

REGISTERED COMPANY NUMBER: 03351855 (England and Wales)
REGISTERED CHARITY NUMBER: 1063655

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016
FOR

SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES

(Company limited by guarantee)

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

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FOR THE YEAR ENDED 31 MARCH 2016**

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**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Objects of the Charity

- 1) To promote any charitable purposes and Social Enterprises for the benefit of the community in Essex, Suffolk, Hertfordshire, Norfolk, Bedfordshire and Cambridgeshire and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- 2) To promote and organise co-operation in the achievement of the above purposes and, to that end, to bring together in council representatives of the voluntary organisations and statutory bodies within the area of benefit.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
03351855 (England and Wales)

Registered Charity number
1063655

Registered office
Savs Centre
29/31 Alexander Street
Southend on Sea
Essex
SS1 1BW

Trustees	
Charles Cormack	- appointed 4.11.15
Janice Price	- resigned 4.11.15
Melvin Day	- resigned 4.11.15
Mark Gillett	- resigned 1.7.15
Murray Foster	
Maureen Longley	
John Lamb	
Nigel Havens	
Gabrielle Rydings	- appointed 4.11.15

President	His Worship, The Mayor
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Chief Officer	Alison Semmence
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Senior Statutory Auditor	Stephen Pearce
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Auditors
Segrave & Partners LLP
Registered Auditor & Chartered Accountant
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Solicitors
BTMK Solicitors
19 Clifftown Road
Southend on Sea
Essex
SS1 1AB

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited through a formal and transparent process and are appointed at the Annual General Meeting. Provision exists for trustees to be co-opted onto the board for skills availability purposes. In addition to the appointed trustees SAVS has formal representation from Southend Borough Council on the Board.

Induction and training of new trustees

Trustees new to the charity take part in the induction programme which introduces the following:-

- Memorandum and Articles of Association
- Latest minutes and financial statements
- Annual report
- Resourcing and current financial position as set out in the latest financial statements
- Future plans and objectives
- Contact information for fellow trustees and staff

All new trustees receive a comprehensive Induction Pack for ease of reference. In addition, trustees have received a copy of Trustee and Management Committee - National Occupational Standards.

All of our trustees are familiar with the work of the charity and are involved in annual planning days for both staff and trustees.

Organisational structure

Southend Association of Voluntary Services has a Board of Trustees that meet every 3 months and is responsible for the strategic direction and policy of the organisation. The Board is made up of individuals from a variety of different professional backgrounds with the technical expertise to support the services provided by the charity.

A scheme of delegation is in place and the day-to-day responsibility for the provision of services rests with the Chief Officer along with the Finance Manager and Management Team.

The Chief Officer is responsible for ensuring that the charity delivers the services and that key performance indicators are met. The Finance Manager is responsible for the day to day management of the finances. The management team has responsibility for individual supervision of their staff and ensuring that the team continue to develop their skills and working practices in line with good practice.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have considered the major risks to which the charity is exposed and have put in place a system to mitigate these risks.

A risk register has been established which will be reviewed and updated annually.

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity aims to achieve its objectives by working closely with a wide range of partners, including other Voluntary and Community sector groups, the public and private sectors and health organisations. Beneficiaries come from all walks of life and include children through to older people.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. The review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those we aim to support. These are incorporated into an annual operational plan which is supported by a three year strategic plan.

How our activities deliver Public Benefit

Our main activities and who we aim to support are described below. Our charitable activities focus on promoting, developing and facilitating a thriving, effective and influential Voluntary and Community Sector in Southend on Sea.

We have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

Significant activities

The charity, as a council for voluntary services (CVS), undertakes 5 core functions:

Development Work

Identifying local need, working with others to develop appropriate action and working strategically to benefit the local voluntary and community sector.

Liaison and Representation

- Liaison :Helping to maintain links with a wide range of voluntary and community organisations and promoting cross sector relations.

- Representation :Enabling the local voluntary and community sector to present its views on service design and delivery to statutory sector agencies through consultation, networking, seminars and workshops.

Services and Support

Funding, legal, financial, management and constitutional information and advice, training, providing local and strategic information via a range of methods, back office support, office lettings and room hire.

Strategic Partnerships

Forming partnerships between the major Public, Community and Voluntary sectors with the aim of improving Southend for the benefit of all within our local area.

Volunteering

To provide stimulation and support for individual volunteers and organisations that involve them.

