REGISTERED NUMBER: 2301452 England and Wales

# SPECIAL OLYMPICS GREAT BRITAIN

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS

# For the year ended 31st December 2015

# Registered charity No. 800329

Simpson Wreford & Partners Chartered Accountants and Registered Auditors

Suffolk House George Street Croydon CR0 0YN

# TRUSTEES' ANNUAL REPORT AND ACCOUNTS - 31ST DECEMBER 2015

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Pages

# Reference and administrative information

Charity registration number	-	800329
Company registration number	-	2301452
Registered office	-	Suffolk House, George Street, Croydon, CR0 0YN
Operational address	-	Corinthian House, 6-8 Great Eastern Street, London, EC2A 3NT
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# Directors

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The following persons held office during the year ended 31st December 2015 and up to the date of this report:-

M. P. Mann L. Dunne Professor J Burns T. Gorman M. S. MacKinnon K. McColl P. C. Nathan MBE A. J. Reed OBE R. Powell G. Silvester L. A. P. Smith T. K. Wilcox	- Chairman - Vice Chairman (Appointed 15th April 2016) (Appointed 4th February 2015) (Appointed 30th March 2016)	
President	- L. McMenemy MBE	
Vice President	- P. R. Anderson OBE	
Chief Executive Officer	- Mrs K. B. Wallin	
Honorary Treasurer	- I. A. Muir	
Company Secretary and General Counse	- T. Layng	
Auditors	<ul> <li>Simpson Wreford &amp; Partners, Chartered Accountan Suffolk House, George Street, Croydon CR0 0YN</li> </ul>	ıts
Bankers	<ul> <li>National Westminster Bank Plc</li> <li>116 Fenchurch Street, London, EC3M 5AN</li> </ul>	

#### Annual Report of the Trustees

The members of the Board of Directors of Special Olympics Great Britain, present their annual report together with the audited accounts for the year ended 31st December 2015. The 'Reference and administrative information' is set out on page 1.

## Structure, governance and management

Special Olympics Great Britain (SOGB) is a charitable private company limited by guarantee and not having a share capital. The company is governed by the Memorandum and Articles of Association under which the Board of Directors is appointed and the management of the charity is set out. The company operates a national programme of training and local, regional and national competitions which is accredited by Special Olympics International.

SOGB is governed by a Board of Directors (Trustees), most of whom have been appointed for their expertise in specific areas. They are joined by three representatives elected from the membership, and by an elected Special Olympics athlete. Reporting directly to the Board of Directors is the National Executive Council, which oversees the work of the sports and services programme, and provides the three elected Board members. The Chief Executive Officer is delegated, by the Board, to oversee the day-to-day running of the organisation.

Apart from the above persons, the membership of the Company is made up of individuals nominated by local accredited groups which are considered to be branches under the regulations of the charity.

#### Risk review

The Board of Directors is aware of the risks facing the charity in its funding and financial survival and in carrying out its activities to further its objectives. The Board has continued to examine more formally the major risks to which the charity is exposed and has reviewed the systems established to mitigate those risks.

#### Statement of trustees' responsibilities

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that period. In preparing these accounts the directors are required to:-

- Select suitable accounting policies and then apply them consistently;
- To observe the methods and principles in the Charity Statement of Recommended Practice;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standard s have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board of Directors who have served during the year and up to the date of this report are set out on page 1.

## **Disclosure of information to auditors**

The directors confirm that so far as they are aware, there is no relevant audit information (as defined by section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware. They have taken all the steps they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### Annual Report of the Trustees (continued)

# **Objectives and activities**

The mission of Special Olympics is to provide year round sports training and athletic competition in a variety of Olympic-type sports for children and adults with an intellectual (learning) disability giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympics athletes and the community.

Special Olympics is founded on the belief that people with intellectual disabilities can, with proper instruction and encouragement, learn, enjoy and benefit from participation in individual and team sports, adapted as necessary to meet the needs of those with special mental and physical limitations.

Special Olympics believes that consistent training, including physical conditioning and nutritional and health-related activities is essential to the development of sports skills, and that competition among those of equal abilities is the most appropriate means of testing these skills, measuring progress and providing incentives for personal growth.

Special Olympics also believes that through sports training and competition, people with a learning disability benefit physically, mentally, socially, and spiritually; families are strengthened; and the community at large, both through participation and observation, is united with people with intellectual disabilities in an environment of equality, respect and acceptance.

Special Olympics also believes that every person with intellectual disabilities who is at least eight years old should have the opportunity to participate in and benefit from sports training and competition. Special Olympics also permits individual programmes to accept children from ages five to seven for training, although these children may not participate in Special Olympics competitions.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

#### Chairman's review of achievements and performance

2015 has been another remarkable year for Special Olympics Great Britain with the organisation continuing to go from strength to strength with thanks to the continued commitment and dedication of our athletes, volunteers, families, staff, sponsors and supporters.

Our media presence has grown at a rapid rate over the last 4 years since the 2013 Bath National Summer Games through to our unprecedented TV coverage following the GB team at the LA World Games in 2015, which included over 500 minutes of regional and national TV news coverage across 19 ITV regional TV news stations (3 million viewers) and 15 BBC regional TV news stations (4 million viewers). Our athletes, families and volunteers continue to provide inspiring stories about their personal achievements and aspirations and we will continue to empower our organisation's membership to spread the word and share their amazing Special Olympics stories.

We are especially proud of being recognised by the British Government in 2015 and receiving a huge funding boost of £2million. This historic backing is supporting and improving key projects and programmes over the next 2 years. The funding supported the 2015 GB team competing in LA in the summer and will also deliver an exciting youth engagement project "Play Unified" in 200 schools reaching over 18,000 young people. With young people at the heart of the campaign, Play Unified will mobilise and empower young people to make changes in their schools and communities- creating a "Unified Generation" - who in turn, will help shape the world into one in which respect, tolerance and equality prevail.

Special Olympics Great Britain is now entering a new and exciting phase with our 40th anniversary on the horizon in 2018 – and 50th anniversary for the global Movement – as well as a new 5 year strategy to help us build on the successes of the past 7 years and guide us in achieving further successes by 2020.

Our athletes and families tell us that they like feeling part of a community, the Special Olympics community, we therefore forward to working with our local clubs to promote our unique community to many more people with intellectual disabilities and their families over the next 12 months.

# Annual Report of the Trustees (continued)

# **Financial review**

The Statement of Financial Activities for the year to 31st December 2015 is set out on page 9 of the accounts and shows net income of £515,075 compared to net expenditure of £190,127 for the previous period.

This increase in net income results from a 71% increase in total income and only a 20% increase in total expenditure, which mainly reflects a significant increase in both voluntary income and income from fundraising events and activities. The overall value of donated income increased by £788,000 (78%) and income from fundraising events and activities increased by £241,000 (185%).

Sponsorship by companies has decreased from £308,000 to £232,000 and whilst grants and donations received by the National Development Office from both companies and individuals and trusts and foundations has shown a 25% increase, direct government funding (and through Sport England) has accounted for most of the large increase in voluntary income. Grants and donations received directly by regional groups to fund their local activities, have increased by £106,000 to £348,000.

Income from specific fundraising activities by the National Development Office, have increased by £213,000 (444%) and income from fundraising activities by the regions has increased by £28,000 (34%). This is reflected in an increase in regional fundraising costs by £7,000 (29%) and National Development Office fundraising costs (which also includes the costs of obtaining all generated fund income) have increased by £41,000 (24%).

In the current period, similar to last year, there have been no awareness and promotion events yielding income and the costs of day-to-day promotional work and activities (designed primarily to increase the number of participating athletes) have reduced by £13,000 (16%).

Income relating to sporting events and projects has reduced by £33,000 (24%). Although a team from Special Olympics Great Britain attended the 2015 World Summer Games in Los Angeles, a substantial portion of the athlete costs was covered by Government funding. There were no other major international or national events during the year and the cost of regional events reduced by £40,000 (32%).

The significantly increased restricted funding has enabled a number of additional sports development projects to be started or continued.

The overall reduction in overheads and allocated support costs (mainly the National Development Office) largely reflects the direct attribution of more salary costs to activities and less allocation to activities under support costs, since staff costs have not increased in the year. The regional overhead costs have fallen slightly.

Following the overall surplus in the year, the balance sheet now shows an increase in net assets to  $\pounds1,168,000$ , although bank balances held by the regions and National Office have not increased by as much, due to a reduction in creditors. 'Debtors and prepayments' is largely made up of prepaid expenditure relating to the period after the year-end and 'Creditors' largely relates to expenditure incurred in the period but still to be paid at the year-end. Whilst unrestricted funds (reserves) amount to £990,000, they include £949,000 of regional funds (not available for national development in the normal course of events) so that there is a general fund cumulative surplus held by the National Development Office of £41,000.

As explained in Note 1 to the accounts (and below) there has also been continuing progress in the quest for more long term funding for the activities of the National Development Office and regional branches.

#### Annual Report of the Trustees (continued)

<u>Principal funding sources</u> During 2015 the charity continued to underpin the core funding and expand the funding base from which SOGB currently obtains its annual funding.

The work in this area over the past 12 months has been successful and the Board of Directors would like to extend their sincere thanks to all its corporate partners, sponsors, donors and Ambassadors for their continued generous support.

Premier Partner: National Grid and Official Partners: Coca-Cola GB, Coca-Cola Enterprises, ABB, Pennies and Lions Clubs International (MD105)

Supporters : Chris Knott Insurance, Dominos Pizza, Esmée Fairbairn Foundation, Evans Cycles, Greater London Authority, Sport England, Mattel, The Geoff & Fiona Squire Foundation, The Henry Smith Charity, Marsh UK Ltd, The Sylvia Adams Charitable Trust, and Simpson Wreford & Partners.

Ambassadors: John Amaechi OBE, Osvaldo (Ossie) Ardilles, Shaun Baker, Armand Beasley, Graham Bell, Darren Campbell MBE, Jason Gardener MBE, Heather Fell, Anna Hemmings MBE, Chris Kamara, Lawrie McMenemy MBE, Katharine Merry, Jo Pavey, Colin Salmon, Hayley Sage and Amy Williams MBE

Reserves policy The Board of Directors has adopted a policy whereby 'free' reserves (i.e. general funds in excess of amounts invested in fixed assets held for charity use) should be maintained, which at least amount to six months expenditure by the National Development Office, not covered by related income or specific donations. Whilst National Development Office expenditure varies from year to year, it is felt that minimum reserves of almost £400,000 need to be maintained in order to satisfy this policy. With the improving fundraising situation, some progress has been made in the current year towards increasing the free reserves balance held by National Development Office, though whilst now positive, further improvements are required to achieve the desired levels. This is in addition to reserves held by regions, which are used for local activities and are not available for the funding of national development activities in the normal course of events.

