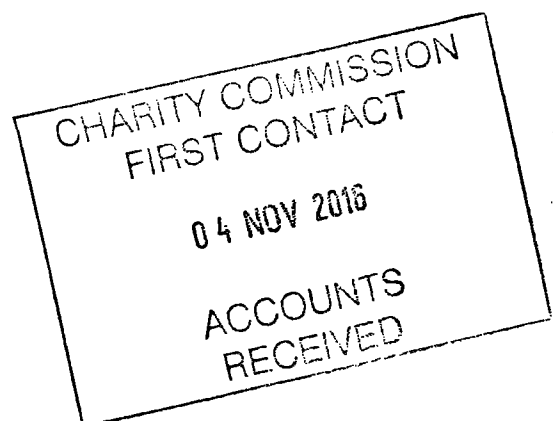


Company Registration Number 4819153

Charity Registration Number 1099865

**OPEN DOOR (NORTH EAST)**  
**ANNUAL REPORT AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2016**



**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2016**

<b>CONTENTS</b>	<b>PAGES</b>
Report of the Trustees	<b>1 to 7</b>
Independent Examiner's Report to the Trustees	<b>8</b>
Statement of Financial Activities	<b>9</b>
Balance Sheet	<b>10</b>
Statement of Cash Flows	<b>11</b>
Notes to the Financial Statements	<b>12 to 18</b>

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**  
**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

The trustees present their report, together with the unaudited financial statements of the charitable company ('the charity') for the year ended 31 March 2016.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Company Registration No:</b>	4819153
<b>Charity Registration No:</b>	1099865
<b>Registered Office:</b>	Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA
<b>Principal Place of Business:</b>	Melbourne House Newport Road Middlesbrough TS1 5QH
<b>Trustees/Directors:</b>	Mr. A.R. Jackson (resigned 04.11.15) Mrs. M.A. Maude Mr. S.C. Rogalski Mr. R. Teferi Mr. M. Kempson Dr. R. Grob (appointed 17.04.16)
<b>Company Secretary:</b>	Mrs. M.A. Maude
<b>Chief Executive:</b>	Mr. P.H. Catterall
<b>Accountants:</b>	Baines Jewitt LLP Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

Open Door (North East) is a company limited by guarantee and not having a share capital, governed by its Memorandum and Articles of Association dated 3 July 2003. It is also a charity registered with the Charity Commission. The members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up during their period of membership and within one year of their ceasing to be a member.

**Appointment of Trustees**

The power to appoint trustees rests with the members of the company.

**Trustees' Induction and Training**

Trustees are appointed based on them having the skills to manage a charity dealing with complex issues and vulnerable individuals. The trustees have induction procedures aimed at ensuring that new trustees understand their roles and obligations. As part of these procedures, trustees are encouraged to attend appropriate internal and external training events to facilitate the understanding of their roles.

**OBJECTS AND ACTIVITIES**

Under its Memorandum of Association, the charitable company's objects are to relieve persons who are in conditions of need or hardship, or who are aged or sick, and to relieve the distress caused thereby, in Middlesbrough, the North East and such other parts of the United Kingdom as the trustees may from time to time think fit.

Over the years the charity has focused its attention on providing a range of related support services and housing to both asylum seekers and refugees. Since 2009 our core focus has been on the provision of services for those seeking sanctuary in Teesside and the Tees Valley.

The trustees regularly review the objectives, purposes and activities of the charity and, as part of this review, they have considered the Charity Commissions' general guidance on public benefit and, in particular, its supplementary guidance on the prevention and relief of poverty for the public benefit.

In 2015 the charity adopted the following Vision Statement describing the clear and inspirational long-term change we would like to see resulting from our work.

**"Hope, justice, mercy and dignity for those seeking sanctuary"**

Alongside the above Vision Statement the following Mission Statement has also been adopted which describes the reason for the charity's existence and helps guide our decisions about priorities, actions, and responsibilities relating to how the charity's purposes have been carried out for the public benefit.

**"To support those seeking sanctuary to move out of poverty and destitution  
and be empowered to achieve their full potential"**

**ACHIEVEMENTS AND PERFORMANCE**

The year April 2015 to March 2016 has been a year of celebration, positive developments and growth for Open Door (North East). It has also been a year of unprecedented publicity concerning the refugee crisis in Europe which has impacted our work and will be talked about later in this report.

In July 2015 we were the recipients of two Lloyds Bank Foundation Awards. Longstanding volunteer Heath Tshuma was given the "Unsung Hero" award for the North East of England and we were runners up in the "Outstanding Impact" category. We were also nominated for another Tees Valley BME award this time as Housing Organisation of the year.

We have seen more positive developments and growth in our core housing social enterprise but also in extending our refugee advice project service, providing much needed "move-on" services to new refugees in Stockton-on-Tees and Hartlepool.

It is good to be reminded that Open Door (North East) started because a small group of individuals within Jubilee Church Teesside began befriending asylum seekers in 2001 and then realised that there was a desperate need for the provision of food and shelter for those left with no recourse to public funding. Two years later, in July 2003, Open Door (North East) was formally incorporated as a separate charity and continues to work out its core aim of alleviating poverty for the wider public benefit, through the provision of a range of connected services to both refugees and asylum seekers who remain some of the poorest and most marginalised in our community.

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENTS AND PERFORMANCE (*Continued*)**

In November 2015 we said goodbye to long-standing trustee Andrew Jackson who had served on the board for six years and as Chairman for the past 12 months. Andrew was relocating to be closer to family in Derbyshire and we would like to publically express our thanks to him for his wisdom, direction and proactive contributions to the board and in supporting the management of the charity in the development of both existing projects and new initiatives over the years. Simon Rogalski is the new Chair of the board. Simon has over 10 years local government experience in strategic housing as well as being a trustee of another local charity. We are also pleased to welcome Ralph Grob to the board. Ralph is a Chartered Chemical Engineer with experience of project management and taking new ideas through development to inception.

We continue to live in challenging and difficult times in terms of the UK economy, Government austerity policies and welfare reform agenda and the continuing refugee crisis in Europe, all of which has a direct and indirect effect on our client base and our ability to respond to increased demand within our different projects. Despite a planned reduction in dispersal numbers in Middlesbrough it continues to have one of the highest densities of asylum seekers housed per head of population in the UK. Whilst dispersal to Middlesbrough may have slowed down over the past year, both Stockton-on-Tees and Hartlepool have seen increases and new dispersals are now taking place into the neighbouring borough of Redcar and Cleveland. The placing of asylum seekers into Redcar is of particular concern as it currently has no established specialist voluntary sector support in place, raising a significant challenge for organisations like Open Door (North East).

We are pleased to have secured fresh project funding from Henry Smith (North East) Fund for our refugee work club; from Esmée Fairbairn Foundation North East Fund for our work supporting asylum seekers with no recourse to public funding; and from Middlesbrough Council for refugee "move-on" support. However, it remains a challenge to secure unrestricted funds for core operating costs. With this in mind we launched our first annual fundraising campaign in 2015 called 'FoodFor15' with the aim of raising £15,000 of unrestricted giving from a combination of specific funding applications, one-off and regular individual donations, and sponsorship events. The overall campaign was a success with a total of £19,000 raised, but an added bonus was the fact that our story and the difficulties being faced by many of our clients was being talked about on social media.

A £5,000 grant was received from the Hilden Charitable Fund which allowed us to bridge the gap in the refugee move-on project until fresh project funding was approved, as well as contributing to our destitution drop-in costs, volunteer travel costs, printing and insurance.

**Housing**

The housing of destitute asylum seekers (e.g. those with no recourse to public funding) and the provision of housing for refugees remain the core focus of the charity's work. We currently manage 29 houses, which reflects an increase of 11 over the previous year. We finished the year housing a total of 16 asylum seekers and 81 refugees, an overall increase of 23 on the previous year.

The increase in houses and bed-spaces has come about for a number of reasons: firstly, due to more stock being made available from a landlord who previously specialised in the student market; secondly, through the purchase and redevelopment of a property by a landlord who specifically wanted to work with us and; thirdly, through the purchase and renovation of the first property that we own as a charity using a restricted gift given for that purpose. We have also secured the use of a property for a peppercorn rent from Endeavour Housing Association, which is a very welcome addition to our portfolio. Finally, we are pleased to be managing three properties that have been renovated to a very high standard by the Middlesbrough Community Land Trust.

We continue to have consistent demand from refugees for shared accommodation, although there is a fairly high turnover as refugees are prepared to be mobile and move to other UK cities in their search for work and their desire not to be on welfare benefits.

To date, all of our housing stock has been located in Middlesbrough yet both Stockton and Hartlepool are asylum dispersal areas. Discussions with local homeless teams revealed that there were few options available for new single refugees, particularly in Stockton. We therefore made an application to the new Virgin Money Foundation and were granted £31,716 to allow us to increase both our housing and advice staff, with the aim of expanding our housing provision into Stockton and Hartlepool. This funding also enabled us to provide move-on advice to new refugees and targeted support to asylum seekers who have been left destitute in Stockton and Hartlepool. At the time of writing, we are pleased to announce that the first house in Stockton has been procured by a local church and is currently being renovated. Once completed, it will provide a home for up to five individuals.

