



Chesil Sailability Annual Report & Examined Accounts

1st January to 31st December 2015

Annual Report

1. Reference and Administrative Details

Charity name: Chesil Sailability

Charity Registration number: 1154416

Principle office: Chesil Sailability, c/o 42 South Court Avenue, Dorchester, Dorset DT1 2BZ

Trustees:

As at 31st December 2015

Hugh de longh (Chair)

Kirsty Lydeard (Secretary)

Mike Clarkson (Treasurer)

Marcus Frith

Philip Hall

Jane Buckle

Simon Williams

Bankers:

Lloyds, Current & Deposit Account, 1-2 High West Street, Dorchester, Dorset, DT1 1UG

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Independent Examiners: Malcolm Lofts, Chartered Accountant, Church Barn, Manor Farm Close, Maiden Newton, Dorchester, Dorset, DT2 0EP

2. Structure, Governance and Management

Governing Document

Chesil Sailability is a Charitable Incorporated Organisation (CIO), with a Constitution as its governing document, dated 18/3/2014 (as at last amendment).

Appointment of Trustees

All the current Trustees have been elected by Chesil Sailability members through the Annual General Meeting. The Constitution also allows Trustees to be co-opted. All Trustees are unpaid.

Organisational structure

From the initial development of Chesil Sailability, there was a Committee, which carried out the Trustee responsibilities and ran the operational activities as well, and comprised a mix of the Trustees, who were in the majority, and active volunteers.

In July 2015, the Board of Trustees agreed to separate the Board of Trustee and Committee roles more formally, with the Board of Trustees delegating the day to day management of Chesil Sailability to the Committee through a Delegation of Powers, but the Board of Trustees retaining its responsibilities under Charity law, its governance role (which includes financial and other checks and balances) and manage the ultimate responsibility for Chesil Sailability, which rests with the Board of Trustees. The outline of this delegation was agreed in principle in July 2015, with detailed delegation agreed in February 2016 (after the period covered by this report).

Affiliation

Chesil Sailability is affiliated to Royal Yachting Association Sailability, and is Accredited by Royal Yachting Association Sailability for disability sailing at our venue.

Risk Management

The Board of Trustees and the Committee of Chesil Sailability believe that sound risk management is integral to both good management and good governance practice, and that a culture of risk management is embedded throughout the charity

Risk management should form an integral part of the charity's decision-making and be incorporated within strategic and operational planning.

A Register of Risk Assessments will be maintained, identifying the main areas of risk and the relevant specific Risk Assessment and review cycle.

3. Charity Objects

The charitable object of Chesil Sailability is:

'To promote the equality, inclusion and relief and the rehabilitation and good health of disabled people and to improve their conditions of life through providing and assisting in the provision of activities, facilities, equipment and services to enable them to participate in healthy recreation and in particular but not exclusively in sailing and other watersports.'

Chesil Sailability implements its charitable object by providing sailing opportunities for people with disabilities (physical disabilities, learning difficulties or long term health conditions). We provide opportunities for people to sail such for the experience and for fun, to learn to sail, and to sail competitively or to progress in any other aspect of sailing.

We are based at the Weymouth & Portland National Sailing Centre, which hosted the 2012 Paralympics, so has excellent accessible sailing facilities. We have a range of accessible sailing boats, the main ones being Hansa 303s, a Hawk 20 and a Squib.

Chesil Sailability is run entirely by volunteers, they are the backbone of what we do, and the time and skills that volunteers bring are invaluable. Volunteers run the sailing sessions, and also all the background administration, finances, funding, maintenance, etc.

The Trustees have had due regard to the guidance from the Charity Commission on Public Benefit, as our activity is in accordance with our charity's purpose, and is for the public benefit.

4. Summary of Main Achievements

Chesil Sailability's Mission, under the Strategic Plan, is:

'To develop a hub for local and national volunteers that attracts sailors, supporters and volunteers who are motivated by a commitment and passion to make positive contributions to Chesil Sailability, and the sport of sailing, racing and the community'.

Sailing Achievements

To deliver this through our sailing activity this year, we started Tuesday afternoon sessions as well as Tuesday evenings. This helped to cater for groups, as well as the general increase in sailor numbers. With the addition of two small day keelboats, the Hawk 20 and the Squib, as well as the existing Hansa dinghies, we were able to provide different sailing experiences for the sailors. By the end of 2015, we had 69 people (including carers) sailing with us in the year. However, frequent strong winds during the season meant that we were not able to sail the number of sessions intended.

Chesil Sailability also ran a successful 3 day Hansa Nationals event, with 25 boats competing, and with one of our teams winning to become National Champions in the Hansa 303 class. The Race Team attended events away, including a European Championship at Rutland, and some good results overall on these away events.

Strategic Plan

The Strategic Plan also has a number of aims, and examples of how these have been achieved during the year are as follows:

- Community. Through a project called 'This Floats My Boat', we did outreach work to around 18 different disability groups/events, taking one of our sailors to describe directly what sailing was like for them, and also taking a Hansa 303 boat so people could see one of our boats for real. From this outreach work, we had 32 people with disabilities who came sailing.

