

REGISTERED CHARITY NUMBER: 1157700

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2016
FOR
ST JOHNS COMMUNITY HALL**

Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

ST JOHNS COMMUNITY HALL

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FOR THE YEAR ENDED 31 MARCH 2016**

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ST JOHNS COMMUNITY HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

The trustees present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To promote the benefit of the inhabitants of Pembroke Dock and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

FINANCIAL REVIEW

Review of Strategy, Development, Activities and Achievements

We have had another busy year in the office with interest in hiring the hall. The regular events continue to be well supported especially the lunch club which has had a full membership all year. There is very little time in the week when the hall is not being occupied. We now have Communities Firsts using the hall on Monday afternoons for a drop in session and going through the diary we have held fifty private parties.

There have again been short term bookings this year and Pembrokeshire County Council booked the whole hall as a polling station.

The trustees are most grateful to all grant giving bodies, sponsors and donors who have supported the hall project financially during the year. Income also included funds generated via hall lettings, the Over 60's Lunch Club, Bonus Ball, Parent & Toddler group and Short Mat Bowls, together with a wide range of fund raising events held throughout the year.

The community hall was greatly honoured this year by an invitation to the Queen's 90th birthday lunch at The Mall where a group of eight trustees and volunteers' enjoyed an unforgettable day at the Royal picnic. The invitation was due to us having received the Queen's award for voluntary service to the community some years earlier.

The principal asset of the charity comprises the remainder of a 99 year lease on the St John's Community Hall from the Representative Body of the Church in Wales, together with the hall's furnishings and equipment, the value of which is shown in the fixed assets of the Balance Sheet.

The following is a selection of activities held during the current financial year:

Cheeky Cherubs Mother & Toddler Group	Over 60's Lunch Club
Short Mat Bowls	Concerts
Gardening Club	Musical activities
Quarterly Big Brunch	Weekly Coffee Mornings
Private hire events	Mothers Union
Sure Start	Lace Group
Conferences	Police Forums
Messy Church	Pavs co2
Extensive range of courses via	Table tennis club
Pembrokeshire College	Drop in Communities First

The trustees believe that the above activities clearly demonstrate that the charity does continue to achieve significant public benefit in accordance with the aims as set out in its Constitution.

The partnerships which have been developed over the past twelve years with other community, voluntary and statutory bodies continue to be an important facet of our ongoing development. Thanks must be recorded to all trustees, volunteers, friends and hall users for their unstinting help and support throughout the past year.

ST JOHNS COMMUNITY HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

FINANCIAL REVIEW

Investment policy and objectives

There are no restrictions on the charity's power to invest. However the charity does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high interest savings accounts.

Reserves policy

It is the policy of the trustees to maintain unrestricted funds, which are the operational free reserves of the charity, at a level that provides sufficient funds to cover management and administration and to support occasional unforeseen items of expenditure.

FUTURE PLANS

The trustees will continue to work to build upon the achievements and progress made during the past year to ensure that we continue to maintain St John's Community Hall as an important focal point for social welfare, education and leisure time activities for the community of Pembroke Dock in partnership with the townspeople and relevant statutory, community and voluntary organisations.

Currently the charity is able to meet its financial obligations. However it is important that the project remains financially sound. The trustees will continue to work hard to maximise hall occupancy rates, and seek new forms of hall usage and better accessibility by members of the community. The trustees will always do their best to ensure that the hall is used as widely as possible by the local community, whilst maintaining the hall's principal income stream to ensure the long term viability of St John's Community Hall.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157700

Principal address

St John's Community Hall
Church Street
Pembroke Dock
Pembrokeshire
SA72 6AR

Trustees

Mr D Jones
Mrs R Hudson
Mr H Johnston
Mr P Tallett
Mrs V Owen
Mrs A Scott
Mr C Ross
Mrs I Thomas
Mr R Clarke

Independent examiner

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

ST JOHNS COMMUNITY HALL

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2016**

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Philip Roache
12 Meyrick Street
Pembroke Dock
SA72 6AL