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our main area of activity is based around developing and supporting an informed and effective voluntary and community sector in our local area.

Development Work

Our development work involves building the capacity of the Voluntary and Community sector to enable them to survive the challenging economic times. We delivered 35 training sessions throughout the year to 265 participants. Working in partnership with various local providers and organisations - such as Southend Adult Community College and Voluntary Sector Training has enabled us to deliver high-quality courses for our members, e.g. Child and Adult Safeguarding, Monitoring and Evaluation, Fundraising, Equality and Diversity and Volunteer Management. We also expanded our training and delivered in-house training to organisations around Crowdfunding and Events, to reflect the increasing need for voluntary sector organisations to diversify within their fundraising strategies. 99.5% of those attending our training rated the sessions as 'excellent' or 'very good'.

In addition to the training we provide one to one guidance and support to our members on issues such as setting up a charity, governance, fundraising, partnership working and involving volunteers.

Liaison and Representation

Our Thematic groups enabled us to bring together Voluntary and Community sector groups to network, learn about each others services and develop relationships with a view to collaborative working and partnerships. We also raised awareness of current issues such as young carers, food culture, domestic abuse, climate change and refugees. We ran two Third Sector Assemblies which brought together seventy two different organisations as we discussed how we can tackle mental ill health in Southend as well as how we can develop services for older people.

Support Services

We have provided advice and guidance to many individuals and groups in areas such as developing constitutions, business plans, funding applications and policy development. There are many changes to the way the Voluntary and Community sector is and will be funded in the future and we provide information about these changes and encourage our members to think and work differently to ensure they can take advantage of the opportunities ahead.

Strategic Partnerships

We continue to play a key role in representing the Voluntary and Community Sector at Key Strategic Partnerships. We have worked in partnership with Southend Borough Council, Southend Clinical Commissioning Group, Essex Police, SEPT, Southend NHS Hospital Trust, and many others to ensure the voice of the VCS is heard and taken into account in the delivery and development of services.

Volunteering

We continue to match volunteers with voluntary and public sector organisations that need them and promote good practice to ensure volunteers have a positive volunteering experience and remain as volunteers. The numbers of volunteers approaching us continues to increase. This year we also received funding to enable us to work with young people from 16 upwards, young people aged 18-25 who are classed as NEET and additional funds for our Timebanking project.

Supported Volunteering - This project is funded through the Reaching Communities programme of the Big Lottery and enables us to support people with mental ill health into volunteering. This was our final year of a five year project and we aim to raise additional funds to maintain this vital service in the future.

Turning Tides - The work of our Turning Tides project continues to develop into new areas with the key theme being that of engaging with the public to either raise awareness, provide information, seek their views, keep them safe and warm or change their behaviours. By engaging with the public in their homes, we are able to identify and support the most vulnerable people in the community, many of whom have little or no social contact. We are pleased that we have helped improve the lives of many people through our various Turning Tides initiatives.

Charity Shop - Opened in order to ensure SAVS remains viable and has sustainable funding in years to come, our fourth year of trading has shown a continued increase in donations and customers which has placed the shop on a good sound financial footing.

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Healthwatch - SAVS was commissioned by Southend Borough Council to deliver the new health and social care consumer champion, Healthwatch Southend. Healthwatch provides information and advice about health and social care and health complaints advocacy for people who need support to complain about the services they have received from health. Other priorities are to collect information from the public about their experiences of health and social care or to seek their feedback on changes to services. This information is then used to engage with health and social care commissioners and providers to bring about improvements.

FINANCIAL REVIEW

Reserves policy

We are pleased to report that SAVS financial position continues to be sound and that the organisation continues on a firm financial footing. This has been achieved by a dedicated and committed workforce who work with enthusiasm and imagination to meet the changing needs of the Southend Voluntary and Community Sector.

At the year end, the charity had unrestricted reserves of £135,307 (2015: £119,771). Of this amount £42,647 (2015: £45,573) has been designated for future repairs and renewals, this leaves an unrestricted fund position of £92,660 (2015: £74,198).

Given that the majority, approximately 87%, of the charity's income is derived from grants and donations, renewals of which are not guaranteed beyond their current agreement periods, the trustees feel that it is necessary to accumulate unrestricted reserves to a level which, in their opinion, will safeguard its continued operation for a period long enough to obtain alternative sources of funding, should its current sources of grant funding cease completely.

