

**POLEGATE COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 305293**

REPORT AND ACCOUNTS

YEAR ENDED 30 SEPTEMBER 2016

POLEGATE COMMUNITY ASSOCIATION

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POLEGATE COMMUNITY ASSOCIATION

CHARITY INFORMATION

YEAR ENDED 30 SEPTEMBER 2016

Charity name listed on register of charities

Polegate Community Association

Registered charity number

305293

Principal address of the charity

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Principal bankers

Santander

Barclays

Independent Examiner

Martin G Wickens FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

Trustees

Mrs H Thorn (Chairman)

Mrs P Payne (Vice chairman)

A A Beck Esq (Treasurer)

J Dobell Esq (President)

J. Rogers Esq

Mrs W. Rogers

P. Coleman Esq

Mrs E. Coleman

Mr J Hollingworth

Mr B Watkinson

Mrs J Shoesmith

REFERENCE AND ADMINISTRATION DETAILS

Charity's principal address

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

Names of the charity trustees who manage the charity

Trustee name	Office
Mrs H Thorn	Chairman
Mrs P Payne	Vice Chairman
A A Beck Esq	Treasurer
J Dobell Esq	President

Names of the trustees for the charity, if any, *(for example, any custodian trustees)*

Trustee name

J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Shoesmith	Property Trustee

J Rogers Esq
Mrs W Rogers
Mrs E Coleman
Mrs S Hannam

STRUCTURE, GOVERNANCE AND MANAGEMENT

Description of the charity's trusts

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

Type of governing document

Trust deed

How the charity is constituted

Under the Association rules, there are formed 4 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, Centre fund-raising and Social. The Section Financial Activities appear on pages 14 to 19.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

Trustee selection methods

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

Summary of the main activities undertaken for the public benefit in relation to those objects

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

The last year has seen continued full use of the Centre by Sections, affiliated organisations and private hirers. Ranges of activities provided by those hirers have appealed to all ages and as a consequence the Registered Charity (Polegate Community Association) is fulfilling its purposes.

FINANCIAL REVIEW

Brief statement of the charity's policy on reserves

There was net outgoing resources for the year of £3,602 compared to net incoming resources of £4,318 last year. Incoming resources from charitable activities increased from £87,510 to £101,686.

Details of any funds materially in deficit

There are no funds in deficit

DECLARATION

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Mrs H Thorn

Chairman

Date 15th NOVEMBER 2016

Independent examiners's report to the trustees of the Polegate Community Association

I report on the accounts of the Trust for the year ended 30 September 2016, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention, apart from the accounting records not having maintained properly in accordance with section 130 of the 2011 Act:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed by Mr Martin G Wickens FCA (Independent Examiner)
on behalf of


Martin G Wickens

Watson Associates
30-34 North Street
Hailsham
East Sussex BN27 1DW

Date: *16 November 2016*

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2016**

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2016 £	2016 £	2016 £	2015 £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary Income	4,888	-	4,888	28,280
Activities for generating funds	19,754	-	19,754	12,103
Investment Income	595	-	595	508
Incoming resources from charitable activities	101,686	-	101,686	87,510
<i>Other Incoming Resources</i>	-	-	-	-
Total incoming resources	126,923	-	126,923	128,401
Resources expended				
<i>Costs of generating funds</i>				
Cost of generating voluntary income	-	-	-	-
Cost of fundraising trading	20,117	-	20,117	10,403
<i>Costs of charitable activities</i>	107,995	-	107,995	111,061
<i>Governance costs</i>	2,100	-	2,100	2,100
<i>Other resources expended</i>	285	-	285	519
Total resources expended	130,497	-	130,497	124,083
Net incoming resources before transfers between funds	(3,574)	-	(3,574)	4,318
Gross transfers between funds			-	-
Net incoming resources before Other recognised gains and losses	(3,574)	-	(3,574)	4,318
Other recognised gains and losses				
Gains on revaluation of fixed assets for charity's own use			-	-
Net movement in funds	(3,574)	-	(3,574)	4,318
Reconciliation of funds				
<i>Total funds brought forward</i>	245,730	-	245,730	241,412
Total Funds carried forward	242,156	-	242,156	245,730