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENTS AND PERFORMANCE** *(Continued)*

**Asylum Seekers**

We were pleased to announce in the 2014/2015 annual report that, in January 2015, our Asylum Support Project received two years funding (£9,200 in year 1 and £9,377 in year 2) from the Esmée Fairbairn Foundation North East Fund. This funding pays for two support workers who each work one day per week, with one focussing on our Monday men's drop-in and the other on our Tuesday women's drop-in.

The Project aims to empower our destitute clients to be able to make more informed choices regarding their future prospects in the UK. Our support workers ensure that each client knows how to access appropriate information, advice and guidance relating to their asylum application and is helped to produce a personal action plan. At Open Door (North East) we are not providing immigration advice, but look to ensure that all of our clients are empowered so that they know how to access appropriate advice from appropriate organisations. The project also looks to encourage volunteering to foster community cohesion and the wellbeing of the individuals we are serving. Once a client is registered with the Project and an initial personal action plan is drawn up, we then look to house them in one of our asylum bed spaces or, where a suitable match can be made, to a host who accommodates them in their own home. Once housed, our support worker works closely with them to help them move on to a positive destination which might involve a reinstatement of Home Office support or ultimately the receipt of refugee status.

Our Monday and Tuesday drop-ins remain the hub of what we do in serving asylum seekers on Teesside. All destitute asylum seekers (those not receiving Home Office Support and with no recourse to public funding and no legal right to work) can access support either through self-referral or referral by other agencies. All potential clients are welcomed and interviewed to assess their individual needs and are then able to access our Asylum Support Project which includes joining our waiting list for housing. All destitute clients are able to receive a weekly food parcel supplemented by a cash gift at bank holidays.

We have had a total of 88 individuals registered with us over the past year (August 2015 to June 2016). Clients came from 31 different countries.

We typically see between 25 and 35 on a Monday and 10 to 15 on a Tuesday at our drop-ins. Currently, circa 77% of our clients are male and 23% are female.

We worked intensively with 40 of the destitute clients who were registered with us over the past year. We are really pleased that over the year 28 clients moved on from destitution into being housed, hosted or to having had some form of Home Office support reinstated. One longstanding asylum seeker client has received refugee status from the Home Office and therefore now has the right to remain, live and work in the UK.

As reported previously, the renting of rooms to refugees not only helps these individuals make steps towards independent living but also provides core income that helps sustain the provision of bed-spaces for destitute asylum seekers.

**Hosting**

We had an unprecedented number of enquiries relating to the Syrian refugee crisis, and offers from members of the public to host Syrians. In conjunction with Tees Valley of Sanctuary, a public meeting was organised in October 2015 to highlight the work of charities like Open Door (North East), working to alleviate asylum seeker destitution on Teesside. A particular objective of the meeting was to raise awareness of the high number of individuals registered with us, who we are not able to house, from many different conflict zones and oppressive regimes other than Syria. One positive outcome of the meeting was the setting up of a formal hosting scheme and funding of £5,000 from Seed Bed which has enabled a project worker to be employed one day per week.

To date, we are pleased to announce that 12 people have benefitted from hosting before either having some form of Home Office support reinstated or being able to be moved into an Open Door house.

Capacity is a major issue, as there are limits to what can be achieved in one day per week. A priority for 2016/2017 is to secure funding for at least three days per week.

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENTS AND PERFORMANCE *(Continued)***

**Women's and Families Support**

To date, over 95% of all individuals dispersed to Hartlepool have been families, including single mothers with babies or young children. Refugee and asylum services are limited in the town so we felt it was important to develop a peripatetic service targeted at helping women and families. We are grateful to have received a grant of £4,331 from The Goshen Trust, administered by Tees Valley Community Foundation, which has allowed us to employ a part-time project worker for a year, to build relationships and scope what we need from a more permanent post. We are really encouraged by the progress to date and with the evolving and strong working relationships with both statutory and other voluntary sector services in the town. We are also thankful to Hartlepool Foodbank for allowing us the use of an office within their Church Street building.

**Refugee Employment Support Project - Work Club**

Our Refugee Employment Support Project continues to be extremely popular, seeing up to 50 clients per week. The Project's success relies on a dedicated team of trained volunteers from different backgrounds (including some who are still going through the asylum system themselves) who provide a one to one service for speakers of other languages. We have also continued to provide work club activities as part of our Tuesday Women's drop-in to allow women an alternative setting for job search.

In December 2015 we were successful in applying for fresh funding from Henry Smith (North East) Fund to cover our part-time project worker's salary for a year. Demand and referrals from Middlesbrough Job Centre remain high with some clients having to wait up to four weeks for an initial assessment and registration. We are therefore looking for additional resources to increase our capacity and to be able to provide a four-day service and more targeted one to one support for clients.

