

Charity registration number: 1156466

SOUTH LIVERPOOL FOODBANK

Annual Report and Financial Statements

for the Year Ended 31 March 2016

GRC Accountants Limited
Chartered Certified Accountants
166 Banks Road
West Kirby
Wirral
CH48 0RH

SOUTH LIVERPOOL FOODBANK

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The following pages do not form part of the statutory financial statements:

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SOUTH LIVERPOOL FOODBANK
Reference and Administrative Details

Charity name	SOUTH LIVERPOOL FOODBANK
Charity registration number	1156466
Principal office	BRIDGE CHAPEL CENTRE HEATH ROAD LIVERPOOL L19 4XR
Registered office	BRIDGE CHAPEL CENTRE HEATH ROAD LIVERPOOL L19 4XR
Trustees	MR DEREK ARTHUR HOWARD MR ERNEST HODGKINSON (Resigned 6 June 2015) MR JOHN ARTHUR SUMNER MRS MARY ASPINALL MRS MURIEL KELLY
Accountant	GRC Accountants Limited 166 Banks Road West Kirby Wirral CH48 0RH

SOUTH LIVERPOOL FOODBANK

Trustees' Report

Overview

The South Liverpool Foodbank is part of the Trussell Trust's network of foodbanks.

The objects of the charity are:

To relieve persons in South Liverpool and the surrounding area that are in financial hardship in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

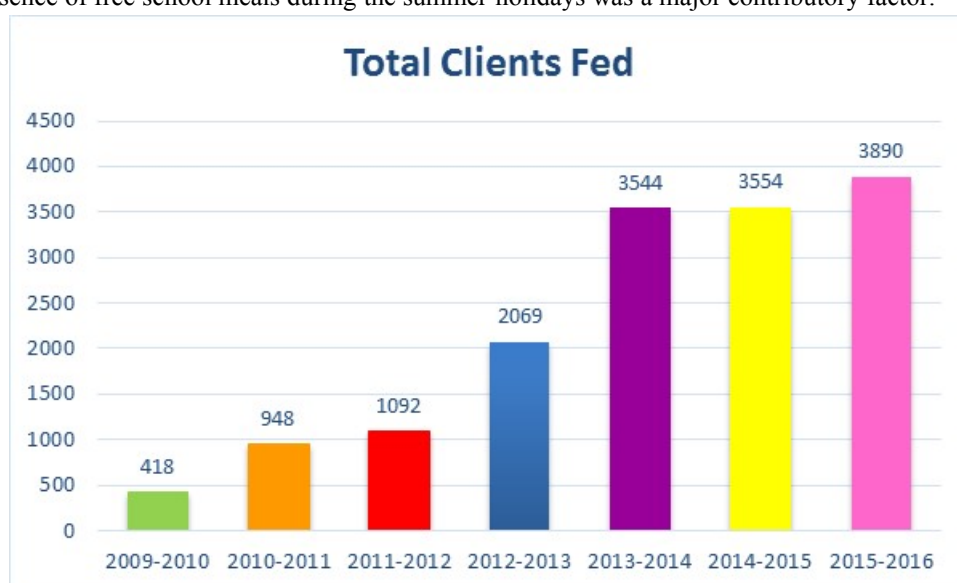
South Liverpool Foodbank distributes food from 5 different centres in churches and community centres across South Liverpool, with two centres open on any given weekday for the majority of the year. The bulk of our food is stored within donated warehouse space; from here it is delivered weekly to our 5 centres using a delivery van and driver shared with other local foodbanks.

South Liverpool Foodbank has this year employed a second part-time member of staff, to assist with day-to-day logistics. The trustees are always grateful for all the efforts of the 60+ volunteers who assist in the distribution centres, at the warehouse, at supermarket collections and with fund raising.

Food provision

During this year we have provided 1,516 food parcels to clients referred with a food voucher issued by a partner agency. Each parcel comprises 3 days' worth of food and drink; as well as essential toiletries.

