	<b>Trustees' Annual Report for the period</b>						
	<b>From</b>	Period start date			<b>T o</b>	Period end date	
		<b>01</b>	<b>January</b>	<b>2015</b>		<b>31</b>	<b>December</b>

<b>Section A</b>	<b>Reference and administration details</b>
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<b>Charity name</b>	<b>Spaxton Village Hall and Playing Field</b>
<b>Other names charity is known by</b>	<b>Spaxton Village Hall</b>
<b>Registered charity number (if any)</b>	<b>304633</b>
<b>Charity's principal address</b>	<b>High Street</b>
	<b>Spaxton</b>
	<b>Bridgwater</b>
	<b>Postcode</b> <b>TA5 1BS</b>

<b>Names of the charity trustees who manage the charity</b>
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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Bellinger			Cricket club
2	Kim Bellinger	Bookings Secretary		Elected
3	Sharon Carver			Toddlers Group
4	Colin Foxhall		From January 2015	Co-opted
5	Julie Fieldhouse			Junior Football
6	Sarah Gower		Until March 2015	Young Farmers
7	Doreen Harris	Vice Chair		Womens Institute
8	Philip Ham			Village Show
9	Garth Hill			Elected
10	Jenny Hill			PTA
11	Alison Jarah	Joint Treasurer		Elected
12	David Jeanes			Parish Council
13	Michael Johnson	Joint Treasurer		Elected
14	Peter Lockley		Until August 2015	Friends of Spaxton Church
15	Jackie Loxton			Co-opted
16	Vincent Massey		From March 2015	Elected
17	Anne Milne			Short Mat Bowls
18	Rodney Parish			Senior Football
19	Glyn Richards	Chair		Playing Field Users Group
20	Jan Rigden	Secretary		Upholstery Group
21	Josh Schwieso			Community Shop
22	Gill Thomas			Spaxton School
23	Jerome Timbrell			Elected
24	Rowena Tomlinson		From May 2015	Co-opted



Names of the trustees for the charity, if any, (for example, any custodian trustees)		
	Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed (Conveyance dated 27/06/39, re. transfer of land on which hall was built to the Trustees: conveyance dated 01/03/55 re. transfer of land for playing field, to be managed as specified 27/06/39; Charity Commission Scheme 15/12/75 re. increase of elected trustees from 3 to 6
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	In accordance with Conveyance dated 27/06/39, as modified 15/12/75, up to 6 trustees elected at AGM, plus 1 representative for each village organisation which chooses to nominate a representative and the committee of trustees thus formed may co-opt up to 4 additional persons provided that the total number of trustees does not exceed 26.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction and training of trustees: Copies of relevant Charity Commission publication are provided to each trustee.

Major Risks: Risks vary – they are raised and discussed at formal meetings. Regular maintenance and safety checks of village hall and playing field and equipment are carried out by trustees. Annual checks of fire alarm systems and playground equipment are carried out by professional bodies. Portable electrical appliances are tested annually by a qualified electrician.

Insurance: The Village Hall is insured by Zurich through Community First Village Hall Plus Group for building cover of £679,051, contents insurance (£57,636), play equipment cover (£20,287) and public liability (£6,000,000). The Management Committee recognises that it is under a legal obligation to protect the building and its users through adequate and appropriate insurance.

Hiring Agreement: Use of the Village Hall is subject to a Hiring Agreement setting out the conditions of hire and identifying the respective responsibilities of each party to the agreement which must be signed by



the user when booking.

Licences : The hall has a Premises Licence (including alcohol) and is registered with the local authority for a lottery licence. The hall also holds PPL and PRS licences for live and recorded music.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To manage and maintain buildings and open play spaces for the community to engage in entertainment, education, training, arts, culture, sport and recreation

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Management and maintenance of facilities and fundraising, mainly in the form of a monthly lottery, to supplement the income from the hiring of the hall. There is normally no fee for the use of the playing field. The Village Hall is in use most days of the week for a variety of activities including Upholstery Group, Yoga, Pilates, Zumba, Flexicise, Short Mat Bowls, Toddler Group, Bingo, Music lessons, Womens Institute, Spaxton Society, Parish Council meetings and bi-annual Flower Shows. The Hall is available for hire for private functions such as children's parties, wedding receptions, funeral teas, dances and other village social functions and fund raising fairs. The catering kitchen is used weekdays for preparation of school meals for 3 schools. The playing fields are used for cricket and football and there is a children's play area.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grant Making : We do not make grants

Investment Policy and Programme : None as we do not have investment funds

Contribution made by Volunteers : the Trustees are all volunteers who engage in fundraising for the charity, make grant applications where relevant and carry out some repairs and maintenance free of charge to reduce outgoings.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Village Hall and playing field have been provided for and used by the public in a manner typical of such facilities in rural villages.