A recent presentation given at the North East Strategic Migration Partnerships Economic Inclusion Sub-Group highlighted how highly the Project was thought of by JobCentre Plus staff. We believe that benefits sanctions are almost non-existent amongst those clients regularly using the Work Club which is pleasing to note. This has a positive knock-on effect in reducing debt and potential homelessness amongst the wider refugee community in Middlesbrough.

**Refugee Advice Project**

As we have indicated earlier, Middlesbrough continues to have one of the highest rates of asylum dispersal anywhere in the country. Refugees in Middlesbrough remain one of the most vulnerable groups and often experience financial hardship and barriers in navigating the benefit system, accessing affordable housing and financial inclusion.

Our Refugee Advice Project 'Move-On' was originally launched in June 2014 to provide one to one move-on support to new refugees living in Middlesbrough. The service has been an unprecedented success with Open Door (North East) focussing on initial registration for welfare benefits and advice on matters such as housing, which is vital during the 28 day notice period a new refugee has to leave Home Office accommodation. We are thankful to Middlesbrough Council for providing repeat funding for a second year up to June 2016 as part of a Council initiative to mitigate the impact of the Governments welfare reform agenda. We are really pleased that some 381 individuals were supported between June 2014 and May 2016.

We are also pleased that, because of fresh funding from the Virgin Money Foundation mentioned earlier, we are now rolling out a dedicated refugee move-on service in both Stockton and Hartlepool.

**English Language ESOL and IELTS**

We have been running successful ESOL (English language) classes for the past five years using volunteer ESOL Teachers. We are continuing to concentrate on the provision of classes for asylum seekers who cannot access any statutory provision and to offer them two classes per week. Due to high demand, we have also continued with the policy of concentrating on providing classes for complete beginners and for clients with very basic English. This means we are only able to provide classes for Pre-Entry and Entry Level 1 students.

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**  
**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENTS AND PERFORMANCE *(Continued)***

Over the past year we have also introduced a very popular women-only ESOL class during our Tuesday Women's drop-in.

We would love to provide more classes but in order to do so feel that we need to employ a part-time ESOL Teacher who can provide oversight, develop the teaching resources and co-ordinate the volunteer support base.

Since September 2013 we have been running IELTS (International English Language Testing System) classes. Demand for the classes has been low since January 2016 and we have therefore signposted a number of clients to Action Foundation who are running classes in Sunderland and Newcastle Upon Tyne.

**Melbourne House**

Since 2010 we have shared offices with Jubilee Church Teesside at Melbourne House in Middlesbrough at a heavily discounted rate. We are extremely grateful for this and other support from Jubilee Church over the years. Following a strategic review, Jubilee Church has informed Open Door that it can no longer carry the high cost of the rent and related on-costs of Melbourne House and therefore intends to give notice when the lease comes to an end in December 2016.

Open Door (North East) is therefore undertaking a review of its options which include negotiating its own agreement with the landlord or finding alternative premises.

**Volunteer Development**

Open Door (North East) really values its volunteers and it is fair to say that we could not deliver the range of services we provide without the excellent group of dedicated volunteers that we have.

We are currently looking for funding for a dedicated volunteer co-ordinator so that we can better support existing volunteers and recruit new volunteers for individual projects. The trustees see this as one of the highest priorities for the year ahead.

**NACCOM**

NACCOM is the National No Accommodation Network of charities and projects providing accommodation to people in the UK who have no recourse to public funding and would otherwise be homeless and destitute. Open Door (North East) has been a member of NACCOM since its inception as a loose network back in 2006. In July 2015 NACCOM became incorporated as a Charitable Incorporated Organisation. Open Door's CEO Paul Catterall sits on the NACCOM board and is currently the Treasurer.

2015 has also seen the launch of the Strategic Alliance on Migrant Destitution, a coming together of mainstream housing organisations and those working with migrants from outside the European Union who have no recourse to public funding, to explore opportunities to work together.

**Regular and One-off Gifts**

Since 2007 we have promoted a '100 Club' which aimed to generate regular donations from individuals towards our work with the destitute. We are grateful for the ongoing and regular support we do receive. In the past year we received over £6,940 in such gifts; a slight drop on the previous year. The launch of our 'FoodFor15' campaign in April 2015, followed in January by the new 'FoodFor16' campaign, has not only brought our work to the attention of a wider audience (particularly through the use of social media) but has raised £19,000 of unrestricted giving.



**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**

**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 MARCH 2016**

**FINANCIAL REVIEW**

During the year, the balance on our unrestricted funds has improved from a deficit of £4,871 at 31 March 2015 to a surplus of £35,851 by the end of the year under review. The trustees are pleased to report that the fundraising strategy launched in April 2015 to raise unrestricted funds has been successful and is continuing into 2016.

