

**The Red Trust Bushey**

**THE RED TRUST BUSHEY**

(Working name: The Red Cafe)

**Registered Charity Number 1161424**

**Trustees Report and Accounts**

**13 months ended 31st March 2016**

## **The Red Trust Bushey**

### **Trustees**

Mrs Esther Dent – Founder trustee - resigned 31<sup>st</sup> January 2016  
Mrs Ann East - Founder Trustee and Secretary  
Mrs Helen Holland – Founder trustee  
Mr David Poultney – Founder trustee and Chairman  
Mr David Rasmussen – Founder trustee  
Miss Anne Underwood – Founder trustee  
Mrs Elizabeth Vis – Founder trustee and Treasurer  
Mr Stephen Vis – Founder trustee

### **Staff**

Mrs Anne Underwood

### **Address**

122b Aldenham Road,  
Watford.  
WD23 2ET

### **Bankers**

CAF Bank Limited,  
25, Kings Hill Avenue,  
West Malling,  
Kent.  
ME19 4JQ

## **The Red Trust Bushey**

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## **The Red Trust Bushey**

### **Report of the Trustees for the 13 months ended 31st March 2016**

The trustees are pleased to present their report for the 13 months ended 31st March 2016.

#### **Formation and constitution**

The Red Trust Bushey was set up as a Charitable Incorporated Organisation (CIO) on 1st March 2015. The members of the CIO are the charity trustees.

#### **Objects of the Charitable Incorporated Organisation**

In accordance with Christian principles, the Objects of the CIO are, for the public benefit:-

the relief of those in need (but not exclusively) by reason of youth, age, ill-health, disability, financial hardship or other social or economic disadvantage;

to advance in life and help young people through the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life and providing support and activities which help develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals; and

to further or benefit the residents of Bushey and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

#### **Trustees**

The trustees who have served during the period to the date of this report (unless otherwise stated) are as follows:

Mrs Esther Dent – resigned 31<sup>st</sup> January 2016

Mrs Ann East - Secretary

Mrs Helen Holland

Mr David Poultney - Chairman

Mr David Rasmussen

Miss Anne Underwood

Mrs Elizabeth Vis - Treasurer

Mr Stephen Vis

All of the above trustees are founder trustees.

New trustees are selected when there is a need for additional expertise and experience. A new trustee will be recommended by a member of the current trustees and the new trustee is then appointed by a majority vote at the trustee's meeting.

## **The Red Trust Bushey**

### **Report of the Trustees for the 13 months ended 31st March 2016 (continued)**

#### **Organisation**

The trustees and staff meet at least four times a calendar year for a business meeting to decide policy, to manage the affairs of the trust, to discuss news and to pray.

#### **Use of Volunteers and other Non Monetary Gifts**

During the year the trust has taken on a number of volunteers to whom we are indebted. They have assisted in 'Hot Chocolate days' and other events.

#### **Achievements and Performance**

The registration of the charity was the conclusion of approximately six months of discussion, thought and discernment from a group of people with an active concern for the community in the Little Reddings Area.

#### **Café**

We were drawn together as a group to form the charity as a result of a dream of renting a commercial unit opposite Little Reddings School which could be the base for a community café. Much of the initial focus of the charity work in our first year was trying to enable this to happen. We unfortunately weren't able to secure a retail unit. We then spent time considering other ways in which we could achieve our aims and objectives and have become very excited about other possibilities whilst we still hope to secure a retail unit to be the home for our community cafe in the future.

#### **Community Development Worker**

The part time employment of a community development worker was our first step in creating tangible change in the community. We were very fortunate to employ Rev Anne Underwood to this position. An individual with a skill set that matched our needs perfectly. Anne has been working hard building relations and discovering what the needs of the local community are and how these can be best met.

#### **Work with the elderly**

We looked at provision for the elderly in our community to assess what the perceived needs were and were instrumental in accessing funding for shared community resources for Storey/Collins Court and Barley Close."

#### **Creativity**

As a charity we worked with Little Reddings school. We ran clubs, assemblies and events for the children. One key success was a photography club that our community development worker ran.

#### **Strategy**

We finished the year as trustees reflecting on our journey from concept through start up and defined our core values through which we will achieve our charitable objectives in the years to come. These are;

#### **Integrity**

We believe in the good stewardship of resources that we have been given.

## **The Red Trust Bushey**

We want to always be honest and maintain trust in any confidences shared.

### ***Community***

We want to complement existing community; to work alongside others in listening and responding to the needs in our community.

We believe that people thrive in mind, body and Spirit when they live in an active, connected and supportive community.

We believe in helping each other achieve more.

### ***Value People/Non-judgemental***

We are all created equal. Everyone has value, worth and the right to flourish.

We want to respect, honour and empower others and do not believe it is our role to judge others.