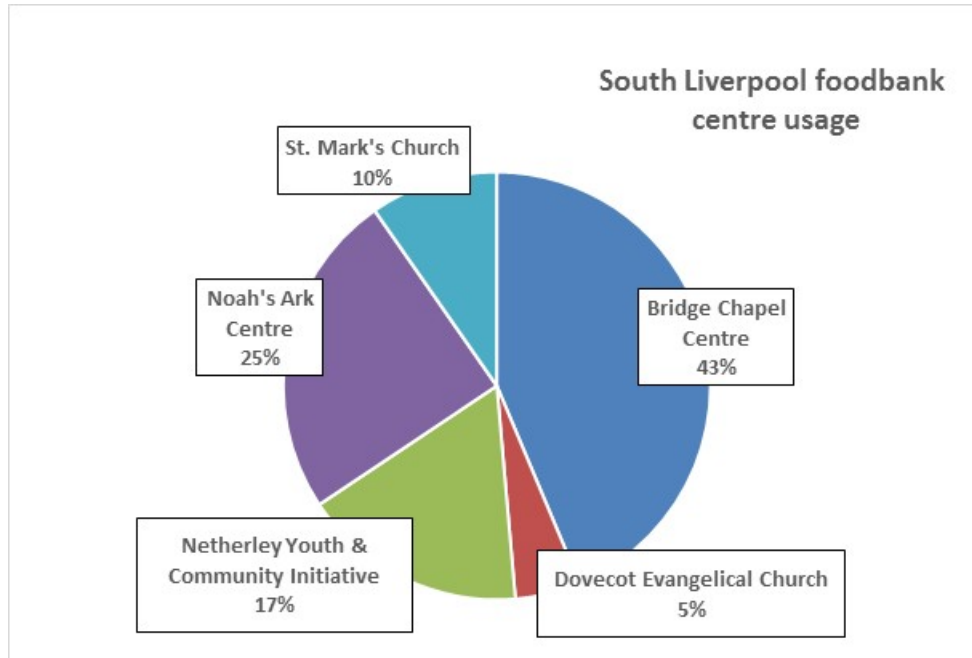
In total we have fed 3,890 individuals this year; 2,303 adults and 1,587 children. This represents a rise of 9.5% compared with the previous year (3,554 people fed). More than half of these extra mouths visited our centres during July and August alone, 2 months in previous years in which numbers using our service typically reduce. We saw more large families and relatively fewer single individuals in those 2 months this year, and speculate that the absence of free school meals during the summer holidays was a major contributory factor.



SOUTH LIVERPOOL FOODBANK

Trustees' Report

Bridge Chapel Centre in Garston continues to be the centre most visited by clients (43% of all vouchers redeemed), probably because it is both the longest-established and also the most central in our catchment area.



SOUTH LIVERPOOL FOODBANK

Trustees' Report

Supporting the hungry via other charitable organisations

We have also been able to provide support to other foodbanks at times when we have excess of particular food items (North and Central Liverpool Trussell Trust foodbanks, and the Hope+ foodbank have received donations). Other organisations helping the hungry that have received donations of food include Asylum Link, St. Aidan's Church in Speke and REMAR, a charity that works with recovering addicts.

Once again this year we joined with local housing associations and businesses to pack and distribute Winter Survival Packs, containing a variety of tinned food and household items including gloves, draught excluders, etc. to local pensioners and clients identified as particularly vulnerable. This year, in partnership with North and Central Liverpool foodbanks we undertook to supply 1000 tins of baked beans, 1000 packets of cereal and 1000 packets of pasta for these packs – all items of which we had a considerable excess in November.

Restoring dignity

The provision of basic toiletries as part of all food parcels has continued this year. At Christmas the staff of Liverpool John Lennon Airport bought and contributed several crates of good quality toiletry gifts, and a local parish brings regular donations of laundry liquid and feminine hygiene items.

Listening and advice

Clients visiting the Foodbank are offered a drink and snack whilst volunteers prepare food parcels. Leaflets about local services are always available; this year we became aware of the Down to Earth advice and support service that Quaker Social Action provides in regard to funeral costs, and we were able to pass on this knowledge not only to our individual food distribution centres but also directly to a client struggling with this burden on top of other financial pressures. Volunteers may also pass on relevant information about other sources of assistance ranging from local clothes exchange points (including the availability of second-hand school uniforms and the loan of interview clothing), to local toddler groups, as well as counselling, self-help or education courses available in the community.

Partnerships with Referral Agencies

Clients are referred to our Foodbank with vouchers issued by staff and/or trained volunteers within partner agencies. We continue to increase the number and range of partner voucher holder organisations; for example this year agencies as diverse as the Community Rehabilitation Company, Talk Liverpool and the Intensive Outreach and Short breaks Service have registered with us. In this way we become more available to potential clients.

In February 2016 we started working with the local Red Cross, providing them with a small supply of pre-packed emergency food boxes for situations in which clients suddenly find themselves homeless - typically as a result of a fire. Although fortunately there have only been a few cases since the partnership began, we anticipate that other organisations may wish to use this service (for example domestic abuse services, or agencies over the Christmas period).

