



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	04	2015	To	31	03	Year 2016

Section A Reference and administration details

Charity name Brickhill Community Centre Association

Other names charity is known by

Registered charity number (if any) 1062763

Charity's principal address Avon Drive

Brickhill

Bedford

Postcode

MK41 7AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alex	Chrusciak	09/06/15 – 31/03/16	
2	Cheryl Green	Secretary		
3	Alison Ross			
4	Mark Fitzpatrick			
5	Stuart Green	Chairman		
6	Ray Seymour	Treasurer		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education and provide facilities in the interests of social welfare, recreation and leisure for the inhabitants of the area of benefit.
To establish, maintain and manage a community centre in furtherance of the above objects

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Association have over the past year continued to operate and manage a community centre, which it makes available for charitable, educational, sporting, leisure and commercial hire.

The Association has promoted a free entertainment in the centre for senior citizens of the area again.
The Association has in association with Brickhill Parish Council assisted in funding a free entertainment for children.

The Association continue to support other charity groups giving free/discounted hall hire and display adverts for charity events in the area.

The Association also display missing people posters throughout the year on our notice boards.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Association has promoted a free entertainment in the centre for senior citizens of the area.
The Association has in association with Brickhill Parish Council assisted in funding a free entertainment for children.

Given free use of the centre to raise funds for:-

Hearing Dogs for the deaf

Children's Cancer

Local senior housing group raising funds for a Christmas party.

Day Centre Table Top sales x 2

Section E Financial review

Brief statement of the charity's policy on reserves

The Association Policy is to hold in a deposit account at least six months turnover.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Stuart Green	
Chairman	

30/08/2016

BRICKHILL COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016

INCOME	Notes	2016		2015	
		£	£	£	£
Lettings	1	49,271.28		49,071.45	
Bank Interest		215.11		255.94	
Other Income		<u>33.00</u>		<u>84.00</u>	
			49,519.39		49,411.39
EXPENDITURE					
Wages		23,809.11		23,333.68	
Maintenance		3,437.56		1,455.38	
Gas		3,055.55		2,344.73	
Electricity		2,541.61		2,512.38	
Insurance		1,495.14		2,210.49	
Water		729.00		753.00	
Cleaning (including hygiene)		2,315.25		2,031.41	
Telephone		608.72		472.04	
Printing, Postage & Stationery		1,192.40		953.50	
Independent Examination		156.00		156.00	
Performing Rights Society Fees		1,177.70		1,116.82	
One-off Purchases	2	400.00		3,000.00	
Refuse Collection		669.18		613.08	
Miscellaneous		<u>487.62</u>		<u>554.89</u>	
			42,074.84		41,507.40
Net Surplus for the year			7,444.55		7,903.99
Total General Funds brought forward			57,060.55		49,156.56
Transfer to Designated Funds	4		12,800.00		
Total General Funds carried forward			<u>51,705.10</u>		<u>57,060.55</u>

BALANCE SHEET AS AT 31 MARCH 2016

Current Assets					
Debtors		2,399.17		3,295.81	
Bank - Current Account		36,959.00		28,471.51	
Building Society		26,064.33		25,849.22	
Cash in Hand		<u>33.11</u>		<u>26.87</u>	
			65,455.61		57,643.41
Less: Creditors	3		<u>(950.51)</u>		<u>(582.86)</u>
			<u>64,505.10</u>		<u>57,060.55</u>

Financed By:**General Funds**

Accumulated Funds to date		51,705.10	57,060.55
---------------------------	--	-----------	-----------

Desinated Funds

Accumulated Funds to date	4	12,800.00	0.00
---------------------------	---	-----------	------

		<u>64,505.10</u>	<u>57,060.55</u>
--	--	------------------	------------------

ACCOUNTING POLICIES

These accounts have been prepared under historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice for Charities.

Notes to the Accounts

1 Lettings represents both paid and unpaid rental income. All these exclude refundable deposits.

2 One-off expenses include the following:

	2016
	£
Tea Cup Ride	400.00
Garden	0.00
Painting and Decorating	0.00
	<u>400.00</u>

3 Total Creditors are as follows:

	2016	2015
	£	£
Accrued Running Expenses	950.51	582.86
Advance Payments by hirers (various)	0.00	0.00
	<u>950.51</u>	<u>582.86</u>

4 Designated Funds

The Trustees have over the last three years considered that provision should be made within the accounts for future major expenditure. They consider that at the end of the current accounting period that provision should be as follows:

	2016
	£
General Contingency	5,000.00
Redecoration Reserve	2,800.00
Equipment Renewal	<u>5,000.00</u>
	<u><u>12,800.00</u></u>

It is intended that further transfers from the General Funds will be made in future years to safeguard the future of the Community Centre.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRICKHILL COMMUNITY CENTRE

I report on the accounts for the year ended 31 March 2016, which are set out on pages four to five.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that

an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Millennium Studios
Bedford Technology Park
Thurleigh
Bedford
Bedfordshire
MK44 2YP

Date: