

MAESTEG ANIMAL WELFARE SOCIETY Charity No 1020630 AGM 2 November 2016

Venue: Council Chambers Talbot St Maesteg 7pm.

PRESENT: Jayne Isaac, Maureen Edwards, Cheryl Evans, Mike & Ann Standing, Kevin & Jan Brady, Nicola Ellis, Nesta Thomas, Elizabeth Holpin, Sandra John, Jean Tompkins, Mandy Bevan, Eva Moore.

APOLOGIES: Andrew Ellis, Tina Waters, Ann Griffiths.

Chair welcomed everyone to the meeting and thanked them for coming, last year's minutes and accounts given to all present. No matters arising so Jayne invited treasurer to give the report
Last year AGM minutes were approved by Nic Ellis, seconded by Cheryl Evans as correct.

Treasurer Report given by Kevin Brady.

For Financial year 1st July 2015 to 30th June 2016. Total income £99649. Total expenditure £92033. Excess Income over expenditure £7616. Donations from Hob House Trust £2000, Frances Hayhurst Trust £4500, £305 via Jean from Tenants and Residents Association, Amazon £118, Collection boxes £184. Other donations made up from cat and dog donations, funerals, standing orders etc. £5000 from Support Adoption of Pets although paid in at the end of the last financial year (June) was used in this financial year. All expenditure up on last year but income up also. Sandra John queried staff expenses as they are all volunteers, expenses included £20 to each volunteer in both shops for Christmas plus their diaries, flowers were also given to various people throughout the year for different occasions. Telephone bills were also queried a satisfactory explanation was given. Maesteg shop sales this year totalled £52049 down on last year, Nantymoel £22500 up from last year. Maesteg Current Account £15427, Deposit Account £50023. Nantymoel Current Account £4993. Accounts approved by Sandra John seconded by Nicola Ellis. Jayne thanked the Treasurer for this report.

Secretary Report given by Jan Brady.

As stated in Treasurer Report I have again applied for and managed to obtain grants that enable us to help with veterinary fees. We have helped 108 people with vet fees, neutered 215 cats. Insurance for buildings and contents paid. We have changed our Insurance Broker who deals with charity Insurance making sure what we need. Certificate for Public Liability given to Cheryl to display in the shop as required by law. Since last AGM more policies been made including Risk Assessment Policy and Cattery Policy. A Finance Policy is in progress. We now have 2 stalls in the market which is in profit. I renegotiated with Rentokil to cut down on visits to lower our costs by £500 per year. To enable us to have Cat Protection neuter vouchers we have to become Associate Members of Cat & Dog Homes this is in progress. I have homed 101 kittens at no cost to MAWS and have a new kitten shed and run through another grant and a generous donation from a lady I helped with her cats when her house went on fire. Also homed 48 adults. Could all volunteers ask any person who hands them an envelope to put their name and address on the back of it. If it contains a cheque a thank you letter needs to be sent. Jayne thanked Jan for her report.

Cattery Report given by Nicola Ellis

Nicola has rehomed 110 cats so in total that is 158 adult cats this year. Homes as far as Brecon and Abergavenny so we have built up a very good reputation, as many enquiries come from word of mouth. Our Cat Chat page also does very well helping us. MAWS FB page is also very successful with new owners posting their cats in their new homes. It has also helped to reunite cats that have been lost. All our cats are neutered vaccinated and microchipped before they leave, and we deal with any problems or queries that the new owners might have. We are available 24/7 and have an answer machine if we are out of the house. At present I have 36 cats and will always stay below 40. With winter around the corner the number of calls go up but Jan and I have a waiting list and a system that works well, the cattery is heated throughout the winter, making the cats as comfortable as I can. Jayne thanked Nicola for her work.

Kennel Report given by Ann Standing.

Ann explained why her figures would be different as it depends when the cheques are debited. Both figures however are correct. In this financial year the kennels have taken in 85 dogs, 25 have been rehomed and the rest have been collected by Dogs Trust Newbury. Dogs Trust Neutering Scheme has reduced the number of pups and dogs in the area, so not much of a problem with dogs. From April 1st 2016 all dogs must be microchipped and registered this should reduce the number of unwanted dogs. Kennel fees remain the same the kennels are heated in the winter, all dogs walked twice daily. Opening hours 11.30 – 4pm Mon-Fri 11.30 – 2pm Saturday. Closed Sunday and Bank Holiday. Number on books June 30th 2016 – 6 dogs.

Jayne thanked Ann and Mike for their work

Shop Report given by Maureen Edwards

Maureen thanked Cheryl for the work she does in the shop and for organising a new shed out the back of shop. There is talk about the market being closed but not this year if it does close we now have room with the extra shed. All volunteers seem to be working well. The bank now closes early so we have to use a night safe. Jan pointed out that if any cash is left on the premises overnight our insurance will not cover it. Cheryl reminded Maureen to go to the bank to sign for this night safe. To make the premises safer we will have to fence the back and side of the garden.