It remains the intention of the trustees to maintain cash-backed unrestricted funds, which are the free reserves of the charity, at an amount in excess of three months' average gross expenditure within those funds. In that gross expenditure across the unrestricted fund has been running at almost £9,500 per month, the charity remained some way short of this target at 31 March 2016, but the trustees continue to consider ways of improving the level of unrestricted reserves in the short to medium term.

The trustees considered the overall financial position and state of affairs of the charity at the balance sheet date to be satisfactory and remain cautiously optimistic as regards the future.

This report has been prepared in accordance with the Statement of Recommended Practice on "Accounting and Reporting by Charities" SORP (FRS 102) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Trustees on 2 November 2016  
and signed on their behalf by:



.....  
**S.C. ROGALSKI**  
**Chair of Trustees**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OPEN DOOR (NORTH EAST)

I report on the accounts of the company for the year ended 31 March 2016 set out on pages 9 to 18.

### Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

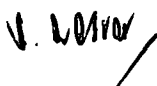
### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Mr. J. Lester FCA**  
**Baines Jewitt LLP**  
**Chartered Accountants**  
**Barrington House**  
**41-45 Yarm Lane**  
**Stockton-on-Tees**  
**TS18 3EA**

**Dated: 2 November 2016**

**JL/AJD**

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2016**

	Note	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
<b>INCOMING RESOURCES</b>					
Donations and legacies	3	42,559	119,832	162,391	87,320
Charitable activities	4	75,029	-	75,029	74,161
Interest receivable	5	54	-	54	-
Other income		500	-	500	296
<b>TOTAL INCOMING RESOURCES</b>		<b>118,142</b>	<b>119,832</b>	<b>237,974</b>	<b>161,777</b>
<b>RESOURCES EXPENDED</b>					
Raising funds	6	1,466	180	1,646	1,596
Charitable activities	7	110,205	49,269	159,474	163,052
<b>TOTAL RESOURCES EXPENDED</b>		<b>111,671</b>	<b>49,449</b>	<b>161,120</b>	<b>164,648</b>
Net incoming/(outgoing) resources before transfers	8	6,471	70,383	76,854	(2,871)
<b>Gross Transfers between Funds</b>		<b>34,251</b>	<b>(34,251)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Funds</b>		<b>40,722</b>	<b>36,132</b>	<b>76,854</b>	<b>(2,871)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	14	(4,871)	24,821	19,950	22,821
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>14&amp;15</b>	<b>35,851</b>	<b>60,953</b>	<b>96,804</b>	<b>19,950</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**  
**Company Registration Number 4819153**

**BALANCE SHEET**

**31 MARCH 2016**

	Note	£	2016 £	2015 £
<b>FIXED ASSETS</b>				
Tangible assets	11		36,648	2,833
<b>CURRENT ASSETS</b>				
Debtors	12	14,073		11,000
Cash at bank and in hand		56,446		14,140
		70,519		25,140
<b>CREDITORS: Amounts falling due within one year</b>	13	(10,363)	(8,023)	
<b>NET CURRENT ASSETS</b>			60,156	17,117
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			96,804	19,950
<b>REPRESENTED BY:</b>				
Unrestricted funds	14&15		35,851	(4,871)
Restricted funds	14&15		60,953	24,821
			96,804	19,950

The trustees are satisfied that the charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps proper accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the directors and trustees on 2 November 2016 and signed on their behalf by:

  
 .....  
**S.C. ROGALSKI**  
**Chair of Trustees**

The notes on pages 12 to 18 form part of these financial statements

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**

**STATEMENT OF CASH FLOWS**  
**YEAR ENDED 31 MARCH 2016**

	Note	2016 Total £	2015 Total £
<b>Cash provided by/(used in) operating activities</b>	17	<b><u>76,898</u></b>	<b><u>(3,583)</u></b>
<b>Cash flows from investing activities:</b>			
Interest income		54	-
Purchase of tangible fixed assets		<b><u>(34,646)</u></b>	<b><u>-</u></b>
<b>Cash provided by/(used in) investing activities</b>		<b><u>(34,592)</u></b>	<b><u>-</u></b>
Increase/(decrease) in cash and cash equivalents in year		<b>42,306</b>	<b>(3,583)</b>
Cash and cash equivalents at the beginning of the year		<b><u>14,140</u></b>	<b><u>17,723</u></b>
<b>Total cash and cash equivalents at the end of the year</b>		<b><u><u>56,446</u></u></b>	<b><u><u>14,140</u></u></b>

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**1. ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Open Door (North East) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**(b) Income Recognition**

All income is recognised once the charity has entitlement to income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

**Grants and Donations**

- Where donors specify that the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- Where donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

Where donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

**(c) Resources Expended**

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or reason for which those costs were incurred, on an estimated percentage basis.