#### Plans for future periods

The ultimate vision for our charity is to ensure that Special Olympics GB becomes the recognised leader in the provision of sport to all children and adults with intellectual disabilities - ensuring the health, wellbeing, inclusion and dignity of all of our members - allowing them to achieve their full potential in life through our proven transformative sports activities. Our focus, therefore needs to be on providing a high quality sports experience that is actively promoted within communities so people can easily see or experience it for themselves in ways that help change negative attitudes and create inclusion (as well as better health, longer life expectancy, more life prospects and many other benefits for our athletes).

A new strategic plan for the charity is now in place for 2016-2020. Our 5 Year Plan: Enabling individual athletes to fulfil their potential & Improving societal attitudes and understanding of intellectual disability.

Special Olympics GB is committed to increasing the availability of our programmes and competitions over the next 5 years, with the ultimate aim of ensuring anyone in Great Britain with an ID has the opportunity to take part in sport and all the benefits this brings and enabling us to drive our vision that in using sport, SOGB empowers children and adults with an intellectual disability to enhance their health and wellbeing, develop as individuals and feel equal and valued.

This means listening to every athlete in order to empower them to set and achieve goals that are right for them, in sport and in improving their health, wellbeing and employability skills. We will provide clear pathways for all sports and all ability levels and provide better access to coaching training programmes and qualifications. We will place athletes at the heart of what we do by involving athletes in decision making. We will provide all athletes with an annual 'happiness' check with their coach and promote the importance of health checks and healthy lifestyles to our wider communities.

By increasing the number of people benefitting from Special Olympics through partnerships with other organisations supporting people with ID, we will seek to increase the diversity of our membership and we will ensure every young person with an ID has access to the Special Olympics programme, everywhere in GB. We will also increase the opportunities for athletes to take part in local challenge days, fixtures, competitions, and national and international competitions.

#### Annual Report of the Trustees (continued)

We will increase engagement with athletes' families, improving inductions, involvement in decision making and how we thank them for their contribution. We will establish a network of Family Coordinators to learn and share from grassroots best practice about what works best for families. We will invest in volunteer recruitment, improve our training and support for them and provide reward and recognition e.g. qualifications, Duke of Edinburgh, Volunteer England. We will work with and recruit volunteers through local partner organisations e.g. NHS, YMCA, Play Unified, sports clubs and schools, FE colleges & universities, local Sports Partnerships. We will talk to national governing bodies about how to give opportunities to people with ID.

We will empower athletes, families, volunteers and other stakeholders to spread the word and share their Special Olympics stories. We will provide media training and simple communications tools and maximise the power of social media to share stories and inform new audiences. We will increase visibility of Special Olympics through improved branding and understanding of its importance among coaches, volunteers, members and event organisers.

The Board is committed to ensuring that the organisation is financially secure and in a position to maintain the current operational level and lay the foundations for the major developments outlined in the new startegy going forward. As part of this, the Board will continue its lobbying efforts in securing central government funding in particular focusing on the additional benefits derived by people with intellectual disability from taking part in sport in the areas of health, inclusion and education.

#### Auditors

Simpson Wreford & Partners will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the board **N**athan Director

Approved by the Board: 27th September 2016

# INDEPENDENT AUDITORS' REPORT TO THE

# TRUSTEES OF SPECIAL OLYMPICS GREAT BRITAIN

We have audited the accounts of Special Olympics Great Britain for the year ended 31st December 2015 which comprise the Consolidated Statement of Financial Activities (including Income and Expenditure Account), Balance Sheets and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with regulations made under Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of Special Olympics Great Britain for the purposes of company law) are responsible for preparing the accounts and for being satisfied that they give a true and fair view.

The trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 151 of the Charities Act 2011 and report in accordance with that Act. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on the accounts**

In our opinion:

- the accounts give a true and fair view of the state of affairs of the charitable company and of the group as at 31st December 2015 and of the group's incoming resources and application of resources, including its income and expenditure, for the period then ended;
- the accounts have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller companies); and

- the accounts have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# **INDEPENDENT AUDITORS' REPORT TO THE**

# TRUSTEES OF SPECIAL OLYMPICS GREAT BRITAIN (continued)

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

- the trustees are not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

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Simpson Wreford & Partners Chartered Accountants and Registered Auditors

Suffolk House George Street Croydon CR0 0YN

27 September 2016

Simpson Wreford & Partners are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