**POLEGATE COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
30 SEPTEMBER 2016**

	Notes	2016 £	2015 £
Fixed assets			
Tangible assets	7	116,233	118,561
Total fixed assets		116,233	118,561
Current assets			
Debtors	8	8,759	5,900
Cash at bank and in hand	9	156,532	161,007
Total current assets		165,291	166,907
Creditors:-			
amounts due within one year	10	39,368	39,738
Net current assets		125,923	127,169
Total assets less current liabilities		242,156	245,730
Net assets		242,156	245,730
The funds of the charity :			
Unrestricted funds	11	118,156	113,987
Designated funds	11	124,000	131,743
Total unrestricted funds		242,156	245,730
Restricted income funds			
Restricted revenue funds		-	-
Restricted capital funds		-	-
Total restricted funds		-	-
Endowment funds		-	-
Total charity funds		242,156	245,730

Signed on behalf of all trustees

A A Beck Esq

A A Beck

Date 15th NOVEMBER 2016

J Dobell Esq

J Dobell

Date 15th NOVEMBER 2016

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2008);
- and with Accounting Standards
- and with the Charities Act.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

2 Accounting policies

Incoming Resources

Incoming resources are recognised on a receivable basis deferred as described where appropriate

Investment income

Bank interest received is recognised on an actual receipts basis

Legacies

Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP

Resources expended

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

Costs of generating funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

Governance costs - these shall include all expenditure directly related to the administration of the charity excluding expenditure incurred in the management of the charity's assets

Assets

Fixed assets and depreciation

Depreciation is provided at the following rates in order to write off each asset over its expected useful life.

<i>Freehold land</i>	<i>Not depreciated</i>
<i>Freehold buildings (improvements)</i>	<i>2% on cost</i>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2016

3 Analysis of incoming resources

	Unrestricted £	Designated £	2016 £	2015 £
Analysis				
Donations/legacies	-	1,674	1,674	13,635
Grants received	-	-	-	10,115
Affiliation fees	870	210	1,080	1,050
Subs	2,110	24	2,134	3,480
Collections	-	-	-	-
Total voluntary income	2,980	1,908	4,888	28,280
Adverts sold in community news	1,745	-	1,745	3,011
Net income social section	-	-	-	1,169
Bingo & raffle income	9,870	-	9,870	-
Sales of refreshments	305	-	305	-
Coffee mornings	489	-	489	-
Garden Party	-	-	-	-
Charity Bottle & other	145	-	145	-
Xmas dinner & events	396	-	396	-
Sundry fundraising	-	-	-	590
Associate members fund income	-	-	-	270
500+ club funds	3,656	-	3,656	4,067
Fundraising	3,148	-	3,148	2,996
Total activities for generating funds	19,754	-	19,754	12,103
Bank int	29	566	595	508
Total investment income	29	566	595	508
Rent from hire centre	72,210	-	72,210	63,326
Electricity paid by lunch club	5,826	-	5,826	4,412
Public telephone receipts	7	-	7	9
Photocopying charges	211	-	211	155
Green fees	3,417	-	3,417	3,418
Other income	1,868	-	1,868	337
Productions income	18,147	-	18,147	15,853
Total incoming resources from charitable activities	101,686	-	101,686	87,510
Total incoming resources	124,449	2,474	126,923	128,401

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2016

4 Analysis of resources expended	Unrestricted £	Designated £	2016 £	2015 £
Cost of fundraising trading				
Printing community news magazine	4,085		4,085	4,163
Refreshments	190		190	295
Raffle exp	92		92	196
500+ Xmas prizes	61		61	52
500+ club weekly prizes	1,560		1,560	1,755
500+ club monthly prizes	900		900	960
Bingo expenses	8,431		8,431	2,982
Drama group equipment	1,166		1,166	
Christmas draw	396		396	-
Summer outing	1,996		1,996	-
Treasurers expenses & refreshments	1,240		1,240	-
	20,117	-	20,117	10,403
Cost of charitable activities				
Associate members subs	-		-	270
Productions expenses	16,347		16,347	15,058
Repairs & renewals	1,870	850	2,720	4,227
Plumbing, heating elec repairs etc	3,131		3,131	1,527
Flat roof repair	-		-	11,136
Fire escape doors	4,645	700	5,345	8,780
Lighting	1,950	2,025	3,975	-
Electric roller shutter	-		-	3,988
Hall floor refurb	1,536		1,536	-
Curtains	-	3,605	3,605	975
Folding tables	-		-	926
Hand rails	325	539	864	-
Exterior decorating	-	2,121	2,121	-
Electrical survey	-	924	924	-
Internal decorating	-	4,037	4,037	-
Associate member fund exp	205		205	196
Cleaning	4,228		4,228	4,155
Window cleaning	120		120	530
Insurance	4,344		4,344	4,181
Gas	4,371		4,371	4,531
Electricity	9,504		9,504	10,260
Rates & water	4,860		4,860	4,674
Garden	4,072		4,072	3,094
Staff costs & related costs	23,379		23,379	24,084
Telephone	789		789	895
Subs licenses & registration fees	4,131		4,131	2,119
Professional fees	-		-	881
PPS&A	944		944	1,056
Sundries	1,086		1,086	2,161
Amortisation of improvements to property	1,357		1,357	1,357
	93,194	14,801	107,995	111,061
Governance costs				
Independent examiners remuneration	2,100		2,100	2,100
Other resources expended				
Other donations	285		285	519
	285	-	285	519
	115,696	14,801	130,497	124,083