**(d) Unrestricted and Restricted Funds**

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

**(e) Fixed Assets and Depreciation**

Fixed assets are stated at cost less depreciation. Depreciation is calculated so as to write off the cost of an asset over the estimated useful life of that asset as follows:

Freehold property	- see note 11
Office furniture and equipment	- 15% reducing balance
Computer equipment	- 33% straight line

**(f) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(g) Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**(h) Creditors and Provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**2. LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10.

**3. DONATIONS AND LEGACIES**

This comprises:	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
Grants	20,834	69,732	90,566	69,552
Donations	21,725	50,100	71,825	17,768
	<u>42,559</u>	<u>119,832</u>	<u>162,391</u>	<u>87,320</u>

Of the £87,320 received in 2015 £24,957 was unrestricted funds and £62,363 was restricted funds.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, reference to which is mentioned in the Trustees' Report. In accordance with the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised within the accounts.

**4. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
Rent received	54,447	-	54,447	53,709
Property management charges	15,057	-	15,057	13,042
English language projects	5,525	-	5,525	7,410
	<u>75,029</u>	<u>-</u>	<u>75,029</u>	<u>74,161</u>

In 2015, the income from charitable activities of £74,161 was all unrestricted.

**5. INTEREST RECEIVABLE**

	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
Interest on gift aid tax recovery	54	-	54	-

**6. RESOURCES EXPENDED ON RAISING FUNDS**

Fundraising Costs of Grants and Donations	Basis of Allocation	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
<b>Support costs allocated to activities</b>					
Staff costs	Staff time	926	-	926	927
Premises	Floor area	-	180	180	180
Office administration and insurance	Floor area	498	-	498	431
Depreciation	Floor area	42	-	42	58
<b>TOTAL EXPENDITURE ON FUNDRAISING</b>		<u>1,466</u>	<u>180</u>	<u>1,646</u>	<u>1,596</u>

In 2015, the expenditure on raising funds was £1,596 of which £1,416 was expenditure from unrestricted funds and £180 was expenditure from restricted funds.

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2016**

**7. EXPENDITURE ON CHARITABLE ACTIVITIES**

	<b>Basis of Allocation</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2016 Total £</b>	<b>2015 Total £</b>
<b>Costs directly allocated to activities</b>					
Staff costs	Staff time	15,138	32,611	47,749	42,709
House running expenses	Direct	56,573	2,454	59,027	58,912
Drop-in food and groceries	Direct	7,186	100	7,286	7,482
Gifts to refugees and asylum seekers	Direct	2,639	-	2,639	3,238
Emergency accommodation	Direct	2,988	198	3,186	3,020
Work club	Direct	-	2,367	2,367	3,399
Women's project	Direct	-	2,008	2,008	6,993
Sew2work	Direct	-	-	-	3,946
Refugee advice project	Direct	77	4,634	4,711	4,818
English language project expenses	Direct	2,247	-	2,247	1,470
Sundries	Direct	426	-	426	177
<b>Support costs allocated to activities</b>					
Staff costs	Time	8,121	920	9,041	8,570
Premises	Floor area	-	3,240	3,240	3,240
Office administration and insurance	Floor area	8,413	557	8,970	7,767
Depreciation	Floor area	748	-	748	1,053
Governance costs	See below	5,649	180	5,829	6,258
<b>TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES</b>		<b>110,205</b>	<b>49,269</b>	<b>159,474</b>	<b>163,052</b>

In 2015, the expenditure on charitable activities was £163,052 of which £110,104 was expenditure from unrestricted funds and £52,948 was expenditure from restricted funds.

<b>Governance Costs</b>	<b>Basis of Allocation</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2016 Total £</b>	<b>2015 Total £</b>
<b>Governance costs allocated to activities</b>					
Accountancy and independent examination	Direct	4,800	-	4,800	5,280
Staff costs	Staff time	309	-	309	309
Premises	Floor area	-	180	180	180
Office administration and insurance	Floor area	498	-	498	431
Depreciation	Floor area	42	-	42	58
		<b>5,649</b>	<b>180</b>	<b>5,829</b>	<b>6,258</b>

**8. NET INCOMING RESOURCES**

This is stated after charging:

	<b>2016 £</b>	<b>2015 £</b>
Trustees' emoluments (note 16)	-	-
Staff costs (note 9)	58,026	52,515
Depreciation	831	1,169
Independent examiner's fees:		
- external scrutiny	1,520	1,500
- other costs (incl. under provision re prior year £nil (2015: £540))	3,280	3,780



**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**9. STAFF AND STAFF COSTS**

At the end of the year under review, the charity employed six part-time members of staff (2015: eight part-time) with aggregate emoluments of £58,026 (2015: £52,515) as follows:

	2016 £	2015 £
Gross salaries	57,819	51,898
Employer's national insurance contributions	207	617
	<u>58,026</u>	<u>52,515</u>

**10. TAXATION**

The company is exempt from corporation tax on income derived from its charitable activities.