# Consolidated Statement of Financial Activities (including Income and Expenditure Account)

For the year ended 31st December 2015

				Total funds Year to	Total funds Year to
	Note	Unrestricted	Restricted	31st Dec	31st Dec
<b>.</b>		Funds	Funds	2015	2014
Income		£	£	£	£
Grants, donations and legacies		635,004	932,258	1,567,262	703,067
Sponsorship		231,895	-	231,895	308,207
Fundraising events and activities		370,888	-	370,888	130,416
Income from charitable activities:	•			100.005	101050
Sporting events	2	52,052	50,175	102,227	134,858
Subscriptions and training fees		179,036	-	179,036	155,142
Investment income		285	-	285	168
Other miscellaneous income		3,191	-	3,191	-
Total income		1,472,351	982,433	2,454,784	1,431,858
Expenditure Costs of raising funds Voluntary income, fundraising events and activ	vities	173,814	66,324	240,138	192,236
Expenditure on charitable activities:		25 (20	22.005	(0 (42	01 202
Awareness and promotional costs		35,638	33,005	68,643	81,383
Sporting events, conferences and training		858,149	772,779	1,630,928	1,348,366
Total expenditure	3	1,067,601	872,108	1,939,709	1,621,985
Net income/(expenditure) before transfers	4	404,750	110,325	515,075	(190,127)
Transfers between funds		(18,229)	18,229		
Net movement in funds for the year		386,521	128,554	515,075	(190,127)
Total funds brought forward		593,479	49,314	642,793	833,926
Balances re groups transferred	1	10,130	-	10,130	(1,006)
Total funds carried forward		990,130	177,868	1,167,998	642,793

All the above results are derived from continuing operations. All gains and losses recognised in the above two financial periods are included in the Statement of Financial Activities.

# Consolidated Balance Sheet 31st December 2015

	Notes	20	15	201	4
		£	£	£	£
FIXED ASSETS					
Tangible assets	6		22,461		6,432
CURRENT ASSETS					
Debtors and prepayments	8	110,528		97,609	
Cash at bank and in hand	9	1,315,049		914,283	
Total current assets		1,425,577		1,011,892	
LIABILITIES					
Creditors: Amounts falling					
due within one year	10	(280,040)		(375,531)	
NET CURRENT ASSETS			1,145,537		636,361
TOTAL ASSETS LESS					
CURRENT LIABILITIES			1,167,998	-	642,793
NET ASSETS			1,167,998	-	642,793
				-	
THE FUNDS OF THE CHARITY	11				
Unrestricted funds			990,130		593,479
Restricted funds			177,868		49,314
TOTAL CHARITY FUNDS			1,167,998	-	642,793

## Consolidated Balance Sheet 31st December 2015 - (continued)

The charitable group is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2015.

The trustees have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these accounts.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable group keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing accounts which give a true and fair view of the state of affairs of the charitable group as at the end of each financial period and of its surplus or deficit for each financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable group.

These accounts have been audited under the requirements of Section 151 of the Charities Act 2011.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable groups and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Signed on behalf of the board:

 $\mathbf{C}$ Lifhan Director

Approved by the board: 27th September 2016

# Company Balance Sheet 31st December 2015

	Notes	20	15	2014	
		£	£	£	£
FIXED ASSETS					
Tangible assets	6		22,461		6,432
Investments	7		1		1
Total fixed assets			22,462	-	6,433
CURRENT ASSETS					
Debtors and prepayments	8	101,287		88,781	
Cash at bank and in hand	9	1,312,115		903,515	
Total current assets	-	1,413,402		992,296	
LIABILTIES					
Creditors: Amounts falling					
due within one year	10	(267,353)		(355,399)	
NET CURRENT ASSETS	-		1,146,049		636,897
TOTAL ASSETS LESS					
CURRENT LIABILITIES			1,168,511		643,330
NET ASSETS			1,168,511	-	643,330
				=	
THE FUNDS OF THE CHARITY	11				
Unrestricted funds			990,643		594,016
Restricted funds			177,868	_	49,314
TOTAL CHARITY FUNDS			1,168,511	_	643,330

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# Company Balance Sheet 31st December 2015 - (continued)

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2015

The trustees have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these accounts.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of each financial period and of its surplus or deficit for each financial period in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

These accounts have been audited under the requirements of Section 151 of the Charities Act 2011.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Signed on behalf of the board:

P.C. Nathan

Director

Approved by the board: 27th September 2016

# Notes to the accounts - 31st December 2015

#### 1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows.

#### **Basis of accounting**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and follow the Statement of Recommended Practice, 'Accounting and Reporting by Charities: applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities' (effective 1st January 2015).

Whilst the Charity has some permanent funding arrangements to cover its costs and the sporting events are largely self-financing, the charity has historically required additional donated income to cover expenditure by the National Development Office. Sponsorship and donations have previously been forthcoming although it could not be guaranteed that the derived income would be sufficient to cover the projected regular expenditure by the National Development Office as it arose.

During the year the existing significant longer term sponsorship has largely continued and some useful additional three year and one-off funding by trusts, foundations, companies and Sport England has been obtained, extending support for national (rather than regional) purposes. Furthermore, significant government funding (amounting to £2 million spread over three financial years) has moved into its second year in 2016.

The services of a corporate fundraising consultant have also continued to be used during the year and fundraising has been overseen by the Development Committee, led by the Vice Chairman. In addition, two new fundraising events have been developed and the Special Events Director (who was funded by Special Olympics Inc. for a fixed term) has been replaced by a new senior fundraising manager and also a new trusts and foundations consultant. The Development committee membership has increased with three new members joining from the corporate and sponsorship agency sector and has reviewed fundraising strategy as part of the overall five year strategy to diversify income streams.

The Board therefore considers it appropriate to prepare the accounts on the going concern basis given the nature of charitable operations and current projections.