A city-wide provision of support to vulnerable tenants, Liverpool Floating Support Service, is available during 1 or more foodbank sessions in 4 of our 5 centres. Clients can sometimes therefore access immediate one-to-one advice, and we know of at least one case where the threat of eviction has been averted. It is particularly useful that this service operates in Speke, as the local Citizens' Advice Bureau has recently closed.

Supporting our Foodbank

The bulk of the food we provide has been donated to us by the public; we have received 34,624 Kg, and distributed 34,603 Kg. Food was donated via several routes:

- 4 Supermarket collections staffed by Foodbank volunteers - approximately 5,400 kg.
- Permanent supermarket donation points - approximately 5,175 kg.

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Trustees' Report

- Seasonal donations (Easter, harvest celebrations, Christmas) – 3,238 kg.
- Individual donations of food from members of the public.
- Regular church collections. Several South Liverpool churches of different Christian denominations collect and deliver food on a regular basis.
- Local business collections. These range in size from a single box in a local hairdresser's salon to substantial collections fortnightly by one large local firm.

We have also found it necessary during the year to purchase food. The food items in our parcels are nutritionally balanced; however the range of food donations is inevitably an uneven match for this balance and hence we frequently need to buy long-life milk, juice, tinned tomatoes and sugar (for example). In this way we ensure the provision of an adequate diet for our clients in the 3day period.

Raising awareness & fundraising

We continue to promote our service: - for example this year at 2 local day festivals, in local schools at harvest and Easter assemblies, at a student-run information day at Liverpool Hope University, on our website and via social media (Facebook and Twitter).

Fundraising has been achieved in a number of ways: -

- Direct regular giving - standing orders and cheque donations
- Direct one-off cash donations
- One-off and regular donations via an online donation platform(although we pay a small fixed fee, we received donations significantly exceeding this outlay in 2015-2016)
- Volunteer-driven events such as fund-raising evenings and meals, cake sales, second-hand clothing exchanges (for cash or food donations)

Public Benefit

The Trustees have considered the guidance given by the Charity Commission on furthering public benefit, when discussing Foodbank objectives and policies. We consider that our current aims are clear and appropriate, and that the Foodbank has been successful throughout the year in relieving immediate food crisis as well as helping clients to access support of which they were previously unaware.

Approved by the Trustees on 26 October 2016 and signed on their behalf by:

.....

MR JOHN ARTHUR SUMNER
Trustee

**Independent Examiner's Report to the Trustees of
SOUTH LIVERPOOL FOODBANK**

I report on the accounts of the Trust for the year ended 31 March 2016, which are set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Gareth Cooper
GRC Accountants Limited
Chartered Certified Accountants

166 Banks Road
West Kirby
Wirral
CH48 0RH

18 November 2016

SOUTH LIVERPOOL FOODBANK

Statement of Financial Activities for the Year Ended 31 March 2016

		Unrestricted Funds	Restricted Funds	Total Funds Year ended 31 March 2016	Total Funds 3 1 March 2014 to 31 March 2015
	Note	£	£	£	£
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	20,540	7,525	28,065	88,085
Investment income	3	147	-	147	20
Incoming resources from charitable activities					
	4	1,434	-	1,434	-
Total incoming resources		<u>22,121</u>	<u>7,525</u>	<u>29,646</u>	<u>88,105</u>
Resources expended					
Charitable activities					
	5	16,341	12,515	28,856	8,553
Total resources expended		<u>16,341</u>	<u>12,515</u>	<u>28,856</u>	<u>8,553</u>
Net incoming resources before transfers					
		5,780	(4,990)	790	79,552
Transfers					
Gross transfers between funds					
		<u>1,892</u>	<u>(1,892)</u>	<u>-</u>	<u>-</u>
Net movements in funds					
		7,672	(6,882)	790	79,552
Reconciliation of funds					
Total funds brought forward					
		<u>58,597</u>	<u>20,955</u>	<u>79,552</u>	<u>-</u>
Total funds carried forward					
		<u><u>66,269</u></u>	<u><u>14,073</u></u>	<u><u>80,342</u></u>	<u><u>79,552</u></u>

The notes on pages 9 to 14 form an integral part of these financial statements.