**11. TANGIBLE FIXED ASSETS**

	Freehold Property £	Fixtures, Fittings & Equipment £	Total £
<b>Cost</b>			
At beginning of year	-	6,475	6,475
Additions	33,486	1,160	34,646
Disposals	-	-	-
	<u>33,486</u>	<u>7,635</u>	<u>41,121</u>
At end of year	<u>33,486</u>	<u>7,635</u>	<u>41,121</u>
<b>Depreciation</b>			
At beginning of year	-	3,642	3,642
Charge for year	-	831	831
On disposals	-	-	-
	<u>-</u>	<u>4,473</u>	<u>4,473</u>
At end of year	<u>-</u>	<u>4,473</u>	<u>4,473</u>
<b>Net Book Value</b>			
At beginning of year	<u>-</u>	<u>2,833</u>	<u>2,833</u>
At end of year	<u>33,486</u>	<u>3,162</u>	<u>36,648</u>

**Freehold Property** - no depreciation has been provided on the freehold property acquired in February 2016 pending refurbishment prior to occupation of the property in 2016/2017.

**12. DEBTORS**

	2016 £	2015 £
Taxation recoverable on gift aid donations	11,352	7,014
Other debtors	2,721	997
Prepayments	-	2,989
	<u>14,073</u>	<u>11,000</u>

**13. CREDITORS: Amounts falling due within one year**

	2016 £	2015 £
Trade creditors and accruals	10,316	8,023
Other creditors	47	-
	<u>10,363</u>	<u>8,023</u>

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**14. STATEMENT OF FUNDS**

	At 1.4.15 £	Income £	Expenditure £	Transfers between Funds £	At 31.3.16 £
<b>Unrestricted Funds</b>	<u>(4,871)</u>	<u>118,142</u>	<u>111,671</u>	<u>34,251</u>	<u>35,851</u>
<b>Restricted Funds:</b>					
Housing manager	1,800	-	1,800	-	-
Work club	11,107	1,112	12,219	-	-
Destitution support project	5,711	9,387	10,172	-	4,926
Core office rent	1,200	3,600	3,600	-	1,200
Women's project	2,857	4,331	4,137	-	3,051
Refugee advice project	1,226	9,950	9,519	-	1,657
Administration	920	-	920	-	-
Stockton & Hartlepool housing, refugee/ asylum advice	-	31,716	4,236	(765)	26,715
Refugee work club	-	9,636	681	-	8,955
Property purchase	-	50,000	2,065	(33,486)	14,449
Refugee week	-	100	100	-	-
<b>Total Restricted Funds</b>	<u>24,821</u>	<u>119,832</u>	<u>49,449</u>	<u>(34,251)</u>	<u>60,953</u>
<b>Total Funds</b>	<u>19,950</u>	<u>237,974</u>	<u>161,120</u>	<u>-</u>	<u>96,804</u>

**Housing manager** - The charity employs a part-time housing manager. This post was in part funded by The Greggs Foundation Major Grants Programme. This funding came to an end in July 2015.

**Work club** - This was set up to help refugees to find paid employment and training. Clients are supported in producing CVs and are helped to apply for jobs, including through the DWP Universal Job Match website. The project secured additional funding from County Durham Community Foundation through the European Social Fund. The project also supported the employment of a part-time Refugee Employment Support Worker with a grant received from Lloyds Foundation to cover a period up to January 2016.

**Destitution support project** - The charity supports individuals who find themselves destitute following the withdrawal of their asylum support by the Home Office. The destitution support project aims to assist such persons to re-engage in society by:

- providing access to a weekly food parcel at weekly drop-in sessions where a cooked meal is available;
- providing emergency accommodation to men in the emergency night shelter and to women by staying with a host family or female volunteer. As bed spaces become available, housing is provided in one of the charity's supported houses;
- helping with advice, information and guidance to support asylum seekers in making informed choices about their future;
- engaging individuals in activities, including English language classes, social events and volunteering opportunities in support of their mental, physical, emotional and spiritual wellbeing.

Funds have been provided by the Esmée Fairbairn Foundation for the salary and expenses of a part-time Destitution Support Worker. The support worker's role is to manage the destitute drop-in, provide one-to-one support for clients and to manage a team of dedicated volunteers.