#### **Basis of consolidation**

Following the definition of branch activities given by the Statement of Recommended Practice, the accounts include the activities of the National Development Office and those groups, which have been brought together in regional consolidations, whose operations are considered to be wholly dedicated to the activities of Special Olympics Great Britain. Inevitably the groups which are considered to fall within this definition (as set out in note 16 a) will vary from time to time resulting in transfers of funds in or out of the consolidated accounts.

The consolidated accounts also incorporate the accounts of SOGB Promotions Ltd, a subsidiary company of Special Olympics Great Britain. The 'Company Balance Sheet' on page 12 shows the balances relating only to Special Olympics Great Britain and does not include the balances of the subsidiary. There is no separate income and expenditure account for the holding company and the surplus for the period is £515,050 (2014 - deficit of £190,155. The consolidated result is almost the same as the holding company since all the taxable profits of the only subsidiary are donated to it.

#### **Income recognition policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

(i) The charity or its subsidiary have entitlement to the funds;

(ii) any performance conditions attached to the items of income have been met or are fully within the control of the charity or its subsidiary; and

(iii) there is sufficient certainty that receipt of the income is considered probable and measured reliably.

# Notes to the accounts - 31st December 2015

## 1. ACCOUNTING POLICIES (continued)

#### Income recognition plicies (continued)

Specific accounting policies for income recogniton are as follows:

(i) Grants receivable

Grants receivable are credited to the income and expenditure account on an accruals basis with grants received for specific purposes treated as restricted income.

(ii) Donations and gifts

All monetary donations and gifts are credited to the income and expenditure account in the period of receipt. Donations under Gift Aid together with the associated income tax recoveries are credited to the income and expenditure account when the donations are received.

(iii) Charitable activities

Incoming resources from charitable activities are accounted for when earned.

#### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlment will be required and the amount of the obligation can be measured reliably

Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Salaries have been allocated on the basis of time spent and other cost allocations reflect estimates of the resources consumed by the activity. The main categories of expenditure are as follows:

(i) Fundraising costs are incurred in generating contributions to the charity. This largely involves actively seeking donors and sponsors, but also includes the costs incurred in holding events by the charity and activities carried out by individuals that result in funds being raised.

(ii) The costs of charitable activities relate to the charity's sports programme. This involves training and competitive activities together with 'awareness and promotional' activities which have the main intention of increasing the number of people benefitting from the charity's activities. The cost of sports kit purchased is slightly offset by sales of small amounts of kit and related merchandise.

#### Sporting events

Income and expenditure relating to specific sporting events is included in the accounts in the financial period during which the event takes place in so far as it is identified when the accounts are prepared.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant, equipment, fixtures and fittings	- 15% p.a. on cost
Computer equipment and software	- 25% p.a. on cost

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

# **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Notes to the accounts - 31st December 2015

# 1. ACCOUNTING POLICIES (continued)

# Fund accounting

# (i) Restricted funds

The restricted funds are funds that have been raised for, and their use restricted to, a specific purpose, or donations subject to donor imposed conditions.

# (ii) Designated funds

Designated funds are unrestricted funds set aside by the directors for particular purposes.

# (iii) General fund

The general fund consists of those funds which the company may use in furtherance of its charitable objects or generating contributions, at the discretion of responsible officers.

#### Taxation

The company is a registered charity and therefore is not liable for income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

# Leases

Operating lease commitments are provided in the balance sheet at the time rental payments fall due. Such rental costs are charged to the Statement of Financial Activities as incurred.

#### **Foreign currencies**

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities are retranslated at the rate of exchange ruling at the balance sheet date. All adjustments are taken to the Statement of Financial Activities.

# **Pension costs**

The charity contributes to a defined contribution pension scheme. Contributions payable to the scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### Total funds Total funds Year to Year to Unrestricted Restricted 31st Dec 31st Dec funds funds 2015 2014 Sporting events £ £ £ £ 50,175 World Summer Games 2015 50,175 International events (and previous year) 67,673 National events (and previous year) 580 580 1,253 **Regional** events 51,472 51,472 65,932 ..... 102,227 52,052 50.175 134.858

# 2. INCOME FROM CHARITABLE ACTIVITIES

# Notes to the accounts - 31st December 2015

# 3. EXPENDITURE

EXPENDITURE				Total Year to	Total Year to
	Fundraising	Awareness & promotion	Sports programme	31st Dec 2015	31st Dec 2014
Costs directly attributable to activities:	£	£	£	£	£
Fundraising events and activities	112,429	-	-	112,429	50,115
Merchandise	4,330	-	-	4,330	2,247
Other fundraising costs	67,284	-	-	67,284	72,482
Promotional costs	-	42,603	-	42,603	46,350
Sporting events and projects:					
World Summer Games 2015	-	-	387,502	387,502	-
Other international events (and previous)	-	-	4,468	4,468	85,745
National events (and previous year)	-	-	2,762	2,762	10,884
Regional events	-	-	86,416	86,416	125,860
Other events	-	-	4,337	4,337	3,369
General event support	-	-	3,834	3,834	2,754
Conferences and meetings	-	-	5,266	5,266	4,458
Sports kit for athletes	-	-	36,073	36,073	43,225
Athlete training	-	-	231,016	231,016	189,259
Travel for events and training	-	-	89,192	89,192	72,229
National Grid Development awards	-	-	1,168	1,168	5,318
Games legacy grants	-	-	10,800	10,800	13,250
Unified sports project	-	-	53,676	53,676	-
MATP project - coordinator's costs	-	-	16,765	16,765	1,574
National Governing Body Support:					<0.0 <b>7</b> 0
- Mencap management costs	-	-	-	-	60,373
- other Inclusive sport (partnership) project	-	-	-	-	3,338
- grants	-	-	7,500	7,500	-
- staff costs	-	-	38,716	38,716	20,828
- other costs	-	-	3,145	3,145	1,524
Other development projects	-	-	-	-	1,566
Volunteer programme:					
- staff costs	-	-	64,224	64,224	51,017
- office costs	-	-	9,787	9,787	10,413
- other	-	-	11,651	11,651	8,835
ALPS					
- staff costs	-	-	4,749	4,749	-
- other	-	-	308	308	-
Safeguarding and welfare officer	-	-	2,062	2,062	3,060
Admin and insight - staff cost	-	-	6,264	6,264	-
Community engagement project:		-		44.00-	
- staff costs	-	-	11,887	11,887	-
- other	-	-	2,434	2,434	-
London development project			0 AAA	8 000	6 000
- grants	-	-	8,000	8,000 24,108	6,000
- staff costs - other	-	-	24,108	24,108	33,838 9,071
	-	-	2,292	2,292	9,071
Programme development: - staff costs			34,731	34,731	34,633
- starr cosis - other	-	-	3,584	3,584	4,898
Total costs directly attributable to activities	184,043	42,603	1,168,717	1,395,363	978,513

# Notes to the accounts - 31st December 2015

# 3. **EXPENDITURE** (continued)

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•	EXPENDITURE (continued)	Fundraising	Awareness	Sports	Total Year to 31st Dec	Total Year to 31st Dec
			& promotion		2015	2014
	Support costs allocated to activities:	£	£	£	£	£
	General support:					
	Salaries and staff costs	56,095	26,040	174,152	256,287	339,359
	Staff recruitment and training	-	-	381	381	336
	Travel and subsistence	-	-	29,040	29,040	27,610
	Rent, rates and services	-	-	68,220	68,220	78,702
	Administration charges (regions)	-	-	1,230	1,230	1,380
	Telephone	-	-	9,347	9,347	9,790
	Postage	-	-	4,861	4,861	10,248
	Printing and stationery	-	-	9,534	9,534	9,221
	Insurance	-	-	16,044	16,044	9,588
	IT costs	-	-	8,864	8,864	10,413
	SOI accreditation fees	-	-	14,289	14,289	16,925
	Equipment maintenance	-	-	24,829	24,829	17,831
	Premises maintenance	-	-	5,671	5,671	5,581
	Equipment leasing	-	-	9,474	9,474	14,809
	Depreciation	-	-	3,722	3,722	10,254
	Bookkeeping	-	-	21,281	21,281	21,757
	HR services	-	-	453	453	1,053
	Bank interest and charges	-	-	7,213	7,213	3,990
	Miscellaneous (incl. regions) Governance:	-	-	9,636	9,636	16,223
	Member documentation & CRB	-	-	268	268	-
	Board and National Executive Council	-	-	9,761	9,761	9,082
	Accounting and audit (inc.regions)	-	-	26,428	26,428	29,320
	Legal and professional	-	-	7,513	7,513	-
	Total support costs allocated	56,095	26,040	462,211	544,346	643,472
	Total expenditure	240,138	68,643	1,630,928	1,939,709	1,621,985
	NET INCOME					
					Year to	Year to
					31st Dec	31st Dec
					2015	2014
	The net surplus on ordinary activities is after cl	harging:			£	£
	Depreciation and other amounts written off					
	tangible fixed assets - provision for period Rental costs under operating leases				3,722	10,254
	Office equipment				9,474	14,809
	Other				66,844	63,386
	Auditors' remuneration (including regions and	, ,				
	- Audit/ independent examination - current	t period			9,600	9,600
		or year			200	1,000
	- Other services - current period				4,000	4,000

# Notes to the accounts - 31st December 2015

# 5. STAFF COSTS AND NUMBERS

	Year to	Year to
Staff costs were as follows:	31st Dec	31st Dec
	2015	2014
	£	£
Salaries	392,409	425,967
Social security costs	39,04 <b>4</b>	41,431
Pension costs	9,513	12,277
	440,966	479,675
No employee received emoluments of more than £60,000.		

The average weekly number of employees during the period, on the basis of full time equivalents was as follows:

	2015	2014
	No	No
Fundraising, sports development and administration	12	14

# 6. TANGIBLE FIXED ASSETS

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	Plant, equipment fixtures &					
The Group and the company:						
	Computer	fittings	Total			
Cost	£	£	£			
At 1st January 2015	54,542	7,377	61,919			
Additions	19,751	-	19,751			
At 31st December 2015 Depreciation	74,293	7,377	81,670			
At 1st January 2015	51,020	4,467	55,487			
Charge for period	2,988	734	3,722			
At 31st December 2015	54,008	5,201	59,209			
Net book values		· · · · · · · · · · · · · · · · · · ·				
At 31st December 2015	20,285	2,176	22,461			
At 31st December 2014	3,522	2,910	6,432			

