits delivered in the UK

### 5.2.1 School visits

Since Phillip Chappell stood down very few school visits were made this year, this is to be addressed for next year.

### 5.2.2 Shipping

No shipments were made to Matugga in 2015-16.

### 5.2.3 Pastor Ivan's visit

Bishop Ivan Lugoolobi who runs the Revival Centre in Matugga was with us in Ilkley for two weeks during the summer of 2015. During a busy schedule with us Ivan visited schools, a college, several churches and fellowship groups, 2 community fetes, and the Ben Rhydding Community Choir, one of the charities regular supporters. Additionally, Ivan had meals and trips out with families, visited friends in care homes, met with groups of supporters and with past and future visitors to Matugga, and a wonderful 'visit celebration' event was held at St John's church in Ben Rhydding before his departure. We thank everyone who supported Ivan's visit in any way.

It is important that so many people have the chance to meet Pastor Ivan in person and that Ivan has the opportunity to meet and thank supporters for their love and generosity and to meet again many who have made the trip to Matugga and those planning a trip in the future.

### 5.2.4 Matugga Evenings

One Matugga Evening was held at St John's church Ben Rhydding in February and was well received by a good number of supporters. The main purpose was to give an update on things from Matugga, to introduce the new team of trustees, and to ask folk to consider offering their time, services and skills to promote the work of the charity. A number of practical offers followed and these people are now in touch with one of the task groups or our administrator.

### 5.2.5 Website ([www.revivalcentrematugga.org.uk](http://www.revivalcentrematugga.org.uk))

Throughout 2015-16 we maintained and updated our public website. It was updated with developments and with notices of events and newsletters. The website is very informative and structured for the benefit of UK schools who use it as an educational resource.

### 5.2.6 Newsletters

We produced newsletters on the charity's activities during the year which were directly emailed to over 400 individuals and organisations and posted on the charity's website for the general public to review. In the newsletters we strive to review all the major developments, give feedback to supporters on the difference their support is making to the lives of people in Uganda and review visits made to Matugga by volunteers from the UK and elsewhere. The newsletters are circulated to supporters and are made publicly available on our website.



### 5.2.7 Churches and community

Since Phillip Chappell stood down very few school visits were made this year, this is to be addressed for next year. These presentations increase awareness of the charity and help to broaden its base of support.

### 5.2.8 Visitor programme

In the summer of 2015 we arranged for a group of 11 students and two teachers from Harrogate Grammar School to visit and volunteer at the Revival Centre in Matugga. The Chair of the trustees made her annual visit to the Revival Centre and provided an update on developments to supporters at a Matugga event.

## 6. Financial review and accounts 2015-16

### 6.1 Financial review

The charity started the year with a balance of £2,850 in its account at the HSBC and £292 in the cash tin on 1 April 2015 (total £3,142). During the year it raised £109,232 and made payments of £102,220 leaving a closing balance on 31 March 2016 of £10,154 (£9,872 in the HBSC account and £282 in the cash tin).

In 2015-16 the charity did not own any physical assets or employ any staff and did not have any large capital sums to invest to generate income, so its finances are relatively straightforward.

The charity receives money from donations and fundraising and makes grants to meet its objectives. As total income is less than £250,000 per year the charity is required to maintain 'receipts and payments' accounts as presented below.

#### Fundraising events

The charity's income derives largely from individuals making monthly or annual donations by standing order. In addition one off donations are received from individuals, schools, churches and a wide range of community organisations. We have been fortunate in receiving donations from a number of organised fundraising events run by community groups for the benefit of the charity. We are grateful to all who undertake fundraising events of all kinds to help us support the children in Uganda.

### 6.2 The Accounts

Below we present our 'receipts and payments' account for the period 1 April 2015 to 31 March 2016.

The receipts account shows the monthly income from donations and fundraising events. Those projects funded by specific donations for the drainage and new dormitory have been shown separately as restricted funds. Specific donations were also received towards the cost of

further education for five students therefore the funding and payments for them has also been treated as a restricted fund.

Receipts and payments recorded under the column for unrestricted funds therefore comprise the income and spending in respect of the Champions' Programme. Note 2 to the Accounts provides an analysis of spending on the unrestricted fund during the year.

Note 2 identifies the sums transferred to Uganda each month to support the work of the Revival Centre in Matugga, through which the charity meets its objectives (£55,512 was transferred to Uganda during the year). Note 2 also shows the costs incurred in the UK, including the sum of £5,167 paid to the newly appointed administrator during 2015, and fees of £1,378 paid to an external agent for administering the collection of donations and associated gift aid claims. There were also bank charges of £688 incurred in respect of the cost of transferring funds to Uganda.