During the past year a new PA system and hearing loops for the main hall and Pavilion have been installed.

Grant applications for a new hot water system have been successful and the work is due to start in January 2016.

Improvement work is ongoing in the Pavilion where a new sink, worktops and cupboards have been fitted and plans for a new lighting system and ceiling and roof repair have been discussed.

Now that the new community shop has opened on playing field land, work on the play wall can go ahead. A community questionnaire has provided information on preferred play equipment for the children's play area, starting with the MUGA equipment which has now been ordered.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Short term surplus cash is put on deposit with Caf Cash, reserves in Caf Cash Gold and Virgin Charity Account. We aim to set aside 10% of income for general improvements and replacements. Reserves are higher than usual to make allowance for anticipated roof maintenance, a grant provided for the building of the play wall, grants for the new hot water system and funds raised by Spaxton Village Hall Lottery due to be paid out in prize money.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

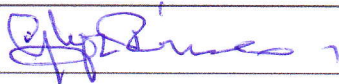
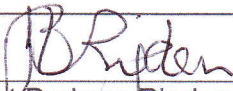
Principle sources of funds: As set out in annual accounts

Expenditure on key objectives : Paid for running costs, improvements and maintaining facilities.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Glyn Kenneth Richards	Janet Barbara Rigden
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	8 <sup>th</sup> October 2016	

# SPAXTON VILLAGE HALL & PLAYING FIELD COMMITTEE

Registered Charity 304633

Accounts for year ending 31<sup>st</sup> December 2015

## Balances brought forward:

Lloyds TSB	2798.78	
Caf Cash	8724.34	
Caf Gold	1761.79	
Virgin Charity	35217.72	
	<hr/>	
	48502.63	43414.42

Income:	2015	2014	Expenditure:	2015	2014
Hire of Hall	12300.22	11878.70	Cleaning	3010.75	3130.46
Fundraising	480.00	650.00	Oil	783.31	1362.15
Grants/donations	4813.10	2548.25	Electricity	1724.30	2544.00
Bank Interest	356.86	567.11	Water	1009.50	1058.92
Lottery subs	9403.44	9781.85	Telephone	378.42	263.63
Feed in Tariff (PV)	3034.72	3053.54	Repairs/Impr'ments	12776.99	6083.73
Sundries	125.69	128.08	Insurance	1645.24	1663.96
	<hr/>	<hr/>	Subs/licences	457.96	414.38
	30514.03	28607.53	Lottery Prizes	4754.83	4857.50
	=====	=====	Sundries	185.83	80.59
	<hr/>	<hr/>		<hr/>	<hr/>
	79016.66	72021.95		26727.13	21459.32

## Additional Expenditure:

Shop Lease

## Accounts rendered but unpaid:


	<hr/>	<hr/>
	385.50	980.00
	<hr/>	<hr/>
	27112.63	23519.32

## Balances carried forward:

		Lloyds TSB	11194.71	2798.78
*Includes	£ 3280.00 lottery prizes	Caf Cash*	3372.95	8724.34
**Includes	£ 1061.68 porch retainer	Caf Gold	1765.59	1761.79
	£10143.83 playwall	Virgin Charity**	35570.78	35217.72
			<hr/>	<hr/>
			51904.03	48502.63
			<hr/>	<hr/>
			79016.66	72021.95
			=====	=====

In summary, bearing in mind the nature of the organisation, the income and expenditure detailed in the above accounts for Spaxton Village Hall for the year ended 31<sup>st</sup> December 2015 are in my opinion satisfactory.

Robert O'Brien A.C.M.A.

  
5th May 2016