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2016

5 Details of certain items of expenditure

5.1 Fees for examination of the accounts

	2016 £	2015 £
Independent examiner's fees for reporting on the accounts	2,100	2,100
Other fees	-	-
	<u>2,100</u>	<u>2,100</u>

6 Paid employees

6.1 Staff Costs and Emoluments

	2016 £	2015 £
Gross salaries, wages & benefits in kind	21,860	22,518
Employer's National Insurance	1,520	1,565
Pension costs	-	-
	<u>23,379</u>	<u>24,083</u>

6.2 Numbers of full time employees or full time equivalents

	2016	2015
Engaged on charitable activities	3	3
Engaged on publicity activities	-	-
Engaged on fundraising activities	-	-
Engaged on estate activities	2	2
Engaged on management and administration	2	2
	<u>7</u>	<u>7</u>

7 Tangible fixed assets

	Freehold land £	Freehold improvements £	Total £
7.1 Asset cost, valuation or revalued amount			
At 1 October 2014	6,829	116,388	123,217
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2015	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
7.2 Accumulated depreciation			
At 1 October 2014	-	4,656	4,656
Charge for the year	-	2,328	2,328
Disposals	-	-	-
Revaluation	-	-	-
Transfers	-	-	-
At 30 September 2015	<u>-</u>	<u>6,984</u>	<u>6,984</u>
7.3 Net book value			
At 30 September 2015	<u>6,829</u>	<u>109,404</u>	<u>116,233</u>
At 30 September 2014	<u>6,829</u>	<u>111,732</u>	<u>118,561</u>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2016

8 Debtors and prepayments	2016 £	2015 £
Association General Fund - rent receivable	6,449	3,744
Association Maint Fund - donations affiliation fees and subs	-	-
Prepaid expenses	2,312	2,157
	<u>8,760</u>	<u>5,901</u>

9 Cash at bank and in hand	2016 £	2015 £
Fund A Association General Fund	24,302	16,070
Fund B Association Maintenance Fund	106,611	113,654
Fund E Social Section Fund	8,787	13,886
Fund E Social Section Fund (cash float)	167	50
Fund F Short Mat Bowls Section Fund	3,916	3,543
Fund K Centre Fundraising Section Fund	662	711
Fund K Centre Fundraising Section Fund (cash float)	78	60
Fund L Drama Group Section Fund	11,628	12,741
Fund L Drama Group Section Fund (cash balances)	380	291
	<u>156,532</u>	<u>161,006</u>

10 Creditors and accruals	2016 £	2015 £
Association General Fund - creditors & accruals	3,129	2,530
Association Maintenance Fund repairs	-	-
Deferred income (Biffa grant)	36,237	37,209
	<u>39,366</u>	<u>39,739</u>

11 Movements of major funds	Fund balances b/fwd £	Incoming resources £	Resources expended £	Transfers £	Fund balances c/fwd £
<i>Unrestricted</i>					
Association General Fund	78,771	82,737	81,407	7,274	87,375
Social Section Fund	13,936	11,206	12,246	(3,942)	8,954
Short Mat Bowls Section Fund	4,063	6,576	420	(5,782)	4,436
Centre Fundraising Section Fund	1,801	3,656	2,553	(1,135)	1,770
Drama Group Section Fund	15,415	20,274	19,070	(1,000)	15,619
	<u>113,986</u>	<u>124,449</u>	<u>115,695</u>	<u>(4,585)</u>	<u>118,155</u>
<i>Designated</i>					
Association Maintenance Fund	131,744	2,473	14,801	4,585	124,001
	<u>245,730</u>	<u>126,923</u>	<u>130,497</u>	<u>-</u>	<u>242,156</u>