Charity Name	No (if any)
Give A Child A Hope	1153184

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Apr-15		31-Mar-16

### Section A Receipts and payments

	Note 1	Unrestricted Funds	Restricted Funds			Totals	Last Year
			Drainage Project	Dormitory Project	Funding Students Further Education		
A1 Receipts		£	£	£	£	£	£
Donations April 15		5,690				5,690	10,497
Donations May 15		3,536				3,536	5,898
Donations June 15		8,792			125	8,917	3,899
Donations July 15		5,932	1,136		200	7,268	8,130
Donations Aug 15		8,730	155	12,000	1,258	22,143	5,653
Donations Sept 15		3,600		5,000	285	8,885	3,784
Donations Oct 15		3,692	193		684	4,569	5,034
Donations Nov 15		6,826		4,250	742	11,818	4,720
Donations Dec 15		4,127	7,000		125	11,252	8,518
Donations Jan 16		4,640			959	5,599	5,275
Donations Feb 16		11,311	2,516		412	14,239	11,662
Donations March 16		5,061			255	5,316	5,539
Sub total (Gross Income)		71,937	11,000	21,250	5,045	109,232	78,609
A2 assets and investment sales, (see table).							
None		-	-	-	-	-	-
Sub total		-	-	-	-	-	-
Total Receipts		71,937	11,000	21,250	5,045	109,232	78,609
		Unrestricted Funds	Restricted Funds			Totals	Last Year
			Drainage Project	Dormitory Project	Funding Students Further Education		
A3 Payments		£	£	£	£	£	£
Payments April 15	Note 2	2,509				2,509	10,491
Payments May 15		4,114				4,114	3,985
Payments June 15		7,648	1,000			8,648	9,087
Payments July 15		5,542				5,542	4,970
Payments Aug 15		5,566			1,962	7,528	5,421
Payments Sep 15		5,527			205	5,732	6,422
Payments Oct 15		4,686				4,686	4,857
Payments Nov 15		6,234				6,234	4,887
Payments Dec 15		6,331		21,250		27,581	6,746
Payments Jan 16		6,099	6,000		1,130	13,229	5,373
Payments Feb 16		6,221	4,000		1,100	11,321	5,106
Payments Mar 16		5,096				5,096	12,074
Sub total		65,573	11,000	21,250	4,397	102,220	79,419
A4 Asset and investment purchases							
None		-	-	-	-	-	-
Sub total		-	-	-	-	-	-
Total Payments		65,573	11,000	21,250	4,397	102,220	79,419
Net of Receipts/(Payments)		6,364	-	-	648	7,012	(810)
A5 Transfers between funds		-	-	-	-	-	-
A6 Cash funds last year end		1,094			2,048	3,142	3,952
Cash funds this year end		7,458	-	-	2,696	10,154	3,142

### Notes to the Accounts for the year ended 31st March 2016

**Note 1** This year's Accounts have introduced separate accounting for Restricted and Unrestricted funds to distinguish how funds have been spent. Unrestricted funds represents donations and subscriptions received into a general fund from which financial support is given to the Revival Centre in Matugga, Uganda. Monthly gifts are made by bank transfer from the general fund to the Revival Centre as a contribution towards the costs of accommodation, food and education for resident orphans and other needy children. Restricted funds include donations provided by sponsors towards specific projects including infrastructure development at the Revival Centre and further education for a small number of students whose sponsors continue to support their education beyond school age.

**Note 2** Analysis of payments made from the Unrestricted Fund (general fund)

	Last Year	
	£	£
Transfers to Revival Centre Matugga	55,512	78,624
Administration Officer	5,167	
Partnership Trust fees for collecting subscriptions	1,378	
Building accommodation for Volunteers	850	
Overspend on Drainage funded by Unreserved Fund	766	
Bank Charges for Transfers	299	283
Office equipment stationery and postage	688	512
Other costs	909	
	<b>65,569</b>	<b>79,419</b>

Last Year's figure of £78,624 for transfers to the Revival Centre was not analysed between funds for projects and the normal monthly gift towards the champions programme.

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in HSBC Account	7,176	2,696	-
	Petty Cash Tin	282	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,458</b>	<b>2,696</b>	<b>-</b>

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval


Deborah Walker
Martin Smith

18-Oct-16
18-Oct-16

## 7. Independent Examiners Report



### Independent examiner's report on the accounts

#### Section A

#### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Give A Child A Hope

**On accounts for the year  
ended**

31<sup>st</sup> March 2016

**Charity  
no (if any)**

1153184

**Set out on pages**

1-13

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

18<sup>th</sup> October  
2016

**Name:**

Anthony Elston

Address:	95 Bolling Road, Ben Rhydding, Ilkley, LS29 8QH

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.



**Give here brief details of any items that the examiner wishes to disclose**

The Trustees have prepared receipts and payments accounts based on the bank statements and everything banked has been accounted for.

However, the Charity does not have receipts for expenses incurred in Uganda.

In mitigation, it has been stated that Uganda has a largely cash based society with a low level of literacy.

Nevertheless, the Charity has a duty to obtain receipts for the vast majority of expenditure. The Trustees have introduced additional procedures which will improve the quality of information relating to expenditure in Uganda.

Overall comfort can be gained from the reports from numerous visitors from the UK who have seen the extensive work carried out in Matugga.

## 8. Declaration

This report and accounts were approved by the trustees on 18 October 2016.

Signed on behalf of the trustees by Deborah Walker .....

Date .....