Approved by order of the board of trustees on and signed on its behalf
by:

.....
Mrs V Owen - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST JOHNS COMMUNITY HALL**

I report on the accounts for the year ended 31 March 2016 set out on pages five to eleven.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Date:

ST JOHNS COMMUNITY HALL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016**

				PERIOD 3.7.14 TO 31.3.15
		Unrestricted fund	Restricted funds	YEAR ENDED 31.3.16 Total funds
	Not es	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	350	-	350
Charitable activities	5			
General		18,232	-	18,232
Other trading activities	3	5,651	-	5,651
Investment income	4	<u>1,080</u>	<u>-</u>	<u>1,080</u>
Total		25,313	-	25,313
EXPENDITURE ON				
Raising funds		1,209	-	1,209
Charitable activities	6			
General		<u>20,644</u>	<u>177</u>	<u>20,821</u>
Total		21,853	177	22,030
NET INCOME/(EXPENDITURE)		3,460	(177)	3,283
RECONCILIATION OF FUNDS				
Total funds brought forward		41,052	513,422	554,474
TOTAL FUNDS CARRIED FORWARD		<u>44,512</u>	<u>513,245</u>	<u>557,757</u>

The notes form part of these financial statements

ST JOHNS COMMUNITY HALL

BALANCE SHEET AT 31 MARCH 2016

		Unrestricted fund £	Restricted funds £	Total 2016 funds £	Total 2015 funds £
	Notes				
FIXED ASSETS					
Tangible assets	11	247	508,829	509,076	509,315
CURRENT ASSETS					
Debtors	12	1,115	-	1,115	850
Cash at bank and in hand		<u>43,690</u>	<u>4,416</u>	<u>48,106</u>	<u>44,849</u>
		44,805	4,416	49,221	45,699
CREDITORS					
Amounts falling due within one year	13	(540)	-	(540)	(540)
NET CURRENT ASSETS		<u>44,265</u>	<u>4,416</u>	<u>48,681</u>	<u>45,159</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>44,512</u>	<u>513,245</u>	<u>557,757</u>	<u>554,474</u>
NET ASSETS		<u>44,512</u>	<u>513,245</u>	<u>557,757</u>	<u>554,474</u>
FUNDS	14				
Unrestricted funds				44,512	41,052
Restricted funds				<u>513,245</u>	<u>513,422</u>
TOTAL FUNDS				<u>557,757</u>	<u>554,474</u>

The financial statements were approved by the Board of Trustees on and
were signed on its behalf by:

.....
Mrs V Owen -Trustee

.....
Mr P Tallett -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2016**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	PERIOD
	3.7.14
YEAR ENDED	TO
31.3.16	31.3.15
£	£
Donations	
<u>350</u>	<u>406</u>

ST JOHNS COMMUNITY HALL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

3. OTHER TRADING ACTIVITIES

	YEAR ENDED 31.3.16	PERIOD 3.7.14 TO 31.3.15
	£	£
Fundraising events	3,720	3,743
Bonus ball	<u>1,931</u>	<u>1,334</u>
	<u>5,651</u>	<u>5,077</u>

4. INVESTMENT INCOME

	YEAR ENDED 31.3.16	PERIOD 3.7.14 TO 31.3.15
	£	£
Deposit account interest	<u>1,080</u>	<u>1,080</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	YEAR ENDED 31.3.16	PERIOD 3.7.14 TO 31.3.15
		£	£
Hall lettings	General	7,933	4,877
Parent & toddler	General	747	601
Luncheon club	General	7,321	4,637
Short mat bowls	General	<u>2,231</u>	<u>1,393</u>
		<u>18,232</u>	<u>11,508</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
General	<u>19,438</u>	<u>1,383</u>	<u>20,821</u>

7. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
General	<u>559</u>	<u>824</u>	<u>1,383</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**
8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the period ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the period ended 31 March 2015.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	YEAR ENDED 31.3.16	PERIOD 3.7.14 TO 31.3.15
Part time	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	406	-	406
Charitable activities			
General	11,508	-	11,508
Other trading activities	5,077	-	5,077
Investment income	<u>1,080</u>	<u>-</u>	<u>1,080</u>
Total	18,071	-	18,071
EXPENDITURE ON			
Raising funds	1,142	-	1,142
Charitable activities			
General	<u>16,488</u>	<u>177</u>	<u>16,665</u>
Total	17,630	177	17,807
NET INCOME/(EXPENDITURE)	441	(177)	264
RECONCILIATION OF FUNDS			
Total funds brought forward	40,611	513,599	554,210
TOTAL FUNDS CARRIED FORWARD	<u>41,052</u>	<u>513,422</u>	<u>554,474</u>

ST JOHNS COMMUNITY HALL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016**

11. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2015 and 31 March 2016	<u>507,848</u>	<u>1,779</u>	<u>509,627</u>
DEPRECIATION			
At 1 April 2015	-	312	312
Charge for year	<u>-</u>	<u>239</u>	<u>239</u>
At 31 March 2016	<u>-</u>	<u>551</u>	<u>551</u>
NET BOOK VALUE			
At 31 March 2016	<u>507,848</u>	<u>1,228</u>	<u>509,076</u>
At 31 March 2015	<u>507,848</u>	<u>1,467</u>	<u>509,315</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Trade debtors	165	143
Other debtors	<u>950</u>	<u>707</u>
	<u>1,115</u>	<u>850</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016 £	2015 £
Other creditors	<u>540</u>	<u>540</u>

14. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
Unrestricted funds			
General fund	41,052	3,460	44,512
Restricted funds			
Building	507,848	-	507,848
Equipment	4,793	(50)	4,743
Community	<u>781</u>	<u>(127)</u>	<u>654</u>
	<u>513,422</u>	<u>(177)</u>	<u>513,245</u>
TOTAL FUNDS	<u>554,474</u>	<u>3,283</u>	<u>557,757</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2016

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	25,313	(21,853)	3,460
Restricted funds			
Equipment	-	(50)	(50)
Community	-	(127)	(127)
	-	(177)	(177)
TOTAL FUNDS	<u>25,313</u>	<u>(22,030)</u>	<u>3,283</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016**

	YEAR ENDED 31.3.16 £	PERIOD 3.7.14 TO 31.3.15 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	350	406
Other trading activities		
Fundraising events	3,720	3,743
Bonus ball	<u>1,931</u>	<u>1,334</u>
	5,651	5,077
Investment income		
Deposit account interest	1,080	1,080
Charitable activities		
Hall lettings	7,933	4,877
Parent & toddler	747	601
Luncheon club	7,321	4,637
Short mat bowls	<u>2,231</u>	<u>1,393</u>
	<u>18,232</u>	<u>11,508</u>
Total incoming resources	25,313	18,071
EXPENDITURE		
Other trading activities		
Fundraising expenses	-	85
Bonus ball expenses	1,130	960
Parent and toddler expenses	<u>79</u>	<u>97</u>
	1,209	1,142
Charitable activities		
Wages	5,238	4,207
Light and heat	2,212	1,737
Luncheon club purchases	3,047	2,450
Rent	2,300	1,650
Insurance	1,657	2,829
Travelling	420	351
Repairs and renewals	3,977	1,766
Cleaning	348	148
Fixtures and fittings	<u>239</u>	<u>312</u>
	19,438	15,450

This page does not form part of the statutory financial statements

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016**

	YEAR ENDED 31.3.16 £	PERIOD 3.7.14 TO 31.3.15 £
Support costs		
Management		
Telephone	323	417
Postage and stationery	163	119
Advertising	<u>73</u>	<u>24</u>
	559	560
Governance costs		
Accountancy fees	558	540
Professional fees	<u>266</u>	<u>115</u>
	<u>824</u>	<u>655</u>
Total resources expended	22,030	17,807
	<hr/>	<hr/>
Net income	<u><u>3,283</u></u>	<u><u>264</u></u>

This page does not form part of the statutory financial statements