# 7. FIXED ASSETS - INVESTMENTS

	The company			Subsidiary undertaking £	
	Cost at 1st January and 31st December 2015		=	1	
8.	DEBTORS	The Group		The Company	
		2015	2014	2015	2014
		£	£	£	£
	Due from subsidiary	-	-	1,586	-
	Other debtors	12,219	9,278	11,790	450
	Prepayments and accrued income	98,309	88,331	87,911	88,331
	All debtors are due within one year	110,528	97,609	101,287	88,781

# Notes to the accounts - 31st December 2015

9. CASH AT BANK AND IN HAND		2015 £	2014 £	2015	2014 £
Held by national office		£ 280,280	t 124,782	£ 277,346	£ 114,014
Held by regions		1,034,769	789,501	1,034,769	789,501
		1,315,049	914,283	1,312,115	903,515
10 CDEDITORS: Amounta falling due					
10. CREDITORS: Amounts falling due within one year		2015	Group 2014	The Co 2015	mpany 2014
		£	£	£	£
Bank overdraft		-	5,357	-	5,357
Due to subsidiary		-	-	-	8,033
Other creditors		80,389	240,903	71,702	216,738
Accruals and deferred income		199,651	129,271	195,651	125,271
		280,040	375,531	267,353	355,399
11. <b>FUNDS</b>	Balance at				Balance at
	1st January	Increases	Decreases	Transfers	31st Dec
UNRESTRICTED FUNDS	2015	0	0	0	2015
The company General - National office	£ (020-012)	£	£ (471.870)	£ 155 741	£ 5 220
General - National office General - Regions	(239,213) 798,494	560,690 689,897	(471,879) (539,259)	155,741	5,339 949,132
Designated - IT hardware donated	/20,424	009,097	(339,239)	10,000	949,132 9,583
Designated - National Grid Development	34,735	-	(8,146)	-	26,589
					·
	594,016	1,250,587	(1,019,701)	165,741	990,643
The group					
General - National office	(239,213)	560,690	(471,879)	155,741	5,339
General - Regions	798,494	689,897	(539,259)	-	949,132
Designated - IT software donated	-	-	(417)	10,000	9,583
Designated - National Grid Development	34,735	-	(8,146)	-	26,589
	594,016	1,250,587	(1,019,701)	165,741	990,643
Subsidiary reserves	(537)	231,895	(47,901)	(183,970)	(513)
	593,479	1,482,482	(1,067,602)	(18,229)	990,130
<b>RESTRICTED FUNDS</b>					
The company and the group:					
Opening Eyes	1,957	-	-	-	1,957
Volunteer Support Programme	-	41,000	(61,872)	20,872	-
Special Events Director	18,740	18,925	(20,576)	-	17,089
London Development Project	-	33,043	(40,400)	7,357	-
Inclusive Sport Project	28,617	27,050	(49,361)	-	6,306
World Summer Games 2015 Unified Sports Project	-	388,462	(379,576)	-	8,886
	-	53,676	(53,676)	(10.000)	-
Exchequer funding	-	420,277	(266,647)	(10,000)	143,630
	49,314	982,433	(872,108)	18,229	177,868

# Notes to the accounts - 31st December 2015

# 11. FUNDS (continued)

The 'Opening Eyes' restricted fund relates to a grant received from Special Olympics, Inc. and other donations received for the purpose of screening athletes' eyes at major sporting events.

The 'Volunteer Support Programme' (which aims to inform and support volunteers working for the charity) has received annual donations of £29,500 from The Henry Smith Charity, £10,000 from Marsh and £1,500 from Middlesex Sports Foundation during the year.

The remaining portion of the one year funding of a 'Special Events Director', was received from Special Olympics Inc. during the year

The second portion of the two year funding of the 'London Development Project', to encourage the regular participation in sporting activities, provided by Special Olympics Great Britain to Londoners, was received during the year from the Greater London Authority.

The second portion of three year funding of the 'Inclusive Sport Project' to develop the inclusion in sport of people with learning difficulties, was received from Sport England during the year.

Most of the funding of Special Olympics Great Britain's athletes attending the 2015 World Summer Games in Los Angeles, was received from the Department for Culture Media and Sport.

The first portion of three year funding of the Unified Sports Project,' encouraging joint activities by persons with and without learning difficulties, was received from the One 4 All foundation.

The first portion of funding for a variety of purposes, over two years to March 2017, was received from H M government exchequer.

# 12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Restricted funds	Tangible Fixed Assets £	Current Assets £	Current Liabilities £	Longterm Liabilities £	Total £
Opening Eyes	-	1,957	-	-	1,957
Special Events Director	-	17,089	-	-	17,089
Inclusive Sport Project	-	6,306	_	-	6,306
World Summer Games 2015	-	8,886	-	-	8,886
Exchequer funding	-	143,630	-	-	143,630
		177,868	-	-	177,868
Unrestricted funds	22,461	1,247,709	(280,040)		990,130
	22,461	1,425,577	(280,040)		1,167,998

# 13. OPERATING LEASE COMMITMENTS

At 31st December 2014 the company was committed to making the following payments during the next year in respect of operating leases:

	Building	Other
Expiring:	£	£
Within one year	-	-
Within two to five years	49,450	10,412

# Notes to the accounts - 31st December 2015

# 14. RELATED PARTIES

The directors (who are also trustees) did not receive any remuneration for their services during the current or previous period. Travel and subsistence costs amounting to  $\pounds 4,394$  (2014 -  $\pounds 4,586$ ) were reimbursed to 4 Directors (2014 - 5).