Election of Officers:

All officers were re-elected unopposed.

Chair: Jayne Isaac

Treasurer: Kevin Brady

Secretary: Jan Brady

Maureen Edwards was given the title of Honorary President

Representatives for shop:

Cheryl Evans & Nesta Thomas

Representatives for Cattery:

Nicola & Andrew Ellis

Representatives for kennels:

Ann & Mike Standing.

Representative for market Stall

Sandra John

A.O.B

No further business.

In accordance with our Constitution the officers and representatives will become Trustees standing for one year. The Chair thanked everyone for their hard work and for coming and closed the meeting.

Charity Registration No. 1115943

Independent Examiner's Report to the Trustees of

Maesteg Animal Welfare Society

I report on the accounts of the Maesteg Animal Welfare Society for the year ended 30th June 2016 which are set out on pages 1 to 3.

Respective Responsibilities of Trustee and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the Act)) and that an independent examiner is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with the General Direction given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

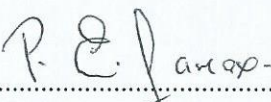
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To Keep accounting records in accordance with section 41 of the 1993; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

PETER EDWARD JAMES

Address: 56 Yr Ysfa, Maesteg, Mid Glam CF34 9AG

Date: 20th September 2016

CHARITY REGISTRATION NO 1020630

MAESTEG ANIMAL WELFARE SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR

ENDED 30TH JUNE 2016

	2016		2015
	£		£
RECEIPTS			
<u>From Voluntary Sources</u>			
Donations	11,890		12,558
Charity Shop Sales	80,625		82,004
	<u>92,515</u>		<u>94,562</u>
<u>Income From Assets</u>			
Deposit Account Interest	24		17
	<u>24</u>		<u>17</u>
<u>Miscellaneous Receipts</u>			
Other Income	7,110		7,164
BCBC Grant	0		500
Sale of Flat	0		0
Insurance , G/Rent	<u>0</u>	7,110	<u>211</u>
	<u>99,649</u>		<u>102,454</u>

CHARITY REGISTRATION NO 1020630

MAESTEG ANIMAL WELFARE SOCIETY

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR

ENDED 30TH JUNE 2016

	2016		2015
	£		£
PAYMENTS			
<u>Charitable Activity Direct Expenditure</u>			
Cattery Fees	35,700		32,498
Kennel Fees	11,488		10,430
Vet Fees	19,082		17,659
Advertising	3,240		2,531
Microchipping Expenses	<u>1,201</u>	70,711	<u>960</u> 64,078
<u>Other Expenses</u>			
Rent of Shops	3,045		2,224
Repairs to Shop etc	2,874		1,612
Rates, Water Rates etc	2,361		2,241
Telephones	2,498		2,564
Heat & Light	1,011		1,432
Insurance of Shops	1,133		1,033
Stationery/Stores	271		199
Volunteer Staff Expenses	1,134		1,179
Bank Charges	500		500
Legal and Professional Fees	0		0
Sundry Expenses	<u>701</u>	15,528	<u>729</u> 13,713
<u>Payments for Other Assets</u>			
Shop Premises	0		6,629
New Shed	<u>940</u>	940	<u>0</u> 6,629
		87,179	84,420
<u>Payments Long Term Liabilities</u>			
Bank Loan Repayments	4,854		4,854
	<u>92,033</u>		<u>89,274</u>
Excess Expenditure over Income for Year	7,616		13,180
Balance Brought Forward	<u>62,827</u>		<u>49,648</u>
Balance Carried Forward	<u>70,443</u>		<u>62,827</u>

CHARITY REGISTRATION NO 1020630

MAESTEG ANIMAL WELFARE SOCIETY

STATEMENT OF ASSETS AND LIABILITIES

AS AT 30TH JUNE 2016

	2016 £	2015 £
MONETARY ASSETS		
Current Account, Maesteg	15,427	15,058
Current Account, Nantymoel	4,993	2,771
Deposit Account, Maesteg	50,023	44,998
	<u>70,443</u>	<u>62,827</u>

OTHER ASSETS

For use by and belonging to the charity.

Freehold Premises, 4 Church Street, Maesteg was purchased for £58,249 on 22nd December 2010 and in June 2014 the Flat was sold for £22,594. Alterations to the shop have been carried out at a cost of £62,285.

Furniture, Fixtures and Fittings (acquired by gift of purchase over a number of years - estimated value £3,000)

Shed's were purchased for £800 on 9th November 2011 and £1000 on 11th December 2013.

LIABILITIES AS AT 30TH JUNE 2016

The bank loan outstanding in respect of the purchase of the Freehold Premises was £23,580.91

No provision has been made for Cattery, kennel or Vet Fees etc for May and June 2015 and paid in July and August 2015. These amount to £7990.78

Signed


Hon. Treasurer

Date: 9th September 2015