SOUTH LIVERPOOL FOODBANK

Balance Sheet as at 31 March 2016

		31 March 2016		31 March 2015	
	Note	£	£	£	£
Fixed assets					
Tangible assets	9		590		787
Current assets					
Stocks and work in progress		8,393		9,393	
Cash at bank and in hand		<u>71,438</u>		<u>69,372</u>	
		79,831		78,765	
Creditors: Amounts falling due within one year	10	<u>(79)</u>		<u>-</u>	
Net current assets			<u>79,752</u>		<u>78,765</u>
Net assets			<u>80,342</u>		<u>79,552</u>
The funds of the charity:					
Restricted funds			14,073		20,955
Unrestricted funds					
Unrestricted income funds			<u>66,269</u>		<u>58,597</u>
Total charity funds			<u>80,342</u>		<u>79,552</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Approved by the Board on 26 October 2016 and signed on its behalf by:

.....
MR JOHN ARTHUR SUMNER
Trustee

The notes on pages 9 to 14 form an integral part of these financial statements.

SOUTH LIVERPOOL FOODBANK

Notes to the Financial Statements for the Year Ended 31 March 2016

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Charities Act 2011.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 12.

Incoming resources

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost.

SOUTH LIVERPOOL FOODBANK

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

4 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds Year ended 31 March 2016 £	Total Funds 31 March 2014 to 31 March 2015 £
Charitable activity 1				
Appeals and donations	1,434	-	1,434	-
	1,434	-	1,434	-

5 Total resources expended

	Charitable activity 1 £	Total £
Direct costs		
Fundraising costs	11,316	11,316
Cost of goods sold	1,000	1,000
Advertising and promotion	120	120
Depreciation of tangible fixed assets	197	197
	12,633	12,633
Support costs		
Employment costs	10,381	10,381
Establishment costs	3,420	3,420
Repairs and maintenance	120	120
Office expenses	272	272
Printing, posting and stationery	397	397
Subscriptions and donations	835	835
Sundry and other costs	162	162
Accountancy fees	250	250
Legal and professional costs	386	386
	16,223	16,223
	28,856	28,856

6 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

SOUTH LIVERPOOL FOODBANK

Notes to the Financial Statements for the Year Ended 31 March 2016

..... *continued*

7 Net incoming resources

Net incoming resources is stated after charging:

	Year ended 31 March 2016	31 March 2014 to 31 March 2015
	£	£
Depreciation of tangible fixed assets	197	-

8 Employees' remuneration

The aggregate payroll costs of these persons were as follows:

	Year ended 31 March 2016	31 March 2014 to 31 March 2015
	£	£
Wages and salaries	10,371	7,666

No employee received emoluments of more than £60,000 during the year (2015 - No. 0).

SOUTH LIVERPOOL FOODBANK

Notes to the Financial Statements for the Year Ended 31 March 2016

..... *continued*

9 Tangible fixed assets

	Fixtures, fittings and equipment £
Cost	
As at 1 April 2015 and 31 March 2016	<u>787</u>
Depreciation	
Charge for the year	<u>197</u>
Net book value	
As at 31 March 2016	<u>590</u>
As at 31 March 2015	<u>787</u>

10 Creditors: Amounts falling due within one year

	31 March 2016 £	31 March 2015 £
Trade creditors	<u>79</u>	<u>-</u>

SOUTH LIVERPOOL FOODBANK

Notes to the Financial Statements for the Year Ended 31 March 2016

..... continued

11 Related parties

Controlling entity

The charity is controlled by the trustees.

12 Analysis of funds

	At 1 April 2015	Incoming resources	Resources expended	Transfers	At 31 March 2016
	£	£	£	£	£
General Funds					
Unrestricted income fund	58,597	22,121	(16,341)	1,892	66,269
Restricted Funds					
Andrew Mitchell Christian Charitable Trust	2,099	2,000	(2,097)	-	2,002
Byrne - Cate Byrne MayorHF- Lord Mayor's Hope Fund	1,043	4,454	(2,718)	(1,209)	1,570
Mayor3 - Mayor's Hope Fund (Van)	10,000	-	-	(10,000)	-
Mayor1 - Mayoral Pledge (Main)	2,481	-	(2,481)	-	-
Every One Counts	5,332	-	(3,190)	8,359	10,501
	-	1,071	(2,029)	958	-
	<u>20,955</u>	<u>7,525</u>	<u>(12,515)</u>	<u>(1,892)</u>	<u>14,073</u>
	<u>79,552</u>	<u>29,646</u>	<u>(28,856)</u>	<u>-</u>	<u>80,342</u>