POLEGATE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
YEAR ENDED 30 SEPTEMBER 2016

11.1 *Analysis of net assets between funds*

	Unrestricted funds	Restricted funds	Endowed funds	Total
	£	£	£	£
Fixed assets	116,233	-	-	116,233
Net current assets	125,923	-	-	125,923
Creditors due after more than one year	-	-	-	-
Total net assets	242,156	-	-	242,156

POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016

ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations & legacies		-		3,423
Grants				
Big lottery grants		-		10,115
Trading activities				
Rent from hire of centre	79,485		68,185	
Affiliation fees	870		540	
Subscriptions	1,868		1,928	
Other income	-		337	
Windsor Club power	5,826		4,412	
Public telephone receipts	7		9	
Photocopying charges and sundry income	211		155	
		88,267		75,566
Fundraising & other income				
Adverts sold in Community News		1,745		3,011
TOTAL INCOME	- 82,737	90,012		92,115
EXPENDITURE				
Other direct charitable expenditure				
Rates	1,636		1,611	
Water	3,224		3,063	
Gas	4,371		4,531	
Electricity	9,504		10,259	
Insurance	4,344		4,180	
Small repair costs	1,870		4,227	
Cleaning materials	4,228		4,155	
Plumbing/heating/electrical repairs and service	3,131		1,527	
Flat roof repair	-		11,136	
Curtains	-		975	
Electric roller shutter	-		3,988	
Fire escape doors	4,645		8,780	
Folding table	-		926	
Lighting	1,950		-	
Hall floor refurb	1,536		-	
Handrail	325		-	
Window cleaning	120		530	
Grass cutting/clear rubbish	4,072		3,094	
Sundries	187		591	
		45,144		63,573
Fundraising and publicity				
Printing Community News magazine		4,085		4,163
Other direct charitable expenditure				
Donations outside PCA		-		200
Management and administration				
Telephone	789		895	
Postage and stationery	912		623	
Advertising	-		364	
Wages and national insurance	23,379		24,083	
Accountancy charges	2,100		2,100	
Professional	-		881	
Licences and fees	3,638		1,634	
Depreciation on property improvements	1,357		1,357	
		32,182		31,937
TOTAL EXPENDITURE		81,411		99,873
NET INCOMING RESOURCES FOR THE YEAR		8,601		(7,758)
Transfer from Fund B re maintenance		-		10,000
Transfer to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2015		78,774		76,532
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		87,375		78,774

POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016

ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Donations / legacies		1,674		10,212
Section donations		-		-
Grant income				
Grants received		-		-
Investment income				
Interest received		566		478
Trading activities				
Rent from hire of centre	-		-	
Affiliation fees	210		510	
Subscriptions & other income	24		137	
		234		647
TOTAL INCOME		<u>2,473</u>		<u>11,337</u>
EXPENDITURE				
Other direct charitable expenditure				
Small repairs		850		-
Fire doors		700		
Lighting		2,025		
Curtains		3,605		
Exterior decorating		2,121		
Electrical survey		924		
Handrail		539		
Internal decorating		4,037		
TOTAL EXPENDITURE		<u>14,801</u>		<u>-</u>
NET OUTGOING RESOURCES FOR THE YEAR		(12,328)		11,337
Transfers from General Fund (Fund A)		-		-
Transfers To General Fund (Fund A)		-		(10,000)
Transfers from other Sections		4,585		-
Balance brought forward at 1 October 2015		131,744		130,407
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		<u><u>124,001</u></u>		<u><u>131,744</u></u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016**