- Youth. Chesil Sailability gave a number of presentations to school students at the Isle of Portland Aldridge Community Academy, so raising awareness amongst young people. We have some young sailors with disabilities, but developing a focused programme working with young people remains as aspiration.
- Inclusivity. Membership & Session fees are maintained at a low and affordable level to ensure all can participate, and we have set up, with funding support, a Bursary Fund to help those who would struggle to meet our fees.
- Partnerships. The Weymouth & Portland National Sailing Academy and the Chesil Sailing Trust continue to be very supportive to Chesil Sailability, and there are strong links with the local sailing clubs.
- Excellence. In running the 2015 Hansa Nationals, the standards of the shore based and water based operation were recognized by visiting sailors as being excellent. This is the result of a mix of volunteer training and development and ongoing practice since we started.
As we are a genuine legacy of the 2012 Paralympics, Chesil Sailability was included as a case study in the 2012 Legacy Report (2015) by the Department of Culture Media & Sport.
- Governance. The governance and management structure of Chesil Sailability developed, with a formal separation of the Committee and the Board of Trustees in July 2015.

5. Finance

Reserves Policy

Chesil Sailability Reserves policy is to have reserves which:

- cover at least 3 months' running costs (as recommended by the Charity Commission)
- enable us to cover replacement of any essential equipment quickly
- help with cash flow, as some of the big expenses are at the early part of the year
- help forward fund grants when grant payments are in arrears

Sources of funds

As maintaining sailor fees at an affordable level is a priority for us, and so generates limited income, we have to be pro-active about securing funding. During the year, funding has come from a number of sources:

- Sailor & member fees and session fees. This represents a small proportion of our income as we maintain fees at an affordable level.
- Own fundraising. Volunteers did a range of fund-raising activities.
- Grants. We secured some grants towards our general running costs, although most of our grant income was for specific projects or equipment.
- Donations. Project Zöe and the Rod Shipley Fund supported us through funding for the purchase of boats for our 'on the water' activities. Many individuals and local organisations have supported us with donations, particularly appreciated both as this helps our finances considerably, and because of the local support it demonstrates.

Carry forward to 2016

Of the £15.6k of unrestricted funding carried forward from the end of 2015 to the start of 2016, £5k is for reserves, £2.5k had been allocated for a container storage, and a further RIB is needed to provide safety cover. Remaining unrestricted funds would then be used to cover initial overheads in 2016 such as insurance and Facility fees.

Accounts (Examined)

(see next page)

CHESIL SAILABILITY - ACCOUNTS FOR THE 12 MONTH PERIOD ENDING 31st DECEMBER 2015

RECEIPTS AND PAYMENTS	Unrestricted Funds	Unrestricted Designated Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
Receipts					
Subscriptions & session fees	1,804	0	0	1,804	1,545
Grants	1,660	0	9,515	11,175	36,605
Donations	7,213	0	23,538	30,751	8,997
Fund raising	2,684	0	0	2,684	1,162
Project Zoe	2,144	0	4,198	6,342	21,466
Events	2,927	0	0	2,927	550
Race team	0	175	0	175	0
Sales	609	0	0	609	0
Gift Aid & bank interest	1,049	0	0	1,049	1
Total receipts:	20,090	175	37,251	57,516	70,326
Payments					
Insurance	3,725	0	0	3,725	2,720
Facility fees (WPNSA & Portland Port)	3,904	0	0	3,904	352
Administration & volunteer expenses	752	0	0	752	593
Promotion & advertising	682	0	106	788	1,129
Repairs & renewals	2,295	0	0	2,295	1,585
Training	810	0	0	810	371
Fuel	484	0	0	484	408
Events	2,550	0	0	2,550	580
Race Team	0	0	0	0	0
Purchase of merchandise	373	0	0	373	0
Equipment (excluding boats)	1,283	0	929	2,212	8,266
Sub total	16,858	0	1,035	17,893	16,004
Asset and investment purchases	5,452	0	19,386	24,838	43,613
Total payments	22,310	0	20,421	42,731	59,617
Excess of receipts over payments	(2,220)	175	16,830	14,786	10,709
Transfers between funds	5,454	0	(5,454)	0	0
	3,235	175	11,376	14,786	10,709
Cash funds last year end	12,361	0	11,513	23,874	13,165
Cash funds this year end	15,596	175	22,889	38,660	23,874
STATEMENT OF ASSETS AND LIABILITIES AT 31st DECEMBER 2015					
Cash Funds					
Lloyds current account				15,926	10,818
CAF cash account				17,730	8,055
Lloyds deposit account				5,004	5,001
Total cash funds				38,660	23,874
Other monetary assets				0	0
Investment assets				0	0
Investments retained for the charities own use					
Sailing dinghies				49,700	30,700
Rigid inflatable boats				20,100	18,200
Portable building				6,500	7,100
Sailing & office equipment				5,500	3,000
Total current value				81,800	59,000
Liabilities				(0)	(218)

These accounts are prepared on a receipts and payments basis with all revenue and expenses shown on a cash basis

Approved by the Trustees and signed on their behalf by:

Hugh de Jongh (Chairman)

H D de Jongh

Mike Clarkson (Treasurer)

M. Clarkson

Date of approval by Trustees

29th September 2016

Independent Examiner's Report on the Accounts

Section A
Independent Examiner's Report

Report to the trustees/members of

Charity Name

CHESIL SAILABILITY

On accounts for the year ended

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Charity no (if any)

1 1 5 4 4 1 6

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below):

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act,
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

M Charles

Date

3.9.16

Name

MACOLM CHARLES LOFTS

 Relevant professional qualification(s)
or body (if any)

FCA

Address

 CHURCH BARN
MANOR FARM CLOSE
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