13 Net assets by fund

	Unrestricted Funds	Total Funds 31 March 2016	Total Funds 31 March 2015
	£	£	£
Tangible assets	590	590	787
Current assets	79,831	79,831	78,765
Creditors: Amounts falling due within one year	(79)	(79)	-
Net assets	<u>80,342</u>	<u>80,342</u>	<u>79,552</u>

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

	Unrestricted income fund 2016 £	Unrestricted income fund 2015 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	20,540	75,585
Investment income	147	20
Incoming resources from charitable activities	1,434	-
Total incoming resources	22,121	75,605
Resources expended		
Charitable activities	16,341	6,652
Total resources expended	16,341	6,652
Net incoming resources before transfers	5,780	68,953
Transfers		
Gross transfers between funds	1,892	(10,356)
Net movements in funds	7,672	58,597
Reconciliation of funds		
Total funds brought forward	58,597	-
Total funds carried forward	66,269	58,597

This page does not form part of the statutory financial statements.

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

..... *continued*

	Andrew Mitchell Christian Charitable Trust 2016	Andrew Mitchell Christian Charitable Trust 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	2,000	2,500
Total incoming resources	2,000	2,500
Resources expended		
Charitable activities	2,097	1,901
Total resources expended	2,097	1,901
Net incoming resources before transfers	(97)	599
Transfers		
Gross transfers between funds	-	1,500
Net movements in funds	(97)	2,099
Reconciliation of funds		
Total funds brought forward	2,099	-
Total funds carried forward	2,002	2,099

This page does not form part of the statutory financial statements.

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

..... *continued*

	Byrne - Cate Byrne 2016	Byrne - Cate Byrne 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	4,454	-
Total incoming resources	<u>4,454</u>	<u>-</u>
Resources expended		
Charitable activities	2,718	-
Total resources expended	<u>2,718</u>	<u>-</u>
Net incoming resources before transfers	1,736	-
Transfers		
Gross transfers between funds	<u>(1,209)</u>	<u>1,043</u>
Net movements in funds	527	1,043
Reconciliation of funds		
Total funds brought forward	1,043	-
Total funds carried forward	<u><u>1,570</u></u>	<u><u>1,043</u></u>

This page does not form part of the statutory financial statements.

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

..... continued

	MayorHF- Lord Mayor's Hope Fund 2016	MayorHF- Lord Mayor's Hope Fund 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	-	10,000
Total incoming resources	-	10,000
Net incoming resources before transfers	-	10,000
Transfers		
Gross transfers between funds	(10,000)	-
Net movements in funds	(10,000)	10,000
Reconciliation of funds		
Total funds brought forward	10,000	-
Total funds carried forward	-	10,000

This page does not form part of the statutory financial statements.

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

..... continued

	Mayor3 - Mayor's Hope Fund (Van) 2016	Mayor3 - Mayor's Hope Fund (Van) 2015
	£	£
Resources expended		
Charitable activities	2,481	-
Total resources expended	2,481	-
Net incoming resources before transfers	(2,481)	-
Transfers		
Gross transfers between funds	-	2,481
Net movements in funds	(2,481)	2,481
Reconciliation of funds		
Total funds brought forward	2,481	-
Total funds carried forward	-	2,481

This page does not form part of the statutory financial statements.

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Statement of financial activities by fund Year Ended 31 March 2016

..... *continued*

	Mayor1 - Mayoral Pledge (Main) 2016	Mayor1 - Mayoral Pledge (Main) 2015
	£	£
Resources expended		
Charitable activities	3,190	-
Total resources expended	3,190	-
Net incoming resources before transfers	(3,190)	-
Transfers		
Gross transfers between funds	8,359	5,332
Net movements in funds	5,169	5,332
Reconciliation of funds		
Total funds brought forward	5,332	-
Total funds carried forward	10,501	5,332

This page does not form part of the statutory financial statements.

SOUTH LIVERPOOL FOODBANK

Statement of financial activities by fund Year Ended 31 March 2016

..... *continued*

	Every One Counts 2016	Every One Counts 2015
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	1,071	-
Total incoming resources	<u>1,071</u>	<u>-</u>
Resources expended		
Charitable activities	2,029	-
Total resources expended	<u>2,029</u>	<u>-</u>
Net incoming resources before transfers	(958)	-
Transfers		
Gross transfers between funds	958	-
Reconciliation of funds		
Total funds carried forward	<u>-</u>	<u>-</u>

This page does not form part of the statutory financial statements.