SOCIAL SECTION FUND - FUND E (UNRESTRICTED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Private donations		-		-
Investment income				
Bank interest		1		-
Trading activities				
Net income (Insufficient record kept for section)	-		1,169	
Bingo and raffle income	9,870		-	
Sales of refreshments	305		-	
Coffee mornings	489		-	
Garden party	-		-	
Charity bottle & other	145		-	
Christmas dinner and events	396		-	
		11,205		1,169
Fundraising and other income				
Sundry fundraising income		-		-
TOTAL INCOME		<u>11,206</u>		<u>1,169</u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	1,942		-	
Donations to PCA	-		-	
Bingo & raffle expenses	8,431		-	
Christmas draw	396		-	
Summer outing	1,995		-	
Treasurers expenses & refreshments	1,240		-	
Donations outside the PCA	185		-	
		14,188		-
Fundraising and publicity				
Sundry fundraising expenses		-		-
Management and administration				
Sundry administration expenses	-		-	
Shed maintenance	-		-	
		-		-
TOTAL EXPENDITURE		<u>14,188</u>		<u>-</u>
NET OUTGOING RESOURCES FOR THE YEAR		(2,982)		1,169
Transfers to Maintenance Fund (Fund B)		(2,000)		0
Balance brought forward at 1 October 2015		13,936		12,767
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		<u><u>8,954</u></u>		<u><u>13,936</u></u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016**

SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Donations, gifts & legacies				
Collections, etc		-		-
Investment income				
Bank interest		28		-
Trading activities				
Green fees etc		3,417		3,418
Fundraising & other income				
Subscriptions and joining fees	1,037		441	
Fundraising income	<u>2,093</u>		<u>1,822</u>	
		3,130		2,263
TOTAL INCOME		<u>6,576</u>		<u>5,681</u>
EXPENDITURE				
Other direct charitable expenditure				
Rent paid to PCA	5,333		4,860	
Donations to PCA	-		-	
Donations outside PCA	75		269	
Other expenses	<u>-</u>		<u>511</u>	
		5,408		5,640
Fundraising and publicity				
Refreshments etc	190		295	
Raffle & tombola expenses	<u>91</u>		<u>195</u>	
		281		490
Management & administration				
Sundry administration expenses		64		234
TOTAL EXPENDITURE		<u>5,752</u>		<u>6,364</u>
NET INCOMING RESOURCES FOR THE YEAR		823		(683)
Transfers to Maintenance Fund (Fund B)	-	450		0
Balance brought forward at 1 October 2015		4,063		4,746
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		<u>4,436</u>		<u>4,063</u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016**

CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Investment income				
Bank interest		-		30
Trading activities				
500+ Club funds collected		3,656		4,067
TOTAL INCOME		<u>3,656</u>		<u>4,097</u>
EXPENDITURE				
Other direct charitable expenditure				
500+ Club - Weekly prizes	1,560		1,755	
500+ Club - Monthly prizes	900		960	
Donations to PCA	-		-	
		2,460		2,715
Fundraising and publicity				
500+ Club - Christmas prizes		61		52
Management and administration				
500+ Club stationery		32		32
TOTAL EXPENDITURE		<u>2,553</u>		<u>2,799</u>
NET INCOMING RESOURCES FOR THE YEAR		1,104		1,298
Transfers to Maintenance Fund (Fund B)		(1,135)		-
Balance brought forward at 1 October 2015		1,801		503
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		<u><u>1,770</u></u>		<u><u>1,801</u></u>

**POLEGATE COMMUNITY ASSOCIATION
DETAILED INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 SEPTEMBER 2016**

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2016		2015	
	£	£	£	£
INCOME				
Donations, gifts and legacies				
Donations		-		-
Investment income				
Bank interest		-		-
Trading activities				
Productions income		18,147		15,853
Fund raising and other income				
Special events fund raising	837		1,174	
Subscriptions	1,073		973	
Sundry income	218		590	
Associate members fund income	-		270	
		2,127		3,007
TOTAL INCOME		<u>20,274</u>		<u>18,860</u>
EXPENDITURE				
Trading activities				
Productions expenses (including PCA rent)		16,347		15,058
Other charitable expenditure				
Donations to PCA		-		-
Fundraising & other expenses				
Fundraising	-		-	
Newsletters	-		-	
		-		-
Management and administration				
Equipment	1,166		2,982	
Associate members fund expenses	-		196	
Gifts & donations	25		50	
Associate members subs	205		270	
Annual sub NODA	493		485	
PPS&A	-		37	
General expenses	833		827	
		2,723		4,847
TOTAL EXPENDITURE		<u>19,070</u>		<u>19,905</u>
NET INCOMING RESOURCES FOR THE YEAR		1,204		(1,045)
Transfers to Maintenance Fund (Fund B)	-	1,000		-
Balance brought forward at 1 October 2015		15,415		16,460
BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2016		<u>15,619</u>		<u>15,415</u>