During the year, the consultants, EdCom Ltd, charged £7,500 for strategic development consultancy work and a similar amount was charged in 2016. Kathryn McColl (a trusteee) is employed as a consultant by EdCom although she was not involved in the production of this report. The amount of £7,500 was due for payment at the year end.

# 15 SUBSIDIARY

The company has the following subsidiary which is wholly owned and registered in England:

SOGB Promotions Limited

- Generating sponsorship for Special Olympics Great Britain and supplying the related services.

# Notes to the accounts -31st December 2015

# 16. REGIONS AND THEIR GROUPS

The regions and groups accredited by Special Olympics Great Britain are as follows:-

## a. Branches

Regions and their groups whose operations are considered to be wholly dedicated to the activities of Special Olympics and whose results and balances should therefore included in these consolidated accounts, are as follows:-

#### YORKS/HUMBERSIDE

Dearne Valley Sheffield & Rotherham City of Hull North Kirklees Wakefield City of York South Yorkshire

#### WEST MIDLANDS

North Warwickshire North Staffordshire City of Birmingham West Midlands Golf Worcestershire Solihull Wolverhampton West Midlands Ski Redditch Sutton Coldfield North Shropshire Stafford Coleshill Coventry Sandwell

# WALES

Brecon Wrexham Multisport Wrexham Athletics Carmarthenshire Bridgend Sharks Cardiff NORTH WEST Bury (Jigsaw) Ellesmere Port, Chester & Neston Merseyside Cheshire N&W Cheshire East

EAST MIDLANDS Derbyshire Leicester & District Lincolnshire Leicester City Nottinghamshire Equestrian Group

# SOUTH WEST

Bath and North East Somerset Cornwall Exeter and District Plymouth and District North Devon South Devon Swindon

# **GREATER LONDON**

Croydon Harrow North London Hammersmith & Fulham Wembley Kingston Colege NORTHERN Northumberland Skelton/Cleveland Sunderland Gateshead

# EASTERN

East Hertfordshire Norfolk Peterborough St. Albans Essex Suffolk

# SOUTHERN

Isle of Wight Bournemouth S E Hants

# SOUTH EAST

Eastbourne Oak Grove College (Worthing) Brighton & Hove South East Region Ski Orpington Sharks Surrey Hastings & Rother

# Notes to the accounts -31st December 2015

#### 16 REGIONS AND THEIR GROUPS (continued)

# a. Branches (continued)

## SCOTLAND

The branches in Scotland, which are: Grampian, Scotland West, Tayside, Lothian, and Dumfries and Galloway, are currently recognised as Scottish charities and now report to the Office of the Scottish Charity Regulator, following changes to Scottish charity law.

The accounts of these branches have so far been excluded from the consolidated accounts of Special Olympics Great Britain prepared under its English charity registration number. The following information has therefore been extracted and summarised from the accounts of the Scottish branches for their financial periods ending on or after 31st December 2015. Most of the accounts have been subject to some form of indepedent examination.

Accumulated reserves	2015 £ 237,418	2014 £ 144,754
Surplus/(deficit) for the year	92,664	(9,406)

#### b. Associates

Those groups that are accredited by Special Olympics Great Britain, but whose activities and accounts include the support of many other charities and are therefore not included in these consolidated accounts are as follows:-

SCOTLANDNORTHERNNORTH WESTForth ValleyBeemish Dynamos (North Durham)Blackpool Polar BearHighlandTeesdaleBryn Badminton Clui

Blackpool Polar Bears Bryn Badminton Club Garstang School of Gymnastics Rossendale Special Ski Club

#### YORKS/HUMBERSIDE

Able2 Pontefract Borough of Kirklees Bradford Doncaster SEC Harrogate Gateway FC Leeds MATP North Lincs Combined Gateways Pontefract Collieries FC Pudsey Gateway Club York TennisAbility Yorkshire SN Powerlifting Club WEST MIDLANDS Dudley Midland Mencap EAST MIDLANDS Mansfield

# Notes to the accounts -31st December 2015

# 16 REGIONS AND THEIR GROUPS (continued)

# b. Associates (continued)

#### WALES

# SOUTHERN

Brickfield Rangers FC (Wrexham)Arbour Vale School (SICardiff ChameleonsBasingstokeHaverfordwest Gymnastics ClubElectric Eels (Windsor)Mega Allsorts (Caerphilly)GuernseyPembrokeshire SN Gymnastics ClubGuernsey Special GymPenarth GymHollywater Judo Club (Swansea Stingrays

Arbour Vale School (Slough) Basingstoke Electric Eels (Windsor) Guernsey Guernsey Special Gym Hollywater Judo Club (Yateley) Jersey SAD MK Dons SET Norwood (Ravenswood) Reading Cygnets SNUGS (Milton Keynes) Southampton OTARS Swim Easy Jersey

SOUTH EAST S E Kent

#### GREATER LONDON

Access Sport (London) Active Newham Barking and Dagenham Enfield Sports Organisation England Athletics (London) Greenhouse Sports (London) QPR in the Community Pedal Power (Hackney) Wandsworth The Golf Trust (London) The Tennis Foundation (London)