Target reserves for 2016/17 are £214,428; this may not be achieved but the policy will be to add to unrestricted reserves until that level is reached and thereafter review the position to ensure that any surplus funds are correctly used.

Principal funding sources

Aside from the income generated by our office resource, the principal funding sources for the charity are currently by way of grants and contract income from our projects.

FUTURE DEVELOPMENTS

Our key focuses for 2016/17 include:

Continue to offer a good quality and professional service to our members.

Maintain a diverse membership and recruit new members.

Provide regular opportunities for our members to network with others with a view to partnership/collaborative working.

Provide relevant information in a timely and succinct way so it is accessible to all.

Keep up to date with legislative changes and ensure our members are kept informed of developments.

Increase the usage of our conference room to raise income to contribute to our running costs.

Run the Charity Shop with the support of volunteers to raise income and provide volunteering/work experience opportunities.

Develop our Triple T youth clubs and second year of Folk Like Us programme which aims to reduce the loneliness and isolation in older people.

Continue to represent the Voluntary and Community Sector on various strategic partnership boards and in new areas of work such as health and social care integration.

Run a comprehensive training programme to build the skills and capacity of the Voluntary and Community Sector.

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

FUNDS HELD AS CUSTODIAN FOR OTHERS

The charity regularly holds funds on behalf of a small number of local voluntary organisations who are themselves in the process of obtaining charitable status, this is a service which we provide in the formative months of an emerging charity and Social Enterprise only.

The funds are held in our Lloyds account and are separately accounted for in our accounting records. These funds are only distributed on receipt of appropriately authorised requests from the organisations involved.

At the year end £NIL (2015: £ NIL) was held in this manner.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Southend Association of Voluntary Services for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Segrave & Partners LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 6 October 2016 and signed on its behalf by:


.....
Maureen Longley - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES

We have audited the financial statements of Southend Association of Voluntary Services for the year ended 31 March 2016 on pages nine to fifteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page six, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.



Stephen Pearce (Senior Statutory Auditor)
for and on behalf of Segrave & Partners LLP
Registered Auditor & Chartered Accountant
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Date: 6 October 2016

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2016**

		Unrestricted funds	Restricted fund	2016 Total funds	2015 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	8,800	618,210	627,010	611,204
Activities for generating funds		3,865	1,423	5,288	13,768
Investment income		5,016	-	5,016	3,972
Incoming resources from charitable activities					
Cafe / buffet takings		5,602	-	5,602	5,098
Resource office lettings		17,504	-	17,504	16,568
Sundry income		21,139	-	21,139	18,789
Charity shop		31,905	-	31,905	24,135
Total incoming resources		93,831	619,633	713,464	693,534
RESOURCES EXPENDED					
Charitable activities	3				
Direct charitable activities		114,165	629,768	743,933	660,445
Governance costs		5,700	-	5,700	5,820
Total resources expended		119,865	629,768	749,633	666,265
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		(26,034)	(10,135)	(36,169)	27,269
Gross transfers between funds	12b	41,570	(41,570)	-	-
Net incoming/(outgoing) resources		15,536	(51,705)	(36,169)	27,269
RECONCILIATION OF FUNDS					
Total funds brought forward		119,771	160,460	280,231	252,962
TOTAL FUNDS CARRIED FORWARD		135,307	108,755	244,062	280,231

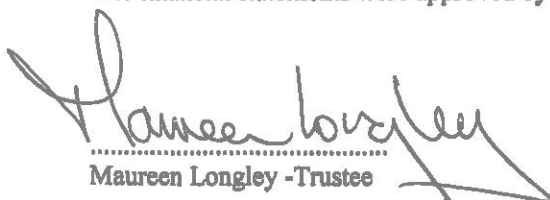
**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**BALANCE SHEET
AT 31 MARCH 2016**

	Notes	2016 £	2015 £
FIXED ASSETS			
Tangible assets	8	16,438	12,338
CURRENT ASSETS			
Debtors	9	15,041	7,055
Cash at bank and in hand		<u>255,912</u>	<u>315,868</u>
		270,953	322,923
CREDITORS			
Amounts falling due within one year	10	(15,829)	(25,030)
NET CURRENT ASSETS		<u>255,124</u>	<u>297,893</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		271,562	310,231
CREDITORS			
Amounts falling due after more than one year	11	(27,500)	(30,000)
NET ASSETS		<u>244,062</u>	<u>280,231</u>
FUNDS	12		
Unrestricted funds:			
General funds		92,660	74,198
Designated funds		<u>42,647</u>	<u>45,573</u>
		135,307	119,771
Restricted funds		<u>108,755</u>	<u>160,460</u>
TOTAL FUNDS		<u>244,062</u>	<u>280,231</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 6 October 2016 and were signed on its behalf by:



 Maureen Longley -Trustee

**SOUTHEND ASSOCIATION OF VOLUNTARY
SERVICES**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Motor vehicles	- 25% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds earmarked by the directors/trustees for particular purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2016**

2. DONATIONS AND GRANTS

	Unrestricted funds £	2016 Restricted funds £	Total £	2015 Total £
Southend Borough Council		334,073	334,073	374,734
Essex Community Foundation		9,655	9,655	0
Big Lottery Fund		118,150	118,150	47,159
NHS Southend Clinical Commissioning Group		13,000	13,000	54,497
Colchester CVS - Timebanking		9,518	9,518	10,542
Essex County Council		74,000	74,000	50,960
Office of the Police & Crime Commissioner		15,010	15,010	18,905
The Princes Trust		18,870	18,870	0
Anglian Water Authority		11,779	11,779	5,558
Rochford Housing Association		1,000	1,000	0
Community First				2,437
SEETEC				85
Santander				5,000
Cory Envoirmental				5,400
Rosca Trust		2,000	2,000	3,000
Keymed				3,000
Essex Youth Trust		3,000	3,000	
The Albert Hunt Charitable Trust		1,000	1,000	
Fowler, Smith & Jones Trust		2,000	2,000	
Southend Rotary Trust		1,500	1,500	
The Hood Group		1,599	1,599	
Pamela Church - Legacy	8,000		8,000	
Sundry Donations	800	2,055	2,855	29,927
	8,800	618,210	627,010	611,204

3. TOTAL RESOURCES EXPENDED

	Staff costs £	2016 Other costs £	Total £	2015 Total £
Charitable Activities				
Development work and Support Services:				
SAVS Core	103,339		103,339	119,059
Safer Communities (includes PTP)	41,223	15,768	56,991	94,330
Folk Like Us	82,399	15,714	98,113	
Safe as Houses	4,731	3,616	8,347	18,861
Healthwatch	83,830	85,689	169,519	163,018
Volunteering:				
Volunteer Centre	41,102	45,724	86,826	64,344
Supported Volunteering	24,143	7,233	31,376	42,078
Triple T's	24,335	6,772	31,107	31,711
Social Prescribing	15,593	13,681	29,274	
Talent Match	4,495	10,381	14,876	
Back on Track	0	0	0	3,372
Total restricted	425,190	204,578	629,768	536,773
SAVS Core Costs	87,920	26,245	114,165	123,672
	513,110	230,823	743,933	660,445
Governance Costs		5,700	5,700	5,820
Total resources expended	513,110	236,523	749,633	666,265

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

4. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:	2016	2015
	£	£
Depreciation - owned assets	15,096	11,159
Auditors' remuneration - current year	<u>5,700</u>	<u>5,820</u>

5. STAFF COSTS AND NUMBERS

Staff costs were as follows:	2016	2015
	£	£
Salaries and wages	476,967	430,623
Social security costs	33,670	33,887
Pension costs	<u>2,473</u>	<u>2,425</u>
	<u>513,110</u>	<u>466,935</u>

No employee received emoluments of more than £60,000 (2015 - none).

The average number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2016	2015
Chief officer	1	1
Project workers	12	13
Caretaker	2	1
Administration / Finance Management	8	7
Charity shop	<u>2</u>	<u>1</u>
	<u>25</u>	<u>23</u>

The Chief Officer has a private pension scheme contributed to by SAVS. All other employees are offered the SAVS stakeholder pension option to which SAVS makes no contribution.

6. DIRECTORS/TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No director/trustee received any remuneration or reimbursement of expenses during the year (2015 - none).

No director/trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2015 - none).