### ***Shameless idealism***

We believe in the power of hope and redemption!

## **The Red Trust Bushey**

### **Report of the Trustees for the 13 months ended 31st March 2016 (continued)**

#### **Statement of Trustees' responsibilities**

The trustees are required to prepare accounts for each financial year, which comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. In preparing these accounts the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis, unless it is inappropriate to presume that the Trust will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence taking reasonable steps for the prevention and detection of fraud.

The trustees confirm that they have identified the major risks to which the charity is exposed, and have reviewed the systems and procedures to manage those risks.

The trustees are also responsible for ensuring that all employees, trustees and volunteers have the appropriate DBS checks. New employees are taken on subject to these checks being made.

#### **Financial Review**

##### **Brief statement of the charity's policy on reserves**

The Red Trust Bushey uses all donations towards general reserves unless a restriction is put on that donation. During the period ending 31<sup>st</sup> March 2016, there was one donation that was restricted to capital expenditure. This was used for cameras for the photography club. Otherwise all donations were allocated to general funds

Total income for the 13 months was £24,883 comprising £24,084 voluntary donations towards day-to-day running of the Trust, £798 donations specifically for the provision of capital expenditure and £1 investment income.

Total expenditure in the year was £8,629, which includes £798 for cameras.

The employment costs covered one employee working part time for six months.

The surplus for the year was £16,254 which has been added to reserves. At 31<sup>st</sup> March 2016, accumulated funds were £16,254.

The reserves were equivalent to approximately a year's running costs. and our reserves will be reduced during the next accounting period. The Red Trust Bushey endeavour to follow the Charity Commission policy of 3 months' expenditure as our preferred level of reserves.

## **The Red Trust Bushey**

### **Appreciation**

Finally we would like to thank our supporting churches and individuals. Their faithful support, both in giving and in praying is the foundation on which our whole work is built. Without them there would be no Trust.

We would like to express our gratitude to our independent examiner Joanna Woolcock.

We record our appreciation for our member of staff, Anne Underwood. Thank you for all you have done for the Trust.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

David Poultney  
Chairman of Trustees

Elizabeth Vis  
Treasurer

Date



## **The Red Trust Bushey**

### **Independent Examiner's Report to the trustees of the Watford and District Schools Christian Worker Trust**

I report on the accounts of The Red Trust Bushey (Charity no. 1161424) for the 13 months ended 31<sup>st</sup> March 2016, which comprise the receipts and payments account, the statement of assets and liabilities and the related notes set out on pages 9 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date

Joanna Woolcock ACA  
13, Grover Road,  
Watford WD19 4HH

# The Red Trust Bushey

## Statement of Financial Activities for the 13 months ended 31st March 2016

### Receipts and Payments Account for the 13 months ended 31st March 2016

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Receipts</b>			
Voluntary Donations	24,084	-	24,084
Specific Donations		798	798
Interest	1	-	1
<i>Total receipts</i>	<u>24,085</u>	<u>798</u>	<u>24,883</u>
<b>Payments</b>			
Charitable Activities	7,831	-	7,831
<b>Asset purchases</b>			
Cameras	-	798	798
<i>Total payments</i>	<u>7,831</u>	<u>798</u>	<u>8,629</u>
<b>Net of receipts/(payments)</b>	<u>16,254</u>	<u>-</u>	<u>16,254</u>
<b>Cash funds this year end</b>	<u><u>16,254</u></u>	<u><u>-</u></u>	<u><u>16,254</u></u>

Signed by two trustees on behalf of all  
the trustees

Date

Signature

Signature

## The Red Trust Bushey

### Notes to the accounts for the 13 months to 31<sup>st</sup> March 2016

#### 1. Statement of Assets and Liabilities as at 31st March 2016

<b>Assets</b>	<b>£</b>
Cameras	798
Inventories – Tuck Shop	71
Receivables – Gift Aid Recoverable	3,816
Bank Account	16,254
<b>Liabilities</b>	
Payables - staff expenses relating to March	(117)
HMRC	(125)

#### 2. Accounting policies

##### *Basis of preparation of the financial statements*

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Accounting by Charities, and have been prepared under a cash basis and under the historical cost convention.

##### *Income*

Donations and gifts are accounted for when received. Tax recoverable on gift-aided gifts is accounted for on a cash basis

##### *Expenditure*

Expenditure is accounted for on a cash basis. Resource materials are written off as acquired.

#### 2. Charitable activities- breakdown of expenses

	<b>2015/2016</b>
	<b>£</b>
<i>Unrestricted funds</i>	
Staff costs	6,650
Staff resources	215
Insurance	192
Communications	10
Training	44
Other operating expenses	720
	<hr/>
	7,831
<i>Restricted funds</i>	
Cameras	798
	<hr/>
Total Expenses	<hr/> <hr/> 8,629