**Core office rent** - The Greggs Foundation Major Grants Programme awarded a three year grant to help with core funding by covering the cost of the office rent up to July 2016.

**Women's project** - refugee women are amongst some of the most marginalised and disenfranchised within the local community. The charity supports these women by providing women-only drop-in sessions, activities and outings. Funding was originally provided by the Lottery Awards for All fund and has been continued by Teesside Community Foundation.

**OPEN DOOR (NORTH EAST)**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**14. STATEMENT OF FUNDS (continued)**

**Refugee advice project** - Middlesbrough Borough Council provided funding for this project which includes part-time salary costs for a project worker, leaflet production and translation costs.

**Administration** - funding for the salary costs of a part-time Administrator, funded by Tees Valley Community Foundation from The Goshen Trust, came to an end in July 2015.

**Stockton & Hartlepool housing, refugee/asylum advice** - the refugee 'Move On' project, which has already operated successfully in Middlesbrough, has been extended to operate within both Stockton and Hartlepool as a result of funding received from Virgin Money Foundation. The transfer to unrestricted funds represents the purchase of equipment for use within the project.

**Refugee work club** - funding has been provided by Henry Smith (North East) Fund and aims to support refugees in finding employment, education or training opportunities.

**Property purchase** - an individual supporter of the charity provided a gift aid donation to enable the purchase of a house in central Middlesbrough for housing refugees and asylum seekers. Purchase of the property was completed in February 2016 and renovation work/refurbishment were still ongoing at 31 March 2016.

**Refugee week expenses** - a donation from the Red Cross was made to meet costs of events held during refugee week.

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted £	Restricted £	Total £
Tangible fixed assets	35,851	797	36,648
Cash at bank and in hand	-	56,446	56,446
Other net current assets	-	3,710	3,710
	<u>35,851</u>	<u>60,953</u>	<u>96,804</u>

**16. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS**

The charity was under the control of the trustees throughout the year under review.

No trustee received remuneration from or was reimbursed expenses by the charity in the year under review (2015: £nil).

Mr. P. Maude, father-in-law of trustee Mrs. M. Maude, made two houses available to the charity under management agreements. During the year, the charity paid rent, net of expenses (including its own management fees of £1,521 (2015: £1,386)) to Mr. Maude totalling £7,969 (2015: £6,962).

Mrs. M. Maude, trustee, and her husband Mr. M. Maude, rented a property to the charity. During the year, the charity paid rent to Mr. and Mrs. Maude totalling £5,100 (2015: £5,100).

Mr. S.C. Rogalski is also a trustee of another local charity, Jubilee Church Teesside (JCT), which had the following transactions with Open Door (North East) (ODNE):

	2016 £	2015 £
<b>Inter-company account transactions:</b>		
Balance due from JCT to ODNE at beginning of year	997	2,002
Grant from JCT to ODNE	7,189	7,189
Costs incurred by JCT on behalf of ODNE	(8,233)	(8,644)
Less: Cash contribution from ODNE	-	450
	<u>(8,233)</u>	<u>(8,194)</u>
Balance due from/(to) JCT at end of year	<u>(47)</u>	<u>997</u>
<b>Other transactions:</b>		
ODNE rent contribution paid to JCT	<u>3,600</u>	<u>3,600</u>

**OPEN DOOR (NORTH EAST)**  
**(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**16. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS (*continued*)**

The Chief Executive of Open Door (North East) was employed by Jubilee Church Teesside and seconded part-time to Open Door throughout the year under review and the previous year. The trustees estimate the value of this part-time secondment at £26,620 (2015: £26,636) of which £6,178 (2015: £6,180) was physically borne by Open Door and is reflected in salary costs (note 9) within these accounts.

Mr. R. Teferi, a refugee trustee, occupies one of the houses managed by the charity for which he pays full market rent.

Other than as detailed above, there were no reportable transactions with the trustees and/or connected persons.

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO CASH FLOW FROM OPERATING ACTIVITIES**

	2016	2015
	£	£
Net movement in funds	76,854	(2,871)
<b>Add:</b> Depreciation charge	831	1,169
<b>Less:</b> Interest receivable	(54)	-
Decrease/(increase) in debtors	(3,073)	(2,237)
Increase/(decrease) in creditors	2,340	356
	<hr/>	<hr/>
<b>Cash Flow from Operating Activities</b>	<b>76,898</b>	<b>(3,583)</b>
	<hr/>	<hr/>

**18. FIRST TIME ADOPTION OF SORP (FRS 102)**

The charity has adopted the SORP (FRS 102) for the first time in the year ended 31 March 2016.

Adopting SORP (FRS 102) has not resulted in any accounting policies needing to be changed to comply with the new standard and therefore there have been no changes to reserves or net movement in funds for the year as a result of this transition.