7. TAXATION

As a charity, Southend Association of Voluntary Services is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

8. TANGIBLE FIXED ASSETS	Computer Equipment £	Fixtures & Fittings £	Motor Vehicles £	Total £
COST				
At 1st April 2014	52,538	47,705	11,305	111,548
Additions	7,796	11,400		19,196
Disposals	(27,573)	(10,387)		(37,960)
At 31st March 2015	32,761	48,718	11,305	92,784
DEPRECIATION				
At 1st April 2014	44,425	43,480	11,305	99,210
Charge for the year	8,021	7,075		15,096
Eliminated on disposal	(27,573)	(10,387)		(37,960)
At 31st March 2015	24,873	40,168	11,305	76,346
NET BOOK VALUE				
At 31 March 2016	7,888	8,550	-	16,438
At 31 March 2015	8,113	4,225	-	12,338

9. DEBTORS

	2016 £	2015 £
Trade debtors	8,388	2,526
Prepayments	6,244	4,529
Other Debtors	409	
	<u>15,041</u>	<u>7,055</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Other loans	2,500	2,500
Trade creditors	6,567	14,267
Accruals and prepaid income	6,762	8,263
	<u>15,829</u>	<u>25,030</u>

11. CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

	2016 £	2015 £
Other loans more than 5yrs repayable by instalment	<u>27,500</u>	<u>30,000</u>

The loan has been received from Southend-on-Sea Borough Council to finance the deficit on the Alexandra Street project. It is interest free and repayable in annual instalments of £2,500, the last instalment falling due on 30 November 2027.

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2016**

12. MOVEMENT OF FUNDS

a) Unrestricted

	Unrestricted Fund £	Designated Fund £	Total £
Balance b/fwd at 1 April 2015	74,198	45,573	119,771
Net movement of funds in year	15,536		15,536
New designations in the year	2,926		2,926
Expenditure charged to designated fund		(2,926)	(2,926)
Balance c/fwd at 31 March 2016	<u>92,660</u>	<u>42,647</u>	<u>135,307</u>

Designated fund

This fund represents amounts which have been designated by the directors/trustees to meet expected future repairs and renewals costs.

b) Restricted

	Balances 1-Apr-15 £	Movement on Incoming £	Resources Outgoing £	Transfers £	Balances 31-Mar-16 £
Development work and Support Services:					
SAVS Core		103,339	(103,339)		
Personal Travel Plan	43,167	67,761	(56,991)	(9,501)	44,436
Folk Like Us		111,642	(98,113)	(13,200)	329
Safe as Houses		15,787	(8,347)	(7,145)	295
Healthwatch	47,204	143,000	(169,519)	(13,596)	7,089
Volunteering:					
Volunteer Centre (Inc Time Banking)	26,717	59,268	(86,826)	841	
Supported Volunteering	23,372	18,436	(31,376)		10,432
Triple T's	20,000	11,530	(31,107)	4,116	4,539
Social Prescribing		70,000	(29,274)	(2,100)	38,626
Talent Match		18,870	(14,876)	(985)	3,009
	<u>160,460</u>	<u>619,633</u>	<u>(629,768)</u>	<u>(41,570)</u>	<u>108,755</u>

The following funds represent activities in Development work and Support services:

Safe as Houses / Personal Travel Plan represents monies to work directly with the public in the most deprived areas of Southend on a range of issues.

Healthwatch is to provide advice, information and health complaints advocacy and to enable people to have a voice about health and social care services.

The Triple T's project supports children living in two of the most deprived areas of Southend to raise their aspirations and confidence.

The aim of the "Folk like Us" project is to reduce isolation and disadvantage that many older people in Southend experience because of a lack of access to and knowledge about social activities and information to improve their quality of life.

SOUTHEND ASSOCIATION OF VOLUNTARY SERVICES

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016

12. MOVEMENT OF FUNDS (CONTINUED)

b) Restricted (continued)

The following funds represent activities in Volunteering:

The Volunteer Centre project represents monies received specifically to promote good practice in working with volunteers, to interview and recruit potential volunteers and to place them in a wide range of voluntary work.

Supported Volunteering is a project funded to support people with mental ill-health into volunteering.

Social prescribing provides a way of linking patients in primary care and their carers with nonmedical sources of support within the community.

Talent Match - This project aims to help young people aged 18-24 who are NEET into employment with the help of paid and volunteer mentors with skills in different areas.

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General funds £	Designated funds £	Restricted funds £	Total funds £
Tangible fixed assets	16,438	-	-	16,438
Net current assets	103,722	42,647	108,755	255,124
Long term liabilities	(27,500)	-	-	(27,500)
	<u>92,660</u>	<u>42,647</u>	<u>108,755</u>	<u>244,062</u>

14. LIMITED BY GUARANTEE

Southend Association of Voluntary Services is a company limited by guarantee and